Memorandum

MIAMI-DADE COUNTY

Date: June 8, 2010

BPS
Agenda Item No. 7B

To: Honorable Katy Sorenson, Chairperson
and Members, Budget Planning, and Sustainability
Committee

From: George M. Burgess
County Manager

Subject: Departmental Budget Information

Attached is departmental budget information. These packages include updated information from initial submissions. Base budget information will continue to be adjusted throughout the resource allocation process and any subsidies indicated should not be considered as final. We will continue to provide updated information throughout the resource allocation process.

Jennifer Glazer-Moon, Special Assistant/Director
Office of Strategic Business Management

Attachment

cmo20210

Departmental Budget Presentations

Budget, Planning and Sustainability Committee

Agricultural Manager

March COMMITTEE REPORT

Department: Agricultural Manager

($ in 000s)

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight

- Ensure designated properties remain undeveloped and available for agricultural use

Status

- Development rights acquired on 85 acres of viable farmland ensuring that it will remain undeveloped; changes to County Code were approved to enable expanded use of agricultural property providing for greater farm viability, and decreasing the conversion of farmland to development

GENERAL DEPARTMENTAL FINANCIAL SUMMARY									
Department: Agricultural Manager									
($ in 000s)									
A) OPERATING BUDGET - REVENUES AND EXPENDITURES									
		FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
		Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
REVENUE									
CW	General Fund Countywide	$0	$0	$0	$0	$0	$302	$288	$311
PROP	Carryover	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL REVENUE		**$0**	**$0**	**$0**	**$0**	**$0**	**$302**	**$302**	**$311**
	Salary	$0	$0	$0	$0	$0	$208	$206	$213
	Overtime Salary	0	0	0	0	0	0	0	0
	Fringe	$0	$0	$0	$0	$0	$59	$46	$58
	OTFringe	0	0	0	0	0	0	0	0
	Other Operating	$0	$0	$0	$0	$0	$35	$36	$40
	Capital	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$302**	**$288**	**$311**
	Debt Service	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$302**	**$288**	**$311**
	REVENUES LESS EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	$0

C) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	0	0	0	0	0	2	2	2
Full-Time Positions Filled =						[redacted]	2	[redacted]

Activity: Agricultural Manager

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Development Rights acquired (in acres)	N/A	N/A	N/A	N/A	0	40	85	100	NU1-2

Comments/Justification: FY 2010-11 estimated target is dependent on funding availability

Agenda Coordination

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight

- Reduction of printing costs ($47,000)

- Promote the availability of agenda items and agendas on-line and continue to enhance availability and amount of information pertaining to County Commission meetings on the County's website

Status

- The department has eliminated all printed Committee and Commission agenda kits for the Administration
- For FY 2010-11, the department estimates that about 800,000 agenda items will be viewed on-line; this will equate to approximately 60,000 visits to the Legistar Information Center site on the Office of Agenda Coordination website

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Agenda Coordination

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$760	$858	$879	$792	$742	$529	$522	$506
UMSA	General Fund UMSA	$357	$368	$376	$356	$318	$216	$213	$206
TOTAL REVENUE		**$1,117**	**$1,226**	**$1,255**	**$1,148**	**$1,060**	**$745**	**$735**	**$712**
EXPENDITURES									
	Salary	$698	$788	$803	$759	$728	$508	$520	$479
	Overtime Salary	$36	$22	$18	$13	$10	$0	$0	$0
	Fringe	$168	$202	$216	$206	$198	$138	$127	$125
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$212	$211	$212	$164	$119	$94	$82	$102
	Capital	$3	$3	$6	$6	$5	$5	$6	$6
TOTAL OPERATING EXPENDITURES		**$1,117**	**$1,226**	**$1,255**	**$1,148**	**$1,060**	**$745**	**$735**	**$712**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES		**$1,117**	**$1,226**	**$1,255**	**$1,148**	**$1,060**	**$745**	**$735**	**$712**
REVENUES LESS EXPENDITURES		$0	$0	$0	$0	$0	$0	$0	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	10	10	10	9	6	5	5	5
Full-Time Positions Filled =	10	10	10	0	6	[redacted]	6	[redacted]
Part-time FTEs Budgeted =								
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Agenda Coordination

($ in 000s)

Activity: Agenda Coordination and Processing (ES) (010)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Number of working days (from developing the first draft) to generate and distribute official agendas	5	5	5	5	5	5	5	5	ES9-3
Comments/Justification: In order to meet the "4-Day" and "3-Day" Rules, the agenda packages must adhere to this schedule.									
Average number of agenda kits delivered per meeting	66	55	53	53	38	50	53	30	ES9-3
Comments/Justification: This measures the average number of agenda kits delivered per meeting									
Agenda items processed for BCC meetings	2,468	2,955	2,425	2,504	2,466	2,500	2,466	2,500	ES9-3
Comments/Justification: This measures the number of agenda items processed during the fiscal year.									
Agenda items processed for BCC committee meetings	1,884	1,980	1,997	1,869	1,856	2,000	1,856	2,000	ES9-3
Comments/Justification: This measures the number of committee items processed during the fiscal year.									
Average customer satisfaction with website (1 to 3)	N/A	N/A	N/A	1.97	2.14	2.0	2.14	2.0	ES1-4
Comments/Justification: Measure looks at customer satisfaction with information provided on the Agenda Coordination website; Rating is based on a scale of 1 to 3 (1 being poor, 2 being satisfactory, and 3 being excellent)									
Agenda items processed with errors*	N/A	N/A	N/A	2.6%	2.4%	3.0%	2.4%	3.0%	ES9-4
Comments/Justification: Measure number of issues or errors that occur during the agenda process on a yearly basis									

Audit and Management

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Conduct audits aimed at operational efficiency and effectiveness in County departments and agencies; produce constructive recommendations that are high-impact, yield dollar savings, foster process improvements, or result in cost avoidance	• The Department has completed 20 of 40 planned audits as of March 31, 2010. Assessments totaling $4 million have been collected from prior year audits. Due to the loss of seven staff positions, fewer audits will be completed than originally planned, increasing the County's exposure to lost revenue, abusive practices, and inefficiencies, among other risks. Completed audits resulted in revenue recoveries, improved processes and controls, as well as enhanced auditee compliance. Adequate resources to perform internal and external examinations are critical to the County achieving its mission of maintaining a strong internal control environment and properly stewarding public funds.
• Conduct planned audits and follow-up resolutions to assure key audit findings are appropriately and timely addressed; assure timely communication of audit results	• To date, the Department has issued 50% of the audit reports within 90 days of fieldwork completion; one of the five planned follow-up audits is underway.
• Retain existing staff and enhance staff development through on-going professional training	• The Department will conduct training in the fourth quarter of 2010 to further enhance staff's operational auditing and information technology skills.

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Audit and Management Services

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$2,179	$2,599	$2,598	$3,141	$3,523	$3,127	$3,126	$3,521
UMSA	General Fund UMSA	$1,026	$1,114	$1,223	$1,347	$1,510	$1,278	$1,277	$1,438
PROP	Carryover	$0	$0	$0	$0	$0	$0	$0	$0
INTERTRNF	Carryover	$33	$0	$0	$0	$0	$0	$0	$0
INTERTRNF	Fees for Services	$1,210	$1,210	$1,458	$1,492	$1,562	$1,558	$1,558	$1,558
TOTAL REVENUE		**$4,448**	**$4,923**	**$5,279**	**$5,980**	**$6,595**	**$5,963**	**$5,961**	**$6,517**
EXPENDITURES									
	Salary	$3,418	$3,498	$3,780	$4,301	$4,778	$4,160	$4,265	$4,623
	Overtime Salary	$1	$0	$0	$2	$0	$0	$0	$0
	Fringe	$815	$884	$1,015	$1,167	$1,306	$1,157	$1,051	$1,244
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$183	$497	$455	$484	$501	$624	$623	$628
	Capital	$31	$44	$29	$26	$10	$22	$22	$22
TOTAL OPERATING EXPENDITURES		**$4,448**	**$4,923**	**$5,279**	**$5,980**	**$6,595**	**$5,963**	**$5,961**	**$6,517**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES		**$4,448**	**$4,923**	**$5,279**	**$5,980**	**$6,595**	**$5,963**	**$5,961**	**$6,517**
REVENUES LESS EXPENDITURES		$0	$0	$0	$0	$0	$0	$0	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	49	49	58	61	61	54	54	54
Full-Time Positions Filled =	45	46	51	55	60	[redacted]	54	[redacted]
Part-time FTEs Budgeted =	0	0	0	0	0	0	0	0
Temporary FTEs Budgeted =	0	0	0	0	0	0	0	0

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Audit and Management Services

($ in 000s)

Activity: Audit Services (ES) Audit Services AU205690 (010)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percentage of audit reports drafted and issued within 90 days of fieldwork completion*	77%	66%	72%	52%	37%	55%	55%	55%	ES1-1
Comments/Justification:									
Amount collected from assessments (in thousands)	$6,909	$5,400	$3,678	$1,784	$292	$3,000	$4,500	$1,500	ES8-1
Comments/Justification:									
Amount assessed from audits (in thousands)	$12,820	$5,700	$7,511	$13,359	$2,738	$1,500	$3,000	$3,000	ES8-1
Comments/Justification:									
Number of audits resulting in financial impact	11	14	21	6	3	12	12	12	ES8-1
Comments/Justification:									
Audit reports issued*	35	35	40	25	34	40	40	40	ES8-1
Comments/Justification:									
Provide 40 hours of Continuing Professional Education annually.	52	118	37	57	82	40	40	40	ES5-2
Comments/Justification:									
Percentage of planned follow-up audits completed			13%	40%	33%	65%	65%	65%	ED1-1
Comments/Justification:									

Commission Auditor

COMMITTEE REPORT

Department: Office of Commission Auditor

($ in 000s)

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Perform legislative analysis of agenda items for Board of County Commission and Committee agendas	• The OCA performed approximately 96 BCC agenda and committee agenda legislative reviews during FY 2008-09
• Review departmental budgets during the development of the resource allocation plan	• During FY 2008-09 OCA analyzed and reviewed all departmental budget submission and attended all Office of Strategic Business Management department resource allocation meetings
• Perform audit project review in accordance to the adopted work plan	• During FY 2008-09 OCA completed 77 percent of the audits described in the adopted work plan; for FY 2009-10 and FY 2010-11 OCA expects to complete 100 percent of the audit projects; in addition it anticipates increasing emphasis on budget-oriented projects

