MEMORANDUM

Agenda Item No. 11(A)(35)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the March 7-8, 2009 and March 14-15, 2009 "Day Out with Thomas" event

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(35)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(35)
5-5-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE PUBLIC WORKS DEPARTMENT FOR THE MARCH 7-8 AND MARCH 14-15, 2009 "DAY OUT WITH THOMAS" SPONSORED BY THE GOLD COAST RAILROAD MUSEUM, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $20,380.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, Gold Coast Railroad Museum, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department and the Public Works Department for the March 7-8 and March 14-15, 2009 "Day Out With Thomas" in an amount not to exceed $20,380.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Day Out With Thomas" event is a fundraiser for the Gold Coast Railroad Museum which will give children and their families an opportunity to take a ride on Thomas' coaches and enjoy many other activities; and

WHEREAS, Gold Coast Railroad Museum, Inc. is a not-for-profit organization; and

WHEREAS, the "Day Out With Thomas" is a special event, as defined in the attached Fee Waiver/In-kind Service Application, and $20,380.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Public Works Department for the March 7-8 and March 14-15, 2009 "Day Out With Thomas"

event in an amount not to exceed $20,380.00 to be funded from the Countywide In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

3/7

Parks - 1,540
PWD - 840 / 2380
PWD 17,000

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Bannerman
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- ☐ **District Event - Event of minimal impact related to specific commission district** (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ **Small Event - Event of minimal impact not necessarily related to a specific commission district.** (Complete questions 1-7, sign and date.)
- ☒ **Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality** (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ **Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism** (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types****

Commissioner Sponsoring Event: Commissioner Dennis Moss

1. **Full legal name of the requesting organization:** Gold Coast Railroad Museum, Inc.

2. **Applicant Status:** (Select one of the choices below)
   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. **Name and contact information for single point of contact** (address, phone, fax, e-mail address, etc.):
   Gold Coast Railroad Museum, 12450 SW 152nd St., Miami, Fl 33177
   (O) 305-253-6240 Email rick.olsen@gcrm.org

4. **Specify fee waiver or in-kind service requested** (quantity, if applicable): (400) French Barricades, (1) Wheelchai Lift, Fee waiver for (56) Pole banners.

5. **Name, date of event, description, and purpose of the event** (if event is a fund-raiser, define the beneficiaries):
   Day Out With Thomas, March 7-8 & 14-15, 2009 - Children and their families have an opportunity to take a ride on Thomas' coaches and can take part in many other activities. This event is a much needed fund-raiser for the Museu

6. **Please select ALL that apply to event:**
   - ☒ Economic Development: Event supports vitality or growth of the local economy
   - ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☒ Environmental: Event benefits environmental concerns or promotes conservation
   - ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. **Physical address of event venues** (please specify Commission District(s)): Gold Coast Railroad Museum 12450 SW 152nd Street, Miami, FL 33177 - Commissioner Dennis C. Moss

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. **Description of regional or local impact:** No regional impact, no local impact

9. **Daily/hourly event schedule, including set-up and breakdown schedule** (attach event calendar, if applicable): Hours of event - 8:00am - 6:00pm Pole fee waiver is needed ASAP. Prefer deliver of barricades/wheelchair lift by Monday March 2, 2009

10. **Detailed description of event venues** (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The Museum is located on adjecent to the Miami MetroZoo on land owned by Miami-Dade Parks Dept.

11. **Expected number of participants and estimated attendance** (per day, if applicable): An average of 4000-5000/day

12. **Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources** (attach additional pages as needed): See Attached

I hereby certify that all the statements made in this application are true and correct.

Rick O

Signature of Authorized Representative

1-15-09

Date

Detailed Project Budget

Gold Coast Railroad Museum
2009 Day Out With Thomas

	Cash expense	In-Kind
Administrative		
Event Director/Executive Director	$3,040.00	
Event Coordinator	$4,800.00	
Store Manager	$760.00	
Facilities Manager	$2,640.00	
Total	$11,240.00	
Technical		
Store Stockers	$384.00	
Admission Ticket Sellers	$1,120.00	
Restroom Attendants	$672.00	
General Labor		$15,808.00
Facilities Labor		$2,272.00
Train Crew		$3,520.00
Kid Train Crew		$1,056.00
Ticket Sellers		
Total	$2,176.00	$22,656.00
Outside Artistic Fees		
Michael Rosman	$5,600.00	
Matthew Sabatella	$2,000.00	
Entertainer Other #1	$1,200.00	

Entertainer Other #2		$1,200.00
Total		$10,000.00
Other Outside Fees		
Off Duty Cop		$2,000.00
Security		$2,500.00
Zoo security		$2,700.00
Restrooms		$2,500.00
Total		$9,700.00
Marketing/Publicity		
Miami Family	Jan - Feb Run	$1,828.50
South Florida Parenting	Nov - Mar. Run	$4,071.00
Miami Herald	6 week run	$3,501.78
Sun Sentinel	6 week run	$3,006.66
WIRN	TV & radio	$3,350.00
Press Releases	2 releases	$300.00
Google Adwords	Nov - Mar. Run	$350.00
Business Card Flyers	5000 cards	$100.00
Day Care Flyers		$200.00
In house 13x19 Posters		$300.00
AAA DOWT Banners	60 Banners	$8,700.00
Last minute options		$392.06
Total		$26,100.00
Printing		
HIT Map		$200.00
GCRM Map		$200.00
Engineer Certificate		$450.00
Coloring Sheets		$350.00
Link Tickets		$100.00
Print Supplies (toner, ink, etc)		$600.00
Activity Banners		$500.00

