Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 9(A)(2)

DATE: October 6, 2009

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

FROM: George M. Burgess
County Manager

SUBJECT: Resolution Retroactively Authorizing Grant Application for High School Mock Election Program through the U.S. Election Assistance Commission

---

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution, retroactively authorizing the County Mayor's action in applying for, receiving, and expending federal funds for the High School Mock Election Program (the Program) through the U.S. Election Assistance Commission (EAC). If approved by the EAC, the grant period would be from October 1, 2009 through September 30, 2011 and it would support the Miami-Dade Elections Department (the Department) with up to $75,000. An additional $37,287 would be made available by the Department through in-kind contributions.

Scope

In order to expand our reach to Miami-Dade County's future voters, the Department seeks to implement a High School Mock Election Program using the new optical scan voting equipment. The Program will be held at 40 public high schools across the County with at least 1,000 students enrolled. The Department will conduct mock elections as if it were an actual precinct, with students serving as poll workers and oversight from teachers and Elections staff. Informational brochures will be provided to almost 100,000 public high students and instructional videos will be posted on Miami-Dade County's YouTube, MySpace, Facebook, and Twitter accounts.

The 40 public high schools selected will cover all 9 school board districts, all 13 county commission districts, and it will have a healthy balance of schools located in municipal and unincorporated Miami-Dade County areas.

Fiscal Impact/Funding Source

The EAC grant would provide up to $75,000 in federal funds to implement the Program throughout the community. Costs associated with operating the Program for a two-year period include funding for the materials necessary to operate the mock elections, create promotional program brochures for distribution at all public high schools in Miami-Dade County, and a portion of salaries necessary to operate the program. There are no required cash matches for this grant.

This grant award will represent less than one percent of the Department's total operating budget for FY 2009/2010. In an effort to maximize the grant monies, the Department will provide in-kind support for the Program in the amount of $37,287 through staff allocation, usage of equipment, ballot creation, and indirect costs to support the Program. The Department will use the grant funding secured for the Program to serve as seed money in establishing a permanent program after the grant period has expired.

Track Record/Monitor

This grant will be managed and monitored by the Miami-Dade Elections Department. In addition to having a long-standing partnership with Miami-Dade County Public Schools (MDCPS), the Department has extensive experience in conducting mock elections in the community and tracking federal funding used for equipment conversions, assistance with disabled voters, and multilingual community outreach in excess of $6 million since 2005.

Background

The Department is committed to engaging the youth in this community and increasing voter turnout when these future voters become of legal voting age. Since the 1972-73 school year, the Department has partnered primarily with 12th grade American Government and Economics teachers who identify eligible students to register to vote in all public high schools. In 2008, the Department took further steps to increase youth involvement and offered the first Poll Worker Book Scholarship Program for students who demonstrated high academic achievement, served as poll workers during a countywide election, and submitted an essay outlining their elections experience. The top 10 high school and college students were invited to a ceremony with County Commissioners and Elections leadership to receive a $500 scholarship award.

To effectively run the High School Mock Election program, the Department will work closely with each public high school liaison to schedule the date and location of the Mock Election Days at the school. Departmental Training staff will conduct poll worker training so students learn the poll worker procedures, including the layout of a voting precinct, the voter check-in process using school rosters as the precinct registers to verify voter eligibility, procedures on completing the ballot correctly and engaging with the optical scanners to cast their votes. Students will also learn about the language assistance and accommodations for voters with disabilities offered by the Department.

Liaisons will assist with recruiting student volunteers to act as poll workers, soliciting interest from student organizations, assisting with the placement of the sample ballot in the school newspaper before Mock Election Day, distributing the election brochures and publishing the Department's video demonstration. Mock Election Days will be promoted through student government candidate debates, issue forums related to the ballot, and mock press conferences. Mock Elections will be held throughout the day at each selected high school so that all students have an opportunity to participate. To maximize the student engagement in the mock election process, whenever possible the Department will take an innovative approach and allow students to vote for actual events they can relate to such as homecoming, student council, prom, etc.