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Office of Commission Auditor

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
		Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
REVENUE									
CW	General Fund Countywide	$881	$847	$1,196	$2,117	$2,555	$2,359	$2,359	$2,545
UMSA	General Fund UMSA	$414	$363	$538	$907	$1,043	$963	$963	$1,039
PROP	Carryover	$0	$0	$0	$0	$0	$0	$0	$0
INTERTRNF	Interagency Transfers	$275	$275	$0	$0	$0	$0	$0	$0
TOTAL REVENUE		**$1,570**	**$1,485**	**$1,734**	**$3,024**	**$3,598**	**$3,322**	**$3,322**	**$3,584**
EXPENDITURES									
	Salary	$1,016	$1,050	$1,224	$1,983	$2,652	$2,496	$2,496	$2,733
	Fringe	$255	$332	$396	$509	$717	$669	$669	$700
	Other Operating	$177	$96	$92	$285	$204	$154	$154	$147
	Capital	$21	$7	$22	$106	$25	$3	$3	$4

TOTAL OPERATING EXPENDITURES	**$1,469**	**$1,485**	**$1734**	**$2,883**	**$3,598**	**$3,322**	**$3,322**	**$3,584**
Debt Services	0	0	0	0	0	0	0	0
Reserves	0	0	0	0	0	0	0	0
Transfers	0	0	0	0	0	0	0	0
Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**$1,469**	**$1,485**	**$1734**	**$2,883**	**$3,598**	**$3,322**	**$3,322**	**$3,584**
REVENUES LESS EXPENDITURES	$101	$0	$0	$141	$0	$0	$0	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	19	19	19	30	31	31	31	31
Full-Time Positions Filled =	18	19	22	30	31		31	
Part-time FTEs Budgeted =	0	0	0	0	0	0	0	0
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department: Office of Commission Auditor

($ in 000s)

Activity: Office of Commission Auditor (PF) (010)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Number of legislative analyses produced during fiscal year (except BCC recess)	8 per month	8 per month	0	0	0	99	96	96	ES8-1

Comments/Justification: Providing meaningful legislative research and analytical analysis to support regular commission, committee, and sub-committee meetings as well as workshops or special meetings of the Commission

Percent of departmental budgets reviewed during the resource allocation process	75%	75%	0	0	0	100%	100%	100%	ES8-2

Comments/Justification: Review all departmental budgets, attend resource allocation meetings and meet with departments, OSBM staff and County Manager's staff as necessary during the resource allocation process

Percent of audit projects performed in accordance with adopted work plan	50%	50%	0	0	0	100%	100%	100%	ES8-1

Comments/Justification: Conduct audits in accordance to adopted work plan - plan calls for 17 annual audit projects thru FY 07-08, increasing to 26 annual audits commencing FY 08-09.

Analyze departmental budget for performance based principles	N/A	N/A	0	0	0	2	2	2	ES8-2

Comments/Justification: Analyze departmental budgets utilizing zero based principles in compliance with Ordinance 05-136; projected to complete two departmental reviews in FY 07-08; increasing to complete seven departments in FY 08-09

Monitor intradepartmental budget amendments	N/A	N/A	0	0	0	100%	100%	100%	ES8-2

Comments/Justification: Monitor, review and report on intradepartmental budget amendments in compliance with Ordinance #07-45

Review quarterly financial reports for variances between budget and projections	N/A	N/A	0	0	0	100%	100%	100%	ES8-2

Comments/Justification: Review each department's financial data on a quarterly basis for variance between allocated budget and budget projection.

Environmental Resources Management

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Maintain and improve beaches which will enhance quality of life and increase tourism through the Miami-Dade County Beach Erosion and Renourishment Program ($18.6 million), funded from carryover ($609,000), the Building Better Communities (BBC) Bond Program ($6.2 million), Army Corps of Engineers ($3.5 million), and State Beach Erosion Control Funds ($8.291 million)	• The department is projecting to spend $16.850 million in FY 2009-10 and $5.720 million in FY 10-11 in beach renourishment projects
• Ensure that environmentally endangered lands are protected and continue to thrive as native habitats through the Environmentally Endangered Lands (EEL) Program by purchasing land ($10.183 million), planning and designing native habitats ($1.5 million), and managing land within the EEL Program ($3.25 million); funding will be provided through carryover ($14.933 million)	• In FY 2009-10, the department projects acquiring 1,301 acres, which is above the goal of 468 acres; the department projects expenditures of $2.361 million for acquisitions, $1.058 million for planning and design, and $3.5 million for land management; funding of $1.361 million will be provided from the Building Better Community (BBC), $2 million from departmental trust funds, $1 million from EEL interest earnings, $2.458 million from prior year carryover, and $100,000 from grants

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Environmental Resources Management

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
PROP	Carryover	$19,596	$56,456	$64,405	$65,943	$62,684	$54,829	$60,029	$43,403
PROP	Environmentally Endangered Land Fees	$726	$804	$768	$1,033	$901	$1,058	$940	$961
PROP	Litigation Trust Fund	$103	$79	$115	$153	$269	$100	$72	$100
PROP	Miscellaneous Revenues	$1,623	$2,491	$3,863	$4,740	$4,644	$4,896	$2,900	$2,900
PROP	Operating Permit Fee	$6,387	$6,566	$6,024	$6,119	$7,040	$7,269	$7,526	$7,150
PROP	Other Revenues	$1,000	$920	$1,655	$1,653	$1,437	$1,370	$690	$600
PROP	Plan Review Fee	$8,628	$8,456	$8,197	$7,183	$7,034	$8,893	$7,306	$6,594
PROP	Stormwater Utility Fees (County)	$38,985	$37,175	$34,393	$32,315	$31,517	$32,965	$31,832	$32,150
PROP	Utility Service Fee	$18,660	$20,045	$20,445	$20,581	$22,002	$21,250	$23,352	$23,359
PROP	Auto Tag Fees	$1,823	$1,662	$1,795	$1,817	$1,917	$1,750	$1,750	$1,750
PROP	Bond Proceeds	$41,965	$8,490	$4,787	$3,855	$1,040	$1,499	$1,334	$0
STATE	State Grants	$5,096	$6,321	$5,056	$7,987	$4,864	$4,696	$4,802	$4,730
INTERTRNF	Airport Project Fees	$692	$591	$737	$755	$687	$795	$750	$750
FED	Federal Grants	$1,103	$1,865	$996	$964	$1,420	$885	$1,198	$1,020
TOTAL REVENUE		**$146,387**	**$151,921**	**$153,236**	**$155,098**	**$147,456**	**$142,255**	**$144,481**	**$125,467**
EXPENDITURES									
	Salary	$30,036	$29,948	$29,976	$30,351	$30,731	$28,197	$29,658	$30,701
	Overtime Salary	$212	$209	$219	$260	$159	$180	$168	$177
	Fringe	$7,841	$8,582	$9,077	$8,998	$9,203	$8,806	$8,561	$9,100
	Overtime Fringe	$32	$32	$33	$39	$24	$33	$29	$32
	Other Operating	$15,830	$17,451	$18,209	$16,388	$14,781	$15,575	$15,691	$15,669
	Capital	$1,793	$3,888	$1,617	$2,585	$1,886	$2,478	$2,246	$2,346
TOTAL OPERATING EXPENDITURES		**$55,744**	**$60,110**	**$59,131**	**$58,621**	**$56,784**	**$55,269**	**$56,353**	**$58,025**
	Debt Services	$9,981	$7,616	$7,533	$7,996	$7,645	$7,616	$7,619	$7,619

	Reserves	$0	$0	$0	$0	$0	$39,543	$0	$28,492
	Transfers	$24,206	$19,790	$20,629	$25,797	$22,998	$39,827	$37,106	$31,331
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$34,187**	**$27,406**	**$28,162**	**$33,793**	**$30,643**	**$86,986**	**$44,725**	**$67,442**
TOTAL EXPENDITURES		**$89,931**	**$87,516**	**$87,293**	**$92,414**	**$87,427**	**$142,255**	**$101,078**	**$125,467**
REVENUES LESS EXPENDITURES		$56,456	$64,405	$65,943	$62,684	$60,029	$0	$43,403	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	556	554	519	519	519	490	490	490
Full-Time Positions Filled =	513	510	463	492	454		460	
Part-time FTEs Budgeted =	20	18	17	20	19	19	19	19
Temporary FTEs Budgeted =	1	2	3	1	2	1	2	2

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Environmental Resources Management

($ in 000s)

Activity: Air Quality Protection (NU) Air Quality Protection (030)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percentage of State air quality permits issued on time		100%	100%	100%	100%	100%	100%	100%	NU4-2
Comments/Justification:									
Percentage of State air quality permit inspections completed on schedule			98%	100%	95%	100%	95%	100%	NU4-2
Comments/Justification:									
Percentage of Asbestos inspections completed on schedule			89%	87%	85%	87%	87%	87%	NU4-2
Comments/Justification:									
Percentage of County air quality permits issued on time			99%	100%	100%	100%	100%	100%	NU4-2
Comments/Justification:									

Percentage of participation in CCATF Committee meetings	0	0	0	100%	100%	100%	100%	100%	ES1-1

Comments/Justification: Measure transferred to DERM from Sustainability

Activity: Environmental Education and Communication (NU) Environmental Education and Communication (030)

Environmental educational events coordinated by the department	100	63	63	111	114	120	120	120	NU3

Comments/Justification:

Baynanza volunteers	6,511	6,500	6,513	7,613	7,749	7,000	7,000	7,000	NU3

Comments/Justification: Variance in target verses actual due to walk-on volunteers that do not pre-register for the event.

Activity: Information Technology and Records Management (NU) Information Technology and Records Management (030)

Significant computer system outages	0	0	0	0	0	1	0	1	ES4-2

Comments/Justification:

Percentage of service calls resolved at first contact by computer help desk				73%	75%	73%	73%	73%	ES4-2

Comments/Justification: Actual exceeds ICMA FY 08 mean of 43%.

Activity: Natural Resources Regulation and Restoration (NU) Natural Resources Regulation and Restoration (030)

Percentage of Resource Protection Permit applications reviewed on time (Class I - VI Permits)				83%	98%	95%	98%	95%	NU3

Comments/Justification:

Percentage of wetland acres reviewed for unauthorized impacts				80%	90%	100%	50%	50%	NU3-3

Comments/Justification: FY 09-10 projection is lower due to vacancies and countywide hiring freeze. FY 10-11 target reduced to reasonably address the work generated through unauthorized impacts.

