

# Memorandum



**Date:** September 10, 2010

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

Agenda Item No. 8(L)(1)(A)

**From:** George M. Burgess  
County Manager

**Subject:** Approval of the FY 2009-10 Budget for the North Miami Community Redevelopment Agency

## **Recommendation**

It is recommended that the Board of County Commissioners (BCC) adopt the attached resolution approving the FY 2009-10 budget for the North Miami Community Redevelopment Area (the "Area"). The CRA's 2009-10 budget includes revenues and expenditures of \$10,859,999 as detailed in Exhibit I.

## **Scope of Agenda Item**

This resolution provides the appropriation of tax increment funds derived from the North Miami Community Redevelopment Area. The area lies within County Commission Districts 1, 2, 3, and 4.

## **Fiscal Impact / Funding Source**

The CRA's revenue source is generated through the incremental growth of ad valorem revenues beyond an established base year, Tax Increment Financing (TIF), as defined in Section 163.387 of Florida State Statutes. County tax increment revenues for FY 2009-10 total \$2,529,231.

The County will continue to make annual payments to the CRA, based on each respective year's growth of ad valorem revenues over the base year. The County will continue to make these payments through 2016, which is when the CRA will sunset.

## **Track Record / Monitor**

This resolution does not provide for contracting with any specific entity. The resolution approves the FY 2009-10 budget for the CRA.

## **Background**

On June 7, 2005, the BCC approved the establishment of the CRA when it approved the CRA's Community Redevelopment Plan (Plan) pursuant to Resolution R-610-05 and the funding of the Plan when it enacted Ordinance No. 05-109 (Trust Fund). An Interlocal Agreement between Miami-Dade County and the North Miami CRA was also approved by the BCC on June 7, 2005. The Interlocal Agreement requires the CRA to submit for County approval an annual budget for the implementation of the Plan.

It is recommended that the BCC approve the CRA's FY 2009-10 budget of \$10,859,999 which was approved by the CRA and the City of North Miami on May 11, 2010. The budget includes revenue sources of County Tax Increment Revenues (\$2,529,231) and City Tax Increment Revenues (\$4,233,599), carryover from prior years (\$3,459,169), proceeds from an existing line of credit with Region's Bank (\$350,000), rent revenue from Bel House Apartments (\$33,000), interest earnings (\$40,000), and an operating advance from the City of North Miami (\$215,000).

Administrative expenditures total \$540,240 and represent five percent of total expenditures, excluding the 1.5 percent County Administrative Charge (\$37,938), satisfying the 20 percent cap in administrative expenditures required by the Interlocal Agreement.

Operating expenditures total \$10,281,820 and include:

- \$1,656,883 for affordable housing programs, including the Pioneer Gardens Housing Development (\$1,336,883), the Bel House Apartments (\$150,000), homebuyer subsidies (\$110,000) and a residential rehabilitation program for homeowners (\$60,000);
- \$1,134,769 for economic development programs, including commercial rehabilitation and beautification grants (\$1,012,539), and 80 percent funding support for the City Economic Development Specialist (\$122,230);
- \$700,000 for infrastructure and capital improvements projects including neighborhood beautification (\$650,000) and security enhancements in City parks (\$50,000);
- \$1,216,105 for strategic land/property acquisition;
- \$100,000 for development of a Downtown Development Master Plan;
- \$250,000 for socio-economic and business development programs and services;
- \$39,994 for 2010 U.S. Census Complete Count outreach support;
- \$65,925 to support the Jazz at MOCA Concert Series;
- \$243,759 for salaries and fringe benefits for CRA staff associated with CRA projects;
- \$105,000 for legal and professional services;
- \$50,000 for debt service payments;
- \$10,000 for marketing and promotions;
- \$2,500 for equipment and furniture;
- \$2,849,730 to supplement services provided in the CRA area by the City of North Miami including a Commercial Corridor Clean Team (\$255,482), Code Enforcement Compliance (\$78,910), a Holiday Enforcement Action Team for police services (\$39,360), an Administrator for Web/Channel 77 (\$27,640), a Purchasing Buyer (\$37,489), support for the Museum of Contemporary Art (\$189,649), a Finance Account Clerk (\$29,049), Parks Services (\$498,170), Police Athletic League (\$145,000) and miscellaneous capital improvement projects (\$1,548,981);
- \$215,000 to repay the City of North Miami for an operating advance to the CRA;
- \$1,642,155 to transfer back to Miami-Dade County from the tax increment derived from the area west of Biscayne Boulevard pursuant to Interlocal Agreement.

The Tax Increment Financing Coordinating Committee reviewed the CRA's FY 2009-10 budget on June 23, 2010 and unanimously recommended it for BCC approval.

  
Irene Taylor-Wooten  
Special Assistant to the County Manager

Attachments

cmo14210

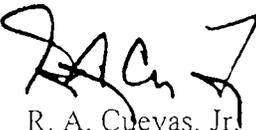


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** September 10, 2010

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(L)(1)(A)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(L)(1)(A)  
9-10-10

**RESOLUTION NO.** \_\_\_\_\_

**RESOLUTION APPROVING THE BUDGET FOR FISCAL  
YEAR 2009-10 FOR THE NORTH MIAMI COMMUNITY  
REDEVELOPMENT AGENCY**

**WHEREAS**, the Interlocal Cooperation Agreement between Miami-Dade County, Florida (the "County"), the city of North Miami (the "City"), and the North Miami Community Redevelopment Agency (the "Agency") requires that the City and Agency transmit its adopted annual budget and any amendments to the annual budget to the Board of County Commissioners of Miami-Dade County, Florida (the "Board") for approval; and

**WHEREAS**, this Board desires to approve the Agency's adopted annual budget for Fiscal Year 2009-10 for the North Miami Community Redevelopment Area in the form attached hereto as Exhibit I and incorporated herein by reference; and

**WHEREAS**, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. The matters contained in the foregoing recitals are incorporated in this Resolution by reference.

Section 2. This Board approves the Agency's annual adopted budget for Fiscal Year 2009-10 related to the North Miami Community Redevelopment Area in the form attached hereto as Exhibit I.

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	
Jose "Pepe" Diaz, Vice-Chairman	
Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of September, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Henry N. Gillman

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
 FY 2009 - 2010 PROPOSED BUDGET (round all dollars to nearest \$100)

EXHIBIT 1

(FY 09-10 Begins October 1, 2009)

September 30, 2010

Revenue	FY 07-08	FY 08-09	FY 08-09	FY 08-09	FY 09-10	September 30, 2010
	Audited Actual	Budget Adopted Final	Budget Amended	Budget Projection	Budget Proposed	FY 09-10 Revised Budget Proposed
City Tax Increment Revenue	4,888,354	5,149,865	5,149,885	5,149,865	4,233,699	4,233,699
County Tax Increment Revenue	3,142,882	3,420,768	3,420,768	3,420,768	2,629,231	2,629,231
Carryover from prior year	-	2,808,440	2,608,440	2,608,440	3,459,169	3,459,169
City Advances for Operations	218,500	250,000	215,000	215,000	215,000	215,000
Other- City Advances for Pioneer Gardens	-	-	-	-	-	-
Line of Credit - Pioneer Gardens	-	2,250,000	179,252	179,252	350,000	350,000
Loan Proceeds - Bel House	-	-	-	-	-	-
Leases and rentals	86,054	413,250	115,000	115,000	290,000	33000
Interest earnings	170,668	200,000	60,000	60,000	40,000.00	40,000.00
Miscellaneous	553.62	-	19000	19000	-	-
<b>Revenue Total</b>	<b>8,286,912</b>	<b>14,280,323</b>	<b>11,765,325</b>	<b>11,765,325</b>	<b>11,116,999</b>	<b>10,859,999</b>

