MEMORANDUM

Agenda Item No. 11(A)(31)

TO:	Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners	**DATE:**	April 7, 2009
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services for the February 7, 2009 "Community Fellowship Day"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: April 7, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(31)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(31)
4-7-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE FEBRUARY 7, 2009 "COMMUNITY FELLOWSHIP DAY" SPONSORED BY THE COMMUNITY CHURCH OF CHRIST WRITTEN IN HEAVEN OF PERRINE, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $790.00 TO BE FUNDED FROM THE DISTRICT 9 IN-KIND RESERVE FUND

WHEREAS, Community Church of Christ Written in Heaven of Perrine, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the February 7, 2009 "Community Fellowship Day" in an amount not to exceed $790.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Community Fellowship Day" is a free event to promote a sense of hope in the community during these tough economic times by providing, among other things, financial management workshops, a college fair, self-esteem workshops and career counseling; and

WHEREAS, Community Church of Christ Written in Heaven of Perrine, Inc. is a not-for-profit organization; and

WHEREAS, the "Community Fellowship Day" is a small event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $790.00 of the in-kind services shall be funded from the District 9 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively

authorizes in-kind services from the Miami-Dade Park and Recreation Department for the February 7, 2009 "Community Fellowship Day" in an amount not to exceed $790.00 to be funded from the District 9 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

Parks $790 2/7

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Bannerman
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- ☒ **District Event** - **Event of minimal impact related to specific commission district** (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ **Small Event** - **Event of minimal impact not necessarily related to a specific commission district.** (Complete questions 1-7, sign and date.)
- ☐ **Special Event** - **Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality** (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ **Major Event** - **Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism** (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types****

Commissioner Sponsoring Event: Commissioner Dennis C. Moss

1. **Full legal name of the requesting organization:** Community Church of Christ Write In Heaven

2. **Applicant Status:** (Select one of the choices below)
   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. **Name and contact information for single point of contact** (address, phone, fax, e-mail address, etc.): Dr. Cathy White
   16200 SW 171 St. Perrine, Fl. 33157 786-281-9495

4. **Specify fee waiver or in-kind service requested** (quantify, if applicable): Specific fee waiver is requested for this event which includes a health fair, college fair, self-esteem workshop, money management workshop and career counseling — All services are provided free.
   24X40 STAGE

5. **Name, date of event, description, and purpose of the event** (if event is a fund-raiser, define the beneficiaries): Community Fellowship Day Saturday, 2/7/09. The purpose is to provide a source of hope for a depressed community through educational awareness, vocational skill info/acquisition, personal health info, managing financial resources, personality inventories to recognize personal strengths. All workshops are free of charge to the community

6. **Please select ALL that apply to event:**
   - ☐ Economic Development: Event supports vitality or growth of the local economy
   - ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. **Physical address of event venues** (please specify Commission District(s)): District-9 . 17900 SW 102 Ave Perrine, Fl. 33157

Moss 9

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. **Description of regional or local impact:** In these times of crisis, all people need information, love, affection, comfort and hope. It is our goal to impact our community by meeting these inherent needs. This is a community event planned as a Community Fellowship Day. We will incorporate health screenings, a college fair, seminars on financial stewardship, the value of acquiring education, and importance of building high self-esteem and self-worth.

9. **Daily/hourly event schedule, including set-up and breakdown schedule** (attach event calendar, if applicable): Saturday 2/7/09 with set-up time 2:00pm, 4:00pm will commence the health fair/screenings, workshops/seminars, which will be on-going until 7:00p.m. THE DJ and musicale will begin at 4:00pm and continue until closure and break-down at 11:00 pm (2:00pm set-up ⟷ 11:00p.m. Break-down) *

10. **Detailed description of event venues** (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams; if applicable): Community Church of Christ Written In Heaven parking lot. A fenced property located at 17900 SW 102 Ave. Perrine, Fl. It is located on the corner of the intersection of SW 179 Street and SW 102 Ave., directly behind R.R. Moton Elementary School.

11. **Expected number of participants and estimated attendance** (per day, if applicable): This is a one-day event with expected participants of 4000 people.

12. **Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources** (attach additional pages as needed): All items concerning this event have been donated by church members. Therefore the budget is $0.00

I hereby certify that all the statements made in this application are true and correct.

Bishop Joseph Ingraham (CW)
Bishop Joseph T. Ingraham
Signature of Authorized Representative

2/2/09 (original letter of request submitted on 1/7/09)
Date

MIAMI- DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUTH & PRODUCTION

Phone: (305) 226-8315 x 8
Fax: (305) 553-8511

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: [redacted]
EQUIPMENT REQUESTED: [redacted]
NAME OF PERSON RESPONSIBLE FOR THIS BILL: [redacted]
BILLING ADDRESS/ ZIP CODE: 10200 S.W. 171 St. Perrine, Fl. 33157
NAME/TITLE OF THE EVENT: Community Fellowship Day Party
ADDRESS OF EVENT: 17900 S.W. 102 Ave Perrine, Fla. 33157
TODAY'S DATE: 2/2/09 (originally mailed request on1/7/09)
DATE (S) OF EVENT: 2/7/09 (Saturday)
SET-UP TIME & DAY: [redacted]
TAKE-DOWN & DAY: [redacted]
CONTACT PERSON/PHONE: [redacted]
AT SITE CONTACT/CELL PHONE #: Dr. Cathy White / 786-281-9495
SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (5) five working days before the event.**

***Fee Signature____Bishop J.T. Ingraham__** Joseph Ingraham
***(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group**
X **Fee Waiver is requested for this community event._____**
CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.
***There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**
____ In-Kind ____Budget Allocation

$790

OFFICE OF COMMISSIONER DENNIS C. MOSS

DENNIS C. MOSS

111 N.W. 1ST STREET, SUITE 320, MIAMI, FLORIDA 33128

Please contact organization for special Instructions.

