# Memorandum

MIAMI-DADE COUNTY

**Date:** May 13, 2009

**To:** Honorable Chairperson Barbara J. Jordan
and Members, Transit, Infrastructure and Roads Committee

TIR
Agenda Item No.
5(A)

**From:** George M. Burgess
County Manager

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

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This report provides a status of the DBE participation and invoicing as requested by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the Program Management Consultant (PMC) Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of April 20, 2009 is $11,124,789 for services up to January 30, 2009. This represents a 25.1% DBE participation of the total amount paid to all sub-consultants. The services performed by the PMC from January 31, 2009 and up to April 10, 2009 which have not been invoiced totaled $910,350, of which the DBE participation is $345,032. These monies for services from January 31, 2009 to April 10, 2009 have been earned and are either invoiced pending payment, or not yet invoiced. As a result, they are shown as accrued in the attached table. Once the $910,350 "accrued" is fully invoiced and paid, then the actual DBE participation is projected to increase to approximately 25.3%.

In order to compensate for lower DBE performance levels which were 10% in 2005 and 19% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28% in the 2007 Work Plan. The PMC has made significant improvements to the DBE participation rate. The two most recent bi-weekly labor periods showed an average DBE participation rate of 47.96% and 38.4% respectively. The last labor invoices for the 2008 Work Plan were issued by the PMC to Miami-Dade Transit (MDT) on March 30, 2009. Invoicing is expected to continue on schedule, with the next set of invoices to be issued by the PMC to MDT by April 27, 2009.

Assistant County Manager

# PMC DBE Participation Summary

**(Services Only / No Direct Reimbursable Expenses)**

| Company | PMC Proposed % Goal | Services Through 30JAN09 | | Accruals 31JAN09 to 10APR09 | | Actual Paid + Accrued | |
|---|---|---|---|---|---|---|---|
| | | Actual Payments 20APR09 | Actual Participation % | "Earned" Accruals | Accrued Participation % | Cost | Participation % |
| **Prime Consultant** | | | | | | | |
| PB Americas, Inc. | 27.0% | $11,570,406 | 26.1% | $265,306 | 29.1% | $11,835,712 | 26.1% |
| | | | | | | | |
| **Non-DBE Subconsultants** | | | | | | | |
| | | | | | | | |
| AECom | (see DMJM) | $27,125 | 0.1% | $8,015 | 0.9% | $35,140 | 0.1% |
| DMJM + Harris, Inc. | 24.0% | $9,207,639 | 20.7% | $0 | 0.0% | $9,207,639 | 20.3% |
| Spillis-Candela & Partners | (see DMJM) | | 0.0% | $0 | 0.0% | $0 | 0.0% |
| Post, Buckley, Schuh & Jerningan | 24.0% | $9,371,146 | 21.1% | $193,417 | 21.2% | $9,564,563 | 21.1% |
| The Allen Group, LLC | NIC | $3,021,613 | 6.8% | $87,734 | 9.6% | $3,109,347 | 6.9% |
| Mactec | NIC | $14,157 | 0.0% | $10,846 | 1.2% | $25,003 | 0.1% |
| Transit Systems Consulting | NIC | $66,875 | 0.2% | $0 | 0.0% | $66,875 | 0.1% |
| **Total Non - DBE** | **75.0%** | **$21,708,555** | **74.8%** | **$300,012** | **62.1%** | **$22,008,567** | **74.7%** |
| | | | | | | | |
| Cardozo Engineering Inc * | 2.0% | $1,002,324 | 2.3% | $18,379 | 2.0% | $1,020,703 | 2.3% |
| Carmen Morris & Associates, Inc. * | 1.0% | $856,718 | 1.9% | $0 | 0.0% | $856,718 | 1.9% |
| EAC Consulting, Inc. * | 13.0% | $5,621,791 | 12.7% | $277,167 | 30.4% | $5,898,957 | 13.0% |
| Nodarse & Associates | 0.1% | $26,360 | 0.1% | | 0.0% | $26,360 | 0.1% |
| Phillips Consulting Group, Inc. * | 1.0% | $1,091,301 | 2.5% | $6,755 | 0.7% | $1,098,056 | 2.4% |
| Triangle Associates, Inc * | 4.0% | $1,061,771 | 2.4% | $34,732 | 3.8% | $1,096,503 | 2.4% |
| **Total Original DBE Team** | **21.1%** | **$9,660,266** | **21.8%** | **$337,032** | **37.0%** | **$9,997,298** | **22.1%** |
| | | | | | | | |
| Acumen | 0.9% | $372,395 | 0.8% | $0 | 0.0% | $372,395 | 0.8% |
| Bay Area Economics | NIC | $95,504 | 0.2% | | 0.0% | $95,504 | 0.2% |
| Bugdal Group * | 0.3% | $111,875 | 0.3% | $8,000 | 0.9% | $119,875 | 0.3% |
| Dickey & Associates | 1.0% | $471,527 | 1.1% | $0 | 0.0% | $471,527 | 1.0% |
| Dovetail Consulting | 1.6% | $368,729 | 0.8% | $0 | 0.0% | $368,729 | 0.8% |
| nMomentum | 0.1% | $44,493 | 0.1% | $0 | 0.0% | $44,493 | 0.1% |
| **Total New DBE Firms** | **3.9%** | **$1,464,523** | **3.3%** | **$8,000** | **0.9%** | **$1,472,523** | **3.2%** |
| | | | | | | | |
| | | | | | | | |
| ***Total DBE*** | ***25.0%*** | **$11,124,789** | ***25.1%*** | **$345,032** | ***37.9%*** | **$11,469,821** | ***25.3%*** |
| | | | | | | | |
| **TOTAL ALL PMC** | **100%** | **$44,403,750** | **100%** | **$910,350** | **100%** | **$45,314,101** | **100%** |
| | | | | | | | |
| * = Miami-Dade County DBE Firm | | | | | | | |

