# MEMORANDUM

Agenda Item No. 11(A)(26)

| | | | |
|---|---|---|---|
| **TO:** | Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners | **DATE:** | December 1, 2009 |
| **FROM:** | R. A. Cuevas, Jr. County Attorney | **SUBJECT:** | Resolution retroactively authorizing in-kind services for the October 3, 2009 "Hispanic Heritage Festival" event |

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/up

# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

**DATE:** December 1, 2009

FROM: R. A. Cuevas, Jr. County Attorney

**SUBJECT:** Agenda Item No. 11(A)(26)

**Please note any items checked.**

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(26)
12-1-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE OCTOBER 3, 2009 "HISPANIC HERITAGE FESTIVAL" SPONSORED BY ASPIRA OF FLORIDA, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $3,390.00 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 1 FY 2008-09 IN-KIND RESERVE FUND

**WHEREAS**, Aspira of Florida, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the October 3, 2009 "Hispanic Heritage Festival" in an amount not to exceed $3,390.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the "Hispanic Heritage Festival" occurs during Hispanic Heritage Month and is a free community festival to commemorate the contributions of Hispanics; and

**WHEREAS**, Aspira of Florida, Inc. is a not-for-profit organization; and

**WHEREAS,** the "Hispanic Heritage Festival" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $3,390.00 of the in-kind services shall be funded from the unspent balance of the District 1 FY 2008-09 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the October 3, 2009 "Hispanic Heritage Festival" in an amount not to exceed $3,390.00 to be funded from the unspent balance of the District 1 FY 2008-09 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

| | |
|---|---|
| Bruno A. Barreiro | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Barbara J. Jordan |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of December, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

Parks #1 - 3390
10/3

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**Note: Event budget must be included for "Special" and "Major" event types.**

1. Full legal name of the requesting organization: Aspira of Florida Inc.

2. Applicant Status: (Select one of the choices below)

   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Andrea Ramirez, 4100 NE 2nd Ave, #302. (305-576-8491) Work (305-576-6217) Fax

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Stage 40' x 24', Generator 75KW, Sound System Medium, Power distribution panel, and Sound Technician

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

   Hispanic Heritage Festival. October 3rd, 2009 1-5 pm. Free community festival to commemorate the contributions of Hispanics, during Hispanic Heritage Month.

6. Please select ALL that apply to event:

   - ☐ Economic Development: Event supports vitality or growth of the local economy
   - ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation



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MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): District 1
Acadia Park - 5351 NW 195 Drive

8. Description of regional or local impact:

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

11. Expected number of participants and estimated attendance (per day, if applicable):

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.

Gymond (Charlie) COO
Signature of Authorized Representative

9/30/09
Date

## Rodriguez, Nadia (OSBM)

**From:** Byrnes, Timothy (MDPR)
**Sent:** Friday, October 02, 2009 6:39 AM
**To:** Rodriguez, Nadia (OSBM)
**Cc:** Mendez, Mairenny (DIST1); Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Seymour, Kesha (MDPR)
**Subject:** RE: Hispanic Heritage Festival Acadia Park

Nadia,
Good morning please find below the cost for this event:

| ITEM | COST | COMMENTS |
|---|---|---|
| STAGE 24' x 40' | | |
| DELIVERY, SET UP, BREAKDOWN & PICKUP | $ 350.00 | |
| ONE DAY RENTAL | $ 440.00 | |
| SUB TOTAL STAGE | $ 790.00 | |
| GENERATOR | $ 500.00 | ONE DAY RENTAL |
| SOUND SYSTEM MEDIUM | | |
| LOAD IN, STRIKE, AND LOAD OUT, & FIRST HOUR | $ 605.00 | |
| 7 ADDITIONAL HOURS OF USE | $ 595.00 | $85.00 PER HOUR |
| SUB TOTAL SOUND SYSTEM | $1,200.00 | |
| SOUND TECHNICIAN 10 HOURS | $ 900.00 | $90.00 PER HOUR |
| TOTAL ESTIMATED EVENT COST | $3,390.00 | |

Trusting if you need any additional information you will contact our office

**Tim Byrnes**, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
**Miami-Dade County Park and Recreation Department**
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks

"Delivering Excellence Every Day"

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**From:** Rodriguez, Nadia (OSBM)
**Sent:** Thursday, October 01, 2009 3:22 PM
**To:** Byrnes, Timothy (MDPR)
**Subject:** FW: Hispanic Heritage Festival Acadia Park
**Importance:** High

Please provide me with an estimate. Thanks.

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**From:** Mendez, Mairenny (DIST1)
**Sent:** Wednesday, September 30, 2009 11:37 AM
**To:** Rodriguez, Nadia (OSBM)
**Subject:** RE: Hispanic Heritage Festival Acadia Park
**Importance:** High

Nadia,

The in-kind application for parks is attached.

Thanks,

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



# Detail by Entity Name

## Florida Non Profit Corporation

ASPIRA OF FLORIDA, INC.

## Filing Information

| | |
|---|---|
| **Document Number** | 756586 |
| **FEI/EIN Number** | 592105537 |
| **Date Filed** | 03/02/1981 |
| **State** | FL |
| **Status** | ACTIVE |

## Principal Address

4100 NE 2ND AVE.
SUITE 302
MIAMI FL 33137

Changed 01/31/2007

## Mailing Address

4100 NE 2ND AVE.
SUITE 302
MIAMI FL 33137

Changed 01/31/2007

## Registered Agent Name & Address

COWEN, GERALD E ESQ
2432 HOLLYWOOD BLVD
HOLLYWOOD FL 33020 US

Name Changed: 04/27/2006

Address Changed: 04/27/2006

## Officer/Director Detail

**Name & Address**

Title D

VAZQUEZ-HERNANDEZ, VICTOR CHAIR
4200 NE 2ND AVENUE, SUITE 302
MIAMI FL 33137

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# Memorandum

MIAMI-DADE COUNTY

**Date:** December 1, 2009

**To:** Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

**From:** George M. Burgess
County Manager

**Subject:** District Specific In-Kind Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, Aspira of Florida, Inc., for their "Hispanic Heritage Festival" event held on October 3, 2009.

In-kind services have been requested in an amount not to exceed $3,390 from the Miami-Dade Park and Recreation Department for the use of a 24'X40' stage, generator and sound system. This event will be funded from the District 1 FY 2008-09 in-kind reserve fund unspent balance.

In FY 2009-10, Aspira of Florida, Inc. has received $251,983 from the General Fund.

Inkind00510