

# MEMORANDUM

Agenda Item No. 14(A)(1)

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**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** July 21, 2009

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services for  
the July 19, 2009 "Christmas  
in July-Bike Run" event

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Vice-Chairman Jose "Pepe" Diaz.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/up

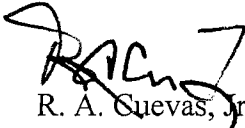


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** July 21, 2009

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 14(A)(1)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 14(A)(1)  
7-21-09

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT, THE MIAMI-DADE POLICE DEPARTMENT AND THE MIAMI DADE FIRE RESCUE DEPARTMENT FOR THE JULY 19, 2009 "CHRISTMAS IN JULY BIKE RUN" SPONSORED BY KIDS AND FAMILIES FOUNDATION, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$22,088.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

**WHEREAS**, Kids and Families Foundation, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the July 19, 2009 "Christmas in July Bike Run" in an amount not to exceed \$22,088.00 (see attached Fee Waiver/Inkind Service Application); and

**WHEREAS**, Kids and Families Foundation, Inc., is dedicated to improving the lives of pediatric cancer patients in our community; and

**WHEREAS**, the purpose of the "Christmas in July Bike Run" is to raise funds for "The Second Chance" program, which assists children with chronic illness, and to collect toys for holiday distribution; and

**WHEREAS**, Kids and Families Foundation, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Christmas in July Bike Run" is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$20,685.00 of the in-kind services

shall be funded in part from the Countywide In-kind Reserve Fund and \$1,403.00 of the in-kind services shall be funded in part from the non-ad valorem portion of the Fire Rescue District In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the July 19, 2009 "Christmas in July Bike Run" in an amount not to exceed \$22,088.00 to be funded in part from the Countywide In-kind Reserve Fund and in part from the non-ad valorem portion of the Fire Rescue District In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Vice-Chairman Jose "Pepe" Diaz. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21<sup>st</sup> day of July, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

Police - 13,584  
Fire - 1403  
Parks - 7,101  
7/19 2008

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green  
Office of Strategic Business Management  
111 N.W. 1st Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipally (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Kids & Families Foundation, Inc.

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Colleen Mourra  
1985 NW 88th Court, Suite 101, Doral, FL 33172  
(305) 205-9042 cmourra@kidsnfamilies.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): The use of Tropical Park on  
Sunday July 19th, 2009. The assistance of Police and Fire  
Rescue Services for escort, safety and security - Large  
Showmobile. Two generators, for stage and food vendors

Dist  
(12)

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): 2<sup>nd</sup> Annual  
"Christmas in July" Bike Run. July 19<sup>th</sup> 2009. Motorcycle Run  
to begin at Peterson's Harley Davidson and end at Tropical Park.  
Fundraising event with live music and food vendors, collecting toys  
for Holiday distribution and raise funds for Kids & Families  
Foundation's programs, including "The Second Chance" program.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): TROPICAL PARK  
7900 SW 40<sup>th</sup> Street (Bird Road) Miami FL 33156  
English Gardens Area

8. Description of regional or local impact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_  
\_\_\_\_\_

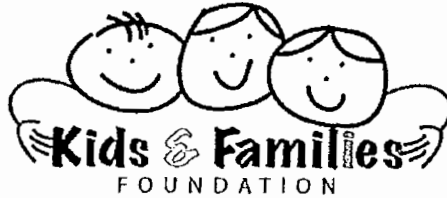
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

William Thomas  
Signature of Authorized Representative

March 12 2009  
Date





1985 N.W. 88<sup>th</sup> Court, Suite 101 • Doral, FL 33172

March 12, 2009

Miami-Dade County Commissioner Jose "Pepe" Diaz  
District 12  
8345 N.W. 12<sup>th</sup> Street  
Miami, FL 33126

Honorable Commissioner Diaz:

The Kids & Families Foundation is a non-profit 501 (c) (3) organization dedicated to improving the lives of pediatric cancer patients in our community. One of our many programs includes our Holiday Day with Santa, which brings joy to so many sick children and their siblings. Our 2<sup>nd</sup> Annual Christmas in July Bike Run will help us collect the toys that we distribute during the holidays and throughout the year.

