MEMORANDUM

Agenda Item No. 11(A)(37)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the February 21, 2009 "Mardi Gras 2009" celebration

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: May 5, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(37)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Mayor's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(37)
5-5-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE FEBRUARY 21, 2009 "MARDI GRAS 2009" CELEBRATION SPONSORED BY THE HOMESTEAD MERCHANTS ASSOCIATION, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $1,395.00 TO BE FUNDED FROM THE DISTRICT 9 IN-KIND RESERVE FUND

WHEREAS, Homestead Merchants Association, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the February 21, 2009 "Mardi Gras 2009" in an amount not to exceed $1,395.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Mardi Gras 2009" event is a traditional festival which will showcase the historical district of Homestead, and raise funds for both Habitat for Humanity of Greater Miami and the Homestead Merchants Association; and

WHEREAS, Homestead Merchants Association, Inc. is a not-for-profit organization; and

WHEREAS, the "Mardi Gras 2009" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $1,395.00 of the in-kind services shall be funded from the District 9 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the

February 21, 2009 "Mardi Gras 2009" celebration in an amount not to exceed $1,395.00 to be funded from the District 9 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

$1,395 Parks

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Bannerman
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- ☑ District Event - **Event of minimal impact related to specific commission district** (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - **Event of minimal impact not necessarily related to a specific commission district.** (Complete questions 1-7, sign and date.)
- ☐ Special Event - **Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality** (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - **Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism** (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types****

Commissioner Sponsoring Event: Commissioner Dennis C. Moss, District 9

1. **Full legal name of the requesting organization:** HOMESTEAD MERCHANTS ASSOCIATION IN MARDI GRAS 2009

2. **Applicant Status:** (Select one of the choices below)
   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. **Name and contact information for single point of contact** (address, phone, fax, e-mail address, etc.):
   COLIN TYLER 28 S. KROME AVE, HOMESTEAD, FL 33030
   305-897-1051 786-243-2463 fax hmacorp@bellsouth.net

4. **Specify fee waiver or in-kind service requested** (quantify, if applicable): Small Shaumobile (1) & $1,395
   TOASTING OF THE MARDI GRAS PARADE

5. **Name, date of event, description, and purpose of the event** (if event is a fund-raiser, define the beneficiaries):
   MARDI GRAS 2009, SATURDAY FEB. 21, 2009 - 4pm to 1Am
   MARDI GRAS CELEBRATION AND FUNDRAISER FOR THE HABITAT FOR HUMANITY OF GREATER MIAMI & HOMESTEAD MERCHANTS ASSOCIATION

6. **Please select ALL that apply to event:**
   - ☑ Economic Development: Event supports vitality or growth of the local economy
   - ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. **Physical address of event venues** (please specify Commission District(s)): 2 BLOCKS ON KROME AVENUE - FROM 28 S. KROME AVENUE TO 115 N. KROME AVENUE SW 1st St to NW 2nd Street

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. **Description of regional or local impact:** BASED ON THE SUCCESS OF THE PAST TWO MARDI GRAS, WE EXPECT TO ATTRACT 1500 PEOPLE FROM ALL AGE RANGE AND ETHNIC BACKGROUND TO STIMULATE AND BRING BUSINESSES TO THE DOWNTOWN HISTORIC DISTRICT OF HOMESTEAD

9. **Daily/hourly event schedule, including set-up and breakdown schedule** (attach event calendar, if applicable): SETUP STARTS AT 3PM; EVENT AT 4PM TO 1AM, BREAKDOWN AT 1AM

10. **Detailed description of event venues** (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): KROME AVENUE IN HISTORIC DOWNTOWN HOMESTEAD

11. **Expected number of participants and estimated attendance** (per day, if applicable): PARTICIPANTS = 120 ; ATTENDANCE = 700+

12. **Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources** (attach additional pages as needed): — attached —
Estimated = $10,654.00
Actual = $10,629.21
Chairman Moss = $5,000.00
HMA = $5,629.21

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

2/2/09
Date

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Non Profit Corporation

HOMESTEAD MERCHANTS ASSOCIATION, INC.

