

MEMORANDUM

Agenda Item No. 11(A)(44)

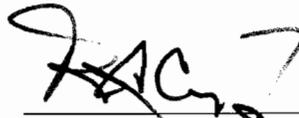
TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
for the February 28, 2009
"Relay for Life" sponsored
by the City of Miami Springs

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.



R. A. Cuevas, Jr.
County Attorney

RAC/up

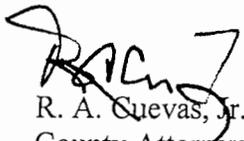


MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(44)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(44)
5-5-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE MIAMI-DADE ELECTIONS DEPARTMENT FOR THE FEBRUARY 28, 2009 "RELAY FOR LIFE" SPONSORED BY THE CITY OF MIAMI SPRINGS, IN AN AMOUNT NOT TO EXCEED \$1,816.00 TO BE FUNDED FROM THE DISTRICT 6 IN-KIND RESERVE FUND

WHEREAS, the City of Miami Springs has requested in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Elections Department for the February 28, 2009 "Relay For Life" in an amount not to exceed \$1,816.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Relay For Life" is a fundraiser to benefit the American Cancer Society; and

WHEREAS, the "Relay for Life" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$1,816.00 of the in-kind services shall be funded from the District 6 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Elections Department for the February 28, 2009 "Relay For Life" in an amount not to exceed \$1,816.00 to be funded from the District 6 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Gks

Gerald K. Sanchez

Event 171
Parks - 1,645
1816

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Dolores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5108

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: City of Miami Springs - City Manager
(American Cancer Society) Jim Borgmann

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, email address, etc.): Lily Sabrit Abello,
117 Palmetto Drive, Miami Springs, FL 33166 (305) 710-1219 cell.
TPGMIAAAI@ADL.com (305) 883-6761 Fax

4. Specify fee waiver or in-kind services requested (quantify, if applicable): Parks Department; Showmobile
Elections Department; Tables/Chairs

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FEE WAIVER/KIND SERVICES APPLICATION
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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Relay for Life - Benefiting American Cancer Society
SATURDAY, February 28, 2009 from 9:00am - 9:00pm

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Miami Springs Circle
on Curtis Parkway - Commissioner Sosa

8. Description of regional or local impact: See Attached

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

Setup
Friday, February 27 - 12 noon - 5:00pm
Breakdown, SATURDAY, February 28th after 9:00pm or
Breakdown, Sunday, March 1

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 9

- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

- 11. Expected number of participants and estimated attendance (per day, if applicable): Participants 300-400
Attendance 500-700
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

2-17-09
Date



TO: LOURDES MILLAN
FROM: SUZANNE WOLAR
RE: IN KIND APPLICATION
DATE: 02/18/09

Hi Lourdes,

Following is the in-kind application for the Showmobile. It is already reserved and ready to go, so all we need is your approval.

As you know, our Relay For Life will be held Saturday, February 28th at the Circle in Miami Springs. Our Opening Ceremony/Survivor lap will be at 9:00 a.m; our Survivor Luncheon will be taking place at 1:00 p.m. at the Miami Springs Woman's Club, 200 Westwant Drive; and our Luminaria/Closing Ceremonies will take place at 8:30 p.m.

I know Mayor Bain has been in touch with Commissioner Sosa regarding the event and it would be an honor if she could join us at for one or more of the festivities.

Thank you kindly for all your help, Lourdes and please pass along our thanks to the Commissioner as well. She has been very good to us in Miami Springs and we appreciate her very much!!

A handwritten signature in black ink, appearing to read "Suzanne Wolar".

Suzanne Wolar
Community Representative
American Cancer Society
Miami-Dade Unit
8095 NW 12th Street
Doral, FL 33126
305-487-3452-Direct
305-592-5140-Fax



**SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION**
(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Relay for Life of Miami Springs/American Cancer Society

EQUIPMENT REQUESTED: Medium Showmobile

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Rebecca Sosa,
District #6

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): N/A

BILLING ADDRESS/ZIP CODE: 1000 S.W. 57th Street, Miami, FL 33144

NAME/TITLE OF THE EVENT: Relay for Life of Miami Springs

ADDRESS OF EVENT: 100 Block of Curtis Parkway in the Town Circle

TODAY'S DATE: 02/26/09 DATE (S) & TIME OF EVENT: 02/28/09 9:00 A.M. - 9:00 P.M.

SET-UP TIME & DAY: Friday anytime or Saturday before 7:00A.M.

TAKE-DOWN TIME & DAY: 02/28/09 Anytime after 9:00 P.M..

CONTACT PERSON/PHONE: Lily Saborit Abello

AT SITE CONTACT/CELL PHONE#: (305) 710-1219

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
Please see attached map

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$1,645.00 In-kind District #6 Signature: _____

*(SEE FEE SCHEDULE FOR EXACT CHARGES) Lily Saborit Abello

Agency/Group: American Cancer Society

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

**Miami-Dade Elections Department
Tables Chairs Rental Agreement**

Delivery Date:	Friday, February 27, 2009	Return Date:	Monday, March 02, 2009
Delivery Time:	8:00 AM	Return Time:	8:00 AM
Name:	Jim Borgmann, City Manager (on-site contact Lily Saborit Abello) 305-710-1219		
Office/Agency:	city of Miami Spring on behalf of the Relay for life, Cancer Society		
Address:	201 westward Dr, Miami Springs, FL 33166		
Telephone:	305-805-5010	Fax:	
Dept. Index Code:	cccent010696		

Items Needed:	Item Type	#of Items	Unit Price	Item Sub-Total	Delivery Charge (\$50.00)	Pickup Charge (\$50.00)	Order Total	Damaged Items		Total Charges for Damaged Items
								#of Items	Charges	
Chairs		150	\$0.25	\$ 37.50	\$ 50.00	\$ 50.00	71.25 #####			
Tables		45	\$0.75	\$ 33.75						

I understand that the requested items are to be used and stored indoors and are not to be used to serve or consume food or beverages. Nails, tacks, staples or similar types of items are not to be inserted on tables or chairs. My Department/Agency will be responsible for the payment of rental fees as well as any lost or damaged items. Charges will be applied to the Department Index Code listed above.

Requestor's Name	Approver's Name (Elections Department)
Requestor's Job Title	Approver's Job Title
Requestor's Signature / Date	Approver's Signature / Date

Memorandum



Date: May 5, 2009

To: Honorable Chairman, Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: District Specific In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for this item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, the City of Miami Springs, for the "Relay for Life" event held on February 28, 2009.

In-kind services have been requested in an amount not to exceed \$1,645 from the Miami-Dade Park and Recreation Department for the use of a medium show mobile and \$171 from the Miami-Dade Elections Department for the use of tables and chairs for a total in-kind amount of \$1,816. This event will be funded from the District 6 in-kind reserve fund.

In FY 2008-09, the City of Miami Springs has received no county funding for this event.

Inkind08509