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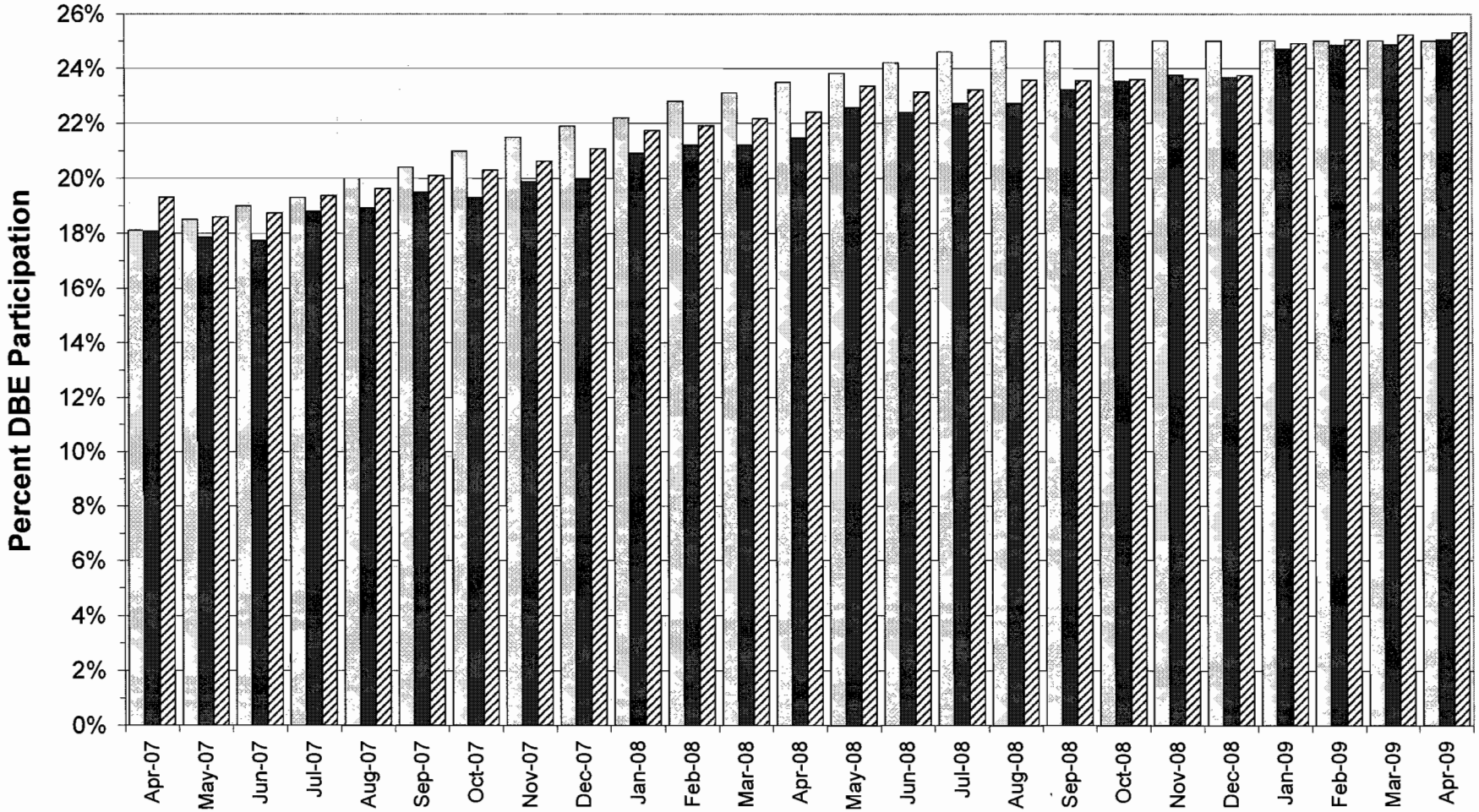
# DBE Participation
# CUMULATIVE GOAL FORECAST