After voting, participating students will be provided with a survey ballot to seek their perspectives on the voting process, whether they felt educated and comfortable with the process, and the likelihood they would become registered to vote and head to the polls once they are of age. An added value with interacting with students will be to obtain their email addresses and/or cell phone numbers that will later be used to blast email/text messages regarding upcoming election events, future mock elections, election dates, scholarship opportunities, voter registration locations and poll worker recruitment opportunities.

Notification of the EAC's High School Mock Election Program grant opportunity presented itself on June 3, 2009. The short turnaround time imposed by the application deadline of June 30, 2009, did not allow sufficient time for the processing of the resolution and its submission to the Board prior to the submission of the application.

Alina T. Hudak
Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: October 6, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 9(A)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 9(A)(2)
10-6-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR TO APPLY FOR, RECEIVE AND EXPEND FEDERAL FUNDS FROM THE UNITED STATES ELECTION ASSISTANCE COMMISSION TO SUPPORT THE MIAMI-DADE ELECTIONS DEPARTMENT IN IMPLEMENTING A HIGH SCHOOL MOCK ELECTION PROGRAM; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR HIS DESIGNEE TO RECEIVE AND EXPEND FUNDS AND EXECUTE SUCH CONTRACTS AND AMENDMENTS AS REQUIRED IF AWARDED

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approve the County Mayor or his designee to apply for, receive, and expend up to $75,000 from the United States Election Assistance Commission, in substantially the grant application attached hereto and made a part hereof; and authorizes the County Mayor or his designee to receive and expend grant funds, execute such contracts and agreements as required by grant guidelines or to further the purposes described in the funding request; following approval by the County Attorney's Office; to expend any and all monies received for the purposes described in the funding request; to apply for, receive and expend future additional funds should they become available through this grant program; to file and execute any necessary amendments to the application for and on behalf of Miami-Dade County, Florida; and to exercise amendments, modifications, renewal, cancellation and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. OR

Oren Rosenthal

By:_____
Deputy Clerk

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

*1. Type of Submission:	*2. Type of Application	* If Revision, select appropriate letter(s)
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	*Other (Specify)
☐ Changed/Corrected Application	☐ Revision	

3. Date Received: 4. Applicant Identifier:

5a. Federal Entity Identifier: *5b. Federal Award Identifier:

State Use Only:

6. Date Received by State: 7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Miami-Dade County Elections Department

*b. Employer/Taxpayer Identification Number (EIN/TIN): 596000573

*c. Organizational DUNS: 831115311

d. Address:

*Street 1: 2700 NW 87 Avenue
Street 2:
*City: Miami
County: Miami-Dade County
*State: Florida
Province:
*Country: United States of America
*Zip / Postal Code 33172

e. Organizational Unit:

Department Name: Miami-Dade County Elections Department

Division Name: Community Outreach and Training Division

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms. *First Name: Tara
Middle Name: C.
*Last Name: Smith
Suffix:

Title: Chief Deputy Supervisor of Elections

Organizational Affiliation:

*Telephone Number: 305-499-8509 Fax Number: 305-499-8501

*Email: tasmith@miamidade.gov

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

***9. Type of Applicant 1: Select Applicant Type:**
B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**
U.S. Election Assistance Commission

11. Catalog of Federal Domestic Assistance Number:
90.402

CFDA Title:
2009 Help America Vote Act Mock Election

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

The Project would be a partnership between Miami-Dade County Elections Department and the Miami-Dade Public School System (and neighboring communities) to introduce a High School Mock Election Program for all high schools with at least 1,000 students enrolled, to familiarize high school students with the optical scan voting equipment and the different methods of voting in Miami-Dade County.

***15. Descriptive Title of Applicant's Project:**

Miami-Dade County Elections Department, High School Mock Election Program

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

16. Congressional Districts Of:

*a. Applicant: FL-021

*b. Program/Project: FL-017, FL-018, FL-020, FL-021, FL-025

17. Proposed Project:

*a. Start Date: 10/01/2009

*b. End Date: 09/30/2011

18. Estimated Funding ($):

*a. Federal	75,000
*b. Applicant	37,287
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	112,287

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Ms.

