MEMORANDUM

Agenda Item No. 11(A)(27)

TO:	Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners	**DATE:**	March 3, 2009
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution authorizing up to $50,000 cash allocation to the Kiwanis Club of Little Havana, Inc., to be funded in part from the District 5 In-kind Reserve Fund and in part from the Countywide In-kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Bruno A. Barreiro.

R. A. Cuevas, Jr.
County Attorney

RAC/jls

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(27)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(27)
3-3-09

RESOLUTION NO. _____

RESOLUTION AUTHORIZING UP TO $50,000 CASH ALLOCATION TO THE KIWANIS CLUB OF LITTLE HAVANA, INC., A NOT-FOR-PROFIT ORGANIZATION, TO BE FUNDED IN PART FROM THE DISTRICT 5 IN-KIND RESERVE FUND AND IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, the Kiwanis Club of Little Havana, Inc. is a not-for-profit organization; and

WHEREAS, this Board desires to grant up to a $50,000 cash allocation to the Kiwanis Club of Little Havana, Inc., and $10,000 of the cash allocation shall be funded from the District 5 In-kind Reserve Fund and $40,000 of the cash allocation shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes a $50,000 cash allocation to the Kiwanis Club of Little Havana, Inc. to be funded in part from the District 5 In-kind Reserve Fund and in part from the Countywide In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Bruno A. Barreiro. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

KIWANIS CLUB LITTLE HAVANA

OFFICERS 2008-2009

PRESIDENT
RICARDO C. GONZALEZ

IMMEDIATE PAST PRESIDENT
LINO B. FERNANDEZ

FIRST VICE PRESIDENT
ARMANDO COSIO

SECOND VICE PRESIDENT
CARLOS F. GARCIA

SECRETARY
THOMAS E. FALCON

ASSISTANT SECRETARY
JAIME MONSERRAT

TREASURER
JESUS LEBEÑA

ASSISTANT TREASURER
GERRY POMBO

DIRECTORS

JORGE BRITO

RAUL CAMALICHE

DANNY DIAZ

JORGE A. FERNANDEZ

PETER ISERN

HENRY JIMENEZ

ROSS JIMENEZ

JORGE L. PIEDRA

ORESTES WRVES

PAST PRESIDENT DIRECTORS
EUGENIO HERNANDEZ
JOSE R. VILA

PAST PRESIDENTS
LESLIE V. PANTIN, JR.
JOSE R. VILA
WILLY A. BERMELLO
FRANCISCO J. PAREDES
IVAN R. LLORENTE
MANUEL A. GONZALEZ
PEDRO MENENDEZ
CARLOS A. FONT
ANGEL R. VELIZ
PEDRO L. GONZALEZ
ANTONIO F. GOITIA
OBDULIO J. PIEDRA
AGUSTIN J. BARRERA
EUGENIO HERNANDEZ

December 19, 2008

Ms. Luby Navarro
Legislative Assistant
Office of Chairman Bruno A. Barreiro
Board of Miami-Dade County Commssion
111 N.W. First Street, Ste 220
Miami, FL 33128

Dear Ms. Navarro:

Per instructions of our Treasurer Jesus Lebeña, enclosed please find the Fee Waiver/In-Kind Services Application FY 2008-09 duly completed.

Thank you in advance for your help.

Sincerely,

Lidia Sanchez

Lidia Sanchez
Accounting Manager

Encl.

1400 S.W. First Street, Miami, Florida 33135 • (305) 644-8888• (305) 644-8693
www.kiwanislittlehavana.com Email: kiwanis@carnavalmiami.com

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Vizcaya - 62,346.
3/13

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Bruno Barreiro

1. Full legal name of the requesting organization: Kiwanis Club of Little Havana, Inc.

2. Applicant Status: (Select one of the choices below)

   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Jesus Lebeña, Event Chairman
   1400 SW First Street 305-644-8888 Tel
   Miami, FL. 33135 305-644-8693 FAX

4. Specify fee waiver or in-kind service requested (quantify, if applicable):
   Fee waiver of rental premise in the amount of $75,000 in 2009.

Barreiro
(5)

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Carnaval Miami Sponsor's Recognition Party
Friday, March 13, 2009
An upscale gala to recognize all Carnaval Miami sponsors who support the organization's projects throughout the year. The event has been held at Vizcaya Museum and Gardens since 1983 consecutively.