Please see attached request letter.

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Non Profit Corporation

COMMUNITY CHURCH OF CHRIST WRITTEN IN HEAVEN OF PERRINE, INC.

Filing Information

Document Number	N96000002654
FEI Number	650190760
Date Filed	05/17/1996
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	04/03/1998
Event Effective Date	NONE

Principal Address

17900 SW. 102ND AVE.
MIAMI FL 33157

Changed 01/26/2006

Mailing Address

10200 SOUTHWEST 171ST STREET
MIAMI FL 33157

Changed 03/08/2005

Registered Agent Name & Address

AMERILAWYER CHARTERED
343 ALMERIA AVENUE
CORAL GABLES FL 33134 US

Officer/Director Detail

Name & Address

Title PD

INGRAHAM, JOSEPH T
10200 SW 171 ST
PERRINE FL 33157

Title VD

WHITE, CATHY C
10200 SOUTHWEST 171ST STREET
PERRINE FL 33157

Title TD

DELANCEY, JAMES

10200 SOUTHWEST 171ST STREET
PERRINE FL 33157

Title SD

CAREY, DAWN
10200 SOUTHWEST 171ST STREET
PERRINE FL 33157

Annual Reports

Report Year	Filed Date
2006	01/26/2006
2007	07/07/2007
2008	09/04/2008

Document Images

09/04/2008 -- ANNUAL REPORT	View image in PDF format
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05/17/1996 -- DOCUMENTS PRIOR TO 1997	View image in PDF format

Note: This is not official record. See documents if question or conflict.

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Cely/Sandra

OK, stage from District-in-Kind, TTS WB 2/3/09

Perez, Sandra (Office of the Chair)

From: Byrnes, Timothy (MDPR)
Sent: Tuesday, February 03, 2009 9:09 AM
To: Perez, Sandra (Office of the Chair)
Cc: Gonzalez, Ana (MDPR); Morgan, Tom (MDPR)
Subject: RE: Availability

Ms. Perez,
We have either the medium showmobile which is 27' X 14' with a backdrop and a partial roof over the stage area, or a flat open stage 24' X 40' available for this coming Saturday February 7th. Please let me know which one fits the group better for their event. The cost for the medium showmobile for the total of 9 hours usage is $1,295.00 and the cost for the stage is $790.00. Currently I am holding both units for you until I hear back from you on which one works best for the group, and it is my understanding the event will be sponsored by the Chairman Commissioner Moss as a In-Kind Event. Trusting if you have any additional questions you will make contact with our office.
Tim Byrnes

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

From: Perez, Sandra (Office of the Chair)
Sent: Tuesday, February 03, 2009 8:16 AM
To: Byrnes, Timothy (MDPR)
Subject: Availability

Good Morning Timothy,

Please let me know if we have any availability for equipment for Saturday February 07 2009 see the forms attached .please E-mail me or call me at the office.

Sandra I Perez
Administrative Aide
Offiice of the Chair
Dennis C. Moss
District 9
Tel: (305) 375-4832
Fax: (305) 372-6011

2/3/2009

January 7, 2009

Dear Commissioner Moss,

As per the instructions from your office staff, please accept this letter as an official request for usage of your outdoor portable stage.

Our event is a Women's Day Community Fellowship Party at the Community Church of Christ Written In Heaven on February 7, 2009 from 4-10pm in the Church Parking Lot, located at 17900 S.W. 102 Ave Perrine, FL.

We look forward to hearing from you soon to confirm the use of the stage.
Point of contact: Dr. Cathy White 1-954-687-7354

Yours in Christ,

Bishop J.T. Ingraham, Pastor

235-7210

MIAMI- DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUTH & PRODUCTION

Phone: (305) 226-8315 x 8
Fax: (305) 553-8511

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: Community Church of Christ Written in Heaven
EQUIPMENT REQUESTED: Stage/Showmobile
NAME OF PERSON RESPONSIBLE FOR THIS BILL: Bishop J.T. Ingraham
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TODAY'S DATE: 2/2/09 (originally mailed request on1/7/09)
DATE (S) OF EVENT: 2/7/09 (Saturday)
SET-UP TIME & DAY: 2:00 p.m. on Saturday 2/7/09
TAKE-DOWN & DAY: 11:00 p.m. on Saturday 2/7/09
CONTACT PERSON/PHONE: Dr. Cathy White / 786-281-9495
AT SITE CONTACT/CELL PHONE #: Dr. Cathy White / 786-281-9495
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***(SEE FEE SCHEDULE FOR EXACT CHARGES)** Agency/Group
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____ In-Kind ____Budget Allocation

OFFICE OF COMMISSIONER DENNIS C. MOSS

DENNIS C. MOSS

111 N.W. 1ST STREET, SUITE 320, MIAMI, FLORIDA 33128

Please contact organization for special instructions.

Please see attached request letter.

Memorandum

MIAMI-DADE COUNTY

Date: April 7, 2009

To: Honorable Chairman, Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization the Community Church of Christ Written in Heaven of Perrine, Inc. for their "Community Fellowship Day" event held on February 7, 2009.

In-kind services have been requested in an amount not to exceed $790 from the Miami-Dade Park and Recreation Department for the use of a 24'X40' stage. This event will be funded from District 9 in-kind reserve fund.

In FY 2008-09, Community Church of Christ Written in Heaven of Perrine, Inc. has received no county funding for this event.

Inkind06109