Memorandum

MIAMI-DADE COUNTY

Date: February 17, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Substitute
Agenda Item No. 8(O)(1)(B)

From: George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

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This substitute is to amend the cover memorandum due to scrivener's error as follows:

- ***Remove Item No. 3, Operation and Maintenance of Landfill Gas Control Systems.***
- ***Renumber the balance of the items.***
- ***On renumbered Item 4 (page two), Uniforms for Miami-Dade Police and Miami-Dade Corrections and Rehabilitation Departments, strike out any mention of the word "four", replace the word "periods" with period", replace the word "terms" with term", and reduce the amount being requested to $961,809.***
- ***On renumbered Item 6 (page three), Pants and Battle Dress Uniforms, strike out any mention of the word "four", replace the word "periods" with period" and reduce the amount being requested to $800,000.***

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The competitively bid contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $1 million. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

On August 11, 2008, the Board was informed that, prospectively, Board approval would be sought when awarding contracts exceeding $1 million in value if the OTRs are exercised. The contracts listed in the package were awarded prior to that date.

Item No. 1: Fire Extinguisher Services seeks authority to exercise the four remaining OTR periods for a contract to purchase fire extinguisher services for various County departments. The amount being requested for the four remaining option terms is **$2,886,600.**

Item No. 2: Rental of Linen seeks authority to exercise the two remaining OTR periods for a contract to purchase linen rental services (sheets, pillow cases and towels) for the Community Action Agency. The amount being requested for the two remaining option terms is **$577,500**.

Item No. 3: Laundry Services seeks authority to exercise the four remaining OTR periods for a contract to purchase laundry services for the Miami-Dade Corrections and Rehabilitation Department. The amount being requested for the four remaining option terms is **$3,276,000**.

Item No. 4: Uniforms for Miami-Dade Police and Miami-Dade Corrections and Rehabilitation Departments seeks authority to exercise the remaining OTR period for a contract to purchase uniforms for the Miami-Dade Police and Miami-Dade Corrections and Rehabilitation departments. The amount being requested for the remaining option term is **$961,809**.

Item No. 5: Bell Helicopter OEM Replacement Parts, Maintenance and Repair seeks authority to exercise the four remaining OTR periods for a contract to purchase Bell Helicopter OEM replacement parts, maintenance and repair for the Miami-Dade Police and Miami-Dade Fire Rescue departments. The amount being requested for the four remaining option terms is **$4,000,000.**

Item No. 6: Pants and Battle Dress Uniforms seeks authority to exercise the remaining OTR period for a contract to purchase uniforms for the Miami-Dade Corrections and Rehabilitation Department. The amount being requested for the remaining option term is **$800,000**.

tem No. 7: Boiler Maintenance, Inspection and Repair seeks authority to exercise the two remaining OTR periods for a contract to purchase boiler maintenance, inspection and repair services for various County departments. The amount being requested for the two remaining option terms is **$565,596**.

Item No. 8: Continuous Stock Pinfeed Paper seeks authority to exercise the three remaining OTR periods for a contract to purchase continuous stock pin-feed paper for the Enterprise Technology Services Department. The amount being requested for the three remaining option terms is **$1,153,611**.

Assistant County Manager

Item No. 1

Contract No.: 4922-4/13

Contract Title: **Fire Extinguisher Services**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the four remaining Option-to-Renew (OTR) periods to purchase fire extinguisher services for various County departments. The contract is in its initial term which expires on May 31, 2009. Exercising the four remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	June 1, 2008 to May 31, 2009	$ 721,650
First OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	$ 721,650
Second OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	$ 721,650
Third OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 721,650
Fourth OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	$ 721,650
Cumulative Value:		$3,608,250

Future OTRs may include the appropriate Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Allocations/Managing Agencies/Funding Sources:

Allocation	Department	Funding Source
$193,420	MDAD	Proprietary Revenue
$ 540	CAA	Federal Reserve
$ 925	Consumer Services	General Fund and Proprietary Revenue
$ 54,307	Corrections	General Fund
$ 4,735	DERM	Proprietary Revenue
$ 34,560	Fire Rescue	Fire District Fund
$ 35,044	GSA	Internal Service Fund
$169,875	MDHA	Federal Reserve
$ 20,385	Human Services	General Fund and Federal Reserve
$ 542	MDPD	General Fund
$125,000	MDT	Operating Revenue
$ 136	MMAP	General Fund
$ 46,619	Park and Recreation	General Fund and Proprietary Revenue
$ 8,014	Public Works	General Fund
$ 10,270	Seaport	Proprietary Revenue
$ 5,760	Solid Waste	Proprietary Revenue

	Allocation	Department	Funding Source
	$ 9,157	WASD	Proprietary Revenue
	$ 2,271	Vizcaya	Operating Revenue
Total:	**$721,560 for one year**		

Contract Measure: Small Business Enterprise Bid Preference applies to all allocations that are not federally funded.