*First Name: Tara

Middle Name: C.

*Last Name: Smith

Suffix:

*Title: Chief Deputy Supervisor of Elections

*Telephone Number: 305-499-8509

Fax Number: 305-499-8501

* Email: tasmith@miamidade.gov

*Signature of Authorized Representative: Tara C. Smith

*Date Signed: June 29, 2009

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

Not applicable.

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:
1.	**Type of Submission:** (Required): Select one type of submission in accordance with agency instructions. • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date.
2.	**Type of Application:** (Required) Select one type of application in accordance with agency instructions. • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify)
3.	**Date Received:** Leave this field blank. This date will be assigned by the Federal agency.
4.	**Applicant Identifier:** Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.
5a	**Federal Entity Identifier:** Enter the number assigned to your organization by the Federal Agency, if any.
5b.	**Federal Award Identifier:** For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.
6.	**Date Received by State:** Leave this field blank. This date will be assigned by the State, if applicable.
7.	**State Application Identifier:** Leave this field blank. This identifier will be assigned by the State, if applicable.
8.	**Applicant Information:** Enter the following in accordance with agency instructions: **a. Legal Name:** (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. **b. Employer/Taxpayer Number (EIN/TIN):** (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. **c. Organizational DUNS:** (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. **d. Address:** Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). **e. Organizational Unit:** Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the

Item	Entry:
10.	**Name Of Federal Agency:** (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
11.	**Catalog Of Federal Domestic Assistance Number/Title:** Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
12.	**Funding Opportunity Number/Title:** (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
13.	**Competition Identification Number/Title:** Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
14.	**Areas Affected By Project:** List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
15.	**Descriptive Title of Applicant's Project:** (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
16.	**Congressional Districts Of:** (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5th district, CA-012 for California 12th district, NC-103 for North Carolina's 103rd district. • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
17.	**Proposed Project Start and End Dates:** (Required) Enter the proposed start date and end date of the project.
18.	**Estimated Funding:** (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
19.	**Is Application Subject to Review by State Under Executive Order 12372 Process?** Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	assistance activity, if applicable. **f. Name and contact information of person to be contacted on matters involving this application:** Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.		State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State
		20.	**Is the Applicant Delinquent on any Federal Debt?** (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. If yes, include an explanation on the continuation sheet.
9.	Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions. A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)	21.	**Authorized Representative:** (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 4040-0006
Expiration Date 04/30/2008

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. HSMEP	90.402	$ 0	$ 0	$ 75,000	$ 37,287	$ 112,287
2.						
3.						
4.						
5. Totals		$	$	$	$	$

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY (1) HSMEP	(2)	(3)	(4)	Total (5)
a. Personnel	$ 18,233	$	$	$	$ 18,233
b. Fringe Benefits	7,074				7,074
c. Travel	960				960
d. Equipment	0				0
e. Supplies	81,693				81,693
f. Contractual	0				0
g. Construction	0				0
h. Other	0				0
i. Total Direct Charges (sum of 6a-6h)	107,960				$ 107,960
j. Indirect Charges	4,327				$ 4,327
k. TOTALS (sum of 6i and 6j)	$ 112,287	$	$	$	$ 112,287
7. Program Income	$ 0	$	$	$	$ 0

Authorized for Local Reproduction

Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102)

SECTION C - NON-FEDERAL RESOURCES				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. High School Mock Election Program (HSMEP)	$ 37,287	$ 75,000	$	$ 112,287
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	$ 37,287	$ 75,000	$	$ 112,287

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	$ 60,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
14. Non-Federal	$ 37,287	10,000	10,000	10,000	7,287
15. TOTAL (sum of lines 13 and 14)	$ 97,287	$ 25,000	$ 25,000	$ 25,000	$ 22,287

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. High School Mock Election Program (HSMEP)	$ 15,000	$ 0	$ 0	$ 0
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	$ 15,000	$ 0	$ 0	$ 0

SECTION F - OTHER BUDGET INFORMATION			
21. Direct Charges:	Not Applicable	22. Indirect Charges:	Not Applicable
23. Remarks:			