Acres of Environmentally Endangered Lands acquired*	148	315	792	167	1,425	975	1,301	100	NU3-3

Comments/Justification: Note: FY 08-09 acquisitions exceeded the target due to the real estate downturn. The FY 09-10 projection is higher than the target due to a large mitigation donation. The FY 2010-11 base budget target is low 1)based on the assumption that EEL Trust Fund interest earnings will remain low and 2) the program does not anticipate any additional GOB funding until FY 2014-15.

Percentage of samples from Biscayne Bay surface water in compliance with County bacterial standard	N/A	94%	96%	95%	100%	95%	95%	95%	NU3-1
Comments/Justification:									
Percentage of surface water monitoring samples collected on schedule	N/A	N/A	99%	98%	99%	95%	95%	95%	NU3-1
Comments/Justification:									

Activity: Plan Review and Development Approvals (NU) Plan Review and Development Approvals (030)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percentage of building permit plans reviewed within four to eight business days	96%	95%	94%	94%	97%	100%	100%	100%	NU3
Comments/Justification:									
Percentage of Wastewater Treatment Plants Operations reports reviewed on time				100%	100%	100%	100%	100%	NU6-2
Comments/Justification:									

Activity: Pollution Control (NU) Pollution Control (030)

Percentage of contaminated site rehabilitation documents reviewed on-time	N/A	N/A	87%	86%	85%	90%	82%	90%	NU4-2
Comments/Justification: Unable to meet target due to vacancies and countywide hiring freeze.									
Percentage of wellfield monitoring samples collected on schedule	N/A	90%	96%	96%	98%	95%	95%	95%	NU3-1
Comments/Justification:									

Activity: Pollution Regulation and Enforcement (NU) Pollution Regulation and Enforcement (030)

Percentage of sanitary nuisance complaints responded to within 24 hours	91%	84%	93%	95%	95%	92%	92%	92%	NU4-2
Comments/Justification:									
Percentage of general environmental complaints responded to within 48 hours	89%	85%	88%	92%	92%	92%	90%	90%	NU4-2
Comments/Justification:									

Activity: Stormwater Management (NU) Stormwater Management (140)									
Community Rating System score (1=Best, 9=Worst)	5	5	5	5	5	5	5	5	NU6-1
Comments/Justification: In 2009, the rating of 5, translated to $23 million in flood insurance savings for residents.									
Square miles of terrain modeling updated			2,400	2,450	3,025	2,400	2,400	2,400	NU6-1
Comments/Justification: In FY 08-09, the target was exceeded due to additional NPDES and CRS audit requirements.									

Finance

COMMITTEE REPORT

Department: Finance

($ in 000s)

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Monitor the County's portfolio composition on a daily basis	• During FY 2008-09, the average rate of return on County funds was 1.6%, for FY 2009-10 it is projected at 1.5%, and for FY 2010-11 it is estimated at 1.0%
• Expedite payment invoices 45 days at 90 percent and 30 days at 70 percent	• For FY 2009-10, 90% percent of invoices are expected to be paid within 45 days of receipt; in addition, the department is now tracking the percentage of invoices paid within 30 days and in FY 2009-10, 75% of invoices are expected to be complete within this time frame
• Implement a data warehouse for the Controller's Division to facilitate the reporting and data management of financial information	• The department is expanding the data warehouse countywide to facilitate the reporting and data management of financial systems

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Finance

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
PROP	Ad Valorem Fees	$10,109	$10,911	$16,960	$24,331	$23,398	$22,516	$20,533	$20,159
PROP	Bond Transaction Fees	$1,234	$814	$1,350	$1,895	$1,260	$1,259	$3,000	$1,254
PROP	Carryover	$3,228	$5,672	$8,406	$11,922	$14,526	$10,777	$7,988	$1,631
PROP	Credit and Collections	$2,940	$3,810	$3,795	$3,021	$2,176	$1,564	$1,685	$1,665
PROP	Local Business Tax Receipt	$3,080	$3,425	$1,135	$1,076	$1,079	$3,286	$3,285	$3,212
PROP	Other Revenues	$1,937	$2,130	$2,841	$2,908	$2,596	$2,262	$2,792	$2,769
PROP	Tourist Tax Fees	$1,954	$2,171	$2,328	$2,403	$2,079	$2,330	$2,000	$2,137
PROP	Auto Tag Fees	$11,585	$12,104	$11,776	$10,929	$10,525	$11,594	$10,592	$10,699
PROP	QNIP Bond Proceeds	$100	$100	$100	$100	$100	$100	$100	$100
INTERTRNF	Intradepartmental Transfers	$0	$0	$0	$0	$0	$960	$775	$759
FED	Federal Funds	$370	$481	$406	$511	$604	$688	$648	$657
TOTAL REVENUE		**$36,537**	**$41,618**	**$49,097**	**$59,096**	**$58,343**	**$57,336**	**$53,398**	**$45,042**
EXPENDITURES									
	Salary	$15,828	$16,332	$17,976	$18,541	$19,430	$18,457	$19,081	$18,657
	Overtime Salary	$210	$204	$140	$134	$72	$177	$70	$119
	Fringe	$4,515	$5,141	$5,980	$5,836	$6,115	$6,076	$5,651	$6,811
	Overtime Fringe	$30	$30	$26	$24	$6	$33	$11	$21
	Other Operating	$5,209	$7,071	$7,883	$8,607	$8,600	$10,493	$9,733	$9,262
	Capital	$173	$239	$370	$877	$760	$4,674	$2,564	$5,260
TOTAL OPERATING EXPENDITURES		**$25,965**	**$29,017**	**$32,375**	**$34,019**	**$34,983**	**$39,910**	**$37,110**	**$40,130**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	$0	$1	$0	$0	$0	$3,478	$0	$567
	Transfers	$4,900	$4,195	$4,800	$10,551	$13,772	$13,948	$14,657	$4,345
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$4,900**	**$4,196**	**$4,800**	**$10,551**	**$13,772**	**$17,426**	**$14,657**	**$4,912**
TOTAL EXPENDITURES		**$30,865**	**$33,213**	**$37,175**	**$44,570**	**$48,755**	**$57,336**	**$51,767**	**$45,042**
	REVENUES LESS EXPENDITURES	$5,672	$8,405	$11,922	$14,526	$9,588	$0	$1,631	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	348	347	354	336	322	323	323	317
Full-Time Positions Filled =	318	322	340	331	307		307	
Part-time FTEs Budgeted =	9	6	8	8	10	12	8	8
Temporary FTEs Budgeted =	9	10	13	9	12	14	10	10

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Finance

($ in 000s)

Activity: Bond Administration (ES) Bond Administration (030)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Issue debt as required (100% = debt issued on time)	N/A	N/A	100%	100%	100%	100%	100%	100%	ES8-1
Comments/Justification:									
Produce the County's annual report to bond holders by June 1st (100% = report completed on time)	N/A	N/A	100%	100%	100%	100%	100%	100%	ES8-3
Comments/Justification:									
Number of Sunshine State Government Finance Commission sessions attended (maximum of four/year)	N/A	N/A	4	4	4	4	4	4	ES8-3
Comments/Justification:									
Bond ratings evaluation by Fitch	N/A	N/A	AA-	AA-	AA-	AA-	AA-	AA-	ES8-1
Comments/Justification:									
Bond ratings evaluation by Moody's	N/A	N/A	Aa3	Aa3	Aa3	Aa3	Aa3	Aa3	ES8-1
Comments/Justification:									
Bond ratings evaluation by Standard and Poor's	N/A	N/A	AA-	AA-	AA-	AA-	AA-	AA-	ES8-1
Comments/Justification:									

Activity: Cash Management (ES) Cash Management (050)									
Compliance with investment policy and guidelines	N/A	N/A	100%	100%	100%	100%	100%	100%	ES8-1
Comments/Justification:									
Average rate of return earned from County investments	1.82%	1.66%	2.65%	3.7%	1.6%	1.5%	.80%	1.0%	ES8-1
Comments/Justification:									
General Fund interest earnings (in millions)	N/A	N/A	N/A	$14.7	$5.3	$3.0	$3.0	$3.0	ES8-1
Comments/Justification:									
Total portfolio interest earnings (in millions)	N/A	N/A	N/A	$146.8	$61.0	$75.0	$30.0	$35.0	ES8-1
Comments/Justification:									
Securities lending earnings (in thousands)	N/A	N/A	N/A	$2,063	$268	$0	$0	$0	ES8-1
Comments/Justification:									
Average value of total portfolio size (in billions)	N/A	N/A	N/A	$4.004	$3.775	$3.800	$3.500	$3.500	ES8-1
Comments/Justification:									
Activity: Controller's Division (ES) Controller (030)									
Comply with IRS reporting requirements for 1099 forms, 941 and W2's (100% = full compliance)	N/A	N/A	100%	100%	100%	100%	100%	100%	ES8-3
Comments/Justification:									
Develop County financial statements in accordance with Governmental Accounting Standards and post by 03/31 (100% = completed and posted on time)	N/A	N/A	100%	100%	100%	100%	100%	100%	ES8-3
Comments/Justification:									
Percent of vendor disbursements made via Automated Clearing House (ACH)	43%	55%	55%	59%	60%	60%	60%	60%	ES8-4
Comments/Justification: Automated Clearing House (ACH) is the process to electronically transmit a payment directly to the vendor's bank account									

Percentage of invoices paid within 45 calendar days	N/A	85%	87%	89%	92%	90%	90%	90%	ES8-3
Comments/Justification:									
Incidence of IRS penalties/interest (payroll)	N/A	N/A	N/A	0	0	0	0	0	ES8-3
Comments/Justification:									
Compliance of special audits and reports	N/A	N/A	N/A	100%	100%	100%	100%	100%	ES8-3
Comments/Justification:									
Daily accounts worked per collector	N/A	N/A	N/A	85	78	85	82	85	ES8-2
Comments/Justification:									
Portfolio fees collected (in thousands)	N/A	N/A	N/A	$3,021	$2,176	$1,636	$1,685	$1,677	ES8-1
Comments/Justification: excludes carryover									
Outside agency collections portfolio assignments	N/A	N/A	N/A	32	32	100	55	55	ES8-1
Comments/Justification:									
Percentage of invoices paid within 30 calendar days	N/A	N/A	N/A	N/A	75%	70%	70%	70%	ES8-3
Comments/Justification:									

Activity: Director's Office (ES) Director (030)

Mission critical positions in need of being filled	N/A	N/A	N/A	2	2	2	2	2	ES5-4
Comments/Justification:									

Activity: Tax Collector's Office (ES) Tax Collector (030)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percent complete of initiative to increase customer awareness of Tax Collector services	N/A	N/A	75%	75%	80%	95%	85%	90%	ES8-5

Comments/Justification: Includes the following activities: create overall rating of objective based activities, improve design of tax bills, continue to improve design of auto tag courtesy mail renewal notice, expand outreach and availability of information, enhance on-line tax payment services, develop tangible personal property website (now complete), implement acceptance of tax payments by credit and debit card.