Review Committee Date: September 12, 2007; Item #6-01

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Vendor:	**Address**	**Principal**
•Security Fire Prevention Inc. (Local vendor)	7298 W. Flagler Street Miami, FL 33144	Margaret Garcia

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Manager: Maria Hevia, Department of Procurement Management

This contract contains allocations for 18 departments. Each department has designated a contract manager.

JUSTIFICATION

This contract provides for purchase of fire extinguisher services for several County departments. The awarded vendor provides routine inspections and maintenance to County-owned fire extinguishers and fire hoses in accordance with the National Fire Protection Association (NFPA 10) as adopted in Rule 69A-21.203, and manufacturers' maintenance manuals.

Market research indicates that the contract prices are competitive as compared to prices currently available in the market place. It is therefore in the County's best interest to exercise the Option-to-Renew periods.

Item No. 2

Contract No.:	6314-4/11-2
Contract Title:	**Rental of Linen**
Description:	It is recommended that the Board authorize the County Mayor or the County Mayor's designee, to exercise the two remaining Option-to-Renew (OTR) periods for a linen rental services contract used for Head Start Programs managed by the Community Action Agency (CAA). The contract is in the second OTR period which expires on April 30, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	May 5, 2006 to May 4, 2007	$ 275,000
First OTR and Usage:	May 5, 2007 to May 4, 2008	$ 275,000
Second OTR and Usage:	*May 5, 2008 to April 30, 2009	$ 288,750
Third OTR and Estimated Usage:	*May 1, 2009 to April 30, 2010	$ 288,750
Fourth OTR and Estimated Usage:	*May 1, 2010 to April 30, 2011	$ 288,750
Cumulative Value:		$1,416,250

The fourth OTR may include the appropriate Consumer Price Index adjustment as noted in the terms and conditions of the contract.

*The ending dates for the second, third and fourth OTR periods were revised to end each of the contract terms at the end of the month.

Managing Agency/Funding Source:	CAA – Federal Fund
Contract Measure:	No measures due to the funding source.
Review Committee Date:	December 28, 2005; Item #5-01
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract is not subject to the User Access Program provisions, as federal funds are being used to support this purchase.

Vendor:	**Address**	**Principal**
•Kemp Group International d/b/a FASS 24 Organization (Local vendor)	2111 S.W. 60th Way Miramar, FL 33023	Christina Aderinokun

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Abelin Rodriguez, Department of Procurement Management

Barbara Stridiron, Community Action Agency

JUSTIFICATION

This contract is utilized by Head Start Programs managed by the Community Action Agency for rental of linen used for after school care services.

This contract requires that the vendor make weekly pick ups and deliveries to 46 sites throughout the County. The size of the sites vary from two beds to forty-two beds. Because of the limited quantities of linens that are covered under this contract, and the span of distribution locations throughout the County, the pricing on the current contract is favorable. In addition, the vendor will maintain the current pricing for the next contract term. It is therefore in the County's best interest to exercise the third Option-to-Renew (OTR) period without a price adjustment. The fourth OTR period may include the appropriate Consumer Price Index adjustment as noted in the terms and conditions of the contract.

Item No. 3

Contract No.:	8443-4/13
Contract Title:	**Laundry Services**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the four remaining Option-to-Renew (OTR) periods to purchase laundry services for the Miami-Dade Corrections and Rehabilitation (MDCR) Department. This contract is in its initial term which expires on April 30, 2009. Exercising the four remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	May 1, 2008 to April 30, 2009	$ 819,000
First OTR and Estimated Usage:	May 1, 2009 to April 30, 2010	$ 819,000
Second OTR and Estimated Usage:	May 1, 2010 to April 30, 2011	$ 819,000
Third OTR and Estimated Usage	May 1, 2011 to April 30, 2012	$ 819,000
Fourth OTR and Estimated Usage:	May 1, 2012 to April 30, 2013	$ 819,000
Cumulative Value:		$4,095,000