Our event achieved great success last year, and we were able to raise over \$12,000.00 to help fund our many programs, thanks to the in-kinds services that you provided to us. We are once again requesting your assistance with an in-kind donation of the use of Tropical Park on the 19<sup>th</sup> of July 2009 with use of the large show mobile, as well as the services of the Police and Fire Departments for this event. Should you need any more information, please feel free to contact me at (305) 205.9042.

Warm Regards,

A handwritten signature in cursive script that reads "Colleen M. Mourra".

Colleen M. Mourra  
Executive Director

MIAMI-DADE  
PARKS AND RECREATION DEPARTMENT

**SPECIAL EVENT PERMIT**

Special Event: 2<sup>nd</sup> Annual Christmas in July <sup>Bike Run</sup> Class

Promoter Kids & families foundation, Inc

Park Facility Tropical Park Dates: 7/19/09 to 7/19/09

Hours of Operation: 8am to 5pm Estimated Attendance/Day 1500

Terms: Facility Use Fee \_\_\_\_\_

Security / Clean up Deposit \_\_\_\_\_

Other Charges \_\_\_\_\_

Facility Maintenance Surcharge \_\_\_\_\_

Total Due \_\_\_\_\_

Facility Manager Approval \_\_\_\_\_

Event Coordinator Approval \_\_\_\_\_

Region Manager Approval \_\_\_\_\_

Authorized pursuant to Administrative Order 8-5 titled Special Event Permits in  
County Park and Recreation Department Facilities ordered January 13, 2000.

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Director, Miami-Dade Parks and Recreation

Parks and Recreation Department  
Special Event  
Application

03/17/09  
Date of Application

Name of Person or Organization (Permittee): Kids & Families foundation, Inc

Mailing Address: 1985 NW 88th Court Suite 101 Doral Zip: 33172 Phone: (305) 205-9042

Represented by: Colleen Moura Title: Executive Director

Mailing address: 1985 NW 88th Ct Suite 101 Doral FL 33172 Phone: (305) 205-9042

Is your organization For-Profit  Non-Profit

Location or Park Area requested: Tropical Park - English Gardens

Describe fully the space required for your event, and how your event will contribute to the benefit of the community:  
This event will be a family oriented event, beginning with a motorcycle ride from Peterson's North Store and ending at Tropical Park, where riders and attendees will bring toys for pediatric cancer patients. A live concert, food, and various merchandise vendors and beer will all be part of the fundraising activities to help raise money for "The Second Chance".

What type of entertainment is planned, include performer(s) name(s) and /or group(s) name(s): Live Concert by The Fire brigade - DJ Leo

Dates of the Event: July 19, 2009

Period of Requested Use (Including Set-up / Tear-down and Clean-up time):

From: 7 am To: 6 pm

Hours of Operations: 10:30 am to 3:30 pm

Estimated Size of Crowd: Approximately 1500 people

Who is the contact person for your event?

Name: Essie Palmer Vera

Address: \_\_\_\_\_

Agency: Kids & Families foundation Board Member

Telephone: 786-295-9489

### SPECIAL EVENT HISTORY

List the Five last events sponsored by your organization and where they were held, and please include the event name, date, total Attendance, problems (if any), location of event, phone number of event location, and contact name for reference.

1. "A Red Affair at Vizcaya" Vizcaya Museum & Gardens  
 Dec 05 2008 7pm approximately 600 people  
 Jose Dans - event planner (305) 273 8373  
 Legia Macanon Event Chair

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2. "1st Annual Christmas in July Bike Run" Tropical Park  
 July 20, 2008 10:30 am approx 800 people  
 Essie Palmer Yera 786 295 9489

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3. "Winter Wonderland" The Biltmore Hotel - Coral Gables Fl. (305) 445-1926  
 Dec 05, 2007 7pm approx 500 people  
 Jose Dans event planner 305 273 8373  
 Guerdin Escar event Chair 786 486 - 7554

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4. "Seniles & Stars" 5th Annual Holiday Toy Drive  
 Dec 05 2006 7pm Cielo Gardens & Supper Club  
 3390 Mary Street Coconut Grove  
 approx 300 people  
 Guerdin Escar 786 - 486 - 7554

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5. Hot Holiday Toy Drive Doral Golf Resort & Spa (305) 592 2000  
 4400 NW 87th Ave Doral FL 33122  
 Dec 07 2005 7pm  
 Guerdin Escar 786 486 - 7554

Do you owe anyone money for expenses incurred or revenue promised from prior events:

Date	Event	Person / Company	Amount Owed
	NONE		

## SPECIAL EVENTS ACTIVITIES / ELEMENTS

List all Co-Sponsors:

Name	Address	City / State / Zip	Phone Number
Peterson's Harley Davidson Bacardi	13400 NW 2nd Ave	Miami FL 33126	786-486-6066

What are the principal business activities of the co-sponsors?

