Memorandum

MIAMI-DADE COUNTY

Date:	June 3, 2010
To:	Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners
From:	George M. Burgess County Manager
Subject:	Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

Agenda Item No. 8(O)(1)(E)

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the item in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board. Allocations have been rounded consistent with standard auditing practices.

Track Record/Monitor

There are no known performance issues with the vendor recommended for award in the accompanying agenda item. The departments' contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contract listed in the accompanying package.

Background

The competitively bid contract listed in this item requires approval to exercise OTRs contained in the contract that would, if exercised, bring the cumulative value of the contract over $1 million. This contract was awarded under the County Mayor or County Mayor's designee's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

The contracts in this package were awarded prior to the effective date of Ordinance 09-52 which requires the Mayor to obtain Board authorization to award contracts where the renewal options would bring the cumulative value of the contract above one million dollars ($1,000,000).

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendor is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: Parking and Revenue Control System seeks authority to exercise the first OTR period for purchase of hardware and professional services for the parking and revenue control system used by Seaport for the Port of Miami garages. The amount being requested for the first option term is **$1,000,000**.

Item No. 2: Panasonic Toughbooks and Accessories seeks authority to exercise the third OTR period for purchase of Panasonic Toughbook laptop computers and accessories for various County departments. The amount being requested for the third option term is **$987,000**.

Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: June 3, 2010

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(E)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(E)
6-3-10

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR CERTAIN COMPETITIVE CONTRACTS DESCRIBED IN THE ITEM, SUBJECT TO THE MONETARY LIMITATIONS SET FORTH THEREIN, AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of June, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.

By:_____
Deputy Clerk

Hugo Benitez

Item 1

Contract No.: RFP 4500037623

Contract Title: **Parking and Revenue Control System**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the first Option-to-Renew (OTR) period to purchase hardware and professional services for the parking and revenue control system used at the Port of Miami garages. The contract is in its initial term which expires August 15, 2010.

Initial Contract Term and Usage:	March 26, 2009 to August 15, 2010	$1,572,000
First OTR and Estimated Usage:	August 16, 2010 to August 15, 2012	$1,000,000
Cumulative Value:		**$2,572,000**

Includes the following modification:

Term	Department	Amount of Change	Type of Change
Initial Term	Seaport	$1,082,000	Allocation Increase

Using/Managing Departments and Funding Sources:

Departments	Allocation	Funding Sources	Contract Managers
Seaport	$1,000,000	Proprietary Funds	Gyselle Fernandez
Total:	**$1,000,000**		

Vendor:	Address	Principal
Federal APD, Inc. (Non-local Vendor)	42775 Nine Mile Road Novi, MI 48375	Wilson Joseph

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: No Measure – accessing other entity's contract

Local Preference: Applied in accordance with the Ordinance where permitted by funding source.

Living Wage: The services being provided are not covered under the Living Wage Ordinance.

User Access Program: The User Access Program provision will apply. The 2% program discount is being collected on all purchases.

DPM Contract Manager: Leida Altman Carrillo

JUSTIFICATION

This contract is for purchase of hardware and professional services for the parking revenue control system (System) at the Port of Miami. The System supports parking operations in Garages C, D, G, and Surface Lot E. During the renewal term, the System will be implemented in Garage J and the Administration Building surface lot. Seaport requires implementation services and field parking peripheral equipment for the expansion, including fee computers, ticket splitters, gate pedestals/arms, pay-on-foot stations, and fiber optics communications to allow integration to the Seaport network.

This contract was established by the Port of New York and New Jersey through a competitive Request for Proposals process. The resultant contract was awarded to Federal APD, Inc., the lowest priced, highest ranked vendor. The use of this contract allows the purchase of the required equipment and services at competitively established prices. The use of the Federal APD System provides uniformity and ease of use at the Port of Miami. It is therefore in the best interest of the County to exercise the first option-to-renew period for continuity of services.

Item 2

Contract No.: 073103-2

Contract Title: **Panasonic Toughbooks and Accessories**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the third Option-to-Renew (OTR) period for Panasonic Toughbooks and accessories. The contract is in the second OTR period, expiring July 31, 2010. The contract has one OTR remaining.

First OTR and Term Usage:	October 14, 2008 to July 31, 2009	$1,396,000
Second OTR and Term Usage:	August 1, 2009 to July 31, 2010	$ 987,000
Third OTR and Estimated Usage:	August 1, 2010 to July 31, 2011	$ 987,000
Cumulative Value:		**$3,370,000**

Includes the following modifications:

Term	Department	Amount of Change	Type of Change
Second OTR	Miami-Dade Water and Sewer	$402,000	Access to Contract
Second OTR	Miami-Dade Fire Rescue	$ 85,000	Allocation Increase

Using/Managing Departments and Funding Sources:

Departments	Allocation	Funding Sources	Contract Managers
Animal Services	$ 25,000	General Fund	Juan Lanza
Fire Rescue	$ 185,000	Fire District	Jose Alvarez
Police	$ 375,000	General Funds	Jose Benrey, Jr.
Water and Sewer	$ 402,000	Operating Revenue	Deborah Viera
Total:	**$987,000**		

Vendors:	Address	Principal
Panasonic Computer Corporation (Non-local Vendor)	50 Meadowlands Parkway Secaucus NJ, 07094	Michelle Chapin
CDW Government (Non-local Vendor)	230 N Milwaukee Avenue Vernon Hills IL, 60061	John A. Edwardson
Insight Public Sector (Non-local Vendor)	218 East Orange Avenue Lake Wales FL, 33853	Mark McGrath

Portable Computer Systems (Non-local Vendor)	1200 West Mississippi Avenue Denver CO, 80223	Kathleen Pakkebier
Heartland Services (Non-local Vendor)	14206 Overbrook Leawood KS, 66224	Kate Deveney

Performance Data: There are no performance issues with the awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: No Measure – accessing other entity's contract

Local Preference: Applied in accordance with the Ordinance where permitted by funding source.

Living Wage: The services being provided are not covered under the Living Wage Ordinance.

User Access Program: The User Access Program provision will apply. The 2% program discount is being collected on all purchases.

DPM Contract Manager: James D. Munn, Jr.

JUSTIFICATION

This contract allows various County departments to purchase Panasonic ruggedized laptop computers, related accessories, parts, and vehicle mounts for installation in County vehicles. This contract was established through an open competitive process by the City of Tucson, Arizona through the National Intergovernmental Purchasing Alliance (N-IPA). The resultant contract created a pre-qualified pool of bidders to allow spot market competitions for each purchase, thus assuring the best opportunity to obtain the most current competitive pricing.

During the next renewal term, authorized departments will use this contract to purchase Panasonic laptops, warranty support, accessories, parts, and vehicle mounts as needed. Authorized departments require ongoing use of these ruggedized laptops due to the inherent nature of the field work performed by staff. Personnel in the Miami-Dade Fire Rescue, Animal Services, Water and Sewer, and Miami-Dade Police departments use these laptops to automate work conducted and gain access to County applications while in the field. The use of this competitively established contract provides discounts ranging from 15-25% off manufacturer list prices; however, the County uses a standard Request for Quotation (RFQ) process to further compete departmental requirements on a project by project basis to obtain the most competitive pricing available from the pool of authorized bidders. It is therefore in the best interest of the County to exercise the third OTR for ruggedized laptop computers and related accessories.