OTRs two, three and four may include the appropriate Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Managing Agency/Funding Source:	MDCR – General Fund
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	July 28, 2004; Item #2-13
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Van Dyne Crotty Co. d/b/a Spirit Services (Local vendor)	2631 N.W. 17th Lane Pompano Beach, FL 33064	Timothy Crotty

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Abelin Rodriguez, Department of Procurement Management

Mohammad Haq, Miami-Dade Corrections and Rehabilitation Department

JUSTIFICATION

This contract is being utilized to purchase laundry services for Miami-Dade Corrections and Rehabilitation Department. The services provided, include pick-up, washing, drying, folding and delivery of approximately 1,861,364 pounds of inmate uniforms and linens on an annual basis.

Market research identified four local commercial laundries with the capacity to comply with the contract requirements, of which two are the incumbents. The third vendor indicated they could bid in the 45 to 50 cents per pound range, which represents a maximum 12% increase over the current unit price. The fourth vendor did not respond to the market research inquiry. The incumbent vendors have not requested a price adjustment for the first Option-to-Renew (OTR) period. It is therefore in the County's best interest to exercise the first OTR period without a price adjustment. The second, third and fourth OTR periods may include the appropriate Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Item No. 4

Contract No.: 8492-4/12

Contract Title: **Uniforms for Miami-Dade Police and Miami-Dade Corrections and Rehabilitation Departments**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the next Option-to-Renew (OTR) period only to purchase uniforms for the Miami-Dade Police (MDPD) Department and white shirts for Miami-Dade Corrections and Rehabilitation (MDCR) Department. This contract was established with a one-year term and four OTRs. The contract is in its initial term which expires on May 31, 2009. Exercising the next OTR only will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	June 1, 2008 to May 31, 2009	$ 961,809
First OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	$ 961,809
Cumulative Value:		$1,923,618

The first OTR will include the appropriate Consumer Price Index adjustment as noted in the terms and conditions of the contract.

Allocations/Managing Agencies/Funding Sources:	**Allocation**	**Department**	**Funding Source**
	$931,809	MDPD	General Fund
	$ 30,000	MDCR	General Fund
Total:	**$961,809 for one year**		

Contract Measure: Small Business Enterprise Set-Aside and Bid Preference

Review Committee Date: March 21, 2007; Item #2-03

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Florida Police Products, Inc. (Local vendor)	701 N.W. 36th Avenue Miami, FL 33125	Raymond Carpio
•Global Trading, Inc. (Local vendor)	3399 N.W. 72nd Avenue, #129 Miami, FL 33122	Viraj Wikramanayake

•Picasso Embroidery System Inc. (Local vendor)	6095 N.W. 167th Street, #D1 Miami, FL 33015	Emeric Silberman
•RDH Quest, Inc. (Local vendor)	2150 N.W. 21st Street Miami, FL 33142	Willie Robinson

Performance Data: There are no performance issues with any of the four firms.

Compliance Data: There are no compliance issues with any of the four firms.

Contract Managers: Abelin Rodriguez, Department of Procurement Management

Laura Romano, Miami-Dade Police Department

Mohammad Haq, Miami-Dade Corrections and Rehabilitation Department

JUSTIFICATION

This contract is utilized by the Miami-Dade Police Department to purchase standard uniforms for all officers, special uniforms used by bicycle, mounted and motorcycle units, and specialized uniforms used by tactical units (SWAT). Miami-Dade Corrections and Rehabilitation Department purchases white shirts for its Corrections Officers.

The contract allows for price adjustments based on the Consumer Price Index. In order to take advantage of economies of scale, all law enforcement uniforms will be consolidated under one contract. A successor contract is being drafted to consolidate the uniforms being purchased on this contract with those under contract 8600-4/13 in Agenda Item No. 6 of this package. It is therefore in the County's best interest to exercise the next Option-to-Renew period only. This will allow sufficient time for the award of the consolidated successor contract.