Percent complete of initiative to improve payments processing systems	N/A	N/A	65%	65%	65%	80%	70%	80%	ES8-5
Comments/Justification: Includes the following activities: achieve Check 21 compliance, procure and implement a new tax collection system, and investigate point-of-sale technology; purchase and implement new payment processing hardware and software to enable all payment processing (including that performed by lockbox) to be completed in-house thereby reducing costs, improving efficiency and raising levels of customer satisfaction by more timely payment processing.									
Percent complete of initiative to refine the Tax Collector's organizational alignment	N/A	N/A	70%	70%	70%	90%	80%	90%	ES8-5
Comments/Justification: Includes the following activities: review lockbox function, review management information systems, and conduct a comprehensive review of the Exception and Enforcement Units									
Transient Lodging Taxes collected (in millions)	$50.408	$58.725	$90.421	$93.6	$81.3	$68.0	$77.4	$70.6	ES8-5
Comments/Justification: This is the total of all "bed" taxes including TDT, CDT, and Sports Tax									
Certificates sold	N/A	N/A	68,500	55,500	62,300	62,000	62,614	61,400	ES8-4
Comments/Justification: Tax Certificates sold by means of an online auction held annually commencing on or before June 1st each year.									
Online vehicle/vessel registration renewals	N/A	N/A	350,000	351,000	407,000	370,000	410,000	436,000	ES8-4
Comments/Justification: Online vehicle, vessel and mobile home registrations are performed on the DMV website by Miami-Dade customers. The renewal file is transmitted to the Fast Payment Processing Unit where registrations and decals are printed and mailed to customers the next day. E Commerce (as it is named) is the quickest means available to renew and receive vehicle, vessel and mobile home registration and decal									
Percentage of real estate payments processed as exceptions	N/A	N/A	40%	10%	4.6%	5%	10%	5%	ES8-4
Comments/Justification: These are the Ad Valorem payments received at the Tax Collector's Office that cannot be processed within the Fast Payments Processing Unit and are referred to the Exceptions Processing Unit for further research or investigation									
Convention Development Tax (CDT) collected (in millions)	N/A	N/A	$44.6	$47.2	$40.7	$41.7	$38.9	$35.4	ES8-4
Comments/Justification: The three percent (3%) Convention Development Tax (CDT) is collected throughout Miami-Dade County, with the exception of the cities of Surfside and Bal Harbour. CDT receipts are distributed to Miami-Dade County, 1/3 of which must be used in the most populous city of the County.									
Homeless and Domestic Violence Tax collected (in millions)	N/A	N/A	$14.0	$14.4	$14.8	$13.9	$14.5	$14.5	ES8-4
Comments/Justification: one percent (1%) Homeless and Domestic Violence Tax is collected on all food and beverage sales by establishments that are licensed by the State of Florida to sell alcoholic beverages for consumption on the premises, except for hotels and motels. Only businesses that make over $400,000 in gross receipts annually are obligated to collect this tax. The Homeless and Domestic Violence Tax is collected throughout Miami-Dade County with the exception of facilities in the cities of Miami Beach, Surfside and Bal Harbour. Eighty-five percent (85%) of the tax receipts goes to the Miami-Dade County Homeless Trust, and fifteen percent (15%) goes to Miami-Dade County for domestic violence centers.									

Professional Sports Tax Revenues (PST) collected (in millions)	N/A	N/A	$8.6	$8.8	$7.1	$7.1	$6.6	$5.6	ES8-4
Comments/Justification: One percent (1%) Professional Sports Facilities Franchise Tax is collected throughout Miami-Dade County, with the exception of the cities of Surfside, Bal Harbour and Miami Beach. This one percent (1%) tax is used only for debt service payments on county debt for professional sports facilities.									
Tourist Development Room Tax Revenues (TDT) collected (in millions)	N/A	N/A	$17.3	$17.7	$14.3	$14.3	$13.1	$11.3	ES8-4
Comments/Justification: The two percent (2%) Tourist Development Tax (TDT) is collected throughout Miami-Dade County, with the exception of the cities of Surfside, Bal Harbour and Miami Beach. Sixty percent (60%) of the TDT is distributed to the Greater Miami Convention and Visitors Bureau, twenty percent (20%) to the Miami-Dade County Department of Cultural Affairs, and twenty percent (20%) to the City of Miami.									
Tourist Development Surtax collected (in millions)	N/A	N/A	$5.6	$5.7	$4.6	$4.6	$4.3	$3.8	ES8-4
Comments/Justification: The TDS is collected throughout Miami-Dade County with the exceptions of facilities in the cities of Surfside, Bal Harbour or Miami Beach. TDS receipts are distributed to the Greater Miami Convention and Visitors Bureau.									

Office of Intergovernmental Affairs

COMMITTEE REPORT

Department: Office of Intergovernmental Affairs

($ in 000s)

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight

- Monitor all state and federal legislative items
- Monitor federal and state contracts

Status

- OIA aggressively monitored a total of hundreds of legislative items on the County's behalf during the federal and state legislative sessions
- In FY 2008-09, OIA monitored a total of five federal contracts and seven state contracts

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Office of Intergovernmental Affairs

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$80	$330	$415	$884	$901	$783	$783	$840
UMSA	General Fund UMSA	$38	$141	$195	$380	$368	$320	$320	$343
PROP	Carryover	$0	$0	$179	$0	$0	$0	$0	$0
INTERTRNF	Interagency Transfers	$1,214	$1,379	$1,104	$581	$0	$581	$0	$0
TOTAL REVENUE		**$476**	**$994**	**$1,312**	**$1,264**	**$1,269**	**$1,103**	**$1,103**	**$1,183**
EXPENDITURES									
	Salary	$338	$508	$713	$817	$827	$651	$651	$717
	Fringe	$72	$140	$177	$205	$212	$171	$71	$185
	Other Operating	$65	$161	$82	$190	$229	$277	$277	$277
	Capital	$1	$6	$5	$20	$1	$4	$4	$4
TOTAL OPERATING EXPENDITURES		**$476**	**$815**	**$1,077**	**$1,232**	**$1,269**	**$1,103**	**$1,103**	**$1,183**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0

Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**$476**	**$815**	**$1,077**	**$1,232**	**$1,269**	**$1,103**	**$1,103**	**$1,183**
REVENUES LESS EXPENDITURES	$0	$179	$235	$32	$0	$0	$0	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	**Actual**	**Actual**	**Actual**	**Actual**	**Budget**	**Projection**	**Base**
Full-Time Positions Budgeted =	7	7	7	7	8	8	8	8
Full-Time Positions Filled =	7	7	7	7	8		8	
Part-time FTEs Budgeted =	0	0	0	0	0	0	0	0
Temporary FTEs Budgeted =								

Office of the Property Appraiser

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Continue to provide exemption process by receiving, verifying, and approving or disapproving applications for statutory exemptions by July 1, meeting the DOR standards for a certified tax roll	• The Office of the Property Appraiser will process 100 percent of on-time original applications; 100 percent of timely senior exemption renewals, and 11,000 homestead renewal investigations by June 1
• Continue real estate and condominium appraisal process at current level	• The Office of the Property Appraiser continues to meet the Department of Revenue (DOR) standards for a certified tax roll
• Continue personal property appraisal process at current level	• The Office of Property Appraiser continues to meet the deadline set to complete 84,000 field inspections by February 15; complete assessment of on-time returns by June 15; complete late returns by September 15
• Continue to provide information services	• The Office of Property Appraiser continues to process and verify all data changes within two days of data entry; scan, validate, and verify all Value Adjustment Board (VAB) submissions within one hour of receipt; address all public service requests within 72 hours
• Due to the unprecedented increase in the number of Value Adjustment Board (VAB) appeals, the Office of the Property Appraiser is unable to complete the hearings timely.	• For the 2009 tax roll, the number of properties being appealed is 40% more than for 2008. It is anticipated that the 2008 appeals will be finalized by the end of March 2010, leaving time for only a few 2009 appeals to be heard before the June 1, 2010 tax certificate sale. Pursuant to Section, 197.323(2), Florida Statutes, tax certificates shall not be issued for delinquent taxes when a petition has been filed without final action by the VAB. In 2009, delinquent taxes from the 2008 roll totaled $238 million countywide on 22,000 pending appeals, resulting in a delay in remittance of taxes owed to the School Board and other taxing authorities; the significant increase in 2009 VAB appeals is expected to further reduce tax collections and distributions related to the sale of tax certificates

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Office of the Property Appraiser

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$17,985	$19,606	$21,317	$23,220	$23,468	$27,656	$26,986	$31,047
INTERTRNF	Reimbursements from Taxing Jurisdictions	$1,961	$1,995	$2,055	$2,326	$2,520	$2,316	$3,783	$2,516
TOTAL REVENUE		**$19,946**	**$21,601**	**$23,372**	**$25,546**	**$25,988**	**$29,972**	**$30,769**	**$33,563**
EXPENDITURES									
	Salary	$14,408	$15,066	$16,100	$17,329	$18,668	$18,718	$21,463	$21,705
	Overtime Salary	0	0	0	0	0	0	0	0
	Fringe	$3,828	$4,454	$5,023	$5,185	$5,711	$6,107	$5,066	$6,727
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$1,649	$2,037	$2,156	$2,926	$1,491	$4,937	$3,989	$4,835
	Capital	$61	$44	$93	$106	$118	$210	$251	$273
TOTAL OPERATING EXPENDITURES		**$19,946**	**$21,601**	**$23,372**	**$25,546**	**$25,988**	**$29,972**	**$30,769**	**$33,540**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES		**$19,946**	**$21,601**	**$23,372**	**$25,546**	**$25,988**	**$29,972**	**$30,769**	**$33,540**
REVENUES LESS EXPENDITURES		$0	$0	$0	$0	$0	$0	$0	$23

