# MEMORANDUM

Agenda Item No. 11(A)(18)

**TO:** Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

**DATE:** November 17, 2009

**FROM:** R. A. Cuevas, Jr.
County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services for the August 8, 2009 "Back-2-School Summer Splash"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/up

# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

**DATE:** November 17, 2009

**FROM:** R. A. Cuevas, Jr. County Attorney

**SUBJECT:** Agenda Item No. 11(A)(18)

**Please note any items checked.**

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____ ) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(18)
11-17-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE AUGUST 8, 2009 "BACK-2-SCHOOL SUMMER SPLASH" SPONSORED BY THE PORTRAIT OF EMPOWERMENT, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $1,780.00 TO BE FUNDED FROM THE DISTRICT 1 IN-KIND RESERVE FUND

**WHEREAS**, Portrait of Empowerment, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the August 8, 2009 "Back-2-School Summer Splash" in an amount not to exceed $1,780.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Back-2-School Summer Splash" is to alleviate some of the costs associated with the purchase of back-to-school supplies by low-income families; and

**WHEREAS**, Portrait of Empowerment, Inc. is a not-for-profit organization; and

**WHEREAS,** the "Back-2-School Summer Splash" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $1,780.00 of the in-kind services shall be funded from the District 1 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the August 8, 2009 "Back-2-School Summer Splash" in an amount not to exceed $1,780.00 to be funded from the District 1 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

| | |
|---|---|
| Bruno A. Barreiro | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Barbara J. Jordan |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of November, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

Form-1,380
818

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**
**FY 2008-09**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**"Note: Event budget must be included for "Special" and "Major" event types."**

Commissioner sponsoring event: Commissioner Barbara J. Jordan

1. Full legal name of the requesting organization: The Portrait of Empowerment Inc.

2. Applicant Status: (Select one of the choices below)
   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Dorothy "Dottie" Jawson
   790 Fisherman Street, Suite 328
   Opa-locka, FL 33054-3807
   FAX: 305 953-8763 E-mail: dreamteam777aol.com

4. Specify fee waiver or in-kind service requested (quantity, if applicable):
   Requesting the show mobile for the Aug. 8 Back-2-School Summer Splash Event, PODIUM + GENERATOR

5

(1)

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Back-2-School Summer Splash: Aug 8, 2009. The event is a back-2-school event where book bags will be distributed to students in need. The purpose of the event is to ellivate some of the cost associated wil back-2-school for low income families.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 1: Opa-Locka Airport: 14201 NW 42nd Ave., Opa-Locka, FL 33054

8. Description of regional or local impact: The event is centered in the heart of Opa-Locka where more than 40% of the residents live at or below the poverty line. This event will impact that area by providing back-2-school supplies and filling an economic cost gap!

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): The event will be for one day Aug 8 from 2pm-7pm.
Set-up: 12 pm on Aug 8, 09
Breakdown: 6pm on Aug 8, 09



6

JUL-31-2009 14:08 FROM: TO:305 375 5168 P.2/4
07/31/2009 14:28 3059538763 TPOE PAGE 03

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The event will be situated on Parcel A at the Opa-Locka Airport (120 Parcels of land) The access point will be on N.W. 37th Ave. and 142nd Street.

11. Expected number of participants and estimated attendance (per day, if applicable): 700 to 800 attendees.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): $ 19,500 (See attached.)

I hereby certify that all the statements made in this application are true and correct.

