

MEMORANDUM

Agenda Item No. 11(A)(24)

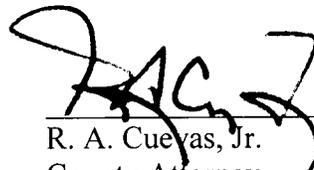
TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 4, 2010

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
for the March 14, 2010
"4th Annual Arts Festival"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.



R. A. Cuevas, Jr.
County Attorney

RAC/up



MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: May 4, 2010

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A) (24)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A) (24)
5-4-10

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 14, 2010 “4TH ANNUAL ARTS FESTIVAL” SPONSORED BY THE TOWN OF SURFSIDE, IN AN AMOUNT NOT TO EXCEED \$1,300.00 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 4 FY 2008-09 IN-KIND RESERVE FUND

WHEREAS, the Town of Surfside has requested in-kind services from the Miami-Dade Park and Recreation Department for the March 14, 2010 “4th Annual Arts Festival” in an amount not to exceed \$1,300.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “4th Annual Arts Festival” gives residents and visitors an opportunity to enjoy the arts; and

WHEREAS, this year’s festival will also celebrate Surfside’s 75th anniversary; and

WHEREAS, the “4th Annual Arts Festival” is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$1,300.00 of the in-kind services shall be funded from the unspent balance of the District 4 FY 2008-09 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the March 14, 2010 “4th Annual Arts Festival” in an amount not to exceed \$1,300.00 to be funded from the unspent balance of the District 4 FY 2008-09 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of May, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

*ParkS
1,300*

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Heyman

1. Full legal name of the requesting organization: TOWN OF SURFSIDE TOURIST BUREAU

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

DUNCAN TAVARES, TOURIST BUREAU DIRECTOR
TOWN OF SURFSIDE, 9293 HARDING AVE, SURFSIDE FL 33154
OFFICE: (305) 864-0722 / CELL: (786) 390-4507
DTAVARES@TOWNOFSURFSIDEFL.GOV

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

\$1300.00 small show mobile

FEB 16 2010

5

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 2

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

SURESIDE 14TH ANNUAL ARTS FESTIVAL
SAT MARCH 13TH + SUN MARCH 14TH, 2010
IN ADDITION TO PROVIDE A VENUE FOR THE CULTURAL
ARTS AND BRINGING RESIDENTS AND VISITORS TO SURESIDE'S
DOWNTOWN DISTRICT, THIS YEAR'S EVENT WILL HIGHLIGHT
A MEMORABLEA DISPLAY FOR THE TOWN'S 75TH ANNIVERSARY.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): DISTRICT 4

95TH ST. AT COLLINS AVE
SURESIDE FL 33154

8. Description of regional or local impact: _____

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

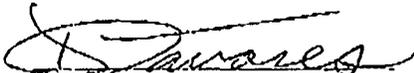
MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 3

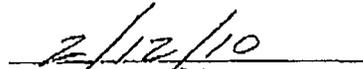
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable); _____

- 11. Expected number of participants and estimated attendance (per day, if applicable); _____

- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed); _____

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative


Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: TOWN OF SURSIDE
TOURIST BUREAU

EQUIPMENT REQUESTED: SMALL SHOWMOBILE

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Comm. Heyman

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): *CCCENT 010496*
- only to be charged \$1300-

BILLING ADDRESS/ZIP CODE: 33128

NAME/TITLE OF THE EVENT: SURSIDE 40TH ANNUAL
ARTS FESTIVAL

ADDRESS OF EVENT: 95TH ST. AT COLLINS AVE.

TODAY'S DATE: _____ DATE (S) & TIME OF EVENT: SAT MAR 13TH + SUN MAR 14TH

SET-UP TIME & DAY: 7 AM SAT MAR 13TH '10 2010

TAKE-DOWN TIME & DAY: 7 PM SUN MAR 14TH '10

CONTACT PERSON/PHONE: Duncan Tavares
AT SITE CONTACT/CELL PHONE#: (786) 390-1407

SPECIAL INSTRUCTIONS: Direction Item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: _____ Signature: [Signature]

*(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group: _____

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

** Heyman Budget
* only to be
charged \$1300 **

FEB 16 2010

Rodriguez, Nadia (OSBM)

From: Byrnes, Timothy (MDPR)
Sent: Thursday, February 18, 2010 2:21 PM
To: Rodriguez, Nadia (OSBM)
Cc: Gonzalez, Ana (MDPR); Parrado, George (MDPR); Seymour, Kesha (MDPR)
Subject: RE: in-kind requests
Attachments: RE: District 3 In-Kind - MLK Parade

Nadia,
Per your request please find below the requested cost estimates

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

From: Rodriguez, Nadia (OSBM)
Sent: Thursday, February 18, 2010 11:37 AM
To: Byrnes, Timothy (MDPR)
Subject: in-kind requests

Tim,

I need the following estimates:

- Town of Surfside_3/13 showmobile small one day rental \$1,300.00
- Cancer Society_Kendall Relay 3/20 stage 24' X 40', and showmobile small two days \$3,610.00
- Juvenile Diabetes Foundation _ 3/20 not a showmobile sound event
- Martin Luther King Parade _1/18 showmobiles (3), sound system medium (3), Generators (3), and electrical distribution panels (4) \$13,500, please see attached e-mail
- Liga Contra el Cancer _ Mayor sponsored stadium rental, open area fee, staff cost, supply cost, stage 24' X 40' , and generator \$3,809.85

Nadia L. Rodriguez
Office of Strategic Business Management
111 NW 1 St, 22nd Floor
Miami, FL 33128
Tel: (305) 375-4183

Memorandum



Date: May 4, 2010

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: District Specific In-Kind Reserve Request Recommendation

Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

Background

A retroactive waiver for in-kind services has been requested by the Town of Surfside for their "4th Annual Arts Festival" event held on March 14, 2010.

In-kind services have been requested in an amount not to exceed \$1,300 from the Miami-Dade Park and Recreation Department for the use of a small show mobile. This event will be funded from the unspent balance of the District 4 FY 2008-09 in-kind reserve fund.

In FY 2009-10, the Town of Surfside received no funding for this event.

Inkind03710