

Memorandum



Date: June 30, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Supplemental Information: Award Recommendation, Professional Services Agreement between Miami-Dade County and Hazen and Sawyer, P.C. for Utilities Master Plan (Sanitary Sewer) (Project No. E08-MDAD-05C), in the amount of \$1,728,750.00

Supplement to
Agenda Item No. 8(A)1(E)

The attached Negotiation Committee Report for the above referenced item was inadvertently omitted from the agenda package.


Assistant County Manager

Memorandum



Date: May 28, 2009

To: George M. Burgess
County Manager

From: Sherri Ransom Johnson 
Sr. Aviation Procurement Contract Officer
Miami-Dade Aviation Department

Subject: Negotiation Committee Report for Professional Services for the Utilities Master Plan
(Sanitary Sewer) - OCI Project No. E08-MDAD-05C

Attached please find six (6) copies of the proposed Professional Services Agreement for Utilities Master Plan (Sanitary Sewer) for Miami-Dade Aviation Department ("MDAD") negotiated by County staff with Hazen and Sawyer, P.C. ("the Consultant").

DESCRIPTION OF SERVICES

The selected Consultant is to update and maintain the sanitary sewer master plans for Miami-Dade Aviation Department (MDAD) facilities. The services will include to collect and review as-built data, field verifying as-built conditions, update the utility atlas, update the existing modeling scenario, re-establish the future modeling scenarios, update the master plan document, review and update the MDAD design guidelines, review and update the technical specifications and assist the Department with civil environmental permitting issues.

FEE, SOURCE OF FUNDING, AND TERM OF AGREEMENT

The amount of the Agreement is \$1,728,750.00 (includes IG fee) and the source of funding for the Agreement shall be Operating Funds. The term of the Agreement shall be for three (3) years, with two (2) one (1) year extensions and shall be in effect until all services are completed or, until those service orders in force at the end of the stated period of time have been completed and the services accepted, whichever may be later.

CERTIFICATION, SELECTION AND NEGOTIATION PROCESS

In accordance with Chapter 287.055 of the Florida Statutes and Chapter 2-10.4 of the Code of Miami-Dade County, both of which govern certification, selection and negotiation procedures, the Competitive Selection Committee held a First Tier meeting on April 7, 2009, waived a Second Tier meeting, and ranked the top three (3) firms that submitted proposals as follows:

- 1) Hazen and Sawyer, P.C. – 457 points
- 2) MWH Americas, Inc. – 455 points
- 3) A&P Consulting Transportation Engineers Corp – 439 points

The top ranked firm, Hazen and Sawyer, P.C. was deemed to have met the qualification requirements. On April 14, 2009 the name of the top ranked firm was submitted to your office for further consideration for negotiations of an agreement.

Subsequently, you appointed a Negotiation Committee on April 16, 2009. A satisfactory agreement was negotiated on May 19, 2009 with Hazen and Sawyers, P.C.

A more detailed analysis of the evaluation and selection process is included in the attached competitive selection committee's report.

Attachments

c: Clerk of the Board of County Commissioners

COMPETITIVE SELECTION COMMITTEE:

Mike Ramos, Chairperson, OCI (non-voting)
Pedro Hernandez, MDAD
Ernesto Beltre, MDAD
Ileana Quintana, SBD
Nzeribe Ihekwebaba, WASD
Miguel Riera, PWD

NEGOTIATION COMMITTEE

Pedro Hernandez, MDAD
Ernesto Beltre, MDAD
Ileana Quintana, SBD