Memorandum

MIAMI-DADE COUNTY

Date: July 21, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Agenda Item No. 8(O)(1)(D)

From: George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

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Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the item in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.

Track Record/Monitor

There are no known performance issues with the vendor recommended for award in the accompanying agenda item. The departments' contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contract listed in the accompanying package.

Background

The competitively bid contract listed in this item requires approval to exercise OTRs contained in the contract that would, if exercised, bring the cumulative value of the contract over $1 million. This contract was awarded under the County Mayor or County Mayor's designee's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

On August 11, 2008, the Board was informed that, prospectively, Board approval would be sought when awarding contracts exceeding $1 million in value if the OTRs are exercised. The contracts listed in the package were awarded prior to that date.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendor is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and

lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: Soft Drinks and Boxed Syrups seeks authority to exercise the two remaining OTR periods to purchase soft drinks and boxed syrups for various County departments. The amount being requested for the two remaining option terms is **$584,000**.

Item No. 2: Janitorial Services for Various County Departments seeks authority to exercise the two remaining OTR periods to purchase janitorial services for various County departments. The amount being requested for the two remaining option terms is **$656,000.**

Item No. 3: Antenna Tower Maintenance, Repair, and Installation (Pre-qualification) seeks authority to exercise the eight remaining OTR periods for Antenna Tower maintenance, repairs, and installation services for the Enterprise Technology Services and Miami-Dade Water and Sewer departments. The amount being requested for the eight remaining option terms is **$7,920,000**.

Item No. 4: Printed Election Ballots seeks authority to exercise the two remaining OTR periods for printed election ballots for the needs of General Services Administration (GSA) print shop. The amount being requested for the two remaining option terms is **$582,000**.

Item No. 5: Janitorial Services for Miami-Dade Library seeks authority to exercise the four remaining OTR periods to purchase janitorial services for the Miami-Dade Library Department. The amount being requested for the four remaining option terms is **$5,200,000**.

Item No. 6: Head Start Program Diagnostic and Therapeutic Services Pool seeks authority to exercise the two remaining OTR periods for diagnostic and therapeutic services for the Miami-Dade Community Action Agency's Head Start/Early Head Start Program. The amount being requested for the two remaining option terms is **$1,300,000**.

Item No. 7: Landscaping and Lawn Maintenance Services seeks authority to exercise the two remaining OTR periods for landscaping and lawn maintenance services for the Miami-Dade Fire Rescue Department. The amount being requested for the two remaining option terms is **$500,000**.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: July 21, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

✓ **Housekeeping item (no policy decision required)**

✓ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(D)
7-21-09

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR COMPETITIVELY BID CONTRACTS AWARDED UNDER THE COUNTY MAYOR OR COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or the County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of July, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

By:_____
Deputy Clerk

Item No. 1

Contract No.: 1086-4/11-2

Contract Title: **Soft Drinks and Boxed Syrups**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee, to exercise the two remaining Option-to-Renew (OTR) periods for soft drinks and boxed syrups for various County departments. The contract is in its second OTR period which expires on October 31, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	September 13, 2006 to October 31, 2007	$ 277,000
First OTR and Usage:	**November 1, 2007 to October 31, 2008	$ 277,000
Second OTR and Estimated Usage:	**November 1, 2008 to October 31, 2009	$ 292,000*
Third OTR and Estimated Usage:	**November 1, 2009 to October 31, 2010	$ 292,000
Fourth OTR and Estimated Usage:	**November 1, 2010 to October 31, 2011	$ 292,000
Cumulative Value:		$ 1,430,000

* Includes a Consumer Price Index (CPI) adjustment, as per terms and conditions of the contract. Future OTRs will include CPI adjustment(s).
** The starting date for all the OTR periods was revised to coincide with the first day of the month.

Allocation, Managing Agencies and Funding Sources:

Allocation	Department	Funding Source
$ 8,000	Corrections	General Fund
$ 14,000	Fire Rescue	Fire District
$ 17,000	Human Services	General/State - Federal
$248,000	Park and Recreation	General Fund
$ 5,000	Police	General Fund

Total: $292,000 for one year

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.: May 3, 2006; Item #6-09

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Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by funding source.
Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.

