MEMORANDUM Agenda Item No. 11(A)(30)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: December 1, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the October 3, 2009 "Miami-Dade Heart Walk" event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Senator Javier D. Souto.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

RESO\2078

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: December 1, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(30)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(30)
12-1-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT, THE MIAMI-DADE POLICE DEPARTMENT AND THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE OCTOBER 3, 2009 "MIAMI-DADE HEART WALK" SPONSORED BY THE AMERICAN HEART ASSOCIATION, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $11,987.00 TO BE FUNDED IN PART FROM THE UNSPENT BALANCE OF THE DISTRICT 10 FY 2008-09 IN-KIND RESERVE FUND AND IN PART FROM THE UNSPENT BALANCE OF THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

WHEREAS, American Heart Association, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the October 3, 2009 "Miami-Dade Heart Walk" in an amount not to exceed $11,987.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, funds raised by the "Miami-Dade Heart Walk" will be use to promote the American Heart Association's mission of "building healthier lives, free of cardiovascular diseases and stroke"; and

WHEREAS, the American Heart Association, Inc. is a not-for-profit organization; and

WHEREAS, the "Miami-Dade Heart Walk" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $11,162.00 of the in-kind services shall be funded from the unspent balance of the District 10 FY 2008-09 In-kind Reserve Fund and $825.00 of the in-kind services shall be funded from the unspent balance of the non-ad valorem portion of the Fire Rescue District Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively

authorizes in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the October 3, 2009 "Miami-Dade Heart Walk" in an amount not to exceed $11,987.00 to be funded in part from the unspent balance of the District 10 FY 2008-09 In-kind Reserve Fund and in part from the unspent balance of the non-ad valorem portion of the Fire Rescue District Budget.

The Prime Sponsor of the foregoing resolution is Senator Javier D. Souto. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of December, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

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Police - 3,244
7,918 Parks - 1,545/6,573
File - 825
11,987/013

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Javier Souto

1. Full legal name of the requesting organization: American Heart Association

2. Applicant Status: (Select one of the choices below)

   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Brooke Gonzalez, 2600 SW 3rd Ave., Suite 900, Miami, FL, 33129. Office: 305-631-4753. Fax: 305-860-6780. Cell: 786-387-4234. email: brooke.gonzalez@heart.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Tropical Park Fees, Miami-Dade Police, Miami-Dade Fire Rescue, Stage and ~~sound system through County~~, and generator

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(10) Dist

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

2009 Miami-Dade Start! Heart Walk
October 3, 2009
5K Walk / Fundraiser through Tropical Park
100% of funds raised benefit the mission of the American Heart Association: "Building healthier lives, free of cardiovascular diseases and stroke."

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

District 10
Tropical Park, 7900 SW 40th Street, Miami, FL.

8. Description of regional or local impact:

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): _____

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

4/1/09
Date

Miami-Dade Police
Special Events Unit

9/2/2009

MIAMI-DADE HEART WALK
PROPOSED IN KIND POLICE SERVICES BUDGET

SATURDAY, OCTOBER 3, 2009

	Personnel	Hours		
Sergeants	1	8	$82.81	$662.48
Officers	5	40	$64.54	$2,581.60
			TOTAL	$3,244.08

The above figures were computed based on overtime-duty rates. These are estimated personnel costs which will vary based on projected hours and assignment of regular-duty personnel.

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Tropical Park
American Heart Association
Walk-A-Thon October 3 2009
Proposed Fees as of 09/13/09

Stadium Fee: 7AM to 3PM

- 1st 4 hours: $415.00 (no lights, large track meet)
- 2nd 4 hours: $415.00 (no lights, large track meet)

Open Area Fee: (based on 5,000 people)

- Rental $2,650.00

English Gardens: 7AM to 3PM

- 1st 4 hours: $165.00 (7AM to 11AM)
- Each additional hour: $45.00 (11AM to 3PM = 4hrs X $45.00 = $180.00)

Staffing:
PRM 5 X 8hrs X $44.25 = $354.00
PRM 2 X 8hrs X $23.49 = $187.92
Park Attendant X 8hrs X $16.39 = $131.12
P/T Custodial Worker X 8hrs X $10.30 = $82.40
(2) Park Service Aide X 4hrs X $11.06 = $88.48
Total: $884.72 X 30% Fringe & Benefits = $279.72
Total for Staffing: $1,212.12

Cleaning Supplies:
Garbage Bags: 2 case of 200 bags: $30.79 X 2 = $61.58

Overall Breakdown:
Stadium Fee: $830.00
Open Area Fee (based on 5,000 people): Rental: $2,650.00
English Gardens: $345.00
Staffing: $1,212.12
Cleaning Supplies: $61.58
Total Tropical Park Event Cost: $5,098.70
X 25%
$6,373.38 Event Subtotal

Showmobile:
Stage 24' x 40'

Delivery, set-up, breakdown & pick-up	$350.00
First Day Rental	$440.00
Second Day Rental	$ 85.00
	$875.00