Total	$2,400.00
Lodging	
Hotel	$9,000.00
Total	$9,000.00
In County Travel	
Rental Cars (transport of entertainers, staff, etc...)	$1,900.00
Total	$1,900.00
Out of County Travel	
Air	$2,700.00
Total	$2,700.00
Equipment Rentals	
Tents & Tables & Bouncers	$8,500.00
Barricades	$7,300.00
Port-o-Johns	$3,500.00
Trash	$500.00
BFI	$500.00
Water Meter	$350.00
Generator	$2,100.00
Total	$22,750.00
Equipment Purchase	
Computer Equipment	$500.00
Activity Supplies	$2,000.00
Total	$2,500.00
Supplies	
Restrooms	$800.00

Table Covering		$200.00	
Table Skirts & Velcro		$450.00	
Balloons		$150.00	
Helium		$450.00	
Total		$2,050.00	
Utilities			
Water Bill		$400.00	
Electric Bill		$300.00	
Telephone		$200.00	
Total		$900.00	
Royalties & Merchandise			
Hit Entertainment Royalties (for use of Character rights)		$90,000.00	
Thomas Brand Merchandise		75,000.00	
Total		165,000.00	
RR Car Maintenance & Fuel			
Fuel		$8,000.00	
Car Maintenance		$1,000.00	
Total		$9,000.00	
	Cash Expense Total	$277,416.00	
	In-kind Contributions		$22,656.00
Total Budget (Cash & In-kind)		$300,072.00	

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Non Profit Corporation

GOLD COAST RAILROAD MUSEUM, INC.

Filing Information

Document Number	702908
FEI Number	596136069
Date Filed	09/18/1961
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	08/20/2001
Event Effective Date	NONE

Principal Address

12450 SW 152ND ST.
MIAMI FL 33177-8402

Changed 02/29/1988

Mailing Address

12450 SW 152ND ST.
MIAMI FL 33177-8402

Changed 02/29/1988

Registered Agent Name & Address

MCLEAN, JOHN F
3813 MATHESON AVE
MIAMI FL 33133 US

Name Changed: 01/11/2002

Address Changed: 04/02/2007

Officer/Director Detail

Name & Address

Title TD

MCLEAN, JOHN
12450 SOUTHWEST 152 STREET
MIAMI FL 33177

Title PD

GREER, CONNIE
12450 SOUTHWEST 152 STREET
MIAMI FL 33177

Title SD

JONES, JAIME
12450 SOUTHWEST 152 STREET
MIAMI FL 33177

Title VD

BRANN, TOM
12450 SOUTHWEST 152 STREET
MIAMI FL 33177

Annual Reports

Report Year	Filed Date
2006	05/01/2006
2007	04/02/2007
2008	05/16/2008

Document Images

05/16/2008 -- ANNUAL REPORT	View image in PDF format
04/02/2007 -- ANNUAL REPORT	View image in PDF format
05/01/2006 -- ANNUAL REPORT	View image in PDF format
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01/11/2002 -- ANNUAL REPORT	View image in PDF format
08/20/2001 -- Amendment	View image in PDF format
01/10/2001 -- ANNUAL REPORT	View image in PDF format
02/15/2000 -- ANNUAL REPORT	View image in PDF format
04/21/1999 -- ANNUAL REPORT	View image in PDF format
04/28/1998 -- ANNUAL REPORT	View image in PDF format
04/22/1998 -- Name Change	View image in PDF format
05/13/1997 -- ANNUAL REPORT	View image in PDF format
07/08/1996 -- ANNUAL REPORT	View image in PDF format
06/12/1996 -- ANNUAL REPORT	View image in PDF format
02/08/1995 -- ANNUAL REPORT	View image in PDF format

Note: This is not official record. See documents if question or conflict.

