MEMORANDUM

Agenda Item No. 11(A)(21)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: November 17, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the May 30-31, 2009 "Richmond Heights 60th Anniversary" event

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: November 17, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(21)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(21)
11-17-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MAY 30-31, 2009 "RICHMOND HEIGHTS 60TH ANNIVERSARY" SPONSORED BY RICHMOND HEIGHTS NEIGHBORHOOD CRIME WATCH, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $6,695.00 TO BE FUNDED FROM THE DISTRICT 9 IN-KIND RESERVE FUND

WHEREAS, Richmond Heights Neighborhood Crime Watch, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the May 30-31, 2009 "Richmond Heights 60th Anniversary" in an amount not to exceed $6,695.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Richmond Heights 60th Anniversary" is to commemorate the 60th anniversary of the Richmond Heights community; and

WHEREAS, Richmond Heights Neighborhood Crime Watch, Inc. is a not-for-profit organization; and

WHEREAS, the "Richmond Heights 60th Anniversary" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $6,695.00 of the in-kind services shall be funded from the District 9 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the May

30-31, 2009 "Richmond Heights 60th Anniversary" in an amount not to exceed $6,695.00 to be funded from the District 9 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of November, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

$16,695

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Bannerman
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types"

Commissioner Sponsoring Event: DENNIS C. MOSS, Chairman

1. Full legal name of the requesting organization: Richmond Heights Neighborhood Crime Watch

2. Applicant Status: (Select one of the choices below)

- ☑ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☐ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): George L. Baldwin
10326 SW 149th Terr Miami, FL 33176

4. Specify fee waiver or in-kind service requested (quantity, if applicable): (1) Stage, (1) Bleacher (1) Sound

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): May 30-31 May
60th Year Anniversary of Richmond Heights Community

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District #9
Coral Reef Senior High School
10101 SW 152nd Street Miami, FL 33176

5

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. Description of regional or local impact: _____

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): 11am to 6pm Sat May 30 2009
11am to 6pm Sun May 31 2009

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): 2500 plus

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

May 11 2009
Date

MIAMI-DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUND & PRODUCTION

Phone: (305) 226-8315 x 8
Fax: (305) 553-8511

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: OFFICE OF COMMISSIONER DENNIS C. MOSS

EQUIPMENT REQUESTED: STAGE + Bleachers + Sound.

NAME OF PERSON RESPONSIBLE FOR THIS BILL: DENNIS C. MOSS

BILLING ADDRESS/ ZIP CODE: 111 N.W. 1st STREET, SUITE 320, MIAMI, FLORIDA 33128

NAME/TITLE OF THE EVENT: 60th YEAR ANNIVERSARY

ADDRESS OF EVENT: 10101 SW 152nd Street

TODAY'S DATE 11 - May - 2009

DATE (S) OF EVENT: May 30-31, 2009

SET-UP TIME & DAY: MORNING May 29

TAKE-DOWN & DAY: June 1, 2009

CONTACT PERSON/PHONE: George L. Baldwin

AT SITE CONTACT/CELL PHONE #: (305) 232-2209 / 305-582-6298

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

Please contact organization for special instructions. Contact Joe Evans (305) 772-6942

OTHER INFORMATION: Include additional equipment if needed.

Please see attached request letter.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (5) five working days before the event.

*Fee
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature [signature]
Agency/Group

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.
*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

✓ In-Kind ___ Budget Allocation

to be assigned. The current project cost is $6,695.00, the revised cost will be $8065.00. Is your office alright with these adjustments, and should we go ahead with the necessary adjustments

