

# Memorandum



**Date:** June 2, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

Supplement to  
Agenda Item No. 11(A)(45)

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over a light blue horizontal line.

**Subject:** Supplement 11A45 - Countywide and Fire District Specific In-Kind Request  
Recommendation

This supplement provides updated information that corresponds to amendments the County Attorney will be making to the in-kind request for Florida International University's Institute for Public Management & Community Service, for their "XV Inter-American Conference of Mayors and Local Authorities".

The Office of Strategic Business Management (OSBM) has prepared this updated in-kind request and recommends this item to move forward to the Board of County Commissioners for consideration. The countywide and fire district specific in-kind reserve balances allow for funding of this request.

## Background

A waiver for in-kind services has been requested by a not-for-profit organization, the Florida International University's Institute for Public Management & Community Service, for their "XV Inter-American Conference of Mayors and Local Authorities" scheduled for June 8-11, 2009.

In-kind services have been requested in an amount not to exceed \$7,000 from the Miami-Dade Police Department, \$21,900 from the Miami-Dade Transit Agency, \$630 from the Miami-Dade Park and Recreation Department, \$200 from the General Services Administration, \$5,000 from the Elections Department, \$1,400 from the Enterprise Technology Services Department, \$3,348 from the Office of Community and Economic Development and \$1,262 from the Miami-Dade County Fire Department for a total in-kind of \$40,740. This event will be funded in part from the Countywide In-kind reserve fund and in part from the non-ad valorem portion of the Fire Rescue District Budget.

In FY 2008-09, Florida International University's Institute for Public Management & Community Service has received \$48,750 from the General Fund and \$65,000 from the Seaport. In addition for review and your consideration, under the sponsorship of Commissioner Souto, is a request for in-kind services in the amount not to exceed \$13,125 for the use of Vizcaya Museum and Gardens for the same event.