Vendor:	**Address**	**Principal**
•Coca Cola Enterprises, Inc. (Non-local vendor)	2500 Windy Ridge Parkway Atlanta, GA 30339	John F. Brock

Contract Managers:

Sherry Clentscale, Department of Procurement Management

Debra Graham, Miami-Dade Corrections and Rehabilitation Department

Marianela Betancourt, Miami-Dade Fire Rescue Department

Laura Romano, Miami-Dade Police Department

Bill Solomon, Miami-Dade Park and Recreation Department

Gale Aldrich, Department of Human Services

JUSTIFICATION

This contract is for purchase of soft drinks and boxed syrups for the Miami-Dade Corrections and Rehabilitation (MDCR), Fire Rescue, Police, Park and Recreation and Human Services Departments. The contract provides various canned and bottled drinks for sale in vending machines at County facilities. Market research indicates that this contract is 11.3% lower than current market prices. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods.

Item No. 2

Contract No.: 5832-3/11-1

Contract Title: **Janitorial Services for Various County Departments**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the two remaining Option-to-Renew (OTR) periods for janitorial services for various County departments. This contract is in its first OTR period which expires on December 31, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	Two years January 1, 2007 to December 31, 2008	$ 585,000*
First OTR and Estimated Usage:	January 1, 2009 to December 31, 2009	$ 328,000**
Second OTR and Estimated Usage:	January 1, 2010 to December 31, 2010	$ 328,000
Third OTR and Estimated Usage:	January 1, 2011 to December 31, 2011	$ 328,000
Cumulative Value:		$1,569,000

*Includes Living Wage adjustment, as per the terms and conditions of the contract. Future OTRs will include Living Wage adjustments.
**Includes a modification of $32,000 for the Administrative Office of the Courts which accessed the contract for services at the Juvenile Justice Center.

Allocation, Managing Agencies and Funding Sources:

Allocation	Department	Funding Source
$ 39,000	Administrative Office of the Courts	General Fund
$ 7,000	Consumer Services	General Fund
$ 53,000	Fire Rescue	Fire District
$ 47,000	GSA	Internal Service Funds
$ 61,000	Human Services	General/State - Federal
$ 2,000	Office of Neighborhood Compliance	General Fund
$ 12,000	Park and Recreation	General Fund
$ 81,000	Public Works	General Fund
$ 26,000	Solid Waste	Proprietary Revenue

Total: $ 328,000 for one year

Contract Measure: Small Business Enterprise Set-aside

Review Committee Date and Item No.:	May 17, 2006; Item #2-03
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Vendors:	**Address**	**Principal**
•Tri-County Lumping Service, Inc. (Local vendor)	18421 N.W. 30th Avenue Miami, FL 33056	Darrell V. McCoy
•National Cleaning Contractors USA, Inc. (Local vendor)	6790 SW 15th Street Miami, FL 33144	Guillermo Alfonso

Performance Data:	There are no performance issues with these firms.
Compliance Data:	There are no compliance issues with these firms.
Contract Managers:	Martha Perez-Garviso, Department of Procurement Management Valerie Regits, Administrative Office of the Courts Bobby Flevaris, Consumer Services Marianela Betancourt, Miami-Dade Fire Rescue Department Cassandra Gainey, General Services Administration Joann Reese, Department of Human Services Newton Blanc, Office of Neighborhood Compliance Bill Solomon, Miami-Dade Park and Recreation Department Orky Rodriguez, Public Works Department Karen Noya, Department of Solid Waste Management

JUSTIFICATION

This contract provides janitorial services to various County facilities. This contract was competitively awarded with a Small Business Enterprise (SBE) set-aside measure. This fixed price contract obligates

the vendor to deliver the required product and/or service at established prices. The contract is not subject to any price adjustments on the basis of new costs incurred or resources used by the vendor. The contract allows economic price adjustments at the County's sole discretion. These adjustments are determined by the most recent published Consumer Price Index and establishes the percentage to be adjusted. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods.

Item No. 3

Contract No.: 5917-9/17-1

Contract Title: **Antenna Tower Maintenance, Repair and Installation (Pre-qualification)**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the eight remaining Option-to-Renew (OTR) periods for antenna tower maintenance, repair and installation services for the Enterprise Technology Services and Miami-Dade Water and Sewer departments. On July 1, 2008 the Board authorized the approval of the first OTR period which brought the cumulative value of the contract over $1 million. The contract is in the first OTR period which expires on October 31, 2009.

