

**MEMORANDUM**

Agenda Item No. 11(A)(3)

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**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** April 7, 2009

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution directing the  
Mayor to report on the manner  
by which the Small Business  
Development Department  
establishes goals and monitors  
program compliance

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Audrey M. Edmonson.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/jls



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Dennis C. Moss      **DATE:** April 7, 2009  
and Members, Board of County Commissioners

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(3)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(3)  
4-7-09

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE MAYOR OR HIS DESIGNEE  
TO REPORT ON THE MANNER BY WHICH THE SMALL  
BUSINESS DEVELOPMENT DEPARTMENT ESTABLISHES  
GOALS AND MONITORS PROGRAM COMPLIANCE  
WITHIN NINEY (90) DAYS

**WHEREAS**, the mission of the Small Business Department is to provide business opportunities and technical assistance to aid small businesses in their growth and contribution to South Florida's economy; and

**WHEREAS**, the goal of the Small Business Department is to increase the participation of small businesses on County contracts; and

**WHEREAS**, during these difficult economic times, it is imperative that the firms participating in the County's Small Business Department be given a genuine opportunity to compete for work; and

**WHEREAS**, it is essential to review the methods by which the Small Business Department is achieving its policy goals and objectives to ensure that the participants are receiving the very best support and assistance possible,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that the Mayor or his designee is directed to report on the manner by which the Small Business Development Department (i) establishes its goals and (ii) monitors compliance with its programs. The report should be prepared and presented to this Board of County Commissioners within ninety (90) days of the date of this resolution.

The Prime Sponsor of the foregoing resolution is Commissioner Audrey M. Edmonson. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                      |                                 |
|----------------------|---------------------------------|
|                      | Dennis C. Moss, Chairman        |
|                      | Jose "Pepe" Diaz, Vice-Chairman |
| Bruno A. Barreiro    | Audrey M. Edmonson              |
| Carlos A. Gimenez    | Sally A. Heyman                 |
| Barbara J. Jordan    | Joe A. Martinez                 |
| Dorrrin D. Rolle     | Natacha Seijas                  |
| Katy Sorenson        | Rebeca Sosa                     |
| Sen. Javier D. Souto |                                 |

The Chairman thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS  
HARVEY RUVIN, CLERK  
By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.  
David Stephen Hope

