MEMORANDUM

HPSI

Agenda Item No. 2D

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: December 10, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Ordinance creating the Miami-Dade County Youth Commission and establishing the duties and responsibilities of such Commission

The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan, and Co-Sponsors Commissioner Rebeca Sosa and Senator Javier D. Souto.

for

R. A. Cuevas, Jr.
County Attorney

RAC/jls

Memorandum

MIAMI-DADE COUNTY

Date:

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Ordinance Creating the Miami-Dade County Youth Commission

---

The proposed ordinance creating the Miami-Dade County Youth Commission and establishing the duties and responsibilities of the Commission, will result in a fiscal impact to Miami-Dade County.

It is anticipated that the Office of Community Advocacy will staff this Commission with support and assistance from the Juvenile Services Department and SFWIB for the Violence Intervention Project and the Youth Summit. Without changing the current level of service provided to the advisory boards currently supported by the Office of Community Advocacy, to provide an appropriate level of support to the Youth Commission, the Office of Community Advocacy anticipates the need for one additional Program Officer Position ($78,000), funding for miscellaneous operating expenses ($32,000) including printing, postage, parking reimbursement, website development and management, and video production of meetings and $10,000 in funding for the Youth Summit; a total estimated fiscal impact of $110,000 annually.

Special Assistant

fis01810

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: October 6, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 4(C)

Please note any items checked.

____	**"3-Day Rule" for committees applicable if raised**
✓	**6 weeks required between first reading and public hearing**
____	**4 weeks notification to municipal officials required prior to public hearing**
____	**Decreases revenues or increases expenditures without balancing budget**
____	**Budget required**
____	**Statement of fiscal impact required**
✓	**Ordinance creating a new board requires detailed County Manager's report for public hearing**
____	**No committee review**
____	**Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**
____	**Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 4(C)
10-6-09

ORDINANCE NO. _____

ORDINANCE CREATING THE MIAMI-DADE COUNTY YOUTH COMMISSION AND ESTABLISHING THE DUTIES AND RESPONSIBILITIES OF SUCH COMMISSION; PROVIDING FOR APPOINTMENT OF STUDENT REPRESENTATIVES OF MIAMI-DADE PUBLIC SCHOOLS AS MEMBERS OF SUCH COMMISSION; SETTING FORTH QUALIFICATIONS OF MEMBERS AND TERMS OF OFFICE, PROVIDING FOR ELECTION OF OFFICERS AND OTHER MATTERS; PROVIDING FOR EXCEPTION TO SECTION 2-11.38 OF THE CODE OF MIAMI-DADE COUNTY RELATING TO REQUIREMENT THAT COUNTY BOARD MEMBERS BE ELECTORS; PROVIDING FOR COUNTY STAFF SUPPORT; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

WHEREAS, the youth in our County have particular insight and opinions on the issues affecting youth and the teen population, especially County programs relating to youth and teens; and

WHEREAS, having input from young people will be a helpful complement to the decision-making process of the Board of County Commissioners; and

WHEREAS, creation of this Commission will serve the added purpose of exposing youth to county government; and

WHEREAS, the Chatham County Youth Commission in Savannah, Georgia is the first Youth Commission, and it has served as a model for the majority of the Youth Commissions which have been formed and will serve as a model for the Miami-Dade County Youth Commission,

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Creation of the Miami-Dade County Youth Commission. There is hereby created the Miami-Dade County Youth Commission (the "Youth Commission"), which is an advisory board of Miami-Dade County. The purpose of the Youth Commission is to provide the youth of Miami-Dade County with a vehicle to learn about government, participate in the process of Miami-Dade County government, represent and articulate the needs of youth in the County, and advise the Mayor and Board of County Commissioners on matters affecting the youth and teen population, especially County programs relating to youth and teens.

