

Memorandum



Date: April 21, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Agenda Item No. 8(O)(1)(B)

From: George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than \$1 Million

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. **Contract amounts and/or department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.**

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. **Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.**

Track Record/Monitor

Past performance issues involving Rider Distributor, Inc. in Item No. 2 and past compliance issues involving Hydraulic Technician, Inc. in Item No. 4 and are noted in the items. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The competitively bid contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority (\$1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

On August 11, 2008, the Board was informed that, prospectively, Board approval would be sought when awarding contracts exceeding \$1 million in value if the OTRs are exercised. The contracts listed in the package were awarded prior to that date.

Item No. 1: Padlocks and Other Security Hardware (Pre-qualification Pool) seeks authority to exercise the four remaining OTR periods for a contract to purchase padlocks and other security hardware for various County departments. The amount being requested for the four remaining option terms is **\$2,988,000**.

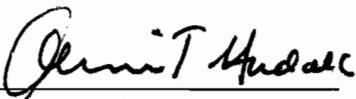
Item No. 2: Agricultural, Garden, and Industrial Tools seeks authority to exercise the three remaining OTR periods for a contract to purchase agricultural, garden and industrial tools for various County departments. The amount being requested for the three remaining option terms is **\$961,215**.

Item No. 3: Courier Services (Pick-up and Delivery) seeks authority to exercise the two remaining OTR periods for a contract to purchase courier services for various County departments. The amount being requested for the two remaining option terms is **\$554,000**.

Item No. 4: Hydraulic Parts and Repairs for Mobile Equipment (Pre-qualification Pool) seeks authority to exercise the five remaining OTR periods for a contract to purchase hydraulic parts and repair services for General Services Administration. The amount being requested for the five remaining option terms is **\$2,722,500**.

Item No. 5: Operation and Maintenance of Landfill Gas Control Systems seeks authority to exercise the three remaining OTR periods for a contract to purchase the operation and maintenance of landfill gas control systems for the Department of Solid Waste Management. The amount being requested for the three remaining option terms is **\$1,003,110**.

Item No. 6: Rifles seeks authority to exercise the two remaining OTR periods for a contract to purchase rifles for the Miami-Dade Police Department. The amount being requested for the two remaining option terms is **\$1,163,456**.


Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: April 21, 2009

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(B)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No. 8(O)(1)(B)

Veto _____

4-21-09

Override _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR
OR COUNTY MAYOR'S DESIGNEE TO EXERCISE
OPTION-TO-RENEW PERIODS FOR
COMPETITIVELY BID CONTRACTS AWARDED
UNDER THE COUNTY MAYOR OR COUNTY
MAYOR DESIGNEE'S DELEGATED AUTHORITY
FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or the County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez

By: _____
Deputy Clerk

Item No. 1

Contract No.: 4909-4/13

Contract Title: **Padlocks and Other Security Hardware (Pre-qualification Pool)**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the four remaining Option-to-Renew (OTR) periods for a contract to purchase padlocks and other security hardware for various County departments. The contract is in its initial term which expires on April 30, 2009. Exercising the four remaining OTRs will bring the cumulative value of the contract over \$1 million.

Initial Contract Term and Estimated Usage:	May 1, 2008 to April 30, 2009	\$ 747,000
First OTR and Estimated Usage:	May 1, 2009 to April 30, 2010	\$ 747,000
Second OTR and Estimated Usage:	May 1, 2010 to April 30, 2011	\$ 747,000
Third OTR and Estimated Usage:	May 1, 2011 to April 30, 2012	\$ 747,000
Fourth OTR and Estimated Usage:	May 1, 2012 to April 30, 2013	<u>\$ 747,000</u>
Cumulative Value:		\$3,735,000

Contract Measure: Small Business Enterprise Bid Preference applies to all purchases that are not federally funded.