**Expenditures**

**Administrative Expenditures:**

Employee Salary and Fringe	237,892	361,710	361,710	216,865	288,240	288,240
Legal and Professional services	89,668	110,000	110,000	62,800	110,000	110,000
Audits and Studies	-	-	-	-	-	-
Other Services	2,380	1,000	1,000	480	1,000	1,000
Insurance	8,873	15,000	15,000	7,200	15,000	15,000
Marketing and Promotions	8,881	50,000	50,000	2,400	40,000	40,000
Printing and Publishing	3,293	13,000	13,000	6,240	10,000	10,000
Communications - advertising, phone, etc.	9,778	13,000	13,000	6,240	10,000	10,000
Leases and Rentals	25,004	65,000	65,000	28,400	35,000	35,000
Repairs & Maintenance	1,689	2,000	2,000	960	1,000	1,000
Supplies	5,909	12,000	12,000	5,760	7,000	7,000
Non-Local (travel Conferences)	18,471	50,000	50,000	24,000	21,500	21,500
Local meetings & schools	816	2,000	2,000	880	400	400
Mileage, tolls & parking	59	1,000	1,000	480	100	100
Dues and memberships	2,543	6,000	6,000	2,400	3,000	3,000
Capital outlay - equipment and furniture	3,606	-	-	-	-	-
Other Admin. Exps (see supporting documents)	-	-	-	-	-	-
<b>(A) Subtotal Admin Expenses, %</b>	<b>418,461</b>	<b>690,710</b>	<b>690,710</b>	<b>353,186</b>	<b>540,240</b>	<b>540,240</b>
County Administrative Charge at 1.5%	47,143	51,312	51,312	51,312	43,222	37,938
<b>(B) Subtotal Adm Exp &amp; County Charge</b>	<b>465,604</b>	<b>742,022</b>	<b>742,022</b>	<b>404,497</b>	<b>583,462</b>	<b>578,178</b>

**Operating Expenditures:**

Employee salary and fringe	205,034	388,290	388,290	258,135	243,759	243,769
Contractual services	-	-	-	-	-	-
Legal services	-	-	-	-	-	-
Legal and professional services	88,848	280,000	280,000	177,920	105,000	105,000
Audits and studies	-	-	-	-	-	-
Other services	170	-	-	-	-	-
Insurance	-	-	-	-	-	-
Marketing and promotions	8,760	10,000	10,000	4,800	10,000	10,000
Printing and publishing	-	-	-	-	-	-
Communications - advertising, phone, etc.	3,170	2,000	2000	960	-	-
Leases and rentals	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Lease Payments-Bel House	500,106	-	-	-	-	-
Repairs & Maintenance	1,400	-	-	-	-	-
Supplies	-	-	-	-	-	-
Utilities	13,662	-	-	-	-	-
Non-Local travel	-	-	-	-	-	-
Local meetings & schools	-	-	-	-	-	-
Mileage, tolls & parking	-	-	-	-	-	-
Dues and memberships	-	-	-	-	-	-
Capital outlay - equipment and furniture	-	30,000	30,000	-	2,500	2,500
Legal services/court costs	-	-	-	-	-	-
Land/building acquisitions	-	-	-	-	-	-
Infrastructure Improvements	-	-	-	-	-	-
Building construction & improves	-	-	-	-	-	-
Debt service	-	52,000	52,000	18,500	50,000	50,000
Project Planning and Studies	41,034	170,000	170,000	70,000	100,000	100,000
Affordable Housing Programs	200,000	5,935,000	3,509,028	1,658,499	3,138,883	1,656,883
Economic Development Programs	919,419	1,768,920	1,756,920	911,780	1,134,789	1,134,789
Infrastructure and Capital Improvements	1,081,861	700,000	700,000	700,000	700,000	700,000
Strategic Property Acquisitions	-	-	20,000	20,000	-	1,216,105
Educational & Cultural Facilities	-	1,300,000	1,300,000	1,300,000	65,925	65925
Socio-Economic Programs	48,557	150,000	150,000	130,000	277,816	289,994

Affordable Housing Homebuyer Subsidies						
Affordable Housing -Pioneer Gardens						
Affordable Housing -Bel House						
City of North Miami Dept.Supplementals		242,025	157,999	157,999	-	2,849,730
Repayment to City on Agency Creation	332,737	-	-	-	-	-
Repayment to City on Current Advance	218,500	250,000	215,000	215,000	215,000	215,000
Transfers out to others (COUNTY)	2,783,266	2,282,066	2,282,066	2,282,066	1,642,155	1,642,155
Transfers out to others (CITY)					2,849,730	0
Other Oper. Exps (see supporting documents)	-	-	-	-	-	-
(C) Subtotal Oper. Expenses	6,458,514	13,548,301	11,023,303	7,901,659	10,533,536	10,281,820
(D) Reserve/Contingency	1,364,793					
Expenditure Total (A+B+C+D)	8,286,912	14,290,323	11,765,325	8,306,156	11,116,999	10,859,999

Cash Position (Rev-Exp)		-	0	3,456,169		
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Projects:	FY 07-08	FY 08-09	FY 08-09	FY 09-10	FY 09-10	
	Audited Expenditures	Adopted Final Expenditures	Amended Final Expenditures	Adopted Final Expenditures	Revised Adopted Final Expenditures	
Detailed Projects List - see page 2						
Total project dollars here:	2,917,730	10,188,020	7,683,022	4,966,278	5,665,392	8,013,406