ITEM	COST	COMMENTS
STAGE 24' X 40'		
➡ DELIVERY, SET UP, TEAR DOWN, & PICK UP	$ 350.00	
➡ FIRST DAY RENTAL	$ 440.00	
➡ SECOND DAY RENTAL	$ 85.00	
➡ SUB TOTAL STAGE COST	$ 875.00	
BLEACHER		
➡ DELIVERY, SET UP, TEAR DOWN, & PICK UP	$ 350.00	
➡ FIRST DAY RENTAL	$ 715.00	
➡ SECOND DAY RENTAL	$ 85.00	
➡ X 2 SETS	$1,150.00	
➡ SUB TOTAL BLEACHER COST	$2,300.00	
GENERATOR	$1,000.00	$500.00 PER DAY
LARGE SOUND SYSTEM (9 HOURS)		10AM TO 7PM
➡ LOAD IN, STRIKE LOAD OUT & 1ST HOUR OF USE	$ 825.00	
➡ EACH ADDITIONAL HOUR	$ 760.00	95.00 PER HOUR
➡ X 2 DAYS	$1,585.00	
➡ SUB TOTAL SOUND SYSTEM COST	$3,170.00	
TECHNICAL SERVICE (9 HOURS)		
➡ 2 SOUND TECHNICIANS	$1,620.00	$90.00 PER HOUR, PER TECH
TOTAL ESTIMATED EVENT COST	$8,065.00	

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

RICHMOND HEIGHTS NEIGHBORHOOD CRIME WATCH, INC.

10370 SW 149 TERRACE
MIAMI, FL 33176
(305) 232-2209
(305) 582-6298

Cely
move forward on this Distr-inkind
Get Quote first
TKS u/s
5-1-09

RECEIVED
MAR 23 2009

GEORGE L. BALDWIN
PRESIDENT

OLA PEARL STEVENS
VICE PRESIDENT

HERMEINE GIBSON
RECORDING SECRETARY

OSSIE WILLIAMS
FINANCIAL SECRETARY

TOMMIE DANIELS
TREASURER

RON SMITH, ESQ.
GENERAL COUNSEL

BOARD MEMBERS:

PAULINE BROWN

SHERMAN CLARK

JAMES CLAY

MARTHA HUGHES

HELEN MCCRAY

BRENDA MONTGOMERY

ALBERTA RAY-CUTLER

LULA THOMPSON

TO: Commissioner Dennis Moss
District #9

FROM: Deacon Baldwin, President

DATE: March 23, 2009

RE: 60th Year Anniversary Celebration for Richmond Heights

The Crime Watch will host the 60th Year Anniversary of Richmond Heights for two days in May: Saturday, May 30, 11 AM-6 PM is planned especially for our youth; Sunday, May 31, 11 AM-6 PM is geared to all especially our seniors.

OK/ a/s 5-1-09

OK a/s 5-1-09

OK a/s 5-1-09

1 set

We are requestiong bleachers and a portable sound system for both these days. This event will be hosted at Coral Reef High School on SW 152nd Street and 101 Avenue. We selected Coral Reef High School beacause of adequate parking. We expect an overflow crowd. I await your response.

~~who's doing this?~~ a/s

Detail by Entity Name

Florida Non Profit Corporation

RICHMOND HEIGHTS NEIGHBORHOOD CRIME WATCH, INC.

Filing Information

Document Number	N95000004599
FEI/EIN Number	650610590
Date Filed	09/22/1995
State	FL
Status	ACTIVE

Principal Address

10370 SW 149TH TERR
MIAMI FL 33176

Changed 04/06/2000

Mailing Address

10370 SW 149TH TERR
MIAMI FL 33176

Changed 04/06/2000

Registered Agent Name & Address

BALDWIN, GEORGE
10370 SW 149TH TERR
MIAMI FL 33176 US

Address Changed: 03/25/1998

Officer/Director Detail

Name & Address

Title PD

BALDWIN, GEORGE
10370 SW 149TH TERR
MIAMI FL 33176

Title VD

STEVENS, OLA

10

Memorandum

MIAMI-DADE COUNTY

Date: November 17, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district in-kind reserve balance allows for funding of this request.

Background

A retroactive fee waiver for in-kind services has been requested by a not-for-profit organization, Richmond Heights Neighborhood Crime Watch, Inc., for their "Richmond Heights 60th Anniversary" event held on May 30-31, 2009.

In-kind services have been requested in an amount not to exceed $6,695 from the Miami-Dade Park and Recreation Department for the use of a 24'X40' stage, bleacher, generator, medium sound system and technical services. This event will be funded from the District 9 in-kind reserve fund.

In FY 2008-09, Richmond Heights Neighborhood Crime Watch, Inc., received no county funding for this event.

Inkind15809