

# Memorandum



**Date:** June 30, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

Supplement to  
Agenda Item no. 8(A)1(H)

**Subject:** Supplemental Information: Award Recommendation, Professional Services Agreement between Miami-Dade County and Mactec Engineering & Consulting, Inc., for Pavement Management System (Project No. E08-MDAD-02), in the amount of \$576,250.00

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The attached Negotiation Committee Report for the above referenced item was inadvertently omitted from the agenda package.

  
Assistant County Manager

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# Memorandum



**Date:** May 26, 2009

**To:** George M. Burgess  
County Manager

**From:** Sherri Ransom Johnson   
Sr. Aviation Procurement Contract Officer  
Miami-Dade Aviation Department

**Subject:** Negotiation Committee Report for Professional Services for the Pavement Management System - OCI Project No. E08-MDAD-02

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Attached please find six (6) copies of the proposed Professional Services Agreement for Pavement Management System for Miami-Dade Aviation Department ("MDAD") negotiated by County staff with Mactec Engineering & Consulting, Inc. ("the Consultant").

## **DESCRIPTION OF SERVICES**

The Consultant will be required to update and maintain the Pavement Management System (PMS) for MDAD Facilities. The tasks associated with these services shall include but are not limited to inspecting and evaluating pavement conditions, collecting and reviewing as-built data; field verifying as-built conditions, updating the PMS database, updating the existing modeling scenario, reviewing and updating the MDAD design guidelines, reviewing and updating technical specifications, updating the annual maintenance and repair forecast and assisting the Department with pavement, bridge, and tunnel studies, evaluations and analyses, and any supportive tasks ancillary to the primary scope of services.

## **FEE, SOURCE OF FUNDING, AND TERM OF AGREEMENT**

The amount of the Agreement is \$576,250.00 (includes IG fee) and the source of funding for the Agreement shall be Operating Funds. The term of the Agreement shall be for three (3) years, with two (2) one (1) year extensions and shall be in effect until all services are completed or, until those service orders in force at the end of the stated period of time have been completed and the services accepted, whichever may be later.

## **CERTIFICATION, SELECTION AND NEGOTIATION PROCESS**

In accordance with Chapter 287.055 of the Florida Statutes and Chapter 2-10.4 of the Code of Miami-Dade County, both of which govern certification, selection and negotiation procedures, the Competitive Selection Committee held a First Tier meeting on February 9, 2009, waived a Second Tier meeting, and ranked the top three (3) firms that submitted proposals as follows:

- 1) Mactec Engineering & Consulting, Inc.
- 2) Kimley-Horn and Associates, Inc.
- 3) Tetra Tech, Inc.

The top ranked firm, Mactec Engineering & Consulting, Inc., was deemed to have met the qualification requirements. On February 12, 2009 the name of the top ranked firm was submitted to your office for further consideration for negotiations of an agreement.

Subsequently, you appointed a Negotiation Committee on March 3, 2009. A satisfactory agreement was negotiated on March 26, 2009 with Mactec Engineering & Consulting, Inc.

A more detailed analysis of the evaluation and selection process is included in the attached competitive selection committee's report.

Attachments

c: Clerk of the Board of County Commissioners

**COMPETITIVE SELECTION COMMITTEE:**

Mike Ramos, Chairperson, OCI (non-voting)  
Pedro Hernandez, MDAD  
Joaquin Menendez, MDAD  
Jose Gonzalez, PRD  
Keva Pace, SBD  
Duane Kopp, PWD

**NEGOTIATION COMMITTEE**

Pedro Hernandez, MDAD  
Joaquin Menendez, MDAD  
Jose Gonzalez, PRD