Projects:	FY 07-08	FY 08-09	FY 08-09	FY 08-09	FY 09-10	FY 09-10
	Audited Expenditures	Adopted Expenditures	Amended Expenditures	Projected Expenditures	Adopted Expenditures	Revised Adopted Expenditures
Proj Plann'g Agency Creation	332,737	-	-	-	-	-
Proj Plann'g Downtown Master Plan	-	-	-	-	250,000	-
Proj Plann'g ULDR (Zoning Rewrite)	-	-	-	-	-	-
Proj Plann'g Comp Plan Up-date	-	-	-	-	-	-
Proj Plann'g Downtown &NW 7th Ave Master Plan	-	100,000	100,000	-	100,000	100,000
Proj Plann'g North Miami Community ID Retail Study	-	70,000	70,000	70,000	-	-
Proj Plann'g Water/Sewer Impact Fee Study	-	-	-	-	-	-
Afford Hsg Pioneer Gardens. Phase 1 Pre-development	-	-	-	-	986,883	986,883
Afford Hsg Pioneer Gardens: 10/05-9/09	-	3,300,000	1,394,382	657,499	-	-
Afford Hsg Homebuyers Subsidies: 10/06-on-going	200,000	400,000	274,846	120,000	110,000	110,000
Afford Hsg Rehab Loans & Grants: 10.06-on-going	-	275,000	110,000	65,000	60,000	60,000
Afford Hsg Home Mortgage Foreclosure Prevention	-	200,000	50,000	50,000	-	-
Afford Hsg Home Buyer Counseling & Credit Qualifying	-	-	-	-	100,000	100,000
Afford Hsg Developer Fees	-	-	-	-	250,000	250,000
Afford Hsg Bel House Lease Payments	500,108	-	-	-	-	-
Afford Hsg Bel House: 10/07-on-going	-	1,780,000	1,645,000	795,000	1,830,000	150,000
Econ Dev Com Corridor Impr's.: 10/05-on-going	523,629	400,000	400,000	400,000	-	-
Econ Dev Com Rehab Prog.: 10/05-on-going	50,492	395,220	395,220	135,000	80,000	80,000
Econ Dev Com Beautif Prog.: 10/06-on-going	77,082	-	-	170,000	148,318	148,318
Econ Dev Com Grants Program: 10/07-on-going	-	694,000	694,000	-	784,220	784,220
Econ Dev Economic Development Specialist	72,891	115,780	115,780	115,780	122,230	122,230
Econ Dev Micro Business USA Micro Loan	-	35,000	35,000	35,000	-	-
Econ Dev Com Dynamic CDC Business Outreach	30,376	60,000	60,000	55,000	-	-
Econ Dev Business Incentive/Financial Incentive	-	56,920	56,920	-	-	-
Infra & Capital Impr. District 4: 10/07-on-going	649,483	650,000	650,000	650,000	650,000	650,000
Infra & Capital Impr. NW 8 Ave FPL Lines: 10/07-on-going	32,378	-	-	-	-	-
Infra & Capital Impr.NM Stadium: 10/07-on-going	400,000	-	-	-	-	-
Infra & Capital Impr. City-wide WiFi: 10/07-on-going	-	-	-	-	-	-
Infra & Capital Impr.Security Enhancement-City Parks	-	50,000	50,000	50,000	50,000	50,000
Strategic Prop Acq.-13810 NE 5th Ave: 10/08-on-going	-	-	-	-	-	-
Strategic Prop Acq.- Miscellaneous: 10/07-on-going	-	-	20,000	20,000	-	1,216,105
Ed & CF MOCA Expansion: 10/07-on-going	-	1,300,000	1,300,000	1,300,000	-	-
Socio-Eco Academic Internship: 10/07-on-going	48,557	100,000	100,000	80,000	-	-
Socio-Eco Police Athletic League	-	50,000	50,000	50,000	-	-
Socio-Eco Business Development & Services.	-	-	-	-	250,000	250,000
Socio-Eco U.S. Census Complete Count Outreach Support.	-	-	-	-	27,815	39,994
CNM-Supplemental-CMO Redevelopment Support	-	84,026	-	-	-	-
CNM Supplemental-IT Web/TV Station Manager	-	17,101	17,101	17,101	-	-
CNM Supplemental-Purchasing/Buyer	-	23,113	23,113	23,113	-	-
CNM Supplemental-Police/ Holiday Enforcement	-	39,380	39,380	39,380	-	-
CNM Supplemental-Water & Sewer Conservation	-	12,500	12,500	12,500	-	-
CNM Supplemental-MOCA Music Concert Series	-	-	-	65,925	65,925	65,925
CNM Supplemental-B udget Reallocation	-	-	-	-	-	2,849,730
Total project dollars here:	2,917,730	10,188,020	7,683,022	4,966,278	5,665,392	8,013,406



**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**

*CRA Board*  
Andre D. Pierre, Chair  
Michael R. Blynn  
Scott Galvin  
Jean Rodrigue Marcellus  
Marie Erlande Steril

*Executive Director*  
Tony B. Crapp, Sr.

*CRA Attorney*  
Steven W. Zelkowitz

*CRA Secretary*  
Alix Desulino

Date: May 11, 2010

To: Russell Benford, City Manager  
City of North Miami

From: Tony E. Crapp, Sr. *Tony E. Crapp Sr.*  
Executive Director

Subject: **City Council Resolution approving the CRA's  
Proposed Revised Adopted Budget for FY 2009-10**

It is recommended that the Mayor and City Council adopt a resolution relating to the CRA's FY 2009-10 Proposed Revised Adopted Budget as referenced above during the upcoming City Council meeting on May 11, 2010. Please note that the CRA Board is expected to approve this revised FY 2009-10 budget by resolution during its meeting at 5:30 p.m. on May 11, 2010.

The approval of the CRA's revised FY 2009-10 budget is being requested through both the CRA Board and the City Council for the principal purpose of amending the previously adopted CRA FY 2009-10 budget to reflect the reallocation of \$2,849,730 that was included in the budget that was adopted by the Board and Council on 9/24/09 as a TIF Refund Payment to the City of North Miami. A copy of the City Council resolution approving the CRA FY 2009-10 Budget on 9/24/09 is attached for your reference.

A copy of the CRA's FY 2009-10 Proposed Revised Adopted Budget is attached for your review and information.

NMCRA memo to City Manager re City Council approval of the CRA fy 2009-10 proposed revised adopted budget 042910

615 NE 124th Street  
North Miami, FL 33161  
P: 305.899.0272  
F: 305.899.9376

www.NorthMiamiCRA.org

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North Miami's  
Tomorrow!*



# AGENDA ITEM 2

## NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

*CRA Board*  
Andre D. Pierre, Chair  
Michael R. Blyun  
Scott Galvin  
Jean Rodrigue Marcellus  
Marie Erlande Steril

*Executive Director*  
Tony B. Crapp, Sr.

*CRA Attorney*  
Steven W. Zerkowitz

*CRA Secretary*  
Alix Desulme

Date: May 11, 2010  
To: Honorable Chairman and Members  
CRA Board of Commissioners  
From: Tony E. Crapp, Sr.  
Executive Director  
Subject: FY 2009-10 Proposed Revised Adopted Budget

Please note that this memo was previously revised as of September 28, 2009 to reflect the amendments that were made by the CRA Board during the meeting on September 24, 2009 in originally approving the FY 2009-10 budget. The memo is now being further revised as of April 28, 2010 for the purpose of (1) Reallocating the funding in the amount of \$2,849,730 that was previously reflected in the budget as a TIF Refund Payment to the City of North Miami to specific redevelopment projects, programs and activities related to the implementation of the CRA Redevelopment Plan; (2) Reducing the amount of the expense for the FY 2009-10 County Administrative Fee from \$43,222 to \$37,938 pursuant a revised letter received from the County on 9/28/09; (3) Reducing the anticipated amount of rent income from the Bel House Apartments project from \$290,000 to \$33,000 due to the termination of the lease/purchase agreement for the project effective as of November 30, 2009 per CRA Board approval; (4) Reallocating the budgeted expenses for the Bel House Apartments project from (a) \$850,000 to \$-0- for the Rehabilitation of the Bel House Apartments, and (b) \$780,000 to \$150,000 for the expenses related to the lease/purchase of the Bel House Apartments; (5) Increasing the funding allocation for the 2010 U.S. Census Complete Count Outreach Support from \$27,815 to \$39,994; and (6) Reallocating the net available amount of \$1,216,105 to Strategic Land/Property Acquisition.

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North Miami's  
Tomorrow!*

615 NE 124th Street  
North Miami, FL 33161  
P: 305.899.0272  
R: 305.899.9376

It is recommended that the CRA Board adopt the revised FY 2009-10 Adopted Budget during its upcoming meeting on May 11, 2010. To facilitate your review and consideration of the FY 2009-10 budget several schedules are attached for your information and are referenced in the body of this memorandum.

www.NorthMiamiCRA.org



## AGENDA ITEM 2

### NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

*CRA Board*

Andre D. Pierre, Chair  
Michael R. Blynn  
Scott Galvin  
Jean Rodrigue Marcellus  
Marie Erlande Steril

*Executive Director*

Tony E. Crapp, Sr.