Review Committee Date and Item No.: December 19, 2007; Item #6-03

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Vendors:	Address	Principal
•Bells Security Sales, Inc. (Non-local vendor)	426 Bloomfield Avenue Bloomfield, NJ 07003	Richard Middleton II
•Cerrajera Ales, Inc. d/b/a Prolock & Saf (Local vendor)	1102 W. Flagler Street Miami, FL 33130	David Gonzalez

b

- Corrections Products Co. LTD (Non-local vendor) 10700 Sentinel Drive San Antonio, TX 78217 Christian M. Hunter
- Craftmaster Hardware Co. (Non-local vendor) 190 Veterans Drive Northvale, NJ 07647 Richard Ruggiero
- Independent Hardware, Inc. (Non-local vendor) 1024 Vine Street Philadelphia, PA 19107 Frank Stanco
- Lockey Distributors, Inc. (Local vendor) 7288 N.W. 25th Street Miami, FL 33122 Amacio Paradela
- Lock Masters USA, Inc. (Non-local vendor) 511 North Bonita Avenue Panama City, FL 32402 Thomas J. Hails
- Locks Co. (Local vendor) 2050 N.E. 151st Street Miami, FL 33162 Mark Dorn
- Renderer, Inc. d/b/a All County Lock & Key (Local vendor) 5790 Rodman Street #10 Hollywood, FL 33023 Jennifer C. Renderer
- Ronnie's Hardware, Inc. (Local vendor) 13718 S.W. 152nd Street Miami, FL 33176 Ron H. Berman
- Southern Lock & Supply, Inc. (Non-local vendor) 10910 Endeavour Way Pinellas Park, FL 33777 Marvin Ross Cutson

Performance Data: There are no performance issues with any of the 11 firms.

Compliance Data: There are no compliance issues with any of the 11 firms.

Contract Managers: Maria Hevia, Department of Procurement Management

This contract includes allocations for 15 departments. Each department has designated a contract manager.

JUSTIFICATION

The contract is utilized by various County departments to provide padlocks and security hardware. Market research indicates that it is in the best interest of the County to renew this contract as it establishes a pre-qualified pool of bidders that provides competition for each purchase assuring best possible pricing. Additional qualified vendors may be added at any time during the contract term.

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Item No. 2

Contract No.: 6732-4/12-1

Contract Title: **Agricultural, Garden, and Industrial Tools**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee, to exercise the three remaining Option-to-Renew (OTR) periods for a contract to purchase agricultural, garden, and industrial tools for various County departments. The contract is in the first OTR period which expires on April 30, 2009. Exercising the three remaining OTR periods will bring the cumulative value of the contract over \$1 million.

Initial Contract Term and Usage:	May 1, 2007 to April 30, 2008	\$ 283,000
First OTR and Estimated Usage:	May 1, 2008 to April 30, 2009	\$ 308,999*
Second OTR and Estimated Usage:	May 1, 2009 to April 30, 2010	\$ 320,405**
Third OTR and Estimated Usage:	May 1, 2010 to April 30, 2011	\$ 320,405
Fourth OTR and Estimated Usage:	May 1, 2011 to April 30, 2012	<u>\$ 320,405</u>
Cumulative Value:		\$1,553,214

*Includes modifications totaling \$11,000: Aviation for \$1,000, GSA for \$5,000, Vizcaya Museum for \$5,000, and Consumer Price Index adjustment of 5.3%.

**Includes Consumer Price Index adjustment of 5.8%.

Future OTRs may include Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Contract Measure: Small Business Enterprise Bid Preference applies to all purchases that are not federally funded.

Review Committee Date and Item No.: July 19, 2006; Item #6-11

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Vendors:
•A M Leonard, Inc.
(Non-local vendor)

Address
241 Fox Drive
Piqua, OH 43356

Principal
Howard Kyle



Item No. 3

Contract No.: 7487-4/11-2

Contract Title: **Courier Services (Pick-up and Delivery)**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the two remaining Option-to-Renew (OTR) periods for a contract to purchase courier services for various County departments. The contract is in its second OTR period which expires on May 31, 2009. Exercising the two remaining OTR periods will bring the cumulative value of the contract over \$1 million.

Initial Contract Term and

Usage:	June 1, 2006 to May 31, 2007	\$ 219,500
First OTR and Usage:	June 1, 2007 to May 31, 2008	\$ 219,500
Second OTR and Estimated Usage:	June 1, 2008 to May 31, 2009	\$ 277,000*
Third OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	\$ 277,000
Fourth OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	<u>\$ 277,000</u>
Cumulative Value:		\$1,270,000

*Includes modifications in the amount of \$57,500 for the Library and Finance (Tax Collector) departments.
Future OTRs may include Consumer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.: February 15, 2006; Item #6-02

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Vendors:	Address	Principal
•Comet Courier Corp. (Local vendor)	8600 N.W. 72 nd Street Miami, FL 33166	Steven Seltzer
•Roy's Delivery Service, Inc. (Local vendor)	13190 S.W. 134 th Street Unit #C-203 Miami, FL 33186	Hada E. Grullon

•Dotexpress Corp.
(Local vendor)

13205 S.W. 137th Avenue
Suite #25
Miami, FL 33186

Pedro E. Inaty

Performance Data:

There are no performance issues with any of the three firms.