Authorized for Local Reproduction

OMB Approval No. 4040-0007
Expiration Date 04/30/2008

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL Completed on submission to Grants.gov Lara C Smith	* TITLE Chief Deputy Supervisor of Elections
* APPLICANT ORGANIZATION Miami-Dade County Elections Department	* DATE SUBMITTED Completed on submission to Grants.gov 6/29/09

Standard Form 424B (Rev. 7-97) Back

Miami-Dade County Elections Department
2009 High School Mock Election Program Application

Executive Summary Narrative

The Miami-Dade County Elections Department (the Department) operates with a 118 full-time and up to 1,000 seasonal positions during peak election cycles. It serves over 1.2 million registered voters across 836 precincts at 574 polling places on Election Day. Miami-Dade County has the most complex elections operation in Florida in terms of population, diversity, and frequency of elections.

In the past decade, Miami-Dade County underwent three major equipment conversions, including a state-mandated equipment conversion to optical scanners in 2008. The Department launched an *Election Ready* marketing campaign to raise public awareness and inform voters on the new voting system in a presidential election year.

To reach Miami-Dade County's future voters, the Department seeks to implement a High School Mock Election Program (the Program) using the new optical scan voting equipment at public high schools with at least 1,000 students enrolled. The Department will conduct mock elections as if it were an actual precinct, with students serving as poll workers, across various congressional districts; there are 40 public high schools selected in Miami-Dade County and neighboring districts. Informational brochures will be provided to almost 100,000 public high students and instructional videos will be posted on Miami-Dade County's YouTube, MySpace, Facebook, and Twitter accounts.

In addition to having a long-standing partnership with the Miami-Dade County Public Schools (MDCPS), the Department offers extensive experience in conducting mock elections in the community and tracking federal funding used for equipment conversions, assistance with disabilities, and multilingual community outreach in excess of $6 million since 2005.

Program Design Narrative

Background:

The Miami-Dade County Elections Department was established as one of 62 County departments, to provide fair and transparent elections to the County's voters. Today, the Department has a staff of 118 full-time and up to 1,000 seasonal employees during peak election cycles. It serves 1,233,027 registered voters across 836 precincts at 574 polling places on Election Day. The Department has an annual operating budget of $21.6 million, which comes directly from the County's general fund, and up to $1.1 million is derived from municipal reimbursements.

Miami-Dade Elections has the most complex elections operation in the state of Florida. It is also the only county in the State of Florida that does not have a consolidated elections calendar. The Department conducts up to 30 elections per year, including countywide elections and all elections for its 35 municipal jurisdictions. Not only does Miami-Dade have the largest number of voters in the state, but it is also the largest county in terms of population, geography, demographics, and demand for multi-lingual services. All elections-related materials (including ballots) are tri-lingual, to accommodate the community's diverse voters who speak English, Spanish and Creole.

The need for the Program in Miami-Dade County is clear. Miami-Dade County has undergone three major equipment conversions in eight years. When the Florida legislature mandated in 2007 that all counties using electronic voting equipment convert to a paper-based system, Miami-Dade County voters were affected. The August 26, 2008 Primary Election was the first time voters voted on paper ballots and used the new optical scanners.

To retrain and reeducate more than 1.2 million voters across Miami-Dade County on the optical scan voting equipment, in time for the August 26 and November 4, 2008 countywide elections, the Department launched an aggressive *Election Ready* marketing campaign to raise awareness and inform voters on the new voting system. The campaign included radio, print, TV, internet and outdoor advertising. In addition, the Department created a new Election Ready website, an innovative MySpace page, and an online video demonstration for the new optical scan voting equipment in English, Spanish, Creole and open-captioned for the hearing impaired. During 2008, with the assistance of a large seasonal staff, the Department's Community Outreach and Training Division (COTD) conducted a historic 1,652 events and assisted the Department to register 197,171 new voters in that included a large number of young people.