*CRA Attorney*

Steven W. Zelkowitz

*CRA Secretary*

Alix Desulme

To begin, please note that **Attachment A** entitled NMCRA FY 2009-10 Proposed Final Budget and dated 9/22/09 is the most recently updated version of the schedule that has been used to delineate and discuss the FY 2009-10 budget priorities and revenue/expense re-cap with comparative budget summaries and detailed comments and descriptions regarding proposed allocations for CRA projects, programs and initiatives. This attachment has been reviewed with regard to the discussions of relative budget priorities during the various budget priority discussions that have taken place with the CRA Advisory Committee and the CRA Board over the past few months and as most recently on 9/15/09. In addition to Attachment A please find the following supporting attachments as listed below:

- **Attachment B** – NMCRA Tax Increment Financing (TIF) Revenue Projection for the FY 2009-10 Budget
- **Attachment C** – NMCRA FY 2009-10 Proposed Personnel Services Expenses and Cost Allocation
- **Attachment D-1** – NMCRA FY 2009-10 Proposed Schedule of Operating Expenses and Capital Outlay
- **Attachment D-2** – NMCRA FY 2009-10 Proposed Schedule of Legal and Professional Services
- **Attachment E** – NMCRA FY 2008-09 Proposed Debt Service Expenses
- **Attachment F** – Proposed NMCRA FY 2009-10 Budget Amendment to Redistribute the Previously Proposed City TIF Refund Payment in the amount of \$2,849,730.

Please be advised that as of September 24, 2009 both the City and Miami-Dade County have held the required two (2) public hearings on their tentative millage rates and budgets. The County public hearings were held on September 3<sup>rd</sup> and 17<sup>th</sup>, while the City's 1<sup>st</sup> public hearing was held on September 10<sup>th</sup> and its 2<sup>nd</sup> public hearing was held on September 23<sup>rd</sup>, 2009. The tentative millage rates established by the City and County for the first budget hearings were 7.7118 and 5.4524 respectively. The final adopted

615 NE 124th Street  
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## AGENDA ITEM 2

### NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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Jean Rodrigue Marcellus  
Marie Erlande Steril

*Executive Director*

Tony B. Crapp, Sr.

*CRA Attorney*

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millage rate for FY 2009-10 was reduced by Miami-Dade County to reflect an adopted rate of 4.8379 and reduced by the City of North Miami to reflect an adopted rate of 7.3390.

In addition, please note that the CRA received a letter from Miami-Dade County on 8/11/09 that provided updated FY 2009-10 estimates of the County's TIF revenue payment, County TIF refund and administrative fee. The Attachment A exhibit has been adjusted as needed to reflect these most current estimates as adjusted by the County's final adopted millage rate as of 9/17/09. A final adjustment is being made as of 4/28/10 pursuant to a letter received from the County that reduced the amount of the CRA's payment for the County Administrative Fee from \$43,222 to \$37,938. Moreover, further adjustments have been made pursuant to the review and confirmation of proposed City funding allocations and the CRA Board discussion on 8/18/09 relative to a more conservative timetable for the completion of the rehabilitation and the re-occupancy of the 45-unit Bel House east apartment building. Further adjustments are reflected for the Bel House Apartments revenues and expenses as of 4/28/10 pursuant to the termination of the lease/purchase agreement as of 11/30/09.

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During the CRA Board meeting and public hearing on the FY 2009-10 Proposed Budget that was held on 9/15/09 the Board adopted a motion making certain changes to the proposed budget as reflected in the Attachment A dated 9/15/09 which was presented for the Board's consideration. The Attachment A dated 9/15/09 had been updated to make budget changes principally resulting from a reduction of \$251,399 in anticipated City and County TIF Revenue due to reductions in the adopted tentative millage rates of both jurisdictions during their respective 1<sup>st</sup> budget hearings.

During the CRA Board discussion and consideration of the FY 2009-10 budget pursuant to a public hearing on 9/15/09, the following amendments were made prior to the approval of the budget as amended by a 4-1 vote of the Board:

- Re-allocated \$650,000 from Strategic Land/Property Acquisition to Neighborhood Beautification.
- Reduced the recommended funding allocations for the following organizations: Micro-Business USA by \$62,815,

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Dynamic CDC by \$60,000, JHS & Associates by \$100,000, and Police Athletic League of North Miami by \$55,000 in the total amount of \$277,815; and allocated \$250,000 of the reduced amount to provide Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan as selected through an RFP process.

- Re-allocated the balance from the savings above in the amount of \$27,815 to Neighborhood Beautification.

As of September 15, 2009 the FY 2009-10 budget was balanced with total revenues and expenditures of \$9,530,116. As the Board considers the budget for final approval on September 24, 2009 it is recommended that the budget be adopted with revenues and expenditures balanced at \$11,116,999 to reflect the carryover of FY 2008-09 appropriations for (1) Pioneer Gardens site/environmental remediation in the amount of \$736,883, and (2) Bel House Apartments Rehabilitation in the amount of \$850,000. These amounts will be included in the Prior Year Carryover as reflected in the FY 2009-10 budget to increase that amount from the prior amount of \$1,872,286 to the revised amount of \$3,459,169. The Attachment A that is included in this agenda item reflects the balanced FY 2009-10 proposed final budget in the amount of \$11,116,999.

Please note that as the result of individual consultations with Board members there are several suggested projects and programs that are included in Attachment A for further discussion relative to requested appropriations during the upcoming meeting on September 24, 2009. The items as listed in column #1 of Attachment A are (W) Downtown Farmers Market, (X) Interlocal Agreement with Miami-Dade County to operate Arch Creek Park, (Y) 2010 Census Complete Count Outreach Support, (Z) Principal Honor Roll Program at approximately 13 Schools, and (AA) (6) MOCA – Jazz Music Monthly Concert Series. Please review these items and the associated comment in column #7 for relevant information regarding the item to be considered.

During the CRA Board discussion and consideration of the FY 2009-10 budget pursuant to a public hearing on September 24, 2009, the following amendments were made prior to the approval of the budget as amended:

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- Reduced the funding allocation for Neighborhood Beautification from \$677,815 to \$650,000 to be used for an additional phase of the ongoing swale improvement project
- Allocated funding in the amount of \$27,815 from Neighborhood Beautification to 2010 U.S. Census Complete Count Outreach Support

The discussion of the budget which follows is based on the FY 2009-10 budget as amended and approved by both the CRA Board and the City Council on 9/24/09. Please note that the discussion below has been further revised to reflect proposed amendments to the previously adopted budget as of 4/28/10.

#### FY 2009-10 Proposed Revised Revenues as of 4/28/10

The FY 2009-10 Proposed Final Budget anticipates a total of **\$10,859,999** in available revenues from the following sources: **\$6,762,830** in combined TIF revenue payments from the City of North Miami (\$4,233,599) and Miami-Dade County (\$2,529,231) respectively; **\$3,459,169** in Carry Forward revenue resulting from the under expenditure of the FY 2008-09 budget; **\$350,000** in revenue that is anticipated to be drawn down from the CRA's Line of Credit with Region's Bank – these funds will be used to fund expected expenditures in the amount of \$100,000 for homebuyer training and purchase assistance services for the 136-unit Pioneer Gardens affordable housing development and \$250,000 for the payment of that portion of the developer fees that are expected to be earned during the construction of Pioneer Gardens from January – September of 2010; **\$40,000** in estimated interest earnings on the CRA's bank accounts; **\$33,000** in projected rental income to the CRA pursuant to a five-year lease/purchase agreement for the 65-unit Bel House Apartments complex that was executed effective August 1, 2007 and which is subject to the County's approval of the CRA's annual budgets through FY 2011-12 to provide the funding for the required lease/purchase payments and operating expenses. **[Note that the projected rental income has been reduced from an originally adopted amount of \$290,000 to \$33,000 due to the termination of the lease/purchase agreement for this project as of 11/30/09.];** and **\$215,000** in revenues from an anticipated funding advance from the City of North Miami which will be used to fund the CRA's operating expenses excluding required debt service pending the approval of the CRA's FY 2009-10 budget by the County and the receipt of the TIF revenue payments from the City and County by December 31, 2009.