Name	Activity
Peterson's Harley Davidson	Motorcycle Dealership
Bacardi	Beer / Alcohol Distributors

Will alcoholic beverage be served at your event: Yes  No Beer  Price 4.00  
Wine  Price 

Describe who, where, and what time the alcoholic beverages will be served:

Kids & families foundation will sell beer from a tent from 12pm to 3pm  
Alcohol permit will be obtained.Will your special event require tents? Yes  No  (Requires Permit if greater than 10x10)

Indicate the size and number of tents: \_\_\_\_\_

Will your special event have live or taped music, or a D.J.? Yes  No  Type of music: Classic Rock

Describe Who, Where, and What time the music will be presented: \_\_\_\_\_

Please attach a diagram of the set-up for the event. Show as much detail as possible. Show crowd flow, Controls, and Crowd seating. Also, show configurations and sizes of stage (s), concession booths, tent locations and fire protection equipment.

2nd ANNUAL KIDS & FAMILIES "CHRISTMAS IN JULY" BIKE RUN					
INCOME		INCOME		EXPENSE	
SPONSORS					
Easy Rider - \$15,000	1	15,000		Truck	200
Wild Hogs - \$10,000	1	10,000		VIP Tent - 20x40	1
On Any Sunday - \$5000	3	15,000		Tent - 10x10 \$90	5
Wild Angels - \$2,500	4	10,000		Tables - \$7.25	#
Mad Max - \$1000	11	11,000		Chairs - \$1.00	#
TOTAL		61,000		Ice	600
				Office Supplies	200
				Printing	3000
REGISTRATION				VIP Food	1000
VIP - \$30	250	7,500		Food & Beverage Volunteers	500
General - \$15	750	11,250		Volunteer T-shirts	500
TOTAL		18,750		Bandanas	1000
				Patches	3000
ADMISSION				Misc	1000
\$5.00 with toy	200	1000		TOTAL EXPENSES	12697.5
\$10.00 w/out toy	300	3000			
TOTAL		4000			
BEER					
\$4.00	2000	8000			
TOTAL		8000			
WATER & SODA					
\$2.00	2000	4000			
TOTAL		4000			
VENDORS					
Food \$300	10	3000			
Merchandise \$100	20	2000			
TOTAL		5000			
TOTAL INCOME		100,750			
TOTAL EXPENSES		-12697.5			
TOTAL REVENUE		88,053			

### SPECIAL EVENT BUDGET

Detail fully the intended use, type of business and scope of operation:

**DETAILED REVENUE** *See Attached budget.*

Source	Price	Total Amount of Income
<b>Total Revenue:</b>		

### DETAILED EXPENDITURES

Item	Total Amount of Expense
<b>Total Expenses:</b>	
<b>Net Income Expected:</b>	

### DETAILED IN KIND SERVICES

Item	Value of Contribution
<i>Miami Dade County Services</i>	<i>11,000</i>
<i>Advertising</i>	<i>8,500</i>
<i>Police / Security</i>	<i>15,000</i>
<b>Total Value:</b>	

Describe the intended use of net income generated from this special event: To fund for another year "The Second Chance" a learning center designed specifically to meet the educational needs of pediatric cancer patients





Accessible to People with Disabilities (ADA)

1. Five percent (5%) of any portable toilets brought into site, but a minimum of one (1), must be wheelchair accessible. All accessible portable toilet must meet applicable current Building and Zoning codes.
2. Displays/Exhibits shall be set-up so that aisles have a minimum 42 inches clear path for a person with a wheelchair.
3. Displays/Exhibits shall be located no higher than 54 inches if the display allows a parallel approach by a person in a wheelchair. If the clear floor space allows only a forward approach the maximum height should be 48 inches. If vendor booths can not meet the aforementioned standards, vendors must provide access by coming out of their booth to provide service to wheelchair users.
4. Display/Exhibits items must be set up so that they are accessible from existing hard surface and/or pathways.
5. If permittee provides special transportation for event participants, it must be accessible to those with disabilities, including people who use wheelchairs.
6. If performers in an event are disabled, stages, showmobiles, and dressing areas must be accessible.
7. Assistive listening devices should be made available, if a public address system is being used. Permittee should provide signage indicating its availability.
8. All information promoting the event should be accessible to people with disabilities, including visual and hearing impairments. All written advertisement for the event must contain the following statement: "FOR MATERIAL IN ACCESSIBLE FORMAT CALL-305-755-7848".