Compliance Data:

There are no compliance issues with any of the three firms.

Contract Managers:

Dejenaba Wedemier, Department of Procurement Management

This contract includes allocations for 16 departments. Each department has designated a contract manager.

JUSTIFICATION

This contract provides courier services for various County departments. Courier services are required to pick-up and deliver items such as construction plans, interoffice mail, documents, bags and boxes of documents and supplies. Vendors are awarded, by group, based on scheduled and unscheduled routes between County facilities. Market research indicates that current market pricing is approximately 5.2% higher than the contract pricing. All of the awarded vendors have agreed to hold the current contract pricing for the third option-to-renew period. Market research will be performed prior to exercising the last OTR to ensure that the County is receiving the best possible pricing.

Item No. 4

Contract No.: 7543-5/14-OTR

Contract Title: **Hydraulic Parts and Repairs for Mobile Equipment (Pre-qualification Pool)**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the five remaining Option-to-Renew (OTR) periods for a contract to purchase hydraulic parts and repair services for General Services Administration. The contract is in its initial term which expires on May 31, 2009. Exercising the five remaining OTR periods will bring the cumulative value of the contract to over \$1 million.

Initial Contract Term and Estimated Usage:	June 1, 2008 to May 31, 2009	\$ 544,500
First OTR and Estimated Usage:	June 1, 2009 to May 31, 2010	\$ 544,500
Second OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	\$ 544,500
Third OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	\$ 544,500
Fourth OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	\$ 544,500
Fifth OTR and Estimated Usage:	June 1, 2013 to May 31, 2014	<u>\$ 544,500</u>
Cumulative Value:		\$3,267,000

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.: October 17, 2007; Item #6-02

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases

Vendors:	Address	Principal
•Altekco, Inc. (Local vendor)	8340 N.W. 70 th Street Miami, FL 33166	Robert A. Handy
•Genuine Parts Co. d/b/a NAPA Auto Parts (Non-local vendor)	2999 Circle 75 Parkway Atlanta, GA 30339	Thomas Gallagher

- Hydraulic Associates, Inc. (Local vendor) 8311 N.W. 70th Street Miami, FL 33166 Keith A. Scalf
- Hydradyne Hydraulics LLC (Non-local vendor) 2801 Peters Road Harvey, LA 70058 Randall Rollins
- Hydraulic Sales & Service, Inc. (Local vendor) 3700 N.W. South River Drive Miami, FL 33142 Cleveland H. Jones III
- Hydraulic Supply Co. d/b/a Aero Hardware & Supply (Local vendor) 300 International Parkway Sunrise, FL 33325 James H. Inglis
- Hydraulic Technicians, Inc. (Local vendor) 3735 N.W. 78th Street Suite B Miami, FL 33147 Asriel Sebastian

Performance Data: There are no performance issues with any of the seven firms.

Compliance Data: Hydraulic Technicians, Inc. had a compliance issue in August 2005 on a previous contract for underpayment of an employee. The County recovered \$236.88 and this violation was resolved and closed in March 2007. There are no compliance issues with the other six firms.

Contract Managers: Pablo Martinez, Department of Procurement Management
 Martin Dareff, General Services Administration

JUSTIFICATION

This contract is utilized by General Services Administration (GSA) for the purchase of hydraulic parts (Group 1) and spot market quotes for hydraulic repairs (Group 2) for mobile equipment maintained by GSA. This contract establishes a pre-qualified pool of bidders that provides for spot market competition for each purchase assuring the best possible pricing. Additional qualified vendors may be added at any time during the contract term, further enhancing competition. It is therefore in the County's best interest to exercise the remaining options-to-renew.