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#### FY 2009-10 Proposed Revised Expenditures as of 4/28/10

The FY 2009-10 Proposed Final Budget includes total estimated expenses of **\$10,859,999**. Attachment C provides a detailed schedule in support of the estimated total personnel expenses of **\$530,000**, which includes salaries of \$376,450 for a total of four (4) staff positions, and fringe benefits in the amount of \$143,330. Attachment D provides a detailed schedule of operating expenses totaling **\$369,000** and capital outlay expenses totaling **\$2,500**. The operating expenses include \$216,000 for the engagement of a variety of professional services that will be needed to support the CRA in the implementation of the various projects, programs and initiatives during FY 2009-10. A detailed schedule of the anticipated legal and professional services is included in the attachment. Other significant operating expenses include the following: \$30,000 for office space rental; \$15,000 for Sponsorships and Contributions in support of events that are consistent with the mission and purpose of the CRA and which leverage CRA resources; \$36,000 for Marketing which includes promotion of the CRA and community outreach through newsletters, radio and television productions, special events, promotional materials, etc.; \$21,500 for local and out-of-town travel which includes attendance at professional conferences, workshops, and meetings involving CRA staff, and the five (5) members of the CRA Board and the twelve (12) members of the CRA Advisory Committee. The proposed capital outlay expenses total \$2,500 and include anticipated expenditures for office furniture and computer equipment. The proposed debt service expenses totaling **\$50,000** are detailed in Attachment E and provide the funding that would be necessary to meet the CRA's obligations for the repayment for funds drawn down and the continued availability of the balance the CRA's Line of Credit with Region's Bank.

Additional expenditures include required payments pursuant to the terms of the Interlocal Agreement among the CRA, City of North Miami and the County. These payments include a County Administrative Fee that is charged at a rate of 1.5% of the County TIF payment and a refund to the County of the TIF revenue generated from that portion of the CRA boundaries that is west of Biscayne Boulevard. For FY 2009-10 the payment for the County Administrative Fee is in the estimated revised amount of **\$37,938** and the payment for the TIF Refund is in the estimated amount of **\$1,642,155**. In addition, the proposed expenses include the repayment of the anticipated City funding advance in the estimated

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amount of \$215,000. In addition to the TIF refund due to Miami-Dade County, the CRA budget as previously adopted on 9/24/09 included a projected expenditure in the amount of \$2,849,730 for a TIF refund to the City of North Miami on the same basis as that already being received by the County. The payment of the TIF refund to the City is subject to the approval by the County of a proposed amendment to the Interlocal Agreement among the City, County and CRA to permit the City to receive the requested TIF refund for fiscal years FY 2009-10, FY 2010-11, and FY 2011-12. Subsequent to the previous adoption of the CRA budget on 9/24/09 the Housing and Community Development Committee of the Board of County Commissioners met on February 10, 2010 to consider the City's request for the required amendment to the Interlocal Agreement to permit the TIF Refund Payment to the City of North Miami. The consideration of the City's request by the Committee resulted in a denial of the request for the Interlocal Agreement amendment. As the result the proposed revision to the FY 2009-10 budget reflects an amendment that reallocates the previously proposed allocation of \$2,849,730 for a City TIF Refund Payment to specific redevelopment projects, programs and activities to be undertaken by the City of North Miami. Attachment F provides a detailed explanation of the proposed funding reallocation.

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The proposed revised FY 2009-10 available funding for Capital Projects and Redevelopment Activities totaling **\$8,013,406** (Including prior year carryover in the amount of \$3,459,169) is allocated for the following programs, projects and initiatives as now described in column #7 of Attachment A:

- **Economic Development Assistance and Incentive Fund** that includes additional funding to continue the CRA's Commercial Grants Program. The total proposed funding allocation of **\$1,134,769** includes - **\$1,012,539** for Commercial Rehabilitation and Commercial Beautification Grants, and **\$122,230** to provide the 80% funding support for the City Economic Development Specialist. The funding for both the Commercial Rehabilitation and Commercial Beautification grants is allocated to address blighted conditions with a focus in the commercial corridors located (1) on NW 7<sup>th</sup> Avenue, (2) on West Dixie Highway/NE 8<sup>th</sup> Avenue, and (3) in the Downtown area along 125<sup>th</sup> Street. In

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addition to the new funding for this program in the amount of \$228,319, the proposed allocation includes an estimated \$784,220 in encumbered carry forward funds that represent commercial grants that were awarded in prior years and which will be expended in FY 2009-10. In addition to the funding for Commercial Grants, the total funding in the Economic Development Assistance and Incentive Fund includes - \$-0- for the CRA's share to continue funding for Micro-Business USA to provide a North Miami Entrepreneurial Training & Micro-Loan Program on a 50%/50% basis with the City of North Miami, \$-0- to continue funding for the Dynamic Community Development Corporation (CDC) to provide business outreach services, economic development workshops and business/job fairs serving the CRA district, and \$-0- for a Business Incentive and/or Financial Assistance program to be proposed with guidelines to be reviewed/approved by the CRA Board.

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- **Pioneer Gardens Affordable Housing Development** --- The total proposed allocation is **\$1,336,883** to support the continued development of this 136-unit residential condominium. This funding includes: \$250,000 in developer fee payments; and \$100,000 for homebuyer training and purchase assistance to support the sale of the 136 housing units; and a total of \$986,883 which includes prior year carryover funds of \$736,883 plus \$250,000 as a contingency for additional costs for site environmental testing/remediation expenses.
- **Affordable Housing – Residential Rehabilitation Program for Homeowners** --- The total proposed allocation is **\$60,000**. This allocation provides funds for home rehabilitation assistance loans for one (1) eligible homeowner in an amount up to \$50,000 each and program support cost and developer fees totaling approximately \$10,000.
- **Affordable Housing – Homebuyer Subsidies for the purchase of homes** (excluding the Pioneer Gardens housing development) --- The total proposed allocation is **\$110,000**. This allocation provides funds for home purchase subsidy assistance loans for approximately two (2) first-time

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homebuyers in an amount up to \$50,000 each and program support cost.

- **Downtown Development Master Plan**, including NW 7<sup>th</sup> Avenue, West Dixie Highway, urban design standards, etc. --  
- The total proposed allocation is **\$100,000**.
- **Neighborhood Improvements** – The proposed allocation is **\$650,000** that will be used to fund capital improvements and beautification efforts throughout the CRA district.
- **Strategic Land/Property Acquisition** – the proposed revision to the previously adopted budget increases the allocation for this activity from \$-0- to **\$1,216,105 representing the reallocation of the net balance of funds from the Bel House Apartments project.**
- **Lease/Purchase Acquisition of the Bel House Apartments** – The proposed revised allocation is reduced from \$780,000 to **\$150,000** which will be used to fund the estimated second year costs pursuant to a lease/purchase agreement between the CRA and the property's owners that is intended to result in the CRA's purchase of the property within five (5) years from the August 1, 2007 effective date of the agreement. [Note that this project was terminated on 11/30/09, subsequent to the previous approval of the CRA budget on 9/24/09.]
- **Rehabilitation of the Bel House Apartments** – The total proposed revised funding allocation is reduced from \$850,000 to **\$-0-**.
- **Academic/Internship Program for High School Students** – The proposed funding allocation is **\$-0-** and will be used to provide support funding for this program that will offer a 10-month program of academic training and work experience in urban economic development and city and regional planning for approximately 10-12 North Miami Senior High School students. The program includes a required one-month summer internship with a stipend of \$1,000 - \$1,200 per student. It is anticipated that this program will involve a partnership that includes, but is not limited to, Miami-Dade

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Public Schools, Florida International University, the City of North Miami, the CRA, and Biscayne Landing.

