

# Memorandum



**Date:** November 3, 2009  
**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

Agenda Item No. 8(0)(1)(C)

**From:** Carlos Alvarez  
Mayor

George M. Burgess  
County Manager

**Subject:** Resolution Waiving Formal Bid Procedures

## Recommendation

It is recommended that the Board of County Commissioners waive competitive bidding procedures for the attached contracts to purchase goods and services pursuant to Section 2-8.1 of the County Code and Section 5.03(D) of the Home Rule Charter, in the best interest of Miami-Dade County. **Contract amounts and department allocations represent the maximum spending authority based on utilization. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.**

## Scope

The impact of the items in the accompanying Bid Waiver Package is countywide in nature.

## Fiscal Impact/Funding Source

**Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.**

## Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompany Bid Waiver Package. Each department's contract manager is reflected in the accompanying Bid Waiver agenda item.

## Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise in their discretion subsequent options-to-renew (OTR) and extend contracts for purchase of goods and services in accordance with the terms and conditions of the contracts listed in the accompanying Bid Waiver Package.

## Background

### **Section 1 SOLE SOURCE**

A sole source purchase is the procurement of a good or service under Administrative Order 3-38 for which there is no other vendor who can compete to provide the good or service, and an equal product or service is not available from any other supplier.

Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners  
Page No. 2

**Item 1.1: GuideSTAR Software Licenses, Maintenance, Support, Training, and Professional Services Agreement** is to approve award of a sole source contract for the Miami-Dade Police Department to purchase GS/1 Eagle software licenses, maintenance, support, training and professional services provided by GuideSTAR Technologies, Inc. The amount being requested is **\$475,000**. If the County chooses to exercise the OTR periods, the cumulative value will be **\$1,275,000**.

  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners      **DATE:** November 3, 2009

**FROM:** R. A. Cuevas, Jr.  County Attorney      **SUBJECT:** Agenda Item No. 8(O)(1)(C)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's , 3/5's , unanimous  ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(O)(1)(C)  
11-3-09

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING WAIVER OF FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

**WHEREAS**, the County Mayor recommends to this Board to waive formal bid procedures for the purchase of goods and services which cannot be purchased under normal bid procedures,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board waives formal bid procedures for the purchase of goods and services, and authorizes the County Mayor or County Mayor's designee to award such contracts, with authority to exercise options-to-renew established thereunder, pursuant to Section 5.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code by a two-thirds (2/3s) vote of the Board members present.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 3<sup>rd</sup> day of November, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

HB

Hugo Benitez

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**SECTION #1**  
**SOLE SOURCE CONTRACTS**

**Item No. 1.1**

**Contract No.:** SS9148-4/15

**Contract Title:** **GuideSTAR Software Licenses, Maintenance, Support, Training, and Professional Services Agreement**

**Description:** Requesting waiver of formal bid procedures and approval to award a Sole Source contract for the Miami-Dade Police Department (MDPD) to acquire the GS/1 Eagle software licenses, maintenance, support, training, and professional services provided by GuideSTAR Technologies Inc. Staff is recommending an initial two year term with four one year options-to-renew.

**Contract Term:** Two years with four, one-year options-to-renew

**Contract Amount:** \$475,000

\*Each option-to-renew term is valued at \$200,000. Should the County choose to exercise the four one-year options-to-renew, the cumulative value will be \$1,275,000.

**Allocation, Managing Agency and Funding Sources:**

**Department**  
Police

**Allocation**  
\$475,000

**Funding Source**  
Urban Areas Security Initiative (UASI) Grant/  
General Fund

**Vendor:**

•GuideSTAR Technologies, Inc.  
(Non-local Vendor)

**Address**

11000 Westmoor Circle, Suite 100  
Westmoor Technology Building  
Westminister, CO 80021

**Principal**

Leslie Hess

**Performance Data:** There are no performance issues with the recommended firm.

**Compliance Data:** There are no compliance issues with the recommended firm.

**Contract Measure:** No measure

**Review Committee Date and Item No.:**

September 2, 2009; Item #2-06

**Local Preference:** Not applicable

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**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract does not include the User Access Program provision due to the funding source.

**Contract Managers:** Beth Goldsmith, Department of Procurement Management  
Lourdes De La Nuez, Miami-Dade Police Department

**Contract Effective Date:** Upon approval by the Board and expiration of the mayoral veto period.

**JUSTIFICATION**

Approval is requested to award this contract to GuideSTAR Technologies, Inc. to provide the Miami-Dade Police Department (MDPD) the ability to acquire GS/1 Eagle software licenses, maintenance, support, training, and professional services. This contract will provide MDPD with a collaborative intelligence analysis software system. The GS/1 Eagle software will be utilized by the Narcotics Bureau, Homeland Security, and Robbery Divisions to facilitate collaboration in detecting and interdicting potential criminal and security threats, as well as investigating and resolving criminal incidents. The software capabilities include housing and organizing information, inferring connections between individuals and events, and using automated functionality for collaboration at intra and inter-departmental levels. Expanded use in other areas within MDPD is anticipated in the future.

The GS/1 Eagle software is proprietarily developed and owned by GuideSTAR Technologies Inc. It is in the best interest of the County to establish the sole source contract with GuideSTAR Technologies to obtain a collaborative intelligence analysis solution that meets the operational and security needs of MDPD.

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Cost Summary - SS9148-4/15 - GuideSTAR Technologies, Inc.

Description	Cost
Initial Term (Year 1 and 2)	\$475,000.00
OTR 1 (Year 3)	\$200,000.00
OTR 2 (Year 4)	\$200,000.00
OTR 3 (Year 5)	\$200,000.00
OTR 4 (Year 6)	\$200,000.00
<b>Total</b>	<b>\$1,275,000.00</b>