MEMORANDUM

Agenda Item No. 14(A)(3)

TO:	Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners	**DATE:**	July 21, 2009
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services for the July 4, 2009 "Village of Virginia Gardens 4th of July Festivities" event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Vice-Chairman Jose "Pepe" Diaz.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: July 21, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 14(A)(3)

Please note any items checked.

✓ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 14(A)(3)
7-21-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JULY 4, 2009 "VILLAGE OF VIRGINIA GARDENS 4TH OF JULY FESTIVITIES" SPONSORED BY VILLAGE OF VIRGINIA GARDENS IN AN AMOUNT NOT TO EXCEED $960.00 TO BE FUNDED FROM THE DISTRICT 12 IN-KIND RESERVE FUND

WHEREAS, Village of Virginia Gardens, has requested in-kind services from the Miami-Dade Park and Recreation Department for the July 4, 2009 "Village of Virginia Gardens 4th of July Festivities" in an amount not to exceed $960.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Village of Virginia Gardens 4th of July Festivities" is a 4th of July celebration to promote unity in the community; and

WHEREAS, the "Village of Virginia Gardens 4th of July Festivities" is a small event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $960.00 of the in-kind services shall be funded from the District 12 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the July 4, 2009 "Village of Virginia Gardens 4th of July Festivities" in an amount not to exceed $960.00 to be funded from the District 12 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Vice-Chairman Jose "Pepe" Diaz. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of July, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☑ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Village of Virginia Gardens

2. Applicant Status: (Select one of the choices below)

   - ☐ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☑ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): 305-986-3017
   Spencer Deno - Mayor email - mayor@VirginiaGardens-FL.gov
   6498 NW 38 Terr
   Virginia Gardens, FL 33166

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 24x40 stage

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Village of Virginia Gardens 4th of July Festivities. 4th of July Bar-B-Que Celebration. Promote Residential/Community Gathering.

6. Please select ALL that apply to event:

- ☑ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 12
Village of Virginia Gardens Park
6449 NW 38th Terr.
Virginia Gardens, FL 33166

8. Description of regional or local impact: District 12

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Set-up July 3rd @ 3pm. Bar-B-Que Festivities July 4th 12pm/Noon - 5 pm; Breakdown July 5th @ 9AM

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Event will take place at Virginia Gardens Park.

11. Expected number of participants and estimated attendance (per day, if applicable): Approx. 1,500 people.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Total Event Budget $15,000

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

6-9-2006
Date

Rodriguez, Nadia (OSBM)

From: Byrnes, Timothy (MDPR)
Sent: Saturday, June 20, 2009 2:18 PM
To: Rodriguez, Nadia (OSBM)
Cc: Trueba, Nicole (DIST12); Gonzalez, Ana (MDPR); Morgan, Tom (MDPR)
Subject: FW: in-kind request
Attachments: Fourth of July.pdf; Fishing Tour..pdf

Nadia,
Per your request please find below the cost for the two upcoming events in the City of Virginia Gardens sponsored by District # 12

1. Fourth of July Event (requesting a 24' X 40" Stage, to be delivered 07/03/09 at 3PM and picked up 07/05/09 9AM)
   - ☑ $350.00 Delivery, set up, tear down, and pick up
   - ☑ $440.00 First day rental
   - ☑ $ 85.00 Second day rental
   - ☑ $ 85.00 Third day rental
   - ☑ $960.00 Event Cost Estimate

2. Fishing Tournament (requesting the large showmobile, to be delivered on 06/25/09 at 9AM and picked up 07/28/09 9AM)
   - ☑ $ 350.00 Delivery, set up, tear down, and pick up
   - ☑ $1,216.00 First hour rental fee
   - ☑ $3,900.00 39 additional hours of use at $100.00 per hour
   - ☑ $5,466.00 Event Cost Estimate

Trusting if additional information is requested that you will contact our office,
Tim

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

From: Rodriguez, Nadia (OSBM)
Sent: Friday, June 12, 2009 11:43 AM
To: Byrnes, Timothy (MDPR)
Subject: FW: in-kind request

Tim,

Please forward the estimates for the above applications. Thanks.

From: Trueba, Nicole (DIST12)
Sent: Wednesday, June 10, 2009 2:23 PM
To: Byrnes, Timothy (MDPR); Rodriguez, Nadia (OSBM)
Cc: 'vgclerk@aol.com'; Dielingen, Andrenella (DIST12); Lievano, Maria (DIST12)
Subject: inkind request

Tim and Nadia,

Attached are the in-kind requests for a showmobile for the Village of Virginia Gardens on:

June 25 in the morning and to be picked up any time on Sunday June 28th.

Memorandum

MIAMI-DADE COUNTY

Date: July 21, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

Background

A retroactive waiver for in-kind services is being requested by the Village of Virginia Gardens, for their "Village of Virginia Gardens 4th of July Festivities" event held on July 4, 2009.

In-kind services have been requested in an amount not to exceed $960 from the Miami-Dade Park and Recreation Department for the use of a 24'X40' stage. This event will be funded from the District 12 in-kind reserve fund.

In FY 2008-09, the Village of Virginia Gardens received $21,250 from the General Fund and $2,500 from the District 12 discretionary reserve fund.

Inkind14109