- **Police Athletic League of North Miami** – The total proposed allocation is \$-0- and will be used to assist the Police Athletic League in its effort to develop a facility that will serve to provide a location that is a safe haven for North Miami's at-risk youth to participate in educational and social activities. The Police Athletic League will renovate and furnish a state of the art boxing gym, computer lab and tutorial facility.
- **Security Enhancement at City Parks** - \$50,000 is allocated to provide Security Enhancement at City Parks through the placement of security cameras at Pepper park and other parks to be identified in consultation with the North Miami Police Department
- **Funding for Socio-Economic & Business Development Programs and Services** that are consistent with the CRA Redevelopment Plan - \$250,000. Through a Request for Proposals (RFP) process that was concluded on January 12, 2010 with the approval of funding allocations by the CRA Board, the following allocations were made:

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(1) Name of Applicant, Funding Request and Proposed Project/Program	(2) Funding Allocations Approved by the CRA Board on January 12, 2010
ACCION USA, Inc. - \$30,000 Microenterprise Development in the City of North Miami	\$-0-
Dynamic Community Development Corporation - \$80,000 Small Business Technical Assistance Program	\$30,000
Fann Aylsien Nan Miami, Inc. - \$85,000 Empower One Business At A Time	\$25,000
Greater North Miami Chamber of Commerce - \$75,000 GNMCC Business Development Program	\$30,000
JHS & Associates, Inc. - \$100,000 Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$35,000
MGill & Associates, Inc. - \$150,000 Small Business Technical Assistance & Business Development Services	\$-0-
NANAY, Inc. - \$75,000 Socio-Economic Program for Low and	\$30,000

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Moderate Income Families	
North Miami Foundation for Senior Citizens Services, Inc. - \$44,013 Helping Seniors Remain in Their Own Homes	\$30,000
Partners for Self-Employment, Inc. - \$42,418.94 Entrepreneurial Training and Loans	\$20,000
Police Athletic League (PAL) of North Miami, Inc. - \$86,000 North Miami PAL Training Facility	\$26,000
PTSA Collaboration - \$100,000 Academic and Parental Involvement Initiatives	\$26,000
<b>Total Funding Allocation</b>	<b>\$260,000</b>

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- **MOCA – Jazz at MOCA Monthly Concert Series 65,925**
- **2010 U.S. Census Complete Count Outreach Support** – the proposed revised funding allocation for this activity is increased from the amount of \$27,815 on 9/24/09 to **\$39,994** to support this outreach and public information program which will leverage an appropriation of \$30,000 from the City's general fund budget for FY 2009-10.
- **Reallocation of the previously proposed TIF Refund Payment to the City of North Miami in the amount of \$2,849,730 to funding allocations to the City for the implementation of redevelopment projects, programs and activities that are consistent with the CRA Redevelopment Plan – the following funding allocations are proposed in the revised FY 2009-10 budget as of 4/28/10:**

Redevelopment Project, Program or Activity	\$ Amount
Commercial Corridor Clean Team – Public Works Department	255,482
Code Enforcement/Compliance – Code Enforcement Department	78,910

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Holiday Enforcement Action Team (H.E.A.T.) – Police Department	39,360
Web/Channel 77 Administrator – Information Technology Department	27,640
Buyer – Purchasing Department	37,489
Museum Special Services (Development Director) – Museum of Contemporary Art (MOCA)	97,300
Museum Education Curator – Museum of Contemporary Art (MOCA)	92,349
Finance Account Clerk – Finance Department	29,049
P&R Pepper Park Const. Mgmt. – Parks & Recreation Department	250,000
P&R Kiwanis Building – Parks & Recreation Department	228,170
P&R Pepper Park Batting Cage – Parks & Recreation Department	20,000
Police Athletic League – Police Department	145,000
Capital Improvement Projects as identified by the City of North Miami in coordination with the CRA	1,548,981
<b>Total</b>	<b>\$2,849,730</b>

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#### FY 2008-09 Proposed Amended Budget

Please note that column #4 in Attachment A reflects adjustments for a Proposed Amended FY 2008-09 Budget. The adjustments would serve to more accurately reflect the CRA's estimated revenues and plan of expenditure for FY 2008-09. On the revenue side, the proposed adjustments reflect the reduction of FY 2008-09 total revenue from \$14,290,323 to \$11,765,325 due to the following changes: (1) a reduced drawdown of funds from the Letter of Credit (LOC) from \$2,250,000 to \$179,252 for the payment of advanced developer fees, (2) reduced Interest Income from \$200,000 to \$60,000, (3) additional miscellaneous income of \$19,000, and (4)

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reduced Bel House Apartments rental income from \$413,250 to \$115,000. On the expense side, the proposed adjustments reflect the following: (1) the addition of \$199,130 for the cost of environmental remediation for the Pioneer Gardens site and a reduction in the total expenses for the Pioneer Gardens project from \$3,300,000 to \$1,394,382; (2) reduction of the estimated expense for the Residential Rehabilitation Program from \$275,000 to \$110,000; (3) reduction in the estimated expense for Homebuyer Subsidies from \$400,000 to \$274,646; (4) reduction of the estimated expense for the Home Mortgage Foreclosure Prevention Program from \$200,000 to \$50,000; (5) increase in the estimated cost for Strategic Land/Property Acquisitions from \$-0- to \$20,000 to cover cost associated with CRA-owned real estate; and (6) reduction in the estimated expense for the lease/purchase of the Bel House Apartments from \$660,000 to \$545,000.

**As the result of the recommended adjustments detailed above, the FY 2008-09 budget is being reduced from the adopted amount of \$14,290,323 to \$11,765,325. It is recommended that the FY 2008-09 Proposed Amended Budget be approved along with the FY 2009-10 Proposed Revised Budget as of 4/28/10.**

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#### Next Steps for Budget Review and Approval

It is recommended that the CRA Board consider and approve the FY 2009-10 Proposed Revised Adopted Budget during its meeting on May 11, 2010. Following the approval by the CRA Board, the City Council's approval will be requested during the Council Meeting on May 11, 2010 following the CRA Board meeting, and the CRA's FY 2009-10 Revised Adopted Budget will be transmitted to Miami-Dade County to be processed for review and approval as soon as possible thereafter.

In addition to Attachments A-F, the CRA will be submitting as Exhibit 1 the FY 2009-10 budget summarized in the format required for submission to the County along with supporting detailed schedules for the budget with comparative figures for the FY 2008-09 adopted and amended budgets. As of April 28, 2010 the CRA has provided the annual progress report required by the County and will also provide any additional budgetary information or detail that may also be requested to facilitate the County's review and approval of the CRA's FY 2009-10 Revised Adopted Budget.

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NMCRA board memo for 051110 RE FY 200910 Proposed Revised Adopted Budget tescr 042810

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RESOLUTION NO. R-CRA-2010-3

A RESOLUTION OF THE CHAIRMAN AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE FISCAL YEAR 2009-2010 AMENDED BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2009-2010 AMENDED BUDGET TO THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2009-2010 AMENDED BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "BCC"); and

WHEREAS, the Fiscal Year 2009-2010 Budget was previously approved by the CRA, the City and the BCC; and

WHEREAS, the CRA desires to amend the Fiscal Year 2009-2010 Budget in certain respects; and

WHEREAS, the amended Fiscal Year 2009-2010 Budget for the CRA is attached hereto as Exhibit "A" (the "Fiscal Year 2009-2010 Amended Budget").

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY:**

**Section 1.** The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

**Section 2.** The Fiscal Year 2009-2010 Amended Budget for the CRA attached hereto as Exhibit "A" is hereby approved and adopted.

**Section 3.** The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2009-2010 Amended Budget to the City and the County for review and approval.

**Section 4.** The CRA Executive Director is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2009-2010 Amended Budget with the City and the County.