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Events Name History Entity Name Search

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MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Gold Coast Railroad

EQUIPMENT REQUESTED: Wheelchair lift

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Chairman Commissioner Dennis Moss

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 10710 SW 211 Street Suite 206 Miami, FL 33189

NAME/TITLE OF THE EVENT: Day out with Thomas

ADDRESS OF EVENT: 12450 S.W. 152nd Street Miami, FL

TODAY'S DATE: 01/22/09

DATE (S) & TIME OF EVENT: 3/7 – 8/09 & 3/14 -15/09

SET-UP TIME & DAY: 10:00 A.M. – 3:00 P.M. 3/6/09

TAKE-DOWN TIME & DAY: 10:00 A.M. – 3:00 P.M. 3/16/09

CONTACT PERSON/PHONE: Lori Tompkins (786) 226-6964

AT SITE CONTACT/CELL PHONE#: Same as above

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee: $1,540.00**

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Lori Tompkins

Agency/Group: Gold Coast Railroad

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

MIAMI-DADE COUNTY
PURCHASE ORDER

PAGE: 1

PO NUMBER: POPW0900790

DATE: 02/25/2009
** ORIGINAL **

VENDOR:

ALL AMERICAN BARRICADES CORP

3355 NW 154TH TERRACE
MIAMI GARDENS, FL 33054

REQUESTING DEPARTMENT OR AGENCY:

PUBLIC WORKS ROAD, BRIDGE, & C

111 NW 1 ST
16 FL
MIAMI, FL 33128

ATTN: LORI THOMPKINS - GCR

VENDOR ID: 650827246 01 | VENDOR TEL: (305)685-6124

PLEASE REFER ALL QUESTIONS CONCERNING THIS ORDER TO: FRANK DAVIS | TEL: (305)592-3116

CASH DISCOUNT: NET30 | FREIGHT CARRIER:

FOB: DEST-P
FOB DESTINATION, FREIGHT PREPAID. THE SELLER PAYS AND BEARS THE FREIGHT CHARGES.

AGENT CONTACT:	DELIVERY REQUIRED	DEPT. NO.	REQ NO.
TOURIZ, ALBERT (305)375-4263	03/07/2009	PW1501	POPW0900790

ISSUED UNDER CONTRACT NO: 1175-4/12-1
BPO ID : ABCWJB01228

SHIP TO:
ROAD & BRIDGE DIV.
9301 N.W. 58 STREET
MIAMI, FL 33178

BILL TO:
111 NW 1 ST 16 FLOOR
MIAMI, FL 33128

ITEM	COMMODITY ID / COMMODITY NAME/SPECIFICATIONS	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
001	550-78	1.00	LO	18,000.0000	18,000.00
	TRAFFIC CONES, LANE MARKERS, AND BARRICADES				

(CONTINUED ON NEXT PAGE)

MIAMI-DADE COUNTY
PURCHASE ORDER

PAGE: 2

PO NUMBER: POPW0900790

DATE: 02/25/2009
** ORIGINAL **

ITEM COMMODITY ID / COMMODITY NAME/SPECIFICATIONS	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
400 EACH FRENCH BARRICADES GOLD COAST RAILROAD 12450 S.W. 152 STREET (786) 226-6964 P.O.C.: LORI THOMPKINS BARRICADES REQUIRED: 03/06/2009 THRU 03/16/2009 AS PER QUOTE RECEIVED FROM RUBEN SANTOS 02/19/2009			$ 45.00/$	18,000.00
COMMODITY LINE TOTAL				18,000.00
GRAND TOTAL				18,000.00

COSTS OF MANDATORY RANDOM AUDIT BY THE INSPECTOR GENERAL ARE INCORPORATED INTO THIS CONTRACT AS 1/4 OF 1% OF THE CONTRACT PRICE.

ADDITIONAL REQUIREMENTS AND TERMS:

THIS CONTRACT IS SUBJECT TO A USER ACCESS FEE UNDER THE COUNTY USER ACCESS PROGRAM (UAP) IN THE AMOUNT OF TWO PERCENT (2%). THE VENDOR PROVIDING GOODS AND SERVICES UNDER THIS CONTRACT SHALL INVOICE THE CONTRACT PRICE AND SHALL ACCEPT AS PAYMENT THEREOF THE CONTRACT PRICE LESS THE 2% UAP AS FULL AND COMPLETE PAYMENT FOR THE GOODS AND/OR SERVICES SPECIFIED ON THE INVOICE. THE COUNTY SHALL RETAIN THE 2% UAP FOR USE BY THE COUNTY TO HELP DEFRAY THE COST OF THE PROCUREMENT PROGRAM. VENDOR PARTICIPATION IN THIS INVOICE REDUCTION PORTION OF THE UAP IS MANDATORY.

ACCOUNTING INFORMATION:

SEX	INDEX	SUBOBJ	USERCODE	PROJCT	PRJDTL	GRANT	GRNTDTL	AMOUNT / %
01	PW338475	25910						18,000.00

AUTHORIZED SIGNATURE: Jude Fontevedo DATE: 02/25/09

--- END OF DOCUMENT ---

Memorandum

MIAMI-DADE COUNTY

Date: May 5, 2009

To: Honorable Chairman, Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Countywide In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for this item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, the Gold Coast Railroad Museum, Inc. for their "Day Out With Thomas" event held on March 7-8 and March 14-15, 2009.

In-kind services have been requested in an amount not to exceed $1,540 from the Miami-Dade Park and Recreation Department for use of a wheelchair lift and $18,840 from the Public Works Department for the use of barricades and pole banners for a total in-kind amount of $20,380. This event will be funded from the countywide in-kind reserve fund.

In FY 2008-09, the Gold Coast Railroad Museum, Inc. has received no county funding for this event.

Inkind08309