Initial Contract Term and Usage:	November 1, 2007 to October 31, 2008	$ 990,000
First OTR and Estimated Usage:	November 1, 2008 to October 31, 2009	$ 990,000
Second OTR and Estimated Usage:	November 1, 2009 to October 31, 2010	$ 990,000
Third OTR and Estimated Usage:	November 1, 2010 to October 31, 2011	$ 990,000
Fourth OTR and Estimated Usage:	November 1, 2011 to October 31, 2012	$ 990,000
Fifth OTR and Estimated Usage:	November 1, 2012 to October 31, 2013	$ 990,000
Sixth OTR and Estimated Usage:	November 1, 2013 to October 31, 2014	$ 990,000
Seventh OTR and Estimated Usage:	November 1, 2014 to October 31, 2015	$ 990,000
Eighth OTR and Estimated Usage:	November 1, 2015 to October 31, 2016	$ 990,000
Ninth OTR and Estimated Usage:	November 1, 2016 to October 31, 2017	$ 990,000
Cumulative Value:		$9,900,000

Allocation, Managing Agencies and Funding Sources:

Allocation	Department	Funding Source
$900,000	ETSD	Internal Service Funds
$ 90,000	Water and Sewer	Proprietary Revenue

Total: $990,000 for one year

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No.:	February 14, 2007; Item #6-02
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**	
•Betacom, Inc. (Non-local vendor)	11919 Jackson Road Thonotosassa, FL 33592	Randall H. Bowe	Groups 1, 2 and 3
•Expert Construction Managers, Inc. (Non-local vendor)	815 South Kings Avenue Bradenton, FL 33511	William L. Brown, III	Group 1
•Goff Communications, Inc. (Non-local vendor)	3004 29th Avenue East Bradenton, FL 34208	James E. Goff	Groups 1, 2 and 3
•NEI Tech Services dba Juaneta F. Martinson (Non-local vendor)	P.O. Box 5153 Big Pine Key, FL 33043-2153	John Martinson	Groups 1, 2 and 3
•Precision Tower Systems LLC (Non-local vendor)	985 11th Avenue South Jacksonville Beach, FL 32250	Mark Bunton	Groups 1, 2 and 3
•Sabre Communications Corp. (Non-local vendor)	2101 Murray Street Sioux City, IA 51111	James D. Mack	Group 1
•TLC Specialties LLC (Local vendor)	2521 N.W. 16th Lane Pompano Beach, FL 33064	Michael Duffy	Groups 1, 2 and 3
•Tower Communication Services, Inc. (Local vendor)	3391 N.E. 6th Terrace Pompano Beach, FL 33064	Frank Payberg	Groups 2 and 3

Performance Data:	There are no performance issues with these firms.
Compliance Data:	There are no compliance issues with these firms.

Contract Managers: Erick Martinez, Department of Procurement Management

Manny Fernandez, Enterprise Technology Services Department

Gregory Hicks, Miami-Dade Water and Sewer Department

JUSTIFICATION

This contract provides the Enterprise Technology Services (ETSD) and the Miami-Dade Water and Sewer (WASD) departments with antenna tower maintenance, repair and installation services. This contract was established through an open competitive Invitation to Bid process for an initial one year term with nine, one year Options-to-Renew (OTR). The method of award results in award of three groups:

- Group 1: List of pre-qualified vendors who may submit price proposals on new projects on a turnkey basis through a competitive "Request for Quote" process. The pool is open to new vendors that meet the criteria set forth in the solicitation.
- Group 2: List of pre-qualified vendors who provide maintenance and repair services to the existing antenna towers, microwave dishes, transmission lines and hardware associated with the County's radio communication system. The pool is open to new vendors that meet the criteria set forth in the solicitation.
- Group 3: There are five vendors in this group available to provide priority service. This group is utilized in the event of equipment or system failure, and hurricane recovery response projects which follow a declared County emergency. The vendor offering the lowest price is the primary vendor for services in this group.

This contract provides best value purchases based on requirements for new projects, ongoing maintenance, and repair of existing equipment. The contract also covers emergency response requirements for hurricane recovery and support in the event of system failures. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods.

Item No. 4

Contract No.: 8133-4/11-2

Contract Title: **Printed Election Ballots**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the two remaining Option-to-Renew (OTR) periods. This contract is for printed ballots to support the General Services Administration (GSA) print shop in support of the Elections Department. The contract is in the second OTR period which expires on October 31, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	November 1, 2006 to October 31, 2007	$ 280,000
First OTR and Usage:	November 1, 2007 to October 31, 2008	$ 280,000
Second OTR and Estimated Usage:	November 1, 2008 to October 31, 2009	$ 291,000*
Third OTR and Estimated Usage:	November 1, 2009 to October 31, 2010	$ 291,000
Fourth OTR and Estimated Usage:	November 1, 2010 to October 31, 2011	$ 291,000
Cumulative Value:		$1,433,000

* Includes Consumer Price Index (CPI) adjustment, as per the terms and conditions of the contract. Future OTRs may include CPI adjustment(s).

