

# Memorandum



**Date:** October 6, 2009

Agenda Item No. 9(A)(3)

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

**Subject:** Recovery Act, U.S. Department of Health and Human Services Administration  
for Children and Families, Strengthening Communities Fund

## Recommendation

It is recommended that the Board approve the attached resolution ratifying the Mayor's or Mayor's designee's submission of an application for a grant in the amount of \$1,000,000 from the American Recovery and Reinvestment Act (ARRA) of 2009 - Strengthening Communities Fund - Nonprofit Capacity Building Program, administered by the Office of Community Services within the U.S. Department of Health and Human Services Administration for Children and Families. Ratification of this application is necessary because of the short timeframe imposed by the Recovery Act deadline. It is further recommended that the Board authorize the Mayor or the Mayor's designee to receive and expend said grant funds, and to execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments, after approval by the County Attorney, as required by program guidelines. It is also recommended that the Board authorize the Mayor or the Mayor's designee to apply for, receive, and expend additional funds that may become available; to file and execute any amendments to the application; and to exercise amendments, modifications, renewal, cancellation, and termination clauses of any contracts and agreements, subject to the approval of the County Attorney's Office. A 20% match is required for this grant.

## Scope

Miami-Dade County applied as the lead applicant/fiscal agent in collaboration with the Center on Nonprofit Effectiveness (C-ONE); the City of Miami; South Florida Workforce; The Children's Trust; and the United Way of Miami-Dade. The proposed project is entitled "Miami-Dade County MATTERS (Management Assistance, Technical Training for Economic Recovery and Sustainability)." The goal of the project is to build the capacity of local secular and faith-based nonprofit organizations who are involved in addressing the broad economic recovery issues present in our community, including helping low-income individuals secure and retain employment, earn higher wages, obtain better-quality jobs, and gain greater access to state and federal benefits and tax credits. The objectives of the project will be to: provide capacity building training, one-on-one technical assistance, and competitive financial assistance to grassroots organizations to: (1) increase their organization's sustainability and effectiveness; (2) enhance their ability to provide social services; and 3) create collaborations to better serve those in need. The project will also help to retain four jobs and create one new job. Additionally, it is also anticipated that indirect jobs will be retained and created at the nonprofit organizations receiving services from the project.

## Fiscal Impact/Funding Source

If funded, this grant will provide a one-time ARRA award in the amount of \$1,000,000 for implementing a 24-month project. A 20% cash match in the amount of \$250,000 has been identified for the proposed project from recaptured community-based organization funding. A total of \$105,852 of in-kind match will also be contributed by the Office of Grants Coordination (OGC) comprising primarily of staff and web site development support. An additional \$178,153

Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners  
Page 2

of in-kind contributions from the City of Miami, The Children's Trust, and the United-Way of Miami-Dade have also been committed to this project. Total cash and in-kind match is \$534,005.

**Track Record/Monitor**

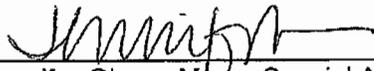
The OGC will be the administering agency/fiscal agent for the grant and responsible for overall grants management, ARRA reporting requirements, and vendor contracts. OGC will also represent Miami-Dade County, the lead partner, for all issues and activities relating to the Miami-Dade County MATTERS collaborative.

**Background**

In May 2009, the U.S. Department of Health and Human Services announced the availability of grants worth \$50 million from the Strengthening Communities Fund (SCF), a new fund created by the American Recovery and Reinvestment Act. The fund's focus is to strengthen nonprofit and faith-based organizations that aid families and communities nationwide who are struggling in the economic downturn. The SCF is divided into two parts – the Nonprofit Capacity Building program (awards of up to \$1 million) and the State, Local, and Tribal Government Capacity Building program (awards of up to \$250,000). Both programs are one-time, two-year grants requiring at least 20 percent match of the total approved costs of the project.

In 2006, the total number of registered nonprofit organizations operating in Miami-Dade County was 7,534, representing the largest percentage (11.5%) in the state of Florida. Given the current economic climate, the capacity of grassroots organizations is significantly being impacted. Some of the partners involved in the SCF application previously implemented capacity building assessments and priority-setting activities among local grassroots organizations in 2008 and most recently in 2009. The assessments indicated a pressing need to assist nonprofits with board development, strategic planning for a changed economy, expansion of collaboration, and technology infrastructure.

If funded the project may potentially provide immediate assistance to sustain local nonprofit organizations and in the long term, help provide some much needed capacity building support and stability.



Jennifer Glazer-Moon, Special Assistant/  
Director, Office of Strategic Business Management



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Dennis C. Moss      **DATE:** October 6, 2009  
and Members, Board of County Commissioners

**FROM:** R. A. Cuevas, Jr.      **SUBJECT:** Agenda Item No. 9(A)(3)  
County Attorney 

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 9(A)(3)  
10-6-09

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RATIFYING THE MAYOR OR MAYOR'S DESIGNEE'S SUBMISSION OF AN APPLICATION FOR FUNDS IN THE AMOUNT OF \$1,000,000 FROM THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) OF 2009 - STRENGTHENING COMMUNITIES FUND - NONPROFIT CAPACITY BUILDING PROGRAM OF THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO RECEIVE AND EXPEND SAID GRANT FUNDS; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE'S TO EXERCISE AND EXECUTE SUCH CONTRACTS, AGREEMENTS, MEMORANDA OF UNDERSTANDING, AND AMENDMENTS AFTER APPROVAL BY THE COUNTY ATTORNEY'S OFFICE; AUTHORIZING THE MAYOR OR THE MAYOR'S DESIGNEE TO MODIFY OR AMEND THE APPLICATION IN ORDER TO RECEIVE ADDITIONAL FUNDS OR TO EXTEND THE PERFORMANCE PERIOD AS REQUIRED IF AWARDED; AND AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND ADDITIONAL FUNDS THAT MAY BECOME AVAILABLE

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby ratifies the Mayor or the Mayor's designee's submission of an application for a grant award in the amount of \$1,000,000 from the American Recovery and Reinvestment Act (ARRA) of 2009 - Strengthening Communities Fund - Nonprofit Capacity Building Program from the United States Department of Health and Human Services; authorizes the Mayor or the Mayor's designee to receive and expend said grant funds; authorizes the Mayor's or Mayor's designee to receive and expend future additional funds should they become available through this grant program; authorizes the Mayor or Mayor's designee to execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments as required by grant guidelines or to further the

purposes described in the funding request, following approval by the County Attorney's Office; authorizes the Mayor or Mayor's designee to file and execute necessary amendments to the application for and on behalf of Miami-Dade County, Florida; and to exercise amendments, modifications, renewal, and extension provisions, cancellation, and termination clauses in any such applications, contracts, agreements, and MOUs, after approval by the County Attorney's Office.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- |                                 |                    |
|---------------------------------|--------------------|
| Dennis C. Moss, Chairman        |                    |
| Jose "Pepe" Diaz, Vice-Chairman |                    |
| Bruno A. Barreiro               | Audrey M. Edmonson |
| Carlos A. Gimenez               | Sally A. Heyman    |
| Barbara J. Jordan               | Joe A. Martinez    |
| Dorin D. Rolle                  | Natacha Seijas     |
| Katy Sorenson                   | Rebeca Sosa        |
| Sen. Javier D. Souto            |                    |

The Chairperson thereupon declared the resolution duly passed and adopted this 6<sup>th</sup> day of October, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Mandana Dashtaki