Section 2. Duties and responsibilities of the Youth Commission. The Youth Commission shall have the following duties and responsibilities:

(a) Foster increased youth involvement in the affairs of County government;

(b) Study problems and hold forums on issues, activities and concerns of youth in the County;

(c) Comment upon existing or proposed legislation, ordinances, resolutions and policies that impact the youth in Miami-Dade County;

(d) Present methods to resolve youth-related conflicts between youth and between youth and adults;

(e) Recommend the implementation of community programs to improve the lives of youth;

(f) Monitor programs and policies that affect youth to ensure that they are achieving the intended results;

(g) Work with other youth organizations in the County to collaborate on shared issues and interests;

(h) Submit to the Mayor and Board of County Commissioners an annual report of the activities of the Commission in the month of May prior to the end of the regular school year;

(i) Serve as the Violence Intervention Program representative for their respective school, as permitted by the Miami-Dade County Public School System;

(j) Facilitate an annual Youth Summit in conjunction with the Juvenile Services Department and the South Florida Workforce Investment Board's Youth Council;

(k) The Chairman of the Youth Commission shall serve as an appointed member of the South Florida Workforce Investment Board's Youth Council;

(l) Work with the South Florida Workforce Board on employment and training opportunities for Miami-Dade County youth; and

(m) Utilize social networking sites and/or technology to engage and inform the youth of their community of important County activities.

Additionally, each member of the Youth Commission is to meet with the Commissioner in whose district he or she resides on a quarterly basis or at the Commissioner's discretion, as is mutually convenient for the board member and the Commissioner to discuss teen and community issues of concern to them.

Section 3. Commission Composition; Qualifications; Process for Nomination and Appointment; Exceptions to County Code; Term; Officers; Rules of Procedure; Staff Support.

(a) The Youth Commission shall be composed of at least twenty six (26) youth appointed by the Board of County Commissioners. The youth appointed shall be students in the Miami-Dade County Public School System. The members of the Youth Commission shall be between the ages of fifteen (15) to eighteen (18) years old and be in the 10th, 11th, or 12th grade. To be qualified for appointment, such student shall have a minimum 2.0 grade point average and shall demonstrate a sincere interest and the motivation

to work for the community and have a background in community-based activity.

(b) Each member of the County Commission shall receive the names of high schools from public high schools in his or her district. Such high schools shall be requested to forward the names and resumes of interested students for appointment to the Youth Commission to the office of the County Commissioner of the commission district in which the high school is located. The County Commissioner shall interview the nominated student and forward the name and the resume of the student appointed by the County Commissioner to the Clerk of the Board of County Commissioners.

(c) Notwithstanding Section 2-11.38 of the Code of Miami-Dade County, the members of the Youth Commission shall not be required to be an elector of Miami-Dade County.

(d) The term of office for each member shall be one (1) year. Members may be appointed for a subsequent one (1) year term; provided, that no member shall serve more than two (2) years as a member of the Youth Commission.

(e) The Youth Commission members shall annually elect a chairperson and other officers it deems necessary from its membership.

(f) The Youth Commission shall adopt its own rules and regulations, as may be necessary and appropriate to carry out its responsibilities, subject to the approval of the County Mayor or his or her designee.

(g) The County Mayor shall designate staff support sufficient to carry out the purposes of this ordinance and provide facilities for meetings and other activities, as necessary.

Section 4. Youth Commission Committees. The Youth Commission may establish such committees as are deemed necessary and appropriate to assist in its function and duties. Members of such committees may include nonmembers of the Youth Commission.

Section 5. Meetings. The Youth Commission, which is subject to the Government in the Sunshine and Public Records requirements, shall meet at the call of the Chairperson or at the

request of the majority of the membership, but no less than once monthly. A majority of the members of the Commission shall constitute a quorum for the transaction of business. A vote of a majority of the members present constituting a quorum shall be required to constitute action taken by the Youth Commission. The meetings of the Youth Commission shall be televised and broadcast on Miami-Dade TV.

Section 6. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 7. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 8. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:

ADW for RAC

Prepared by:

Cynthia Johnson-Stacks

Prime Sponsor: Commissioner Barbara J. Jordan
Co-Sponsor: Commissioner Rebeca Sosa
Co-Sponsor: Senator Javier D. Souto