Filing Information

Document Number	N08000006198
FEI Number	NONE
Date Filed	07/01/2008
State	FL
Status	ACTIVE
Effective Date	06/30/2008
Last Event	AMENDMENT
Event Date Filed	12/11/2008
Event Effective Date	NONE

Principal Address

28 S. KROME AVENUE
HOMESTEAD FL 33030

Mailing Address

28 S. KROME AVENUE
HOMESTEAD FL 33030

Registered Agent Name & Address

SEAN P. O'CONNOR, P.A.
123 N. KROME AVENUE
SUITE 101
HOMESTEAD FL 33030 US

Officer/Director Detail

Name & Address

Title VP

TYLER, COLIN B
28 S. KROME AVENUE
HOMESTEAD FL 33030

Title P

TYLER, COLIN B
28 S. KROME AVENUE
HOMESTEAD FL 33030

Title T

DE GRAVE, STEPHEN R
28 S. KROME AVENUE

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Homestead Merchants Association

EQUIPMENT REQUESTED: Small Showmobile

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Chairman Commissioner Dennis C. Moss, District #9

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 10710 S.W. 211th Street Suite 206, Miami, FL 33189

NAME/TITLE OF THE EVENT: Mardi Gras 2009

ADDRESS OF EVENT: Losner Park 115 N. Krome Ave

TODAY'S DATE: 02/2/09

DATE (S) & TIME OF EVENT: 2 / 2 1 / 0 9

SET-UP TIME & DAY: 1:00 P.M. 2/21/09

TAKE-DOWN TIME & DAY: 1:00 A.M. 2/22/09

CONTACT PERSON/PHONE: Colin Tyler (305) 897-1051
AT SITE CONTACT/CELL PHONE#: Steve Degrave (305) 797-7360

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
Please contact organization for special instructions.

OTHER INFORMATION: Include additional equipment if needed.
Please see attached request letter

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $1,395.00 In-kind District #9
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature:
Colin Tyler
Agency/Group: Homestead Merchants Association

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

MIAMI- DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUTH & PRODUCTION

Phone: (305) 226-8315 x 8
Fax: (305) 553-8511

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: OFFICE OF COMMISSIONER DENNIS C. MOSS

EQUIPMENT REQUESTED: (1) small Showmobile

NAME OF PERSON RESPONSIBLE FOR THIS BILL: DENNIS C. MOSS

BILLING ADDRESS/ ZIP CODE: 111 N.W. 1ST STREET, SUITE 320, MIAMI, FLORIDA 33128

NAME/TITLE OF THE EVENT: MARDI GRAS 2009

ADDRESS OF EVENT: 285 S. KROME AVE TO 115 N. KROME AVE

TODAY'S DATE 2/2/09

DATE (S) OF EVENT: FEBRUARY 21, 2009

SET-UP TIME & DAY: 3PM - SATURDAY

TAKE-DOWN & DAY: 1AM - SUNDAY

CONTACT PERSON/PHONE: COLIN TYLER 305-897-1051

AT SITE CONTACT/CELL PHONE #: STEVE DEGRAVE 1-305-797-7360

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

Please contact organization for special Instructions.

OTHER INFORMATION: Include additional equipment if needed.

Please see attached request letter.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (5) five working days before the event.**

***Fee** Signature
***(SEE FEE SCHEDULE FOR EXACT CHARGES)** Agency/Group

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.
***There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

✓ **In-Kind** ____ **Budget Allocation**

Event Budget Estimated and Actual for Mardi Gras 2009 on Saturday 2/21/2009

We won't be using Losner Park for this event
4:00 PM Vending setup
5:00 PM Krome Closed between SW 1st & NW 2nd Streets
5:00 PM DJ Tommy starts
5:45 PM Ceremony starts with toasting the Grand Marshall, King & Queen of Mardi Gras
6:00 PM Mardi Gras Grand Parade starts
6:30 PM Live Entertainment - Stage 1 & Stage 2
Stage 1: IKO IKO & Stage 2: Main Highway
11:00 Street opens from SW 2nd St to NW 2nd St - Stage 2 still jamming
1:00 AM Street opens from SW 1st St to NW 2nd St