Item No. 5

Contract No.: 8216-4/12-1

Contract Title: **Operation and Maintenance of Landfill Gas Control Systems**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee, to exercise the three remaining Option-to-Renew (OTR) periods for a contract to operate and maintain landfill gas control systems for the Department of Solid Waste Management. This contract is in its first OTR period which expires on April 30, 2009. Exercising the three remaining OTR periods will bring the cumulative value of the contract to over \$1 million.

Initial Contract Term and Usage:	May 1, 2007 to April 30, 2008	\$ 320,892
First OTR and Estimated Usage:	May 1, 2008 to April 30, 2009	\$ 334,370*
Second OTR and Estimated Usage:	May 1, 2009 to April 30, 2010	\$ 334,370
Third OTR and Estimated Usage:	May 1, 2010 to April 30, 2011	\$ 334,370
Fourth OTR and Estimated Usage:	May 1, 2011 to April 30, 2012	\$ 334,370
Cumulative Value:		\$1,658,372

*Includes Consumer Price Index (CPI) adjustment of 4.1%. Future OTRs may include the CPI adjustment(s) as noted in the terms and conditions of the contract.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.: December 20, 2006; Item #6-04

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Shaw Environmental, Inc. (Non-local vendor)	4171 Easen Lane Baton Rouge, LA 70898	Debra J. Robertson

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers:

Km! Ra, Department of Procurement Management

Lee Casey, Department of Solid Waste Management

JUSTIFICATION

This contract is utilized by the Department of Solid Waste Management (DSWM) for the operation and maintenance of the landfill gas control systems at the North Dade and South Dade Landfills. The contractor operates, maintains, and monitors the gas control systems.

Market research was conducted to identify contracts in other jurisdictions with a scope consistent with DSWM's requirements. Several entities and municipalities were contacted to obtain comparative pricing for the maintenance of landfills and their gas control systems. None were identified with a similar scope of work.

The Board of County Commissioners recently awarded a contract for the development of a landfill gas utilization system (LFGUS) on County landfills. This facility will convert the gas generated by the landfills into electricity for re-sale to the local utility. The maintenance services provided by Shaw Environmental, the awarded vendor on this contract, is essential for the successful completion of the LFGUS project, which will coincide with the expiration of the last OTR term of this contract. If the County opts not to renew this contract at this time, and to re-bid the requirements, there may be disruption to the scheduling and development of the LFGUS project. The services performed are complex, and would require a lengthy transitional period before a new vendor can adequately and safely provide the services.

Considering the unavailability of a suitable contract to access for these services, and the risks involved in potentially disrupting the development of LFGUS project, it is recommended that the County exercise the remaining OTR periods on this contract.

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Item No. 6

Contract No.: 8612-2/11

Contract Title: Rifles

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the two remaining Option-to-Renew (OTR) periods for a contract to purchase rifles for the Miami-Dade Police Department. The contract is in its initial term which expires on June 30, 2009. Exercising the two remaining OTR periods will bring the cumulative value of the contract over \$1 million.

Initial Contract Term and Estimated Usage:	June 25, 2008 to June 30, 2009	\$ 581,728
First OTR and Estimated Usage:	*July 1, 2009 to June 30, 2010	\$ 581,728
Second OTR and Estimated Usage:	*July 1, 2010 to June 30, 2011	<u>\$ 581,728</u>
Cumulative Value:		\$1,745,184

*The ending date for all the OTR periods is being revised to coincide with the last day of the month. This will enhance workload management efficiency.

Future OTRs may include Producer Price Index adjustment(s) as noted in the terms and conditions of the contract.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.: December 5, 2007; Item #6-02

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Vendor:
•Lou's Police and Security Equipment, Inc.
(Local vendor)

Address
4149 Palm Avenue
Miami, FL 33012

Principal
Robert Riccobono

Contract Managers: Maria Hevia, Department of Procurement Management
Laura Romano, Miami-Dade Police Department

JUSTIFICATION

The contract is utilized by the Miami-Dade Police Department to purchase rifles, parts and accessories. A competitive solicitation was issued for rifles from five different manufacturers. The rifles awarded on the contract represented the lowest cost to the County. Market research indicates that current contract pricing is double what the County is paying for these rifles. The incumbent vendor has agreed to maintain the current pricing for the first option-to-renew period. Market research will be performed prior to exercising the last OTR period to ensure that the County is receiving the best pricing