In 2008, the Department took a step further to involve the youth and offered the first Poll Worker Book Scholarship Program. Students who demonstrated high academic achievement had the opportunity to obtain poll worker training, participate as a poll worker during a countywide election, and submit an essay for the Department's consideration outlining their experience with the democratic process. The top 10 high school and college students were invited to a ceremony with County Commissioners and Elections Senior Management to receive the $500 scholarship award.

Proposed Design:

The Miami-Dade County Public Schools system is the fourth largest school system in the country. Presently, the Elections Department provides voter registration materials and general support to all Miami-Dade County public high schools. Since the 1972-73 school year, the Department has partnered primarily with 12th grade American Government and Economics teachers who identify eligible students to register to vote in all public high schools.

The Department is committed to reach out to all public high school students using various communication tools, as described later in this section. The Program has the potential to reach almost 100,000 high school students throughout Miami-Dade County and neighboring districts. By conducting mock elections at all high schools with at least 1,000 students, the Department has the opportunity to reach out to students that resemble the voting public at large, residing in urban, suburban and agricultural areas. Given their experience, Department staff is already prepared to assist, train and teach students regardless of any language barriers. In addition to providing ballots, website content and informational brochures in three languages, Department staff members are themselves multi-lingual. The Department will reach out to 40 public high schools in Miami-Dade County and neighboring districts within a two-year period. Today, there are a total of 37 public high schools in Miami-Dade County with at least 1,000 students enrolled and another 3 schools have been identified in neighboring Broward County. Besides engaging the youth, the Department seeks to increase voter turnout when future voters become of legal voting age and hopefully engage the parents and members of the community in the voting process as well.

The Department has an excellent working relationship with the local print and television media outlets. Press releases written by Department staff will be sent to local newspapers, radio and television stations to announce the launch of the Program as well as upcoming mock elections. Gaining media coverage of these events will provide leverage to reach a larger audience for the program.

To effectively run this program, COTD will work closely with each public high school liaison as the primary contact person to the Department. Letters will be sent to each school outlining the Program and requesting a liaison to be identified.

Once selected, the liaisons will assist the Department with scheduling the date and location of both the training session and the Election Day at the school. Liaisons will assist with recruiting student volunteers to act as poll workers, soliciting interest from student organizations, assisting with the placement of the sample ballot in the school newspaper before Election Day, distributing the election brochures and publishing the Department's video demonstration. Through the school liaison, the Department will also encourage Election Day to be promoted through student government candidate debates, issue forums related to the ballot, and mock press conferences. School journalists also will be encouraged to write their own pieces and Elections staff will be made available for the students to interview.

Departmental Training staff will conduct poll worker training so students learn the poll worker procedures, including the layout of a voting precinct, the voter check-in process using school rosters as the precinct registers to verify voter eligibility, procedures on completing the ballot correctly and engaging with the optical scanners to cast their votes. Students will also learn about the language assistance and accommodations for voters with disabilities offered by the Department.

To maximize the student engagement in the mock election process, the Department will take an innovative approach and allow students to vote for actual events they can relate to such as homecoming, student council, prom, etc. In doing so, students are more likely to take an interest, generate discussion and activity on social networking sites, and yield a higher voter turnout. To attend all 40 school sites, the Department would on average conduct two mock elections a month. Whenever school-specific elections are not scheduled or do not coincide with the Department's availability, an alternate ballot style will be offered for those schools.

Recognizing that future voters acquire information in non-traditional methods, the Department will allocate assets to publish a video demonstration on Miami-Dade County's YouTube, MySpace, Facebook and Twitter accounts. A new section will also be dedicated on the Department's county website dedicated to student education and information. An added value with interacting with students will be to obtain their email addresses and/or cell phone numbers that will later be used to blast email/text messages regarding upcoming election events, future mock elections, election dates, scholarship deadline dates, voter registration locations and poll worker recruitment opportunities. Informational brochures about the Program will also be created and distributed to all high schools in English, Spanish and Creole.