B) POSITIONS

	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
Full-Time Positions Budgeted =	278	284	309	309	332	342	342	371
Full-Time Positions Filled =	247	214	276	294	310	[redacted]	334	[redacted]
Part-time FTEs Budgeted =								
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Office of the Property Appraiser

($ in 000s)

Activity: Exemptions and Public Service (ES) Public Service and Exemptions Division (GF)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percent of public service requests resolved within 72 hours.	N/A	N/A	96%	94%	90%	94%	96%	94%	ES1-4
Comments/Justification: Information requests on assessment, exemptions, and other tax related matters being forwarded to the Department by the 311 Answer Center for a response									
Percentage of early filed exemption applications processed by March 1.	N/A	N/A	57.5%	62%	52%	75%	75%	75%	ES1-4
Comments/Justification: Milestones set by the Department to ensure that State required deadlines are met									
Number of public service requests	N/A	N/A	5,187	32,500	33,500	35,000	33,000	35,000	ES1-4
Comments/Justification: The number of public service requests handled by the 311 Answer Center on behalf of the Department									
Number of exemption applications received	79,814	80,506	91,660	84,918	83,483	93,000	93.196	93,000	ES1-4
Comments/Justification: The total yearly intake by the Department of exemption applications									
Percentage of Public Service requests resolved within 30 calendar days	N/A	N/A	N/A	99%	85%	99%	99%	99%	ED1-1
Comments/Justification:									
Homestead Exemption renewal investigations conducted by June 1	N/A	N/A	N/A	7,354	11,375	7,000	7,354	9,000	ED1-1
Comments/Justification:									
Exemption applications processed	N/A	N/A	N/A	87,125	83,483	88,000	67,849	85,000	ED1-1
Comments/Justification:									

Activity: Personal Property Appraisal Process (ES) Personal Property Appraisal Process (GF)

Personal property field inspections conducted by February 15	N/A	N/A	N/A	85,567	83425	83,425	83,425	83,425	ES8-5
Comments/Justification: Division workload measure of physical field inspection of all tangible personal property accounts within Miami-Dade County area.									
Tangible personal property "DR-405" returns processed by June 15*	N/A	N/A	N/A	57,764	30476	32,900	32,900	32,900	ES8-5
Comments/Justification: A new workload measure as of FY 2006-07. Division to supply data on the number of timely personal property returns processed by the June 15th deadline.									
Percentage of timely tangible personal property									

returns processed by June 15	N/A	N/A	N/A	100%	100%	100%	100%	100%	ES8-5

Comments/Justification:

Activity: Real Estate Valuation Divisions (ES) VAB Appeals and Legal Section (GF)

Number of Value Adjustment Board Hearing Petitions	39,767	48,147	63,649	99,211	143,856	102,000	102,000	102,000	ES8-5

Comments/Justification: Total number of properties heard on appeal before the Value Adjustment Board. On the ASE Scorecard, the Office measures the number of legal and value hearings completed.

Planning and Zoning

COMMITTEE REPORT

Department: Planning and Zoning

($ in 000s)

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Improve comprehensive planning processes to better address policy issues of countywide concern	• The Countywide planning effort has been advanced by the department through a number of initiatives. The major initiatives are: 1) The department has been instrumental in implementing the Open Space Master Plan through a series of CDMP amendments, 2) the Community Planning staff has been engaged with the Florida Department of Transportation and the local municipalities in the planning of the Florida East Coast Railway Study, 3) the department senior staff has been working with a coalition of elected officials of Cities in South Dade (South Miami, Pinecrest, Palmetto Bay and Cutler Bay) to develop a coordinated transportation, land use and economic development plan for the US1 corridor in South Dade 4) Planning department staff participates in monthly co-ordination meetings with Planners Technical Committee, represented by all the municipalities, on issues of future land use, population projections, and other countywide legislations. Furthermore, the Planning staff is an integral contribution to the County's sustainability effort.
• Continue the management of General Obligation Bond - Historic Preservation funding to restore the Richmond Naval Airbase Military Museum, the Hubbard-Alvarez Bungalow, and Redland Farm Life School ($2.75 million)	• The Richmond Naval Air Station Building 25 has undergone lead and asbestos abatement, structural stabilization, and preparation for its upcoming relocation ($1.6 million). The building will be relocated ($400,000) from Federal property in late March 2010, and once sited at its new location near the Gold Coast Railroad Museum, it will then undergo a complete rehabilitation into the new Military Museum.
• Create the Historic Preservation layer in the Geographic Information System (GIS) and improve public access to historic and archaelogical sites and districts.	• Completed phase one which included the creation of a GIS Historical Designation Sites layer and web application. The application will display historical designations to include historical sites and districts, archaeological zones and sites, along with GIS layers such as properties, Commission Districts, Municipalities, and other essential layers.

• Miami-Dade Blue (MDB) – OCHP continues outreach and education to additional County Departments and business groups ($127,000)	• At the seven month mark, OCHP has worked with Blue Cross Blue Shield of Florida to reach enrollment of nearly 2,000 residents (compared to 900 for Cover FL); outreach to more than 3,500.
• Continue to provide detailed analyses on local economic conditions, trends and economic policy options.	• Economic Development Coordination prepares monthly reports on current economic conditions that are distributed to the Mayor and BCC through the County Manager's Office, and disseminated to the general public through the OEDC website. OEDC also provides economic statistical profiles covering longer term trends and specific topic areas such as international trade.

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Planning and Zoning

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	911 Fees	$0	$0	$0	$0	$0	$0	$0	$0
CW	General Fund Countywide	$2,002	$1,446	$521	$1,611	$3,296	$2,677	$2,556	$2,930
UMSA	General Fund UMSA	$643	$708	$688	$2,458	$2,965	$2,166	$2,166	$2,418
PROP	Carryover	$12,672	$14,316	$10,114	$3,805	$1,932	$1,229	$1,628	$978
PROP	Contract Service	$0	$0	$0	$0	$0	$0	$0	$0
PROP	Impact Fee Administration	$2,303	$1,640	$1,002	$789	$391	$736	$496	$554
PROP	Other Revenues	$0	$0	$0	$0	$166	$91	$181	$175
PROP	Planning Revenue	$3,130	$2,013	$1,890	$2,305	$853	$774	$645	$611
PROP	Public Health Trust	$0	$0	$0	$0	$300	$300	$300	$300
PROP	Zoning Revenue	$8,616	$7,890	$7,629	$7,481	$6,806	$7,773	$7,798	$7,938
INTERTRNF	Impact Fee Administration	$0	$0	$0	$0	$203	$227	$113	$0
INTERTRNF	Interagency Transfers	$0	$0	$396	$0	$0	$0	$0	$0
TOTAL REVENUE		**$29,366**	**$28,013**	**$22,240**	**$18,449**	**$16,912**	**$15,973**	**$15,883**	**$15,904**
EXPENDITURES									
	Salary	$8,201	$9,088	$9,787	$9,896	$9,713	$8,218	$9,604	$9,937
	Overtime Salary	$106	$83	$63	$22	$16	$0	$12	$12
	Fringe	$2,125	$2,567	$2,831	$2,831	$2,794	$2,612	$2,476	$2,735
	Overtime Fringe	$16	$12	$9	$3	$0	$0	$2	$2
	Other Operating	$4,510	$6,056	$5,680	$3,763	$2,758	$2,996	$2,775	$2,295
	Capital	$92	$93	$65	$2	$3	$48	$36	$36
TOTAL OPERATING EXPENDITURES		**$15,050**	**$17,899**	**$18,435**	**$16,517**	**$15,284**	**$13,874**	**$14,905**	**$15,017**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	$0	$0	$0	$0	$0	$2,099	$0	$887
	Transfers	0	0	0	0	0	0	0	0
	Other Non-	0	0	0	0	0	0	0	0

Operating								
TOTAL NON OPERATING EXPENDITURES	$0	$0	$0	$0	$0	$2,099	$0	$887
TOTAL EXPENDITURES	$15,050	$17,899	$18,435	$16,517	$15,284	$15,973	$14,905	$15,904
REVENUES LESS EXPENDITURES	$14,316	$10,114	$3,805	$1,932	$1,628	$0	$978	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	165	171	183	196	160	134	132	132
Full-Time Positions Filled =	146	154	151	0	134		129	
Part-time FTEs Budgeted =	3	3	3	2	0	1	0	0
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Planning and Zoning

($ in 000s)

Activity: Agenda Coordination/Community Zoning Appeals Board (NU) Agenda Coordination/Community Zoning Appeals Board (030)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Number of CZAB meetings held monthly compared with number of meetings scheduled			79	84	73	110	110	110	ED1-1

Comments/Justification:

Activity: Countywide Healthcare Planning (HH) Health Strategies (030)

Residents enrolled in the Miami-Dade Blue Health plan	N/A	N/A	N/A	N/A	845	3,000	3,500	6,000	HH1-1

Comments/Justification: Miami-Dade Blue health plan was jointly designed by MDC (via OCHP) and Blue Cross Blue Shield of Florida (BCBSF) to be a low cost, comprehensive insurance product for uninsured MDC residents. OCHP and BCBSF are also partnering in the marketing & evaluation. This private sector insurance product builds capacity and sustainability of safety net providers (hospitals & FQHCs) and is designed to increase the number of insured residents living in MDC. Coverage began (effective date is) July 1, 2009. Pilot is for three years. At the seven month mark, OCHP has worked with BCBSF to reach enrollment of nearly 2,000 residents compared to 900 for Cover FL; OCHP coordinated outreach to more than 3,500 in conjunction with BCBSF efforts.

Technical assistance sessions provided to community-based organizations and County agencies	N/A	N/A	17	17	39	30	39	42	HH4-1

Comments/Justification: Technical analysis, products, and services provided to the Mayor, BCC, the County Manager, and the public on critical health issues including framing health issues, analyzing the situation, adapting evidence-based approaches and models, and providing leadership in planning solutions

Visits to Health e-Maps online	N/A	N/A	N/A	284	284	315	320	350	HH4-1

Comments/Justification: Health Data e-Maps is a Geographic Information System (GIS) that allows community-based organizations, healthcare providers, County employees and officials, as well as, the public, to locate area health services such as hospitals, health clinics, and emergency rooms. The e-Maps system also adds health statistics such as uninsured rates, mortality rates, and Medicaid rates within each zip code. These elements can then be illustrated together. Each year OCHP adds and updates the data layers that make up the Health and Human Services and the Health Statistics elements of the County's eMaps Online Tool.