| | Apr-07 | May-07 | Jun-07 | Jul-07 | Aug-07 | Sep-07 | Oct-07 | Nov-07 | Dec-07 | Jan-08 | Feb-08 | Mar-08 | Apr-08 | May-08 | Jun-08 | Jul-08 | Aug-08 | Sep-08 | Oct-08 | Nov-08 | Dec-08 | Jan-09 | Feb-09 | Mar-09 | Apr-09 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Original Target | 18.1% | 18.5% | 19.0% | 19.3% | 20.0% | 20.4% | 21.0% | 21.5% | 21.9% | 22.2% | 22.8% | 23.1% | 23.5% | 23.8% | 24.2% | 24.6% | 25.0% | 25.0% | 25.0% | 25.0% | 25.0% | 25.0% | 25.0% | 25.0% | 25.0% |
| Invoiced & Paid to DBE | 18.1% | 17.9% | 17.7% | 18.8% | 18.9% | 19.5% | 19.3% | 19.9% | 20.0% | 20.9% | 21.2% | 21.2% | 21.5% | 22.6% | 22.4% | 22.7% | 22.7% | 23.2% | 23.5% | 23.8% | 23.7% | 24.7% | 24.9% | 24.9% | 25.1% |
| Inv. & Paid + Committed To DBEs | 19.3% | 18.6% | 18.7% | 19.4% | 19.6% | 20.1% | 20.3% | 20.6% | 21.1% | 21.7% | 21.9% | 22.2% | 22.4% | 23.4% | 23.1% | 23.2% | 23.6% | 23.6% | 23.6% | 23.6% | 23.7% | 24.9% | 25.1% | 25.2% | 25.3% |

Note: Actual Compliance based on payments made and received per PBIS.

4/20/09

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