

# Memorandum



**Date:** February 11, 2009

**To:** Honorable Chairperson Barbara J. Jordan  
and Members, Transit, Infrastructure and Roads Committee

**From:** George M. Burgess  
County Manager

TIR Agenda Item No. 5(A)
--------------------------------

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

This report provides a status of the DBE participation and invoicing as requested by the Board of County Commission (Board) during the April 24, 2007 Commission meeting regarding the Program Management Consultant (PMC) contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown in the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of January 29, 2009 is \$10,779,063 for services up to November 21, 2008. This represents a 24.7% DBE participation of the total amount paid to all sub-consultants. The services performed by the PMC from November 22, 2008 and up to January 16, 2009 which have not been invoiced totaled \$705,197, of which the DBE participation is \$261,510. These monies for services from November 22, 2008 to January 16, 2009 have been earned and are either invoiced pending payment, or not yet invoiced. As a result, they are shown as accrued in the attached table. Once the \$705,197 “accrued” is fully invoiced and paid, the actual DBE participation is projected to increase to approximately 24.9%.

In order to compensate for lower DBE performance levels which were 10% in 2005 and 19% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28% in the 2007 Work Plan. The PMC has made significant improvements to the DBE participation rate. The two most recent bi-weekly labor periods showed an average DBE participation rate of 42.79% and 42.44% respectively. The last labor invoices for the 2008 Work Plan were issued by the PMC to Miami-Dade Transit (MDT) on January 16, 2009. Invoicing is expected to continue on schedule, with the next set of invoices to be issued by the PMC to MDT by February 13, 2009.

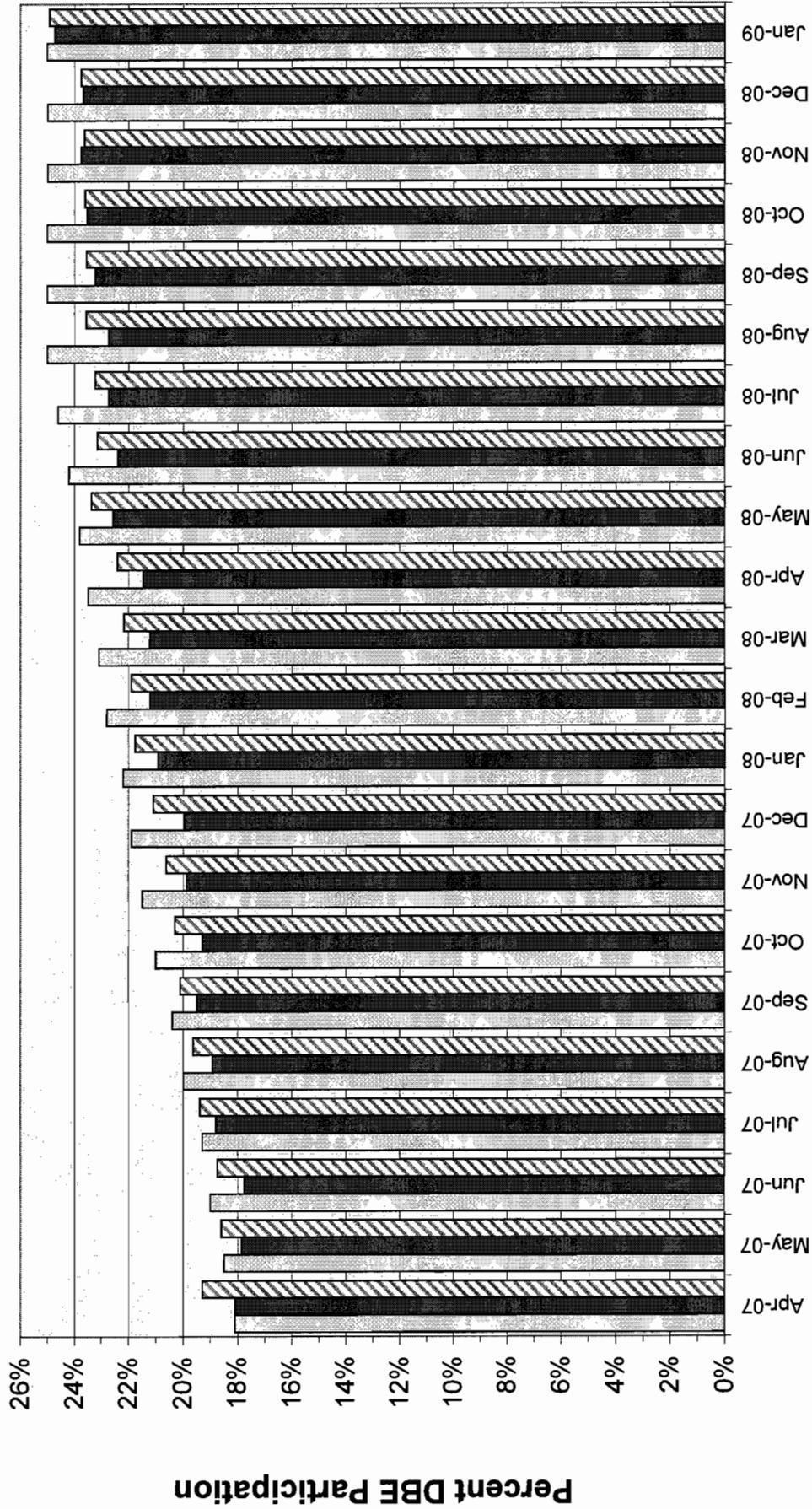
Assistant County Manager

## PMC DBE Participation Summary

(Services Only / No Direct Reimbursable Expenses)