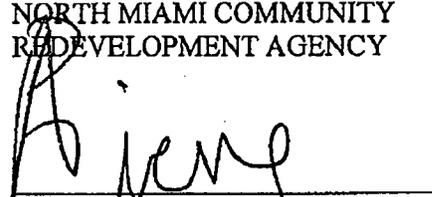
**Section 5.** This resolution shall take effect immediately upon approval.

PASSED AND ADOPTED by a 5-0 vote of the Board of the North Miami Community Redevelopment Agency, this 11<sup>th</sup> day May, 2010.

ATTEST:

NORTH MIAMI COMMUNITY  
REDEVELOPMENT AGENCY

  
ALIX DESULME, CITY CLERK

  
ANDRE D. PIERRE, CHAIR

APPROVED AS TO FORM:

  
GRAY ROBINSON, P.A.  
CRA ATTORNEY

SPONSORED BY: ADMINISTRATION

Moved by: Scott Galvin

Seconded by: Michael R. Blynn

Vote:

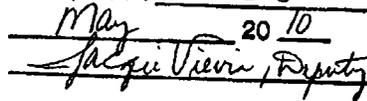
Chair Andre D. Pierre  
Board Member Michael R. Blynn  
Board Member Scott Galvin  
Board Member Jean R. Marcellus  
Board Member Marie Erlande Steril

(Yes)  (No)  
 (Yes)  (No)  
 (Yes)  (No)  
 (Yes)  (No)  
 (Yes)  (No)

**CERTIFICATION**

I certify this to be a true and correct copy of the record in my office.

WITNESSETH my hand and official seal of the City of NORTH MIAMI Florida, this the 25 day of

May 20 10  
 Deputy City Clerk

# 669093 v1

RESOLUTION NO. R-2010-46

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY'S FISCAL YEAR 2009-2010 AMENDED BUDGET; AUTHORIZING THE CITY MANAGER TO TRANSMIT THE FISCAL YEAR 2009-2010 AMENDED BUDGET TO MIAMI-DADE COUNTY; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2009-2010 AMENDED BUDGET WITH MIAMI-DADE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "BCC"); and

WHEREAS, the Fiscal Year 2009-2010 Budget was previously approved by the CRA, the City and the BCC; and

WHEREAS, the CRA desires to amend the Fiscal Year 2009-2010 Budget in certain respects; and

WHEREAS, the amended Fiscal Year 2009-2010 Budget for the CRA is attached hereto as Exhibit "A" (the "Fiscal Year 2009-2010 Amended Budget").

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1.     Recitals. The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

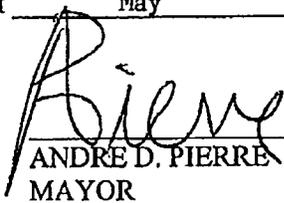
**Section 2. Adoption of Amendment to Budget.** The Mayor and City Council for the City of North Miami hereby adopts the Fiscal Year 2009-2010 Amended Budget for the CRA attached hereto as Exhibit "A".

**Section 3. Authorization of City Manager to Transmit CRA Fiscal Year 2009-2010 Amended Budget.** The City Manager is hereby authorized to transmit the Fiscal Year 2009-2010 Amended Budget to the County for review and approval.

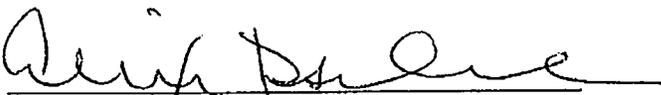
**Section 4. Authorization of City Manager.** The City Manager is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2009-2010 Amended Budget with the City and the County.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon approval.

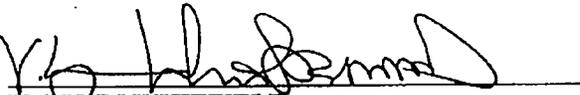
PASSED AND ADOPTED by a 5-0 vote of the Mayor and City Council of the City of North Miami, Florida, this 11 day of May, 2010.

  
ANDRE D. PIERRE  
MAYOR

ATTEST:

  
ALIX DESJUME  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
V. LYNN WHITFIELD  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Councilman Blynn

Seconded by: Councilman Galvin

**Vote:**

Mayor Andre D. Pierre  
Vice Mayor Jean Rodrigue Marcellus  
Councilperson Michael R. Blynn  
Councilperson Scott Galvin  
Councilperson Marie Erlande Steril

<u>X</u>	(Yes)	<u>        </u>	(No)
<u>X</u>	(Yes)	<u>        </u>	(No)
<u>X</u>	(Yes)	<u>        </u>	(No)
<u>X</u>	(Yes)	<u>        </u>	(No)
<u>X</u>	(Yes)	<u>        </u>	(No)

**CERTIFICATION**

I certify this to be a true and correct copy of the record in my office.

WITNESSETH my hand and official seal of the City of NORTH MIAMI

Florida, this the 25 day of

May 20 10

Jaqueline, Deputy City Clerk

**ATTACHMENT A NMCRA FY 2009-10 PROPOSED REVISED ADOPTED BUDGET - 04/28/10**

(1) Revenue and Expense Re- Cap	(2) Amended FY 2007-08 Budget	(3) Adopted FY 2008-09 Budget	(4) Amended FY 2008-09 Budget	(5) Projection FY 2008-09 Budget	(6) Adopted FY 2009-10 Budget	(7) Proposed Revised Adopted FY 2009-10 Budget as of 4/28/10
<b>REVENUE</b>						
TIF Revenue	7,811,238	8,570,833	8,570,833	8,570,833	8,782,830	8,782,830
Year-Over Carryover	2,534,588	2,808,440	2,808,440	2,808,440	3,458,188	3,458,188
Other - LOC	2,130,000	2,350,000	179,262	179,262	350,000	350,000
Other - City Advance for operations	260,000	250,000	218,000	218,000	218,000	218,000
Other - City Advance for Pioneer Gardens	482,247					
Other - Interest	260,000	200,000	80,000	80,000	40,000	40,000
Other - Misc.			19,000	19,000		
Other- Bal House Apts. Rents	300,000	413,260	118,000	118,000	280,000	33,000
Other - Rehab Loan for Bal House Apts	877,800	-0-				
<b>TOTAL REVENUE</b>	<b>\$14,715,871</b>	<b>\$14,296,223</b>	<b>\$11,766,325</b>	<b>\$11,785,225</b>	<b>\$11,118,990</b>	<b>\$10,858,899</b>
<b>EXPENSE</b>						
Personnel	725,000	750,000	750,000	475,000	530,000	520,000
Operating	616,000	621,000	621,000	300,000	389,000	389,000
Capital Outlay	15,000	30,000	30,000	-0-	2,600	2,600
<b>Subtotal - Operating Expenses</b>	<b>\$1,356,000</b>	<b>\$1,401,000</b>	<b>\$1,401,000</b>	<b>\$775,000</b>	<b>\$921,600</b>	<b>\$911,600</b>
Debt Service	115,000	62,000	62,000	18,500	50,600	50,000
County Administrative Fee	47,143	51,312 (@ 1.5% of Gross County TIF Revenue)	51,312	61,312	43,222	37,935
County TIF Refund	2,763,268	2,282,088	2,282,088	2,282,088	1,842,168	1,842,168
City TIF Refund					2,648,730	0
City Advance Repayment	250,000	250,000	250,000	215,000	215,000	215,000
Reserve/Contingency						
<b>Sub-Total Expenses</b>	<b>4,650,409</b>	<b>4,828,378</b>	<b>4,638,378</b>	<b>3,339,678</b>	<b>6,701,607</b>	<b>2,848,693</b>
<b>TOTAL Balance Remaining for Project and Program Allocations</b>	<b>\$10,065,392</b>	<b>\$10,263,944</b>	<b>\$7,128,047</b>	<b>\$8,425,447</b>	<b>\$4,416,391</b>	<b>\$8,013,406</b>