Expenses

	Estimated	Actual
Total Expenses	**$10,654.00**	**$10,629.21**

	Estimated	Actual
Site		
Permits Losner Park	$364.00	$0.00
Police	$1,825.00	$3,157.21
Barricades (provided by Police?)	$900.00	???
Insurance	$1,100.00	$432.00
Totals	**$4,189.00**	**$3,589.21**
Rentals		
2 RV Pop Up Stages with Lighting (Commissioner Moss)	In-kind	???
Portable Toilets 4 (1 handicap/ 3 normal w/washing stations)	$600.00	$600.00
Tables		
Chairs		
Tent		
Totals	**$600.00**	**$600.00**
Publicity		
Printing - Posters (100)/Flyers (500)/Invitations (100)	$300.00	In-kind
Radio Live Remote - commercial free	$600.00	$600.00
Miami Herald and News Leader	$1,500.00	$1,500.00
Banners (1 for Stage and 1 on US 1)	$400.00	$400.00
Totals	**$2,800.00**	**$2,500.00**
Miscellaneous		
Mardi Gras Beads/ Mardi Gras Horns	$200.00	$200.00
Mardi Gras Feather Masks/ Boas	$290.00	$290.00
Mardi Gras Decorations for Stage(s)	$275.00	$275.00
Totals	**$765.00**	**$765.00**

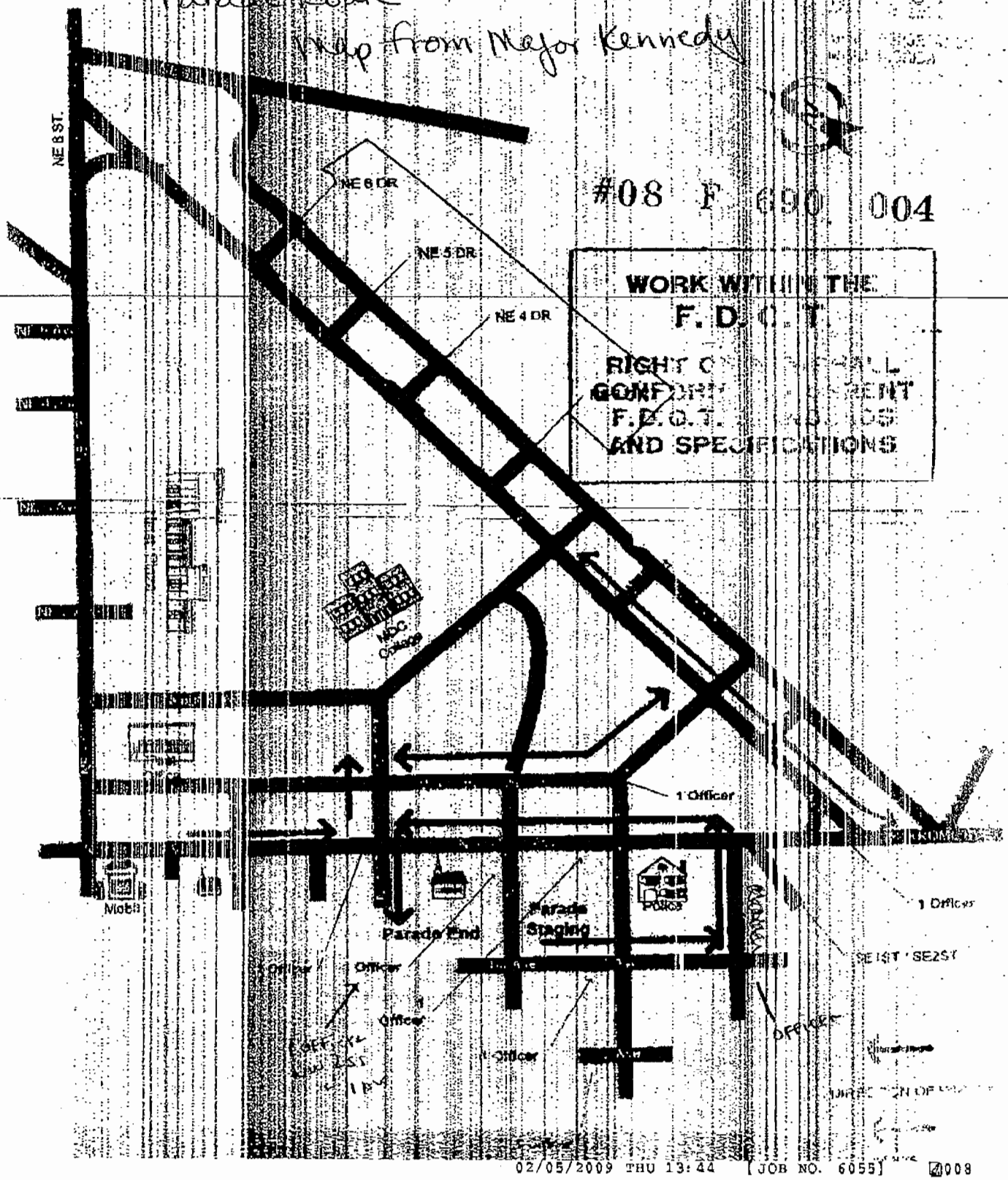
	Estimated	Actual
Bands		
Iko Iko (Stage 1 - 6-11pm)	$800.00	$800.00
Main Highway (Stage 2 - 7pm-1am)	$650.00	$600.00
Totals	**$1,450.00**	**$1,400.00**
Other		
Alcohol License	$100.00	$25.00
Misc. Music Equipment	$500.00	In-kind
Disk Jockey - DJ Tommy	$250.00	$250.00
	$0.00	
	$850.00	**$275.00**
MISC		
Administration Fee 50+ hrs, PR & Graphic Design	FREE	$1,000.00
Event Day on-site Management - Coordinator, MC, Entertainer, Vending Operator, etc.	FREE	$500.00
Totals	**$0.00**	**$1,500.00**