Managing Agency and Funding Source:

Allocation	Department	Funding Source
$ 291,000	GSA	Internal Service Funds

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date and Item No: September 20, 2006; Item #6-01

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance applies.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Commercial Printers, Inc. (Local vendor)	41 S.W. 6th Street Pompano Beach, FL 33060	Ray Labean

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: José Cardona, Department of Procurement Management

Steve Schmuger, General Services Administration

JUSTIFICATION

This contract provides the General Services Administration (GSA) with a backup option to provide printed ballots for the Elections Department. Fifty-nine elections are scheduled to take place in 2009 and 2010. The contract allows GSA the flexibility of outsourcing the printed ballots in cases where county equipment is inoperable or when the required volume exceeds capacity. The incumbent vendor is certified by Election Systems & Software to produce ballots for the DS200 optical scan voting equipment.

It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods.

Item No. 5

Contract No.: RFP 551-1(5)

Contract Title: **Janitorial Services for Miami-Dade Library**

Description: It is recommended that the Board authorize the County Mayor or the County Manager's designee to exercise the four remaining Option-to-Renew (OTR) periods for a contract to purchase janitorial services for the Miami-Dade Public Library System. The contract is in the first OTR period which expires on September 30, 2009. On July 1, 2008 the Board authorized the approval of the first OTR period which brought the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	October 1, 2007 to September 30, 2008	$ 860,000
First OTR and Estimated Usage:	October 1, 2008 to September 30, 2009	$1,300,000*
Second OTR and Estimated Usage:	October 1, 2009 to September 30, 2010	$1,300,000
Third OTR and Estimated Usage:	October 1, 2010 to September 30, 2011	$1,300,000
Fourth OTR and Estimated Usage:	October 1, 2011 to September 30, 2012	$1,300,000
Fifth OTR and Estimated Usage:	October 1, 2012 to September 30, 2013	$1,300,000
Cumulative Value:		$7,360,000

* This contract was modified to increase the allocation by $440,000 for a total of $1,300,000 due to the addition of new and/or expanded library (Palmetto Bay, Naranja and Hispanic) branches, additional porter services required at Coral Gables, North Dade Regional, West Dade Regional, Miami Beach and West Kendall Regional facilities, and an increase in the Living Wage. Future OTRs will include Living Wage adjustments as provided in the terms and conditions of the contact.

Managing Agency and Funding Source:

Allocation	Department	Funding Source
$1,300,000	Library	Library District Operating Funds

Contract Measure: 30% Small Business Enterprise Goal

Review Committee Date: January 24, 2007 Item #2-01

Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Vista Building Maintenance Services, Inc. (Local vendor)	8200 Coral Way Miami, FL 33155	James M. Haley

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Amado Gonzalez, Department of Procurement Management Leo Maresma, Miami-Dade Library Department

JUSTIFICATION

This performance-based contract supports all Miami Dade Public Library facilities. The contract is based on fixed pricing following a competitive process. Living Wage adjustments are included in the contract. Based on the negotiated rates of the highest ranked proposer this is a best value offer. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods. This will ensure continuity of high quality services that meet the needs of the Library Department facilities at a reasonable price.

Item No. 6

Contract Nos.:	RFQ 629a-h
Contract Title:	**Head Start Program Diagnostic and Therapeutic Services Pool**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the two remaining Option-to-Renew (OTR) periods for diagnostic and therapeutic services for the Miami-Dade Community Action Agency's Head Start/Early Head Start Program. The contracts expire on September 30, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contracts over $1 million.

Initial Contract Term and Usage:	September 22, 2008 to September 30, 2009	$ 650,000
First OTR and Usage:	October 1, 2009 to September 30, 2010	$ 650,000
Second OTR and Estimated Usage:	October 1, 2010 to September 30, 2011	$ 650,000
Cumulative Value:		$1,950,000

	Allocation	Department	Funding Source
Allocation, Managing Agency and Funding Source:	$650,000	CAA	U.S. Health & Human Services Grant

Total:	$650,000 for one year
Contract Measure:	No measure due to federal funding source.
Review Committee Date and Item No.:	February 6, 2008; Item #5-01
Local Preference:	Not applicable due to federal funding source.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract does not include the User Access Program provision due to federal funding source.
Performance Data:	There are no performance issues with these firms.
Compliance Data:	There are no compliance issues with these firms.