6. Please select ALL that apply to event:

- [x] Economic Development: Event supports vitality or growth of the local economy
- [x] Youth/Education: Event benefits youth of any age and/or offers educational benefits
- [ ] Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- [ ] Arts and Culture: Event supports music, theatre, literature, art or culture
- [ ] Environmental: Event benefits environmental concerns or promotes conservation
- [ ] Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Vizcaya Museum & Gardens
3251 S. Miami Avenue
Miami, FL. 33129

8. Description of regional or local impact:

Carnaval Miami and the Calle Ocho Festival attracts tourist from all over the world making this a destination event for many years. The overall economic impact to the county is well over 30 million dollars during its ten days of festivities.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

Friday, March 13, 2009 - set up 9am - 5pm;
teardown 12 midnight - 3 Am

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Vizcaya Museum and Gardens will be secured including parking lots, main entrance, gardens, terrace, Monte Casino. A detailed map layout for the event is designed yearly.

11. Expected number of participants and estimated attendance (per day, if applicable): 2,000 guests by Invitation only

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): see attached event budget.

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

12/17/08
Date

Department of the Treasury
Internal Revenue Service
Quality Review Staff
Taxpayer Assistance Group
P. O. Box 1055 - RM 907
Atlanta, Georgia 30370-0000

RECEIVED JUL 31 1989

Date: JUL 26 1989

Your Letter Dated:
06/02/89

Refer Reply to:
QRS:EO:TPA

EIN:
51-0169294

KIWANIS CLUB OF LITTLE HAVANA, INC.
% LESLIE V. PANTIN
970 SW FIRST ST 408
MIAMI, FL 33130-1112

Parent Organization: KIWANIS INTERNATIONAL NATIONAL HEADQUARTERS

Dear Taxpayer:

This is in response to your request for confirmation of your exemption from Federal Income Tax.

Your organization was recognized as exempt from Federal Income Tax under section 501(c)(4) of the Internal Revenue Code July, 1940 . Your organization is a subordinate unit of the parent organization identified above, which is covered under group exemption number 0026 .

Please let us know of any change in your purpose, character, or method of operation so we may consider the effect of the change on your exempt status. Also, you should inform us of any change in your name or address. If you have any questions, please write to the address shown above.

Thank you for your cooperation.

Sincerely yours,

Cynthia Ames

Exempt Organizations Coordinator

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KIWANIS INTERNATIONAL
KIWANIS INTERNATIONAL HEADQUARTERS, 3636 WOODVIEW TRACE, INDIANAPOLIS, INDIANA 46268
317/875-8755 CABLE ADDRESS: KIWANINTL IND TELEX/TWX 810-341-3471

To Whom It May Concern:

Please consider this your official notification that the:

Kiwanis Club of Little Havana, Miami (K08110)

Miami, Florida

is a club in good standing with Kiwanis International.

Kiwanis International qualifies as a not-for-profit organization under Internal Revenue Code, Section 501(c)(4), and has been in existence more than 74 years.

In addition, the aforementioned club also qualifies under our group exemption number 0026.

If further information is needed, please do not hesitate to contact me.

Yours truly,

Robert M. Scroggin/tw

Robert M. Scroggin, CPA, COAP
Director of Finance

RMS/tw

Form **W-9**
(Rev. January 2003)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name: Kiwanis Club of Little Havana, Inc.

Business name, if different from above:

Check appropriate box: ☐ Individual/ Sole proprietor ☒ Corporation ☐ Partnership ☐ Other ▶ ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.): 1400 SW 1 Street

Requester's name and address (optional):

City, state, and ZIP code: Miami, FL 33135

List account number(s) here (optional):

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). **However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3.** For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 3.

Social security number: | | | – | | – | | | | |

or

Employer identification number: 5 1 – 0 1 1 6 9 2 9 1 4

Note: *If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.*

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Lidia Sanchez, Prof. Mgr. Date ▶ 12-18-08

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: *If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.*

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see **Pub. 515,** Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