PLEASE NOTE:
Mardi Gras 2009 is a fundraiser for the Habitat for Humanity of Greater Miami

HMA Approval: _____
Print Name: _____

MARDI GRAS 2009

Kramer Avenue - closure
SW 1st Street to NW 2nd Street
Parade Route
Map from Major Kennedy



Fraternal Order Of Police
4 South Krome Ave
Homestead, FL 33030
(305)224-55...

Invoice

13133

Invoice Date: 2/21/2009
Due Date: 2/21/2009
Day: Saturday

Bill To:
Homestead Merchant, LLC
Colin Tyler
28 S. Krome Avenue
Homestead, FL 33030.

Please make checks payable to "Fraternal Order of Police", and submit with original invoice to the Fraternal Order of Police,Attn. Major S. Kennedy.

Officer	Time Start/Out	Hours/Qty	Rate	Description	Amount
	1530-0100	9.5	33.00	**Security provided by Sworn Police Officer**	313.50
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
	1530-0100	9.5	30.00	**Security provided by Sworn Police Officer**	285.00
		10	10.00	**Police Vehicle Fee**	100.00
				Subtotal	2,978.50
			6.00%	**Administration Fee**	178.71

Mardi Gras; 2 Officers - 2400-0300 Mowry to Flagler on Krome

Total	$3,157.21
Payments/Credits	$0.00
Balance Due	$3,157.21

Russell, Marie E. (DIST3)

From: Russell, Marie E. (DIST3)
Sent: Wednesday, March 04, 2009 4:01 PM
To: Rodriguez, Nadia (OSBM)
Cc: Villa, Pedro (DIST3); Jayska, Amanda (OSBM)
Subject: District 3 In-Kind - New Providence Development Center, Inc.

Nadia:

Commissioner Edmonson has approved an In-Kind request from the New Providence Development Center, Inc. to use a medium showmobile and bleacher at their 3rd Annual B-Day Baskbetball Tournament and Community Fair to be held on May 16, 2009. The In-Kind fee amount from Miami-Dade Parks is $2,430.00.

I will bring up the paperwork shortly.

Marie E. Russell
Office Manager
Office of Commissioner Audrey M. Edmonson
District 3
Phone: 305-375-5393
Fax: 305-372-6104

Memorandum

MIAMI-DADE COUNTY

Date: May 5, 2009

To: Honorable Chairman, Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for this item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization, the Homestead Merchants Association, Inc. for their "Mardi Gras 2009" event held on February 21, 2009.

In-kind services have been requested in an amount not to exceed $1,395 from the Miami-Dade Park and Recreation Department for the use of a small show mobile. This event will be funded from the District 9 in-kind reserve fund.

In FY 2008-09, Homestead Merchants Association, Inc. has received $5,000 from District 9 discretionary reserve.

Inkind07809