On Election Day, which will be an all-day event to ensure all students are able to participate, all participating students will be provided with a ballot with a survey on the ballot to seek their perspectives on the voting process, whether they felt educated and comfortable with the process, and the likelihood they would become registered to vote and head to the polls once they are of age. The survey findings will be tracked by the Department as part of the objectives and measures related to this program to track its success. The Department currently utilizes the Active Strategies Enterprises (ASE) software for all strategic planning, to and monitoring Department objectives. ASE provides a comprehensive method of tracking measures at monthly meetings and a historical perspective on performance.

Community Resources:

As a government entity, the ability to solicit private funds is extremely limited. However, in an effort to make as much use of award money and maximize the effect of the project at the schools, the Department will absorb travel, supplies, support and indirect costs so as not to impact grant allocation funding. Once grant funding is secured for the Program, the Department

will continue to reach out to community groups and other stakeholders to assist with volunteers to maintain the program operational.

Program Participants:

Students identified as precinct poll workers, in addition to the school liaisons and any community volunteers, will undergo training by the Department. Elections staff will instruct all participants of the mock election regarding the various types of voting, how to vote using the paper ballot and how to operate the optical scan voting unit. Elections staff, in conjunction with each school liaison, will work with the school's established community service groups and business partners to secure additional community volunteers.

Organizational Capacity

Program Management and Oversight:

COTD is comprised of 20 full time employees, including five supervisors, one Assistant Deputy Supervisor of Elections (Assistant Division Director) and one Deputy Supervisor of Elections (Division Director). The Division is well suited to operate the activities of the Program based on its experience overseeing non-governmental elections for local unions, as well as mock elections for the Housing and Urban Development communities.

COTD staff would also be able to make an immediate impact with this program due to a long standing relationship of more than 36 years with the Miami-Dade County Public Schools administration, principals and teachers. In the past, Elections staff has presided over public schools includes voter registrations, career days, and conducted tours of the Department facility for student field trips.

COTD will be responsible for the scheduling, preparing, administering and collecting data for key measures of the Program. An Election Training Specialist will provide an abridged

version of poll worker training to the student poll workers and the school liaison to enable them to operate the mock elections their school. There will also be one Elections Outreach Specialist present to assist with Election Day activities and act as the tabulator of the election results at the end of the day.

Fiscal Oversight:

In the past decade, the Department has obtained 10 federal and state grants for equipment conversions, assistance with disabilities, and multilingual community outreach in excess of $6 million since 2005. In these instances, the Department has matched federal dollars in the continuation of these initiatives. The Department's Office of Fiscal Management and Control is responsible for monitoring and reporting on the fiscal aspects of all federal and state grants. The operating budget for fiscal year 2008-2009 for the Department is $21.684 million. If fully funded at $75,000, this grant will represent less than one percent of the total operating budget.

The Office of Fiscal Management and Control will ensure that the proper procedures are in place to collect the required information for fiscal control and reporting. All County revenues, including grants and expenditures, are monitored using the County's financial system (FAMIS). Additional fiscal oversight is provided by the County's centralized Finance Department, and the Office of Grant Coordination. The key staff members who monitor grants are the Department's Director and Associate Director for the Office Fiscal Management and Control. They are responsible for the preparation and monitoring of the Department's operating and capital budget as well as all procurement, accounts payables, receivables and internal auditing.

Training and Technical Assistance:

The Department routinely trains more than 12,000 poll workers for countywide elections. Elections staff also has experience training high school students to be poll workers. During 2008,

staff trained 16 high school students who applied to be poll workers at their home schools prior to the presidential election.

When technical assistance becomes necessary during a mock election, much like a real election, the Department has staff that serves as technical rovers. Technical rovers are familiar with the voting equipment and precinct logistics and are on-call to troubleshoot the equipment or deliver additional equipment and supplies needed with a quick response time. The staff serving as technical rovers as the same Elections staff that delivers the equipment such as tables, chairs, privacy booths, voting units and set up the precinct.

Data Collection:

The Department will track a number of indicators in Active Strategies Enterprises (ASE) software, the County's performance measurement tool, to gauge the success of the Program. Key indicators will include the number of schools reached, the number of students educated through the program, student survey results, voter turnout at the mock election, and compare mock election voter turnout at the school versus the actual voter turnout during the 2008 Presidential Election in the surrounding areas. On Election Day, all ballots will include a survey to seek the students' perspectives on the voting process, whether they felt educated and comfortable with the process, and the likelihood they would become registered to vote and head to the polls once they are of age. Tracking these statistics on ASE on a monthly basis will allow staff to retool training or education methods for subsequent mock elections.