Company	PMC Proposed % Goal	Services Through 21NOV08		Accruals 22NOV08 to 16JAN09		Actual Paid + Accrued	
		Actual Payments 28JAN09	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
<b>Prime Consultant</b>							
PB Americas, Inc.	27.0%	\$11,408,445	26.2%	\$179,998	25.5%	\$11,588,442	26.2%
<b>Non-DBE Subconsultants</b>							
AECOM	(see DMJM)	\$27,125	0.1%	\$522	0.1%	\$27,647	0.1%
DMJM + Harris, Inc.	24.0%	\$9,163,936	21.0%	\$63,319	9.0%	\$9,227,255	20.8%
Spillis-Candela & Partners	(see DMJM)		0.0%	\$3,747	0.5%	\$3,747	0.0%
Post, Buckley, Schuh & Jerningan	24.0%	\$9,219,940	21.1%	\$141,710	20.1%	\$9,361,649	21.1%
The Allen Group, LLC	NIC	\$2,924,591	6.7%	\$54,392	7.7%	\$2,978,983	6.7%
Mactec	NIC	\$14,157	0.0%	\$0	0.0%	\$14,157	0.0%
Transit Systems Consulting	NIC	\$66,875	0.2%	\$0	0.0%	\$66,875	0.2%
<b>Total Non - DBE</b>	<b>75.0%</b>	<b>\$21,416,624</b>	<b>75.1%</b>	<b>\$263,690</b>	<b>62.9%</b>	<b>\$21,680,314</b>	<b>75.1%</b>
Cardozo Engineering Inc *	2.0%	\$986,505	2.3%	\$12,450	1.8%	\$998,955	2.3%
Carmen Morris & Associates, Inc. *	1.0%	\$856,718	2.0%	\$0	0.0%	\$856,718	1.9%
EAC Consulting, Inc. *	13.0%	\$5,354,894	12.3%	\$203,293	28.8%	\$5,558,187	12.5%
Nodarse & Associates	0.1%	\$26,360	0.1%		0.0%	\$26,360	0.1%
Phillips Consulting Group, Inc. *	1.0%	\$1,063,882	2.4%	\$20,266	2.9%	\$1,084,148	2.4%
Triangle Associates, Inc *	4.0%	\$1,030,180	2.4%	\$25,502	3.6%	\$1,055,681	2.4%
<b>Total Original DBE Team</b>	<b>21.1%</b>	<b>\$9,318,539</b>	<b>21.4%</b>	<b>\$261,510</b>	<b>37.1%</b>	<b>\$9,580,050</b>	<b>21.6%</b>
Acumen	0.9%	\$372,395	0.9%	\$0	0.0%	\$372,395	0.8%
Bay Area Economics	NIC	\$95,504	0.2%		0.0%	\$95,504	0.2%
Bugdal Group *	0.3%	\$107,875	0.2%	\$0	0.0%	\$107,875	0.2%
Dickey & Associates	1.0%	\$471,527	1.1%	\$0	0.0%	\$471,527	1.1%
Dovetail Consulting	1.6%	\$368,729	0.8%	\$0	0.0%	\$368,729	0.8%
nMomentum	0.1%	\$44,493	0.1%	\$0	0.0%	\$44,493	0.1%
<b>Total New DBE Firms</b>	<b>3.9%</b>	<b>\$1,460,523</b>	<b>3.3%</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,460,523</b>	<b>3.3%</b>
<b>Total DBE</b>	<b>25.0%</b>	<b>\$10,779,063</b>	<b>24.7%</b>	<b>\$261,510</b>	<b>37.1%</b>	<b>\$11,040,573</b>	<b>24.9%</b>
<b>TOTAL ALL PMC</b>	<b>100%</b>	<b>\$43,604,131</b>	<b>100%</b>	<b>\$705,197</b>	<b>100%</b>	<b>\$44,309,329</b>	<b>100%</b>
* = Miami-Dade County DBE Firm							

# DBE Participation CUMULATIVE GOAL FORECAST



	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	
Original Target	18.1%	18.5%	19.0%	19.3%	20.0%	20.4%	21.0%	21.5%	21.9%	22.2%	22.8%	23.1%	23.5%	23.8%	24.2%	24.6%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
Invoiced & Paid to DBE	18.1%	17.9%	17.7%	18.8%	18.9%	19.5%	19.3%	19.9%	20.0%	20.9%	21.2%	21.2%	21.5%	22.6%	22.4%	22.7%	22.7%	23.2%	23.5%	23.8%	23.7%	24.7%	24.7%
Inv. & Paid + Committed To DBEs	19.3%	18.6%	18.7%	19.4%	19.6%	20.1%	20.3%	20.6%	21.1%	21.7%	21.9%	22.2%	22.4%	23.4%	23.1%	23.2%	23.6%	23.6%	23.6%	23.6%	23.7%	24.9%	24.9%