Vendor:	Address	Principal	
•Artist of Therapy, Inc. (Local vendor)	1898 N. W. 57th Street Miami, FL 33142	Kevin J. Covington	Contract RFQ 629d (Speech, Occupational, Physical
•Dimensions Achievements in Therapy, Inc. (Local vendor)	20700 West Dixie Highway Aventura, FL 33180	Robin Bersson	Contract RFQ 629f (Speech, Occupational, Physical)
•Hantalan dba Kidz Connection (Local vendor)	1811 N. E. 146th Street North Miami, FL 33181	Tracey B. Heldenmuth	Contract RFQ 629e (Speech, Occupational, Physical)
•Hearing and Speech Center of Florida, Inc. (Local vendor)	9425 S. W. 72nd Street Suite 261 Miami, FL 33173	Debra Knox	Contract RFQ 629a (Speech and Occupational)
•Integrated Rehabilitation Center, Inc. (Local vendor)	5931 N. W. 173rd Drive Unit 10 Miami, FL 33015	Ana C. Espinosa	Contract RFQ 629g (Occupational and Physical)
•Onsite Therapy & Educational Training, Inc. (Local vendor)	941 North Krome Avenue Homestead, FL 33030	Clara V. Canizares	Contract RFQ629c (Speech and Occupational)
•Speech Pathology and Educational Center, Inc. (Local vendor)	8510 S. W. 8th Street Miami, FL 33144	Mildred M. Suarez	Contract RFQ 629b (Speech)
•Therapy Associates of South Florida, Inc. (Local vendor)	6595 N. W. 36th Street #305-2 Miami, FL 33166	Jenny Montagner	Contract RFQ 629h (Speech and Occupational)

Contract Manager: Maria Carballeira, Department of Procurement Management

Jane McQueen, Community Action Agency

JUSTIFICATION

These contracts provide diagnostic and therapeutic services to children in the Head Start/Early Head Start Program with developmental, sensory, motor, language and cognitive conditions. The diagnostic

and therapeutic services provided to children are required to serve Head Start/Early Head Start Program participants. The established pre-qualified pool of vendors is meeting the needs of the target population. The cost of the services are fixed and based on Medicaid approved rates. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods.

Item No. 7

Contract No.:	7030-4/11-3
Contract Title:	**Landscaping and Lawn Maintenance Services**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the two remaining Option-to-Renew (OTR) periods for landscaping and lawn maintenance services for the Miami-Dade Fire Rescue Department (MDFR). The contract is in the second OTR period which expires on November 30, 2009. Exercising the two remaining OTRs will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	December 1, 2006 to November 30, 2007	$ 225,000
First OTR and Usage:	December 1, 2007 to November 30, 2008	$ 297,000*
Second OTR and Estimated Usage:	December 1, 2008 to November 30, 2009	$ 316,000
Third OTR and Estimated Usage:	December 1, 2009 to November 30, 2010	$ 250,000**
Fourth OTR and Estimated Usage:	December 1, 2010 to November 30, 2011	$ 250,000
Cumulative Value:		$ 1,338,000

* Includes two contract modifications totaling $72,000 for MDFR, due to termination of the primary vendor for Group and addition of sites. Also included is a Consumer Price Index adjustment (CPI). All subsequent OTRs will include consumer price index adjustment(s) as noted in the terms and conditions of the contact.
** MDFR decreased use and allocation by $166,000.

Managing Agency and Funding Source:	**Allocation**	**Department**	**Funding Source**
	$250,000	MDFR	Fire District Funding

Contract Measure:	Small Business Enterprise Bid Preference (Set-aside)
Review Committee Date and Item No.:	July 12, 2006; Item #2-01
Local Preference:	Applied in accordance with the Local Preference Ordinance
Living Wage:	The Living Wage Ordinance applies.

User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by funding source.
Performance Data:	Edward Thompson had a gap in coverage of their general liability insurance from 4/4/08 to 7/31/08. They are now in compliance with the insurance requirement as of March 17, 2009.
Compliance Data:	C&W was issued a Notice of Violation (NOV) on August 4, 2006 for failing to respond to a payroll audit. The response was received on August 14, 2006 and the NOV was closed.

Vendors:	**Address**	**Principal**
•C & W Lawn Care, Inc. (Local vendor)	3077 N.W. 51st Street Miami, FL 33142	Camille Olliff
•Edward Thompson (Local vendor)	20121 S.W. 117th Avenue Miami, FL 33177	Curtis T. Thompson

Contract Managers: Roma Campbell, Department of Procurement Management

Marianela Betancourt, Miami-Dade Fire Rescue Department

JUSTIFICATION

This contract provides landscaping and lawn maintenance services for Miami-Dade Fire Rescue (MDFR) sites. The contract has fixed pricing based on a competitive process under full and open competition. Living Wage adjustments are included in the contract. It is therefore in the best interest of the County to authorize the remaining Option-to-Renew periods. This will ensure continuity of high quality services that meet the needs of the MDFR facilities at a reasonable price.