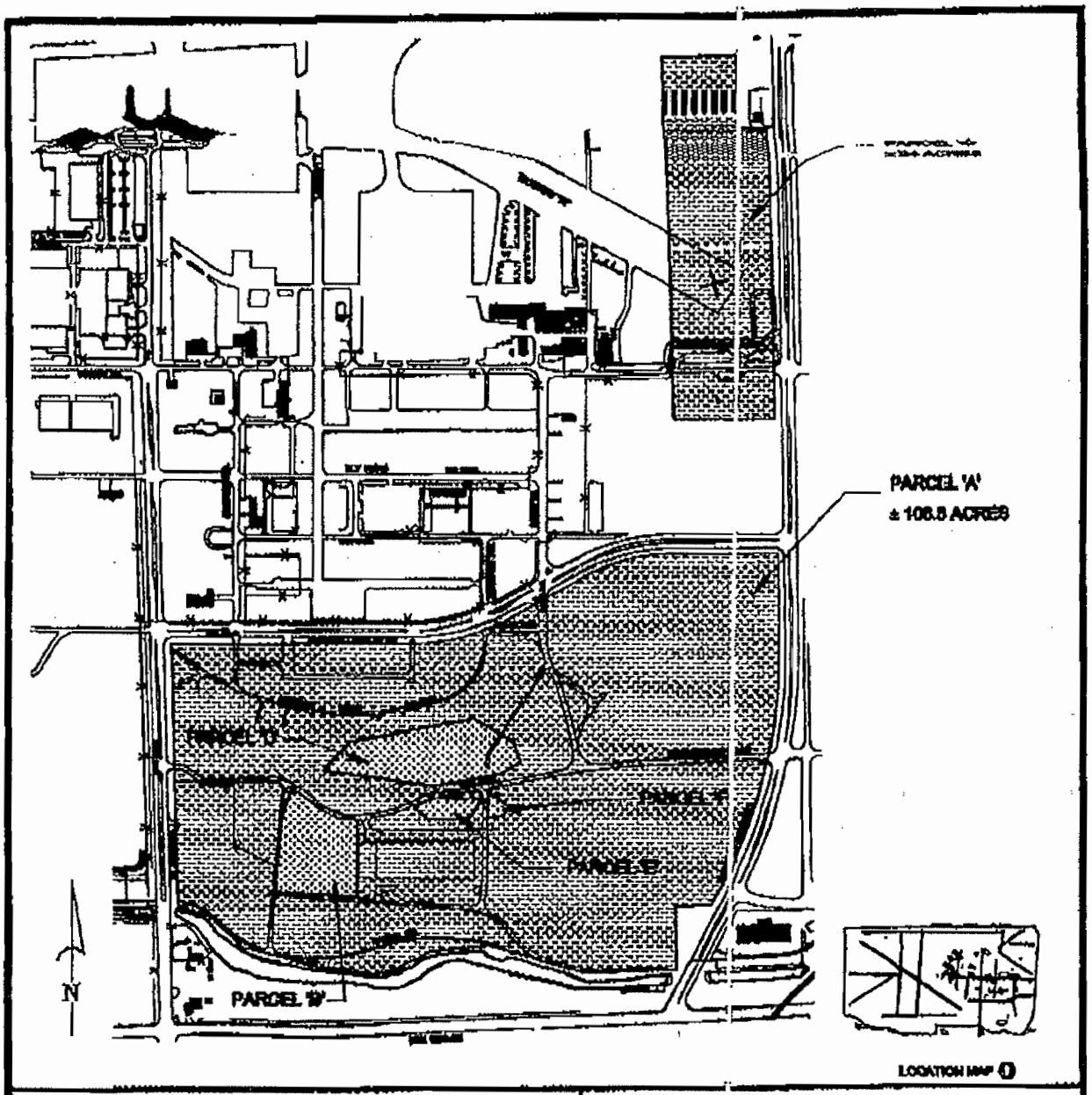
Signature of Authorized Representative

7-29-09
Date





JUL-31-2009 14:08 FROM: TO:305 375 5168 P.3/4
07/31/2009 14:28 3056538763 TPOE PAGE 04




LEGEND :

MEEK FOUNDATION PARCELS = ±132.3 Acres (Parcel 'A', 'G')

MDAD PARCELS = ±10 Acres (Parcel 'B', 'D', 'E', 'F')

SCALE: N.T.S. | E/S #: OP0033 | DATE: 03-26-08

MIAMI DADE
AVIATION DEPARTMENT
OPA-LOCKA EXECUTIVE AIRPORT

# The Carrie Meek Foundation
## LEASE AREA

EXHIBIT A

cvm

8

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS www.sunbiz.org



# Detail by Entity Name

## Florida Non Profit Corporation

THE PORTRAIT OF EMPOWERMENT, INC.

## Filing Information

| | |
|---|---|
| **Document Number** | N00000002559 |
| **FEI/EIN Number** | 650997665 |
| **Date Filed** | 04/12/2000 |
| **State** | FL |
| **Status** | ACTIVE |
| **Last Event** | AMENDMENT |
| **Event Date Filed** | 08/25/2006 |
| **Event Effective Date** | NONE |

## Principal Address

780 FISHERMAN STREET
SUITE 328
OPA LOCKA FL 33054 US

Changed 03/31/2009

## Mailing Address

780 FISHERMAN STREET
SUITE 328
OPA LOCKA FL 33054 US

Changed 03/31/2009

## Registered Agent Name & Address

SMITH-JOHNSON, DOROTHY
13724 NW 22 PLACE
OPA LOCKA FL 33054 US

Address Changed: 04/26/2006

## Officer/Director Detail

**Name & Address**

Title P

SMITH-JOHNSON, DOROTHY

9

MIAMI-DADE PARKS

# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

## EQUIPMENT (S) CONFIRMATION FORM

**ORGANIZATION/AGENCY:** The Portrait of Empowerment

**EQUIPMENT REQUESTED:** Showmobile Medium, Podium and Generator 25kw

**NAME OF PERSON RESPONSIBLE FOR THIS BILL:** Commissioner Barbara Jordan District #1

**OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):**

**BILLING ADDRESS/ZIP CODE:** 2780 NW 167th Street Miami Gardens, FL 33056

**NAME/TITLE OF THE EVENT:** 2009 Back to School Bash

**ADDRESS OF EVENT:** Opa Locka Airport 14201 NW 42 Ave

**TODAY'S DATE:** 7/28/09

**DATE (S) & TIME OF EVENT:** 08/08/09 2:00 PM - 7:00 PM

**SET-UP TIME & DAY:** 12:00 PM 08/08/09

**TAKE-DOWN TIME & DAY:** 8:00 PM 08/08/09

**CONTACT PERSON/PHONE:** Dorothy Johnson (305) 769-6982

**AT SITE CONTACT/CELL PHONE#:**

**SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.**
South east corner of airport

**OTHER INFORMATION: Include additional equipment if needed.**

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $1,780.00 In-Kind District #1

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

**Signature:**

Larry Gardner, District #1

**Agency/Group:** Commissioner Barbara Jordan

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.** *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

# Memorandum

MIAMI-DADE COUNTY

**Date:** November 17, 2009

**To:** Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

**From:** George M. Burgess
County Manager

**Subject:** District Specific In-Kind Request Recommendation

---

Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, Portrait of Empowerment, Inc., for their "Back-2-School Summer Splash" event held on August 8, 2009.

In-kind services have been requested in an amount not to exceed $1,780 from the Miami-Dade Park and Recreation Department for the use of a medium showmobile and a generator. This event will be funded from the District 1 in-kind reserve fund.

In FY 2008-09, Portrait of Empowerment, Inc., received $6,000 from the District 1 discretionary reserve fund and $5,000 from the District 2 discretionary reserve fund.

Inkind15609