I certify that I understand and will comply with all of the above and will abide by and be responsible for all aspects of ADA Legislation and requirements at the local, state, and Federal level. I have also received the Park's Department Leisure Access Services Special Event Information Checklist and understand and agree to follow all of its requirements.

Colleen M. Monahan  
Permittee

03/17/09  
Date

INDEMNIFICATION:

Permittee shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Contract by that Permittee or its employees, agents, servants, partners, principals or subcontractors. Permittee shall pay all claims and losses in connection therewith and shall investigate and defend any claims suits or actions of any kind or nature in the name of the County, where applicable including appellate proceedings, and shall pay all costs, judgments and attorney's fees which may issue thereon. Permittee expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by Permittee shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

Colleen De Monna  
PERMITTEE

03/17/09  
DATE

**Miami-Dade County Park and Recreation Department**

**Alcoholic Beverage Policy In Parks**

Chapter 26 Rule 33, of the Miami-Dade County Code specifies the following rules governing the consumption of alcoholic beverage (liquor, beer and wine) in County parks:

- a. The sale and serving of alcoholic beverages may occur at designated concession facilities under the authorization and control of the Parks Department.
- b. At picnic parties during hours of noon to sundown; and can only be consumed at picnic shelter areas or areas specifically designated by the Department Director. Special events as designated by the Department Director shall be exempt from the provisions of this paragraph.
- c. Owners of boats or vessels regularly docked or moored at or in park marina areas, or occupants of cabanas, shall be permitted to transport alcoholic liquors or beverages across park properties for use on board said boats, vessels, or in cabanas only.
- d. The consumption of alcoholic beverages is specifically prohibited by those directing, participating in, or spectators of any athletic events, and in particular youth activities and programs organized by the County or self-organized and authorized under permit by the Department.

I certify that I have read and agrees to abide by the above Miami-Dade County Parks and Recreation Department Alcoholic Beverage Policy in Parks.

Colleen M. Mourra  
Permittee Signature

03/17/09  
Date

Colleen M. Mourra  
Permittee Print Name

2nd ANNUAL KIDS & FAMILIES "CHRISTMAS IN JULY" BIKE RUN							
INCOME		INCOME		EXPENSE		EXPENSES	
SPONSORS					Truck		200
Easy Rider - \$15,000	1	15,000		VIP Tent - 20x40	1		1000
Wild Hogs - \$10,000	1	10,000		Tent - 10x10 \$90	5		450
On Any Sunday - \$5000	3	15,000		Tables - \$7.25	30		217.5
Wild Angels - \$2,500	4	10,000		Chairs - \$1.00	30		30
Mad Max - \$1000	11	11,000		Ice			600
<b>TOTAL</b>		<b>61,000</b>		Office Supplies			200
				Printing			3000
REGISTRATION				VIP Food			1000
VIP - \$30	250	7,500		Food & Beverage Volunteers			500
General - \$15	750	11,250		Volunteer T-shirts			500
<b>TOTAL</b>		<b>18,750</b>		Bandanas			1000
				Patches			3000
ADMISSION				Misc			1000
\$5.00 with toy	200	1000		<b>TOTAL EXPENSES</b>			<b>12697.5</b>
\$10.00 w/out toy	300	3000					
<b>TOTAL</b>		<b>4000</b>					
BEER							
\$4.00	2000	8000					
<b>TOTAL</b>		<b>8000</b>					
WATER & SODA							
\$2.00	2000	4000					
<b>TOTAL</b>		<b>4000</b>					
VENDORS							
Food \$300	10	3000					
Merchandise \$100	20	2000					
<b>TOTAL</b>		<b>5000</b>					
<b>TOTAL INCOME</b>		<b>100,750</b>					
<b>TOTAL EXPENSES</b>		<b>-12697.5</b>					
<b>TOTAL REVENUE</b>		<b>88,053</b>					

**Rodriguez, Nadia (OSBM)**

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**From:** Daker, Richard F. [RDaker@mdpd.com]  
**Sent:** Thursday, April 16, 2009 9:42 AM  
**To:** Rodriguez, Nadia (OSBM)  
**Subject:** RE: KIDS AND FAMILIES MOTOR CYCLE RUN PERMITS AND FORMS

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Nadia, The cost is \$13,583.46.

