

# Memorandum



**Date:** June 2, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Supplement No.2 to Contract Award Recommendation for Automated  
Vehicle Location Tracking Service Contract No. EPP-RFP8299

Supplement No. 2  
Agenda Item No.  
8(O)1b

This supplement is presented to provide a response to questions raised by Board Members during the May 12, 2009 Budget, Planning, and Sustainability Committee meeting.

Concerns were raised during the Committee meeting regarding the \$11,000 reduction to the revised award recommendation considering the 395 vehicle reduction by Miami-Dade Fire Rescue (MDFR). The original award recommendation in the amount of \$2,136,000 was erroneously understated by \$753,000. It accounted for the per vehicle unit cost and monthly service fees required to sustain the 1,679 vehicles through the initial three year term but did not provide funding for the optional services and products contained in the resultant contract. The impact of the vehicle reduction is \$501,255. Staff recognized that the optional products, services, and training components included in the initial allocation requests from the departments were not included in the recommended award amount of \$2,136,000. The initial award recommendation should have been in the amount of \$2,889,000.

The revised award recommendation in the amount of \$2,125,000 accounts for the per vehicle unit cost and monthly service fees required to sustain the vehicle count of 1,284 vehicles, and provides the departments with the ability to purchase optional products, services, and training. The revised price breakdown is as follows:

<u>Service Description</u>	<u>Fees</u>	<u>Revised Vehicles</u>		<u>Cost</u>
One Time Setup Fee (Per Vehicle)	\$495	X 1284	=	\$ 635,580
Monthly Service Fee	\$21.50	X 1284	=	\$ 27,606
Initial 3 Year Term Service Fee	\$27,606	X 36 Months	=	\$ 993,816
<b>Amended Sub-total (\$635,580 + \$993,816)</b>			=	<b>\$1,629,396</b>
<b>Optional Products and Services including Training</b>			=	<b>\$ 495,604</b>
<b>Award Amount Requested:</b>				<b>\$2,125,000</b>

Additionally, information concerning the cumulative contract value and the amount of the optional years to renew was requested at the committee meeting. The optional years to renew are calculated based on 1284 vehicles multiplied by the recurring monthly service fee of \$21.50 multiplied by 12 months.

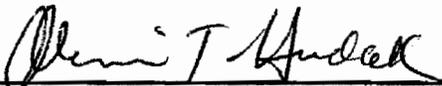
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**Optional Years to Renew (OTR) Breakdown** *(Based on five 1 year Periods)*

Option-to-Renew Year 1	\$331,272
Option-to-Renew Year 2	\$331,272
Option-to-Renew Year 3	\$331,272
Option-to-Renew Year 4	\$331,272
Option-to-Renew Year 5	\$331,272
<b>Total OTR Amount:</b>	<b>\$1,656,360</b>

The recommended cumulative contract value is comprised of the following:

Initial Award Amount Requested	\$2,125,000
Optional Years to Renew Value	\$1,656,360
<b>Cumulative Value of the Award:</b>	<b>\$3,781,360</b>

  
Assistant County Manager