SPONSOR PARTY
BUDGET
2009

REVENUES	
Presenting Sponsorship:	
Dewar's	$25,000
Daimler-Chrysler (or other potential sponsor)	
South Florida Chrysler Jeep Dealers Assoc	
Royal Caribbean	
Nextel	
Major Sponsorship:	$50,000
Bank United	
Rouse Company/Bayside Marketplace	
Editorial Televisa	
AOL	
Yahoo En Español	
Café Bustelo	
Clairol	
Florida Lottery	
Libby's Nectars (Nestle)	
Maggie (Nestle)	
Other Sponsorship:	10,000
Ad Walkers	
Red Bull/New Sponsor	
TOTAL REVENUES	$85,000
EXPENSES	
Invitations/Mailing:	
Rental of Premises:	80,000
Cleaning of Premises:	
Security:	8,000
Fire & Rescue	1,500
Production:	0
Decorations:	
Rentals (Tables/Chairs/Toilets, etc):	
Caterer & Permit:	22,000
Beverage/Cups/Ice:	
Cruise:	0
Entertainment:	17,100
Generator Rentals:	0
Stages/Sound/Lights:	
Banners/Signs:	
Shuttle Services:	5,000
Photography:	
Casual Labor	
Fireworks	0
Hotel Rooms (Members)	
Lost/Damaged Rentals	0
Miscellaneous:	50,400
TOTAL EXPENSES	$184,000
	($99,000)

VIZCAYA MUSEUM AND GARDENS
RENTAL PERMIT APPLICATION

Application Date	26-Sep-08	**Event Date**	13-Mar-09
Name (Permittee)	Mr. Jesus LeBena		
Organization	Kiwanis of Little Havana		
Address	1400 S.W. 1st Street Miami Florida, 33135		
Phone	305 644-8888	Alt Phone/Fax	
Type of Event	Fundraising Cocktail Party	Location	Museum and Gardens
Estimated Attendance	2000	Hours:	6:30p.m.- 1:00A.M.
Professional Party Planner		Phone	
Caterer		Phone	
Florist		Phone	
Musicians		Phone	
Rental Equipment		Phone	
Cleaning Company	REQUIRED. MUST BE PAID/SECURED BY PERMITTEE. COST NOT INCLUDED IN COST PROJECTION		
Other Contracted Assistance	**CLEAN UP CREW MUST BE SECURED BY PERMITTEE.**		
Certificate of Insurance	REQUIRED. SEE RENTAL GUIDE.		
Tent(s) Suggested	Tenting, if any, must be ordered through Vizcaya and payment made no later than:		27-Jan-09
Police Services	REQUIRED. SEE RENTAL GUIDE. ADDITIONAL SECURITY COMPANY REQUIRED.		
Speical Information	Vizcaya Rental Rules and Regulations may not be modified.		
Speical Information	Events may not begin until 6:30 p.m. Set up may not begin inside house until 5:15 p.m.		

SCHEDULE OF CHARGES

				Projected Rental Costs	
Basic Rental Fee				12,500.00	
Additional per person	1875	X	25.00	46,875.00	
Additional hours		2 x	1,500.00	3,000.00	
7% Sales Tax				4,366.25	
Early set up fee				0.00	
Facility Rental Total				66,741.25	
Tent (includes marquee, lights & tax)				0.00	
Police	**REQUIRED. MUST BE SUPPLIED BY PERMITTEE**			0.00	
Dumpster	2	X	450.00	963.00	
Electrican				642.00	
GRAND TOTAL				**$68,346.25**	
Minus (-) * Deposit				5,000.00	
Balance Due	27-Jan-09			$63,346.25	

*Deposit	5,000.00
*Required Security Fee	2,500.00
	$7,500.00

Adrienne Kaiser, Vizcaya Museum & Garden
3251 South Miami Avenue, Miami FL 33129

Detach Vizcaya Rental Rules and Regulations for your records. By signing this permit you acknowledge that you have read and understand the Vizcaya Rental Rules and Regulations.

Signature

Print Name

*Security deposit of $2,500.00 may be refunded upon reconciliation of this account at the conclusion of the event.

Payments are non-transferable/non-refundable

Additional information
Email.adrienne.kaiser@vizcayamuseum.org
(305) 860-8448

Memorandum

MIAMI-DADE COUNTY

Date: March 3, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: In-Kind Reserve Cash Allocation Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A cash allocation for in-kind services is being requested by a not-for-profit organization, the Kiwanis Club of Little Havana, Inc., for the Sponsorship Recognition event held at Vizcaya Museum and Gardens on March 13, 2009.

In-kind services have been requested through a cash allocation up to an amount not to exceed $50,000 for the event to be held at Vizcaya Museum and Gardens. This event will be funded in part from the District 5 in-kind reserve fund $10,000 and in-part from the Countywide in-kind reserve fund $40,000.

In FY 2008-09, the Kiwanis Club of Little Havana, Inc. has received $1,375 from District 12 discretionary reserve and $500 from District 11 office funds.

Inkind04709