Thanks,

Dick

*Sergeant R. F. Daker  
Miami-Dade Police Department  
Special Events Unit  
1519 NW 79 Avenue  
Miami, FL 33126  
Office: 305-468-1210  
Fax: 305-470-1735*

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**From:** Rodriguez, Nadia (OSBM) [mailto:RODRINA@miamidade.gov]  
**Sent:** Tuesday, April 14, 2009 3:31 PM  
**To:** Antoine, Michel (MDFR); Daker, Richard F.  
**Subject:** FW: KIDS AND FAMILIES MOTOR CYCLE RUN PERMITS AND FORMS

Please provide me with an estimate for the above event. Thanks.

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**From:** Trueba, Nicole (DIST12)  
**Sent:** Tuesday, April 14, 2009 3:00 PM  
**To:** Morgan, Tom (MDPR); Byrnes, Timothy (MDPR); Parrado, George (MDPR); Rodriguez, Nadia (OSBM)  
**Cc:** Lievano, Maria (DIST12)  
**Subject:** KIDS AND FAMILIES MOTOR CYCLE RUN PERMITS AND FORMS

Please see the attached information.

Please contact me if there is anything incorrect.

Nicole E. Trueba  
Special Events & Protocol  
Office of Vice-Chairman Jose "Pepe" Diaz  
District 12  
☎ Ph: (305) 599-1200 | 📠 Fax: (305) 470-1791  
✉ E-Mail: [ntrueba@miamidade.gov](mailto:ntrueba@miamidade.gov)

"Delivering Excellence Every Day"  
[miamidade.gov](http://miamidade.gov)

**MIAMI-DADE FIRE RESCUE DEPARTMENT**  
**SPECIAL EVENTS BUREAU**  
 9300 N.W. 41 STREET  
 DORAL, FLORIDA 33178  
 OFFICE (786) 331-5000 / FAX (786) 331-4435

**SPECIAL EVENTS OVERTIME ESTIMATE SHEET**

Invoice Number: \_\_\_\_\_ Date: April 16, 2009  
 Control Number: \_\_\_\_\_ Prepared By: LONIE BROWN

**VENDOR INFORMATION**

Name: KIDS & FAMILY (IN KIND)  
 Billing Address: 1985 NW 88TH COURT STE 101  
 City: DORAL State: FL Zip Code: 33172  
 Phone Number: 305-205-9042 Fax Number: \_\_\_\_\_

**PERSONNEL**

Rank / Title	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	\$ 75.00			\$ -
Captain	\$ 65.00	1	8.5	\$ 552.50
Lieutenant	\$ 55.00			\$ -
Fire Fighter	\$ 50.00	2	8.5	\$ 850.00
Civilian Inspector	\$ 56.04			\$ -
Beach Manager	\$ 30.25			\$ -
Lifeguard 2	\$ 26.75			\$ -
Lifeguard 1	\$ 22.75			\$ -
Civilian (Overtime Rate Only) DISPATCHER	\$ 30.00			\$ -
<b>Personnel Total</b>				<b>\$ 1,402.50</b>

**EQUIPMENT**

Type	Hourly Rate	Quantity	Event Hours	Total
Pumper	\$ 100.00			\$ -
QRV / TRT	\$ 65.00			\$ -
Rescue Truck	\$ 50.00			\$ -
Motorcycle Unit	\$ 40.00			\$ -
Rescue Cart	\$ 35.00			\$ -
Rigid Hull Inflatable Boat (RHIB)	\$ 35.00			\$ -
Personal Watercraft (PWC)	\$ 35.00			\$ -
Bicycle Unit	\$ 35.00			\$ -
<b>Equipment Total</b>				<b>\$ -</b>
<b>Personnel Total</b>				<b>\$ 1,402.50</b>
<b>10% Administrative Fee</b>				
<b>Total Event Estimate</b>				<b>\$ 1,402.50</b>