Item No. 5

Contract No.: 8518-4/12

Contract Title: **Bell Helicopter OEM Replacement Parts, Maintenance and Repair**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the four remaining Option-to-Renew (OTR) periods to purchase Bell Helicopter OEM replacement parts, maintenance and repair for the Miami-Dade Police (MDPD) and Miami-Dade Fire Rescue (MDFR) departments. The contract is in its initial contract term which expires on April 30, 2009. Exercising the four remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	May 1, 2008 to April 30, 2009	$1,000,000
First OTR and Estimated Usage:	May 1, 2009 to April 30, 2010	$1,000,000
Second OTR and Estimated Usage:	May 1, 2010 to April 30, 2011	$1,000,000
Third OTR and Estimated Usage:	May 1, 2011 to April 30, 2012	$1,000,000
Fourth OTR and Estimated Usage:	May 1, 2012 to April 30, 2013	$1,000,000
Cumulative Value:		$5,000,000

Future OTRs may include the appropriate Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Allocations/Managing Agencies/Funding Sources:	**Allocation**	**Department**	**Funding Source**
	$ 600,000	MDPD	General Fund
	$ 400,000	MDFR	Fire District Funds
Total:	**$1,000,000 for one year**		

Contract Measure: Small Business Enterprise Set Aside and Bid Preference

Review Committee Date: August 8, 2007; Item #6-06

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

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Vendors:	Address	Principal
•Vector Aerospace Helicopter Service (Non-local vendor)	4551 Agar Drive Richmond, BC Canada V7B1A4	Kim Gosal
•Edwards & Associates, Inc. (Non-local vendor)	P.O. Box 3689 Bristol, TN 37625	David Burch
•Shasta Aviation (Local vendor)	1620 S.W. 75th Avenue Pembroke Pines, FL 33023	Gary Padgett
•Heliponents, Inc. (Non-local vendor)	4930 E. Falcon Drive Mesa, AZ 85215	Chad A. Barta

Performance Data: There are no performance issues with the four firms.

Compliance Data: There are no compliance issues with the four firms.

Contract Managers: Marcanthony Tulloch, Department of Procurement Management

Laura Romano, Miami-Dade Police Department

Marianela Betancourt, Miami-Dade Fire Rescue Department

JUSTIFICATION

This contract is utilized by the Miami-Dade Police and Miami-Dade Fire Rescue departments for the purchase of original equipment manufacturer Bell parts and repair services. This contract will also provide for purchases of non-Bell parts, consumables, electrical parts, tools, pilot accessories, supplies and aircraft repainting.

Market research indicates that the current contract pricing is 26% lower than market pricing. It is therefore in the best interest of the County to exercise the Option-to-Renew periods.

Item No. 6

Contract No.:	8600-4/13
Contract Title:	**Pants and Battle Dress Uniforms (BDU)**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the next Option-to-Renew (OTR) period only to purchase uniform pants and BDU's for the Miami-Dade Corrections and Rehabilitation Department (MDCR). This contract was established with a one-year term and four OTRs. The contract is in its initial term which expires on June 30, 2009. Exercising the next OTR only will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	July 1, 2008 to June 30, 2009	$ 800,000
First OTR and Estimated Usage:	July 1, 2009 to June 30, 2010	$ 800,000
Cumulative Value:		$1,600,000

The first OTR may include the appropriate Consumer Price Index adjustment as noted in the terms and conditions of this contract.

Managing Agency/Funding Source:	MDCR – General Fund
Contract Measure:	Small Business Enterprise Set-Aside
Review Committee Date:	December 19, 2007; Item #2-01
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Monica Manufacturing, Inc. (Local vendor)	2605 W. 8th Avenue Hialeah, FL 33010	Edleen Morera
•Picasso Embroidery System Inc. (Local vendor)	6095 N.W. 167th Street, #D1 Miami, FL 33015	Emeric Silberman

Performance Data: There are no performance issues with the two firms.

Compliance Data: There are no compliance issues with the two firms.

Contract Managers: Abelin Rodriguez, Department of Procurement Management

Mohammad Haq, Miami-Dade Corrections and Rehabilitation

JUSTIFICATION

This contract is utilized by Miami-Dade Corrections and Rehabilitation Department to purchase, with the exception of white shirts, standard and battle dress uniforms, used by Corrections Officers, in boot and work camp settings. White shirts for Corrections Officers are being purchased under Agenda Item No. 4 of this package.

The contract allows for price adjustments based on the Consumer Price Index. In order to take advantage of economies of scale, all law enforcement uniforms will be consolidated under one contract. A successor contract is being drafted to consolidate the uniforms being purchased on this contract with those under contract 8492-4/12 in Agenda Item No. 4 of this package. It is therefore in the County's best interest to exercise the next Option-to-Renew period only. This will allow sufficient time for the award of the consolidated successor contract.