Activity: Economic Development (ED) (030)

Economic reports produced				10	11	16	16	16	ED1-1

Comments/Justification: The reports shown here include monthly economic indicators (MEI), regular periodic reports such as economic profiles, and detailed summaries and analysis of recently released annual economic data. Evaluations of QTI/TJIF incentive applications are not included here.

Website visits (hits)				NA	2400	2400	2600	2600	ED1-1

Comments/Justification: Provide a cost- effective resource to disseminate valuable information on current economic conditions, and economic development resources.

Activity: Planning (NU) Planning (030)

Final Area Plan reports completed	N/A	N/A	6	4	6	3	2	2	NU1-1

Comments/Justification:

Area Plan ordinances implemented	N/A	N/A	7	1	3	2	2	2	NU1-1

Comments/Justification:

Re-Zonings completed	N/A	N/A	2	1	2	2	1	1	NU1-1

Comments/Justification:

Activity: Zoning (NU) Zoning (030)

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	Desired Outcomes
Description	**Actual**	**Actual**	**Actual**	**Actual**	**Actual**	**Target**	**Projection**	**Target**	
Percentage of zoning reviews of building permits completed on time	N/A	N/A	0	85%	91%	90%	82%	82%	NU1-1

Comments/Justification: Provide timely technical review of building permit plans for compliance with the Zoning Code. Residential - 2 days; commercial - 3 days in accordance with AO 4-115; reduce staffing and increase number of plans have impacted review times

Procurement Management

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Continue to improve Request for Proposal (RFP) and Invitation to Bid (ITB) processing times through the implementation of business process improvements and advance acquisition planning	• Through the second quarter of FY 2009-10, the Department has processing cycle times of 215 calendar days for RFP contracts and 226 calendar days for ITBs over $1 million and 210 calendar days for RFP and 71 calendar days for ITBs under $1 million
• Consolidation of vendor services including outreach, registration, enrollment, training classes, small and disadvantaged business certification, prequalification of architects and engineers, qualification of vendors for miscellaneous construction contracts and the affirmative action planning process	• Efforts are underway to improve upon the ease of doing business with the county, improve the quality of service to the vendor community, enhance competition, and offer a seamless, unified vendor service function; an on-line vendor portal to incorporate all consolidated functions and countywide information on upcoming and available projects for competition for goods and services, design and construction; a scope of services has been developed for automation and streamlining of the distinct technology application and funding has been requested through the Capital Outlay Reserve for FY 2010-11

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Procurement Management

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$3,688	$420	$0	$0	$0	$0	$0	$0
UMSA	General Fund UMSA	$1,736	$180	$0	$0	$0	$0	$0	$0
PROP	Carryover	$167	$3,234	$4,101	$6,317	$7,603	$4,793	$5,558	$2,917
PROP	Interest Earnings	$0	$0	$0	$380	$84	$49	$31	$14
PROP	Miscellaneous	$15	$36	$67	$85	$44	$6	$6	$6
PROP	Miscellaneous Revenues	$0	$0	$0	$0	$0	$0	$0	$0
PROP	Surcharge Revenues	$14	$7	$10	$-11	$0	$0	$0	$0
PROP	User Access Program Fees	$5,295	$8,189	$11,072	$10,807	$10,529	$9,547	$9,547	$9,547
INTERTRNF	Capital Working Fund	$125	$0	$0	$0	$0	$0	$0	$0
INTERTRNF	Interagency Transfers	$208	$0	$0	$0	$0	$0	$0	$0
INTERTRNF	Bond Proceeds	$0	$0	$0	$0	$0	$83	$83	$83
TOTAL REVENUE		**$11,248**	**$12,066**	**$15,250**	**$17,578**	**$18,260**	**$14,478**	**$15,225**	**$12,567**
EXPENDITURES									
	Salary	$5,455	$5,514	$6,307	$6,819	$7,245	$7,377	$7,484	$7,639
	Overtime Salary	$18	$10	$5	$20	$18	$17	$17	$20
	Fringe	$1,422	$1,534	$1,812	$2,024	$2,150	$2,226	$1,979	$2,249
	Overtime Fringe	$2	$1	$1	$3	$3	$3	$2	$4
	Other Operating	$1,041	$866	$767	$1,093	$2,046	$2,211	$2,193	$1,972
	Capital	$76	$40	$41	$16	$0	$0	$0	$0
TOTAL OPERATING EXPENDITURES		**$8,014**	**$7,965**	**$8,933**	**$9,975**	**$11,462**	**$11,834**	**$11,675**	**$11,884**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	$0	$0	$0	$0	$0	$2,011	$0	$50
	Transfers	$0	$0	$0	$0	$1,240	$633	$633	$633
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$1,240**	**$2,644**	**$633**	**$683**
TOTAL EXPENDITURES		**$8,014**	**$7,965**	**$8,933**	**$9,975**	**$12,702**	**$14,478**	**$12,308**	**$12,567**
REVENUES LESS EXPENDITURES		$3,234	$4,101	$6,317	$7,603	$5,558	$0	$2,917	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	96	110	114	114	116	122	122	121
Full-Time Positions Filled =	87	96	103	105	105	[redacted]	114	[redacted]
Part-time FTEs Budgeted =								
Temporary FTEs Budgeted =	0	0	0	0	2	1	3	2.83

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Procurement Management

($ in 000s)

Activity: Purchasing (ES) (050)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Contracts awarded			1,062	896	849	1,031	807	766	ES3-1

Comments/Justification: Numbers include Options to Renew (OTRs)

Average calendar days to process RFPs valued under $1 million*			113	104	75	110	110	110	ES3-1

Comments/Justification: To achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Average calendar days to process RFPs valued over $1 million*			172	252	213	236	236	236	ES3-1

Comments/Justification: To achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Average calendar days to process bids valued under $1 million			105	94	79	110	110	110	ES3-1

Comments/Justification: To achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Average calendar days to process bids valued over $1 million			253	327	247	236	236	236	ES3-1

Comments/Justification: To achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Percentage of contracts that are bid waiver or sole source	20%	17%	15%	14%	14%	14%	14%	14%	ES3-2

Comments/Justification: DPM works with client departments to reduce the number of non-competitive actions. There are typically significant delay in receiving specifications from departments for the purchase of items that were previously awarded through non-competitive actions and where the market now indicates there is competition. These delays in development of specifications require the use of temporary bid waivers or contract modifications to avoid disrupting County operations.

Number of Active Contracts			1,257	1,212	1,204	1,390	1,144	1,087	ES3-1

Comments/Justification: Active contracts managed by DPM staff include contracts awarded through the ITB, RFP and RFQ processes. Post award activities required to maintain active contracts include coordinating with client departments vendor performance issues; handling internal and public records requests and inquiries; coordinating insurance gap issues; adding vendors to pool contracts, where relevant, assisting other agencies in accessing County established contracts; ensuring the proper collection of UAP fees; issuing supplemental agreements; and issuing contract addendum.

Activity: Technical Services and Information Systems (ES) (050)

Average calendar days to process IT related RFPs valued over $1 million*			N/A	168	377	236	236	236	ES3-1

Comments/Justification: The FY 2008-09 Actual is higher than target as a result of delays associated with cost-saving contract negotiations; the measure does not include time associated with extraordinary circumstances or delays beyond Department control.In addition,to achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Average calendar days to process IT related RFPs valued under $1 million*			N/A	138	317	110	110	110	ES3-1

Comments/Justification: The FY 2008-09 Actual is higher than target as a result of delays associated with cost-saving contract negotiations; the measure does not include time associated with extraordinary circumstances or delays beyond Department control. In addition, to achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

IT Contracts awarded			140	139	155	157	147	140	ES3-1

Comments/Justification: Numbers include Option to Renew (OTRs)

Active IT contracts			178	219	250	248	238	226	ES3-1

Comments/Justification: Active contracts managed by DPM staff include contracts awarded through the ITB, RFP and RFQ processes. Post award activities required to maintain active contracts include coordinating with client departments vendor performance issues; handling internal and public records requests and inquiries; coordinating insurance gap issues; adding vendors to pool contracts, where relevant, assisting other agencies in accessing County established contracts; ensuring the proper collection of UAP fees; issuing supplemental agreements; and issuing contract addendum.

Average calendar days to process bids valued under $1 million			N/A	92	110	110	110	110	ES3-1

Comments/Justification: To achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Average calendar days to process bids valued over $1 million**			N/A	N/A	665	236	236	236	ES3-1

Comments/Justification: In FY 2008-09, an extraordinary amount of time was needed to develop technical specifications and scope of services for bids

measured. In addition, to achieve the Countys strategic plan goal and the departments objective for a streamlined and responsive procurement process, programs and initiatives will give emphasis to reducing procurement cycle times. Procurement cycle time is measured from the date the requisition was posted, the scope of work was received or the first action that starts the process (whichever is earlier), to the date of contract award. Targets for processing times assume full staffing levels, implementation of proposed legislative changes to decrease cycle times and implementation of pending process improvement and IT initiatives. Several procurements are complex, very involved and are multi-year procurements. When awarded, these will significantly skew average processing times.