Please make checks payable to: Board of County Commissioners

**Please note:** The Board of County Commissioners set all rates through County Administrative Order 7-33.

**NOTE:** The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of \$50.00 per hour with a minimum 4-hour charge.



**Name of Event: Christmas in July Event 07/19/09  
Fee Summary**

Description of charges	Fee
<b>Area Fees</b>	
- English Garden \$165.00 4 hours & \$45.00 each additional hour (300 people)	\$345.00
- Big Meadow Area \$165.00 4 hours & \$45.00 each additional hour (200 people)	\$345.00
- Small Meadow Area \$110.00 4 hours & \$30.00 each additional hour (100 people)	\$230.00
- Parking Lot "F" 120 spaces at \$2.50 each	\$300.00
- Area Fee 1,000 people	\$590.00
<b>Area Fees Subtotal</b>	<b>\$1,810.00</b>
<b>Showmobile Fees</b>	
- Large Showmobile 8 hours	\$2,056.00
- Generator 75kw	\$500.00
-DJ Leo 7 hours X \$90.00 per hour	\$630.00
<b>Showmobile Fees Subtotal</b>	<b>\$2,556.00</b>
<b>Staff Cost</b>	
- PRM 5 5 hours x \$44.25	\$221.25
- PRM 3 5 hours x \$30.96	\$154.80
- (2) Park Attendants x 10 hours x \$24.59	\$491.80
- (2) PSA's 8 hours x \$16.59	\$265.44
= 25% Fringe	\$283.32
<b>Staff Cost Subtotal</b>	<b>\$1,416.61</b>
<b>Vehicle Cost</b>	
- (2) P/U Trucks x 5 hours x \$2.50 per hr	\$25.00
- (1) P/U Truck x 10 hours x \$2.50 per hr	\$25.00
- (2) Scooters x 8 hours x \$2.00 per hr	\$32.00
<b>Vehicle Cost Subtotal</b>	<b>\$82.00</b>
<b>Supply Cost</b>	
- (2) Boxes of plastic bags \$26.64	\$53.28
<b>Supply Cost Subtotal</b>	<b>\$53.28</b>
<b>Outside Contractual</b>	
- Dumping Charges	\$500.00
<b>Outside Contractual Subtotal</b>	<b>\$500.00</b>
Event Application Fee	\$53.50
<b>Event Estimated Cost</b>	<b>\$6,417.89</b>
	<b>\$7101.39</b>



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## Detail by Entity Name

### Florida Non Profit Corporation

KIDS AND FAMILIES FOUNDATION, INC.

### Filing Information

Document Number N02000009279  
 FEI/EIN Number 550807984  
 Date Filed 12/03/2002  
 State FL  
 Status ACTIVE  
 Last Event NAME CHANGE AMENDMENT  
 Event Date Filed 09/22/2004  
 Event Effective Date NONE

### Principal Address

1985 NW 88 CT STE 101  
MIAMI FL 33172

### Mailing Address

1985 NW 88 CT STE 101  
MIAMI FL 33172

### Registered Agent Name & Address

FERNANDEZ-MENDOZA, SARAH A  
133 SEVILLA AVENUE  
MIAMI FL 33134 US

Name Changed: 01/29/2007

Address Changed: 01/29/2007

### Officer/Director Detail

#### Name & Address

Title PT  
  
TRUEBA, CARLOS CPA  
1985 NW 88 CT STE 101  
MIAMI FL 33172

Title D

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# Memorandum



**Date:** July 21, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Countywide In-Kind Reserve and Fire District In-Kind Reserve Request  
Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The countywide and fire district in-kind reserve balances allow for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization, Kids and Families Foundation, Inc., for their "Christmas in July-Bike Run" event held on July 19, 2009.

In-kind services have been requested in an amount not to exceed \$7,101 from the Miami-Dade Park and Recreation Department for the use of a large show mobile, a generator and vendor spaces at Tropical Park; \$13,584 from the Miami-Dade Police Department for personnel services and \$1,403 from the Miami-Dade Fire Rescue Department for personnel services. The in-kind amount totals \$22,088. This event will be funded in part from the countywide in-kind reserve fund and in part from the non-ad valorem in-kind reserve of the Fire Rescue District Budget.

In FY 2008-09, Kids and Families Foundation, Inc., received \$20,000 from the District 12 discretionary reserve fund and \$2,000 from the District 10 office fund.

Inkind13409