Memorandum

MIAMI-DADE COUNTY

Date: May 4, 2010

Agenda Item No. 10(A)(2)

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Authorizing the Request for Application Process to Select Not-for-Profit Service Providers of Homeless Housing and Services

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Recommendation

It is recommended that the Board of County Commissioners (BCC) adopt the accompanying resolution authorizing the Miami-Dade County Homeless Trust (Trust) to issue a Request for Applications (RFA) process to select not-for-profit service providers of homeless housing and services to be funded through Food and Beverage Tax Proceeds in an annual amount not to exceed $840,000 annually for a period of five years commencing with fiscal year 2010-11. This resolution also authorizes the County Mayor or the County Mayor's designee to execute agreements with the selected not-for-profit service providers, some of which may be in excess of $1 million if renewed.

Scope

Services will be provided countywide through not-for-profit services providers.

Fiscal Impact/Funding Source

Funding comes entirely from Food and Beverage Tax revenue designated for homeless purposes. The total amount for FY 2010-11 shall not exceed $840,000 and renewal amounts will be no greater than $840,000 annually (for each year of the four one-year renewal periods) based on the budget recommended by the Homeless Trust Board and approved by the BCC. The total amount for the five-year period will not exceed $4.2 million.

Track/Record/Monitor

The Trust will be the department responsible for the monitoring of the not-for-profit service providers selected through this RFA. The selected not-for-profit service providers will be monitored through the Trust's existing processes that consist of site visits, desk audits, the review of monthly, quarterly and annual progress reports, as well as the analysis of utilization rates. Annual renewals for four additional one-year terms, beyond FY 2010-11, will be based on a performance review, the approval of the Trust Board, and the availability of funds, as approved by the BCC.

Background

The Trust identifies funding and program priorities on an annual basis to allocate to not-for-profit service providers in accordance with the priorities delineated in the Miami-Dade County Homeless Plan. This is a year-round planning process based on the analysis of trends, homeless census data, and best practice models that have proven successful in our mission to end homelessness. The Trust Board approved the following allocations by funding category contingent upon the BCC's approval of the recommended Food and Beverage Tax revenues as part of the FY 2010-11 budget process:

1. Homeless Prevention: $500,000 for homeless prevention services to include rental assistance, case management, and legal services for households facing eviction.

2. Memorandum of Agreement for discharge services: $340,000 to provide services for individuals exiting jails, hospitals, foster care, mental health facilities and other institutional settings who would otherwise be discharged into homelessness.

Upon approval of this item by the BCC, the Trust will begin its procurement process in advance of the County's budget process for FY 2010-11. Based on the established Trust grant process, a selection committee appointed by the County Manager shall evaluate applications received in response to the RFA and will make recommendations to be acted upon by the Trust Board. The RFA will make clear that execution of any contract will be contingent on the BCC's approval and adoption of the final FY 2010-11 budget and the County will not enter into a contract with any not-for-profit service provider until the budget is approved. Should any changes be made to the recommended amount for this RFA, it will be taken into account prior to contracting with the selected not-for-profit service providers. However, approving the RFA at this time will allow the County to enter into contracts and commence services as soon as the final adopted budget is approved

Attachment

Irene Taylor-Wooten
Special Assistant to the County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: May 4, 2010

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 10(A)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(2)
5-4-10

RESOLUTION NO _____

RESOLUTION AUTHORIZING THE MIAMI-DADE COUNTY HOMELESS TRUST TO ISSUE A REQUEST FOR APPLICATION PROCESS TO SELECT NOT-FOR-PROFIT SERVICE PROVIDERS OF HOMELESS HOUSING AND SERVICES IN ACCORDANCE WITH THE MIAMI-DADE COUNTY HOMELESS PLAN; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED ONE MILLION DOLLARS IF RENEWED, WITH COMMUNITY BASED ORGANIZATIONS THAT ARE APPROVED FOR FUNDING BY THE HOMELESS TRUST, AFTER APPROVAL BY THE COUNTY ATTORNEY'S OFFICE; AND AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION, AND MODIFICATION CLAUSES OF ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the Miami-Dade County Homeless Trust to issue a Request for Application process to select not-for-profit service providers to provide homeless housing and services in accordance with the Miami-Dade County Homeless Plan; authorizes the County Mayor or County Mayor's designee to execute agreements, some of which may exceed one million dollars if renewed, with the selected not-for-profit service providers, after approval by the County Attorney's Office; and further authorizes the County Mayor or Mayor's designee to exercise amendment, renewal, termination, cancellation, and modification clauses of any agreement entered into pursuant to this Resolution.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of May, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Shannon D. Summerset