Activity: Vendor Assistance (ES) Vendor Assistance (050)

Solicitations advertised	N/A	N/A	438	347	289	260	260	260	ES3-1

Comments/Justification:

Vendor workshops	N/A	N/A	28	28	32	28	28	28	ES3-1

Comments/Justification:

Vendor surveys satisfactory or above	N/A	N/A	82%	87%	89%	89%	90%	90%	ES3-1

Comments/Justification:

Small business graduations*			27	32	40	15	15	15	ED4-2

Comments/Justification: Prior to FY 2009-10, these measures were assigned to the Department of Small Business Development

Certified small businesses*	N/A	N/A	774	792	1,373	900	900	900	ED4-2

Comments/Justification: Prior to FY 2009-10, these measures were assigned to the Department of Small Business Development

Small Business Development

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight

- Provide small businesses with management and technical, bonding and financial assistance through collaborative partnerships with banking and financial institutions supplemented with workshops, seminars, and various training opportunities

Status

- To date, over 55 firms have been assisted with bonding and 12 firms were assisted with small business loan applications; SBD continues to facilitate the provision of business development assistance and information regarding certification, small business programs, County-wide contracting opportunities and initiatives

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Small Business Development

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$881	$787	$5,060	$3,195	$0	$0	$0	$0
UMSA	General Fund UMSA	$30	$370	$2,168	$1,435	$0	$0	$0	$0
PROP	Carryover	$628	$1,644	$1,248	$245	$356	$122	$-78	$0
PROP	Certification Fees	$39	$36	$0	$0	$0	$0	$0	$0
PROP	Fees and Charges	$0	$0	$0	$0	$0	$0	$0	$0
PROP	Interest Earnings	$0	$0	$0	$0	$0	$0	$0	$0
PROP	Miscellaneous Revenues	$0	$0	$5	$122	$3	$0	$0	$0
PROP	Contract Monitoring Fees	$2,151	$2,439	$-76	$1,595	$1,143	$1,214	$595	$195
INTERTRNF	Capital Working Fund	$5,620	$4,282	$0	$0	$3,048	$3,476	$3,476	$3,326
INTERTRNF	Interagency Transfers	$0	$0	$0	$67	$0	$0	$0	$0
INTERTRNF	Transfer From Other Funds	$0	$0	$0	$0	$0	$91	$91	$0
INTERTRNF	User Access Program Fees	$0	$0	$0	$0	$1,240	$633	$633	$553
INTERTRNF	Bond Proceeds	$0	$0	$0	$0	$0	$57	$77	$177
TOTAL REVENUE		**$9,349**	**$9,558**	**$8,405**	**$6,659**	**$5,790**	**$5,593**	**$4,794**	**$4,251**
EXPENDITURES									
	Salary	$5,147	$5,308	$5,781	$4,530	$4,200	$3,346	$3,353	$2,790
	Overtime Salary	$0	$0	$0	$9	$0	$6	$5	$6
	Fringe	$1,336	$1,499	$1,664	$1,360	$1,232	$996	$844	$758
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$1,191	$1,465	$676	$381	$245	$917	$723	$681
	Capital	$31	$38	$39	$23	$11	$18	$11	$16
TOTAL OPERATING EXPENDITURES		**$7,705**	**$8,310**	**$8,160**	**$6,303**	**$5,688**	**$5,283**	**$4,936**	**$4,251**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	$0	$0	$0	$0	$0	$188	$0	$0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	$0	$0	$0	$0	$0	$122	$0	$0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$310**	**$0**	**$0**

TOTAL EXPENDITURES	**$7,705**	**$8,310**	**$8,160**	**$6,303**	**$5,688**	**$5,593**	**$4,936**	**$4,251**
REVENUES LESS EXPENDITURES	$1,644	$1,248	$245	$356	$102	$0	$-142	$0

B) POSITIONS

	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
Full-Time Positions Budgeted =	102	101	101	71	52	48	36	33
Full-Time Positions Filled =	81	88	94	68	54	[redacted]	36	[redacted]
Part-time FTEs Budgeted =	0	0	0	0	0	0	0	0
Temporary FTEs Budgeted =	2	2	1	0	0	0	0	0

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Small Business Development

($ in 000s)

Activity: Administration and Fiscal Management (ED) (120)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Provide employee professional development training opportunities	25	25	39	39	25	25	20	20	ES5-4

Comments/Justification: Development of employee skill level and knowledge base, leading to increased morale, efficiency, productivity and improved customer service.

Activity: Business Support Services (ED) Profess. Support Servs +Certification (120)

Certified Businesses provided bonding assistance			82	192	144	115	175	175	ED1-9

Comments/Justification: During the first quarter of FY09-10, 49 firms were provided referral resources and/or assistance in the review, analysis and/or ultimate submission of financial and bonding documentation. First quarter numbers are in direct correlation to the County contract activity and small business enterprise contracting opportunities during the quarter. Projection (175) for FY09-10 EOY is based on the targeted focus on small business training in this area and a gradual tapering off of Countywide contracting opportunities.

Certified Businesses assisted with small business loan applications			55	69	29	60	60	60	ED1-9

Comments/Justification: During the first quarter of FY09-10, sixteen (16) firms were provided referral resources and/or assistance in the review, analysis and/or submission of applications to lending entities. The current lending environment has negatively impacted small businesses' ability to obtain loans, and decreased the number of firms requesting financial assistance. Projection of 60 for FY09-10 EOY is based on the easing of restrictions and increased lending activity as the local economy recovers.

Certified Businesses obtaining small business loans			2	7	8	10	10	10	ED1-9

Comments/Justification: The overall lending activity has been difficult for all businesses and especially difficult for small businesses. There were no loans approved during the first quarter of FY09-10. The EOY projection is based on recent economic reports of a projected gradual increase in the number of financial entities providing access to loans and SBD's targeted focus on small business trainings in this area allowing firms to be better equipped to qualify for and ultimately obtain loans.

Certified Businesses obtaining bonding			15	39	48	20	40	45	ED1-9

Comments/Justification: During the first quarter of FY09-10, Eleven (11) firms (all first time) obtained bonding with a total of 40 firms projected for EOY. Based on prior actuals as well as an improved economy, 45 firms are projected in the FY10-11 Base Budget Submission.

Certified small businesses*				792	1,417	1,600	1,600	1,800	ED4-2

Comments/Justification: 1,342 firms were certified as local small business enterprises at the end of the first quarter of FY09-10. This number does not include pending new and recertifying firm applications that require review/approval. It is projected that an increase in the number of outreach activities focusing on contracting areas with little or no small business availability scheduled for FY09-10 will result in an increase in the total number of new and recertified firms. *Note: Disadvantaged Small Business Enterprises (DBEs) numbers not included in the local small business enterprise program count.

Number of partnerships developed					1	3	3	3	ED4-2

Comments/Justification: In the last quarter of FY08-09, a Strategic Alliance Memorandum agreement was co-signed by the Mayor and the Small Business Administration to coordinate resource assistance to small business enterprises for implementation in second quarter of FY09-10. Partnerships are being pursued with MDCC, South Florida Workforce (MOU in place currently), Department of Treasury (IRS) Taxpayer Education and Communication , Miami-Dade Blue (targeting certified small businesses), LEED Training provider) with others to be identified and targeted.

Number of contract/payment assistance activities				227	97	95	95	90	ED4-2

Comments/Justification: During the first quarter FY09-10, the number of contract/payment assistance activities was 23. EOY projection assumes the same level of activity with a slight increase due to the projected increase in the number of certified small business enterprises participating on contracts. It is anticipated that staff's proactive firm/user department interactions will gradually reduce the number of contract and payment issues by FY10-11.

Number of firms assisted with accounting reimbursement program			19	27	48	50	25	25	ED1-9

Comments/Justification: During the first quarter FY09-10, 4 firms were provided accounting reimbursement assistance which is a seasonal average. The projection assumes a reduction in funding for FY 2009-10 and FY 2010-11. Seven (7) applications were received in the first quarter of FY08-09 and 41 in the subsequent quarters. The goal is for all certified firms to began and continually utilize the services of a CPA for proper tax/financial statement preparations. EOY projection is based on increased targeted outreach efforts/ financial training activities and information disseminated to firms that have never had access to CPA-assisted services.

Number of applications approved for accounting reimbursements			19	27	36	45	45	50	ED1-9

Comments/Justification: During the first quarter of FY09-10, 3 of the 4 applications received were approved (one was pending approval in last quarter FY08-09) . During FY08-09, of 48 firms assisted, 5 were denied approval. Projection for EOY and FY10-11 are based on the prior year's activity and an increase in the number of firms assisted and subsequently approved applications.

Number of firms provided training opportunities						16	16	24	ED4-2

Comments/Justification: A Quick Small Business Profile Survey implemented in the last quarter of FY08-09 provided feedback on areas of assistance desired by new and recertifying firms. Based on the number of firms requesting specific services and the areas of priority, trainings will be scheduled. Sixteen (16) bi-monthly trainings are projected for FY09-10 beginning February 2010 with twenty-four (24) projected in the FY10-11 Budget submission. Firms that are in low priority areas will be assisted one-on-one or referred to partnerships for resources/training. Prior FY trainings were not formally tracked.

Activity: Contract Monitoring and Compliance (ED) Contract Rev & Compliance (120)

Value of underpaid wages recovered on county contracts (in thousands)				$432	$536	$194	$401	$401	ED2-4

Comments/Justification: The Countys Responsible and Living Wage Ordinances are Miami-Dade County's commitment to ensure that local workers on construction and service contracts earn sufficient wages to support themselves and their families . The goal is to recover 50% of all underpaid wages identified in any fiscal year including 50% of projected underpayments resulting from ongoing investigations. NOTE: Wages recovered in one fiscal year may not have been identified in the same fiscal year.

Percentage of monitored projects in compliance with small business goals				79%	96%	100%	100%	100%	ED2-4

Comments/Justification: The Department is striving to educate firms on program requirements to increase compliance with applicable legislation. This measure tracks the percent of those projects monitored that are in compliance with small business goals.

Percentage of monitored projects in compliance with living and responsible wages				85%	96%	100%	100%	100%	ED2-4

Comments/Justification: The Department is striving to educate firms on program requirements to increase compliance with applicable legislation. This measure tracks the percent of those projects monitored that are in compliance with living and responsible wage requirements.

Value of underpaid wages identified on				$422 64	$456	$0	$356	$356	ED2-4

County contracts (in thousands)									

Comments/Justification: The Countys Responsible and Living Wage Ordinances are Miami-Dade County's commitment to the local workers that provide services on its construction and service contracts to ensure that they earn sufficient wages to support themselves and their families. Due to a 22% reduction in compliance staff, the FY 09/10 projection is 22% lower than the FY 08/09 actual. NOTE: Wages recovered in one fiscal year may not have been identified in the same fiscal year.

Pre-Work Conference Meetings				105	122	105	105	116	ED4-2

Comments/Justification: Information pertaining to applicable small business, wage and workforce requirements is provided to firms to pre-work meetings held by the contracting departments prior to the commencement of a contract. It is SBD's goal to attended all scheduled pre-work meeting. The Division usually projects to do 10% more than the previous year. Due to a 22% reduction in compliance staff, the FY 2009-10 projection is a 22% reduction of FY 08/09 actual plus 10%. FY 10/11, Base is an increase of 10% over our FY09/10 projection.