Budget/Cost-Effectiveness

Budget and Program Design:

The budget, as outlined later in this application, is directly tied to the Program's goals and design to engage Miami-Dade County's youth, create a familiarity with the current voting

methods, and to sustain a continued civic enrollment throughout the community. Costs associated with operating the Program for a two-year period include funding for the materials necessary to operate the mock elections, create promotional program brochures for distribution at all public high schools in Miami-Dade County and neighboring districts, and a portion of salaries necessary to operate the program.

Budget Categories		Description of Budget Allocations	In-Kind Funding	Grant Funding
A.	Project Personnel Expenses	Pro-rated salary costs for 1 program coordinator, 2 supervisors, and 6 specialists	$ -	$ 18,233.00
B.	Personnel Fringe Benefits	Pro-rated fringe costs for 1 program coordinator, 2 supervisors, and 6 specialists	$ -	$ 7,074.00
C.	Travel	Flat-rate reimbursement rate for fuel and mileage for Department staff	$ 960.00	$ -
D.	Equipment	None required		
E.	Supplies	School-specific ballot style for mock elections, 40 ballot styles @ $800	$ 32,000.00	$ -
		97,881 ballots printed @ $0.44, 1 ballot per student enrolled at 40 public high schools	$ -	$ 43,068.00
		Design and print 150,000 program brochures for distribution at all public high schools	$ -	$ 6,625.00
F.	Contractual & Consultant Svcs	None required	$ -	$ -
G.	Training	None required	$ -	$ -
H.	Evaluation	None required	$ -	$ -
I.	Other Support Costs	Folding and postage for 2 letters (request school liaison and thank you letter)	$ 64.00	$ -
J.	Indirect Costs	Tables, chairs, delivery and pickup of equipment and supplies	$ 4,263.00	$ -
		Total Project Costs	$ 37,287.00	$ 75,000.00
		Grant Budget	$ -	$ 75,000.00
		Additional Funding	$ 37,287.00	$ -

Program Sustainability:

Once the Department is in receipt of the grant funding, the program will continue beyond the grant duration. The grant funding secured for the Program will serve as seed money in establishing a permanent program once the grant period has expired.

Cost Sharing Sources:

There are no proposed non-federal cash matches for this grant. However, the Department's grant proposal will certainly have far-reaching effects, as well as long term sustainability due to the financial commitment of the Department through its in-kind support not only in staff allocation, usage of equipment, as well as the unfunded production of materials such as ballot creation. The Department will provide in-kind contributions for travel, supplies, support and indirect costs to support the Program as depicted in the budget and program Design section above.

U.S. ELECTION ASSISTANCE COMMISSION
DIVISION OF GRANTS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE

All recipients of Federal financial assistance from the Election Assistance Commission (EAC) must complete and sign this form before EAC will disburse funds. Signature of this form provides for compliance with Federal certification requirements for New Restrictions on Lobbying, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, the recipient certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities."

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension—

A. The recipient certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this certification.

3. DRUG-FREE WORKPLACE

As required by the Drug-Free Workplace Act of 1988—

A. The recipient certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee
assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including; position title, to: EAC, ATTN. Director of Grants, 1225 New York Avenue, N.W., Suite 1100 Washington, D.C. 20005. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: Street address, city, state, zip code

Miami-Dade County Elections Department
2700 NW 87th Avenue
Miami, Florida 33172

As the duly authorized representative of the State, I hereby certify that the recipient will comply with the above requirements.

1. Grantee Name and Address:

Miami-Dade County Elections Department, 2700 NW 87th Avenue, Miami, Florida 33172

2. Typed Name and Title of Authorized Representative:

Tara C. Smith, Chief Deputy Supervisor of Elections

3. Signature:

Tara C. Smith

4. Date

June 29, 2009