

MEMORANDUM

HCD

Agenda Item No. 2(A)

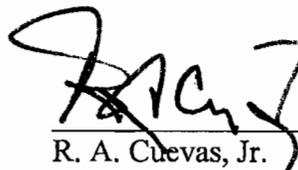
TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: December 9, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution establishing a policy whereby contracts funded with the County's General Funds that are entered into with CBOs shall be restricted to a maximum of 15% for administrative costs

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.



R. A. Cuevas, Jr.
County Attorney

RAC/up



MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: November 3, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.
11-3-09

RESOLUTION NO. _____

RESOLUTION ESTABLISHING A POLICY WHEREBY CONTRACTS FUNDED WITH THE COUNTY'S GENERAL FUNDS THAT ARE ENTERED INTO WITH COMMUNITY BASED ORGANIZATIONS SHALL BE RESTRICTED TO A MAXIMUM OF FIFTEEN PERCENT FOR ADMINISTRATIVE COSTS

WHEREAS, the Board of County Commissioners (Board) recognizes the importance of the services provided by Community Based Organizations (CBOs); and

WHEREAS, it is in the best interest of the County to ensure that the focus of its limited general funds is the provision of direct services to members of the community; and

WHEREAS, this Board desires to establish a cap on the amount of administrative costs that any single CBO may receive from the County's General Fund; and

WHEREAS, this cap shall apply to administrative costs, including but not limited to: 1) salaries, benefits and fringes of the CBOs' management personnel (i.e. executive directors, agency heads); 2) overhead costs; and 3) clerical or other administrative personnel who do not directly provide the services required pursuant to the CBO's contract with the County,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the County create a policy establishing a cap of fifteen percent (15%) on the administrative costs, as delineated above, allowable under all General Fund contracts entered into with CBOs.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez.

It was offered by Commissioner _____, who moved
its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this
3rd day of November, 2009. This resolution shall become effective ten (10) days after the
date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective
only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

for
Mandana Dashtaki

Blau