Number of Business provided Compliance Training				23	194	167	166	183	ED4-2

Comments/Justification: Training on compliance with small business, wage and workforce requirements is available to any firm upon request. Training is offered to all firms found in non-compliance with governing legislation on active County Contracts and to newly certified small business. However, due to a 22% reduction in compliance staffing levels, FY 09/10 projection is 22% of FY 08/09 actual plus 10%. FY 10/11, Base is an increase of 10% over our FY09/10 projection.

Activity: Project Review and Analysis (ED) Pre-Award/Compliance Review (120)

Percentage of County contract expenditures with small business goals				10%	14%	10%	16%	15%	ED1-1

Comments/Justification: SBD anticipates that 57% ($1.71B) of FY 09/10 identified capital projects meet the criteria for review with opportunities for small business measures. A 6% increase is projected over the FY 09/10 target goal resulting in $274M in small business participation.

Value of assigned goals (in millions)*				$237	$280	$237	$274	$246	ED1-1

Comments/Justification: A 4% reduction in FY 09/10 awarded projects eligible for small business measures is anticipated for FY 10/11, totaling $1.64B. A slightly lower goal of 15% ($246M) is projected due to the anticipation of projects smaller in scope, resulting in fewer subcontracting opportunities in FY 10/11.

Strategic Business Management

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Implement department sustainable initiatives	• During FY 2009-10, the Department eliminated 16 printers and reduced the number of budget books printed as the budget is available on-line

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Strategic Business Management

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$2,803	$3,171	$3,744	$3,921	$3,683	$2,812	$2,678	$2,960
UMSA	General Fund UMSA	$1,517	$1,360	$1,682	$1,670	$1,578	$1,233	$1,178	$1,272
PROP	Bond Transaction Fees	$150	$0	$0	$0	$0	$0	$0	$0
PROP	CRA Administrative Reimbursement	$193	$226	$345	$316	$555	$630	$601	$652
INTERTRNF	Interagency Transfers	$775	$707	$225	$225	$230	$1,196	$1,196	$1,059
TOTAL REVENUE		**$5,438**	**$5,464**	**$5,996**	**$6,132**	**$6,046**	**$5,871**	**$5,653**	**$5,943**
EXPENDITURES									
	Salary	$4,346	$4,487	$4,196	$4,236	$4,302	$3,895	$3,940	$4,098
	Overtime Salary	0	0	0	0	0	0	0	0
	Fringe	$865	$935	$1,077	$1,117	$1,014	$1,010	$884	$996
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$187	$-4	$688	$739	$669	$883	$745	$800
	Capital	$40	$46	$35	$40	$61	$83	$84	$49
TOTAL OPERATING EXPENDITURES		**$5,438**	**$5,464**	**$5,996**	**$6,132**	**$6,046**	**$5,871**	**$5,653**	**$5,943**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES		**$5,438**	**$5,464**	**$5,996**	**$6,132**	**$6,046**	**$5,871**	**$5,653**	**$5,943**
REVENUES LESS EXPENDITURES		$0	$0	$0	$0	$0	$0	$0	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	49	47	44	39	40	36	36	36
Full-Time Positions Filled =	46	44	42	39	37	[redacted]	36	[redacted]
Part-time FTEs Budgeted =	1	1	2	1	1	0	0	0
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Strategic Business Management

($ in 000s)

Activity: Administration (ES) (010)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Percentage of check requests from CBOs processed within five business days	50%	95%	95%	100%	100%	100%	100%	100%	ES9-5

Comments/Justification: Ensure Community-based Organizaions receive payment in a timely manner

Activity: Community Redevelopment and Municipal Services (ED) (010)

County TIF Revenue Payments (in millions)	$22.5	$31.6	$43.8	$43.5	$50.4	$46.0	$48.0	$43.9	ED4-1

Comments/Justification: Revenues collected through the Tax Increment Financing District; includes Countywide and UMSA payments and North Miami refund

Number of Community Redevelopment Agencies (CRAs)	N/A	12	12	12	12	12	12	12	NU1-1

Comments/Justification: Number of CRAs supported throughout Miami-Dade County

Percent of total County Urban Development Boundary area within CRA districts	N/A	3.1%	3.1%	3.6%	3.6%	3.6%	3.6%	3.6%	ED4-1

Comments/Justification: Percent of CRA districts established throughout Miami-Dade County

Activity: Management and Budget (ES) (010)

Countywide Emergency Contingency Reserve balance (in millions)*	$11.0	$25.0	$60.9	$67.1	$73.1	$39.3	$39.3	$39.3	ES8-1

Comments/Justification: Maintain Healty Reserves

Government Financial Officers Association Award - average score	3.3	3.3	3.0	3.1	3.2	3.4	3.4	3.4	ES8-1

Comments/Justification: GFOA scores are reflective of previous years's budget efforts

Carryover as a percentage of the General Fund Budget**			4.4%	3.9%	5.7%	2.0%	2.0%	2.0%	ES8-1

Comments/Justification:

Activity: Management Planning and Performance Analysis (ES) (010)

Percentage of Strategic Plan Outcomes supported by department business plans*	N/A	N/A	0	97%	97%	97%	97%	97%	ES9-1

Comments/Justification: New measure - Strategic Plan outcomes with aligned ASE objects (SORTIE)

Average number of active users of the County performance management system	N/A	N/A	0	1,022	1,176	1,150	1,150	1,150	ES9-1
Comments/Justification: New measure - tracks the number of users that work with ASE on a monthly basis									
Strategic Area business reviews supported by OSBM			N/A	26	37	42	36	42	ES9-2
Comments/Justification:									
Performance analysis projects completed			0	10	12	11	11	11	ES9-2
Comments/Justification:									

Sustainability

Department Budget Summary

FY 2009-10 Execution of Commitments

Highlight	Status
• Implement Energy Efficiency and Conservation Block Grant (EECBG) projects	• The EECBG program is implemented and administered by the Office of Sustainability (OOS); the 14 EECBG projects, managed by eight county departments, are in different stages of pre-award preparation mode or ready for award; specifically, projects managers performed market research, have completed scopes for Requests for Proposals (RFPs), issued RFPs; accounting systems, administrative procedures and internal project controls are in place; all Recovery Act and Department of Energy reporting requirements have been met; four jobs have been created by the EECBG program.
• Develop "GreenPrint" – the Community's Sustainability Plan	• The five-milestone planning process for GreenPrint is underway and on-track. The assessment milestone has been completed, and we are currently in the goal setting milestone.

GENERAL DEPARTMENTAL FINANCIAL SUMMARY

Department: Sustainability

($ in 000s)

A) OPERATING BUDGET - REVENUES AND EXPENDITURES

		FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Base
REVENUE									
CW	General Fund Countywide	$0	$0	$0	$355	$515	$509	$180	$0
INTERTRNF	Interagency Transfers	$0	$0	$0	$0	$0	$121	$412	$660
FED	Federal Grants	$0	$0	$0	$0	$0	$3,615	$4,153	$7,074
TOTAL REVENUE		**$0**	**$0**	**$0**	**$355**	**$515**	**$4,245**	**$4,745**	**$7,734**
EXPENDITURES									
	Salary	$0	$0	$0	$159	$297	$713	$876	$1,042
	Overtime Salary	0	0	0	0	0	0	0	0
	Fringe	$0	$0	$0	$40	$75	$202	$201	$264
	Overtime Fringe	0	0	0	0	0	0	0	0
	Other Operating	$0	$0	$0	$151	$143	$3,038	$3,654	$6,425
	Capital	$0	$0	$0	$5	$0	$292	$3	$3
TOTAL OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$355**	**$515**	**$4,245**	**$4,734**	**$7,734**
	Debt Services	0	0	0	0	0	0	0	0
	Reserves	0	0	0	0	0	0	0	0
	Transfers	0	0	0	0	0	0	0	0
	Other Non-Operating	0	0	0	0	0	0	0	0
TOTAL NON OPERATING EXPENDITURES		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES		**$0**	**$0**	**$0**	**$355**	**$515**	**$4,245**	**$4,734**	**$7,734**
REVENUES LESS EXPENDITURES		$0	$0	$0	$0	$0	$0	$11	$0

B) POSITIONS

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Actual	Actual	Actual	Budget	Projection	Base
Full-Time Positions Budgeted =	0	0	0	2	2	7	8	8
Full-Time Positions Filled =	0	0	0	2	2	[redacted]	7	[redacted]
Part-time FTEs Budgeted =								
Temporary FTEs Budgeted =								

PERFORMANCE INFORMATION BY SUB-ACTIVITY

Department:Sustainability

($ in 000s)

Activity: Sustainability (ES) Sustainability (010)

Description	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Target	FY 2009-10 Projection	FY 2010-11 Target	Desired Outcomes
Compliance with CXX Reporting Requirement	N/A	N/A	N/A	N/A	1	1	2	1	ES9-5
Comments/Justification: Gather fuel consumption data from all departments; calculate emissions; and submit report to CCX by deadlines. While this is yearly reporting, two reports have been completed this FY thus far.									
Education and outreach events	N/A	N/A	N/A	N/A	N/A	60	70	70	ES2-3
Comments/Justification: With increased staffing and programs (EECBG), the target has increased to 15-25 events a quarter.									
Sustainability policies, procedures, or practices formulated with the assistance of the Office of Sustainability	N/A	N/A	0	2	2	4	4	4	ES9-5
Comments/Justification:									
Facilitate Implementation of CCATF 34 Recommendations (2 years)					N/A	20	20	34	ES1-1
Comments/Justification: Target is to address 20 of the CCATF recommendations in FY 09-10 and all 34 by the end of FY 2010-11.									
Monthly Green Portal Visits from External Customers	N/A	N/A	N/A	N/A	N/A	1,500	1,500	1,750	ES2-3
Comments/Justification: With increased marketing, publicity and re-vamped green portal, the target for FY 2010-11 will increase.									

Activity: Sustainability (ES) Energy Efficiency Conservation Block Grant (720)

Percentage of EECBG reports submitted by required Federal Reporting and Department of Energy reporting deadlines						100	100	100	ES9-2
Comments/Justification: EECBG reporting deadlines include: Federal Reporting (by the 10th day after end of quarter) and Department of Energy (by the 30th day after of end of quarter)									
ARRA Dollars Awarded to the County for the implementation of the three-year EECBG Program					0	12,523,700			ES9-2
Comments/Justification: This measure details total amount received for three year program.									
ARRA Dollars Spent to Date for the implementation of the three-year EECBG Program						129,068			ED1-1
Comments/Justification: This measure details dollars spent as of December 31, 2009.									