Item No. 7

Contract No.: 7988-4/11-3

Contract Title: **Boiler Maintenance, Inspection and Repair**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the two remaining Option-to-Renew (OTR) periods to purchase boiler maintenance, inspection and repair services for various County departments. This contract is in its second option-to-renew period which expires May 31, 2009. Exercising the two remaining OTRs will bring the cumulative value over $1 million.

Initial Contract Term and Usage:	June 1, 2006 to May 31, 2007	$ 274,295
First OTR and Usage:	June 1, 2007 to May 31, 2008	$ 274,295
Second OTR and Usage:	June 1, 2008 to May 31, 2009	$ 282,798
Third OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	$ 282,798
Fourth OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	$ 282,798
Cumulative Value:		$1,396,984

Future OTRs will include the appropriate Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Allocations/Managing Agencies/Funding Sources:

Allocation	Department	Funding Source
$105,252	MDCR	General Funds
$ 45,126	GSA	Internal Services Fund
$ 2,000	Park and Recreation	General Funds and Proprietary Revenue
$130,420	MDHA	Federal Reserve

Total: **$282,798 for one year**

Contract Measure: No measure due to the funding source.

Review Committee Date: July 11, 2008; Item #5-01

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

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Vendor:	Address	Principal
•South Florida Boiler & Gas Services, Inc. (Local vendor)	P.O. Box 430965 Miami FL 33243	Charles Posten

Performance Data: There are no performance issues this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Anthony O'Connor, Department of Procurement Management

Mohammed Haq, Miami-Dade Corrections and Rehabilitation Department

Lucy Romano, General Services Administration

Mari Saydal, Miami-Dade Housing Agency

Bill Solomon, Miami-Dade Park and Recreation Department

JUSTIFICATION

This contract allows purchase of boiler maintenance, inspection and repair services and asbestos rope seal replacement at various County locations. The maintenance services provided ensure that safety certifications can be properly maintained and oil consumption, inefficiency, and costly repairs are minimized.

Market research results indicated there is a very limited market of vendors qualified to provide the type of inspection and maintenance related services required. Extensive market research efforts did not yield cost related results. This is highly specialized work. It is therefore in the County's best interest to exercise the Option-to-Renew periods.

Item No. 8

Contract No.:	4572-4/12-1
Contract Title:	**Continuous Stock Pinfeed Paper**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the three remaining Option-to-Renew (OTR) periods to allow the Enterprise Technology Services Department to purchase continuous stock pinfeed paper. The contract is in its first option-to-renew period which expires May 31, 2009. Exercising the three remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	June 1, 2007 to May 31, 2008	$ 384,537
First OTR and Usage:	June 1, 2008 to May 31, 2009	$ 384,537
Second OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	$ 384,537
Third OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	$ 384,537
Fourth OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 384,537
Cumulative Value:		$1,922,685

Managing Agency/Funding Source:	ETSD – General Fund
Total:	**$384,537 for one year**
Contract Measure:	Small Business Bid Preference
Review Committee Date:	November 8, 2006; Item #6-02
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Forms World, Inc. (Non-local vendor)	Drawer 6930 St. Louis, MO 63123	Jose G. Espinosa

•OCE North America, Inc. (Local vendor)	5600 Broken Sound Blvd. Boca Raton, FL 33487	Brian Steinbook

Performance Data: There are no performance issues with these two firms.

Compliance Data: There are no compliance issues with these two firms.

Contract Managers: Michael Laughlin, Department of Procurement Management

Manny Fernandez, Enterprise Technology Services Department

JUSTIFICATION

It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the Option-to-Renew periods for this spot market contract to purchase continuous stock pinfeed paper for the Enterprise Technology Services Department.

Market research indicates that it is in the best interest of the County to renew this contract as it allows all awarded vendors to submit spot market pricing every six months, assuring best value pricing. Additional qualified vendors may be added to the contract at any time during the contract term to further enhance competition.

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: February 17, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Substitute Agenda Item No. 8(O)(1)(B)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

✓ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Substitute

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 8(O)(1)(B)
2-17-09

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR COMPETITIVELY BID CONTRACTS AWARDED UNDER THE COUNTY MAYOR OR COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or the County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of February, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.

By:_____
Deputy Clerk

Hugo Benitez