Generator 25kw	$500.00
Light Towers (2) X $85.00 each=	$170.00
Total Showmobile cost	$1,545.00
Total estimated event cost=	$7,918.38

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: American Heart Association

EQUIPMENT REQUESTED: Stage 24' x 40' and 25kw Generator

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Javier Souto, Commission District #10

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 9766 Coral Way, Suite #1 Miami, FL 33165

NAME/TITLE OF THE EVENT: American Heart Walk 2009

ADDRESS OF EVENT: 7900 SW 40 Street Miami, FL 33155

TODAY'S DATE: 08/26/09

DATE (S) & TIME OF EVENT: 10/03/09 7:00 AM – 1:00 PM

SET-UP TIME & DAY: 10/03/09 5:00 AM

TAKE-DOWN TIME & DAY: 10/03/09 1:00 PM

CONTACT PERSON/PHONE: Brooke Gonzalez
AT SITE CONTACT/CELL PHONE#: (305) 856-1449 or (305) 631-4753

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $1,290.00 In-kind District #10
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature:
Brooke Gonzalez
Agency/Group: American Heart Association

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

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MIAMI-DADE FIRE RESCUE DEPARTMENT
SPECIAL EVENTS BUREAU

9300 N.W. 41 STREET
DORAL, FLORIDA 33178
OFFICE (786) 331-5000 / FAX (786) 331-4435

SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Permit Number: _____ Date: September 1, 2009

Prepared By: LONIE BROWN

VENDOR INFORMATION

Name: AMERICAN HEART ASSOCIATION (IN KIND)

Billing Address: 2600 SW 3RD AVENUE

City: MIAMI State: Florida Zip Code: 33129

Phone Number: 305-856-1449 Fax Number: 305-860-6780

PERSONNEL

Rank / Title	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	$ 75.00			$ -
Captain	$ 65.00	1	5	$ 325.00
Lieutenant	$ 55.00			$ -
Fire Fighter	$ 50.00	2	5	$ 500.00
Civilian Inspector	$ 56.04			$ -
Beach Manager	$ 30.25			$ -
Lifeguard 2	$ 26.75			$ -
Lifeguard 1	$ 22.75			$ -
Civilian (Overtime Rate Only) DISPATCHER	$ 30.00			$ -
			Personnel Total	$ 825.00

EQUIPMENT

Type	Hourly Rate	Quantity	Event Hours	Total
Pumper	$ 100.00			$ -
QRV / TRT	$ 65.00			$ -
Rescue Truck	$ 50.00			$ -
Motorcycle Unit	$ 40.00			$ -
Rescue Cart	$ 35.00			$ -
Rigid Hull Inflatable Boat (RHIB)	$ 35.00			$ -
Personal Watercraft (PWC)	$ 35.00			$ -
Bicycle Unit	$ 35.00			$ -
			Equipment Total	$ -
			Personnel Total	$ 825.00
			10% Administrative Fee	
			Total Event Estimate	$ 825.00

Please make checks payable to: **Board of County Commissioners**

Please note: The Board of County Commissioners set all rates through County Administrative Order 7-33.

NOTE: The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of $50.00 per hour with a minimum 4-hour charge.

Rev. 04/17/09

Detail by Entity Name

Foreign Non Profit Corporation

AMERICAN HEART ASSOCIATION, INC.

Filing Information

Document Number	F95000000136
FEI/EIN Number	135613797
Date Filed	01/09/1995
State	NY
Status	ACTIVE
Last Event	MERGER
Event Date Filed	09/04/1998
Event Effective Date	NONE

Principal Address

7272 GREENVILLE AVE
DALLAS TX 75231

Mailing Address

7272 GREENVILLE AVE
DALLAS TX 75231

Registered Agent Name & Address

CAPITOL CORPORATE SERVICES, INC.
155 OFFICE PLAZA DR.
SUITE A
TALLAHASSEE FL 32301 US

Name Changed: 10/16/2000

Address Changed: 11/09/2006

Officer/Director Detail

Name & Address

Title COB

JOSSERAND, DAVID A
7272 GREENVILLE AVENUE
DALLAS TX 75231

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Memorandum

MIAMI-DADE COUNTY

Date: December 1, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific and Fire District In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district and fire specific in-kind reserve balances allow for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, American Heart Association, Inc. for their "Miami-Dade Heart Walk" event held on October 3, 2009.

In-kind services have been requested in an amount not to exceed $7,918 from the Miami-Dade Park and Recreation Department for the use of a 24'X40' stage, a 25 KW generator and the fee waiver for use of Tropical Park; $3,244 from the Miami-Dade Police Department for personnel services; and $825 from the Miami-Dade Fire Rescue Department for personnel services for a total in-kind amount of $11,987. This event will be funded in part from the District 10 FY 2008-09 in-kind reserve fund unspent balance and in part from the unspent balance of the non-ad valorem portion of the Fire Rescue District Budget.

In FY 2009-10, the American Heart Association, Inc. has received no county funding for this event.

Inkind00410