NMCRA FY 2009-10 CRA and City Proposed Revised Adopted Budget as of 04/28/10 local 04/28/10

ATTACHMENT A NMCRA FY 2009-10 PROPOSED REVISED ADOPTED BUDGET - 04/28/10

(1) CRA Projects, Services & Programs	(2) Amended FY 2007-08 Budget	(3) Adopted FY 2008-09 Budget	(4) Amended FY 2008-09 Budget	(5) Projection FY 2008-09 Budget	(6) Adopted FY 2008-10 Budget	(7) Proposed Revised Adopted FY 2008-10 Budget as of 4/28/10
(A) Economic Development Assistance and Incentive Fund	1,941,777	1,358,820	1,358,820	510,700	1,134,700	1,134,700
• Commercial Rehabilitation Program		[385,220]	[385,220]	[135,000]	[80,000]	[80,000]
• Commercial Beautification Program				[170,000]	[148,318]	[148,318]
• Carryover funds for Grants		[804,600]	[804,600]		[784,220]	[784,220]
• % of Cost for the City Econ. Dev. Specialist		[118,780]	[118,780]	[118,780]	[122,230]	[122,230]
• Micro-Business USA - North Miami Entrepreneurial Training & Microloan Program		[36,000]	[36,000]	[36,000]	[-0-]	
• Dynamic CDC - Business Outreach Services		[80,000]	[80,000]	[85,000]	[-0-]	
• Business Incentives and/or Financial Assistance		[56,820]	[56,820]	-0-		
(B) Commercial Corridor Improvement Program	376,000	400,000	400,000	400,000		
(C) Pioneer Gardens (Ruck's Park) Affordable Housing Development	2,717,247	3,300,000	1,394,382	857,400	1,338,843	1,338,843
• Homebuyer Counseling and Credit Qualifying	[260,000]	[260,000]	-0-	-0-	[100,000]	[100,000]
• Legal Fees/Prof. Svcs.	[26,000]	[26,000]	[16,000]	[16,000]		
• Developer's Fee to NREI (Funding from the CRA LOG)	[1,890,000]	[2,000,000]	[170,262]	[170,262]	[260,000]	[260,000]
• Special Audit (Inspector General)	[26,000]	[26,000]	-0-	-0-		
• Construction Mgt. Services	[76,000]					
• Site/Environmental Conditions	[482,247]	[1,000,000]	[1,199,120]	[482,247]	[888,883]	[888,883]
• Misc. Expense				[1,000]		
(D) Residential Rehabilitation Program for homeowners	217,383	276,000	110,000	66,000	80,000	80,100
(E) Non-buyer Subsidies for purchase of homes (excluding Pioneer Gardens at North Miami)	876,000	400,000	274,848	120,000	110,000	110,000
(F) Home Mortgage Foreclosure Prevention		200,000	60,000	60,000		
(G) Developer/Owner Incentive funding for affordable housing units (excluding Pioneer Gardens at North Miami)	62,500					
(H) Downtown Development Master Plan, including NW 7th Avenue and including exploration of a WiFi access system as a downtown/citywide enhancement	60,000	100,000	100,000	-0-	100,000	100,000
(I) Repayment of CRA creation expenses (est. at \$750K) to the City	833,000					
(J) Strategic Land/Property Acquisitions	829,000		20,000	20,800	-0-	1,210,108
(K) Neighborhood Demolition	660,000	660,000	630,000	660,000	660,000	660,000
(L) Lease/Purchase of the Bal House Apartments	650,000	660,000	645,000	645,000	780,000	160,000
(M) Rehab of Bal House Apts	877,600	1,100,000	1,100,000	280,000	850,000	0-
(N) Underground Placement of FPL lines on NE 8th Avenue from approx. NE 131 - 138 Street	400,000					
(O) Repayment of Ruck's Park I project costs to the City	316,628					
(P) Academic Internship Program - \$42,500 request	61,350	100,000	100,000	80,000	-0-	
(Q) IT - Citywide WiFi Access Plan - \$60K request	30,000					
(R) P&R - North Miami Stadium Field Re-Surfacing - \$800K request	600,000					
(S) MOCA Expansion A&E services and development report	600,000	1,360,000	1,800,000	1,300,000	-0-	
(T) Police Athletic League of North Miami		60,000	60,000	60,000	-0-	
(U) North Miami Community ID Retail Study		70,000	70,000	70,000		
(V) Security Enhancement at City Park		60,000	60,000	60,000	60,000	60,000

ATTACHMENT A NMCRA FY 2009-10 PROPOSED REVISED ADOPTED BUDGET - 04/28/10

(V) Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan					280,000	280,000
(W) Downtown Panama Market						
(X) Interlocal Agreement With Miami-Dade County to operate Arch Creek Park						
(Y) 2010 U.S. Census Complete Count Outreach Support					27,815	29,064
(Z) Principal Honor Roll Program of approximately 13 Schools						
<u>City Dept. 08-028 Implementation</u>						
(1) CMO -Redev. Project Support (Deputy City Manager)	84,028	-0-				
(2) IT - Web/PTV Station Manager for Channel 77	17,101	17,101	17,101	17,101		
(3) Purchasing - Buyer Position	23,113	23,113	23,113	23,113		
(4) Police - Holiday Enforcement Action Team	39,360	39,360	39,360	39,360		
(4) Water & Sewer - Conservation Program	12,600	12,600	12,600	12,600		
(6) MOCA - Jazz Music Monthly Concert Series	65,926	65,926	65,926	65,926	65,926	66,926
<u>Reallocation of the previously proposed City of Miami Fund Payment</u>						7,848,730
- Commercial Corridor Clean Team - Public Works Department						[286,492]
- Code Enforcement/Compliance - Code Enforcement Department						[78,910]
- Holiday Enforcement Action Team (H.E.A.T.) - Police Department						[39,360]
- Web/Channel 77 Administrator - Information Technology Department						[27,840]
- Buyer - Purchasing Department						[37,689]
- Museum Special Services (Development Director) - Museum of Contemporary Art (MOCA)						[87,200]
- Museum Education Curator - Museum of Contemporary Art (MOCA)						[92,349]
- Finance Account Clerk - Finance Department						[28,040]
- P&R Pepper Park Const. Mgmt - Parks & Recreation Department						[146,000]
- P&R Khwan's Building - Parks & Recreation Department						[228,170]
- P&R Pepper Park Bldg. Cnsg - Parks & Recreation Department						[18,000]
- Police Athletic League - Police Department						[148,000]
- Capital Improvement Projects as Identified by the City of North Miami in coordination with the CRA						[1,548,981]
<b>TOTAL</b>	<b>\$10,185,282</b>	<b>\$10,283,846</b>	<b>\$7,728,947</b>	<b>\$4,948,278</b>	<b>\$5,818,609</b>	<b>\$8,913,408</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$3,269,169</b>	<b>\$-</b>	<b>\$-</b>

**ATTACHMENT**

**North Miami CRA Tax Increment Financing (TIF) Revenue Projects - the FY 2009-10 Budget**

	(A) FY 2006-06 CDA	(B) FY 2007-08 CDA	(C) FY 2008-09 CDA	(D) FY 2009-10 CDA	(E) FY 2009-10 Budget	(F) FY 2009-10 Budget
(1) City of North Miami (CDA)	3,282,123.59 +19%	3,912,352.27 +19%	4,657,161.49 +19%	5,543,022.36 +19%	6,596,396.81 +19%	7,849,712.34 +19%
(2) CRA Area TV	369,122.83 \$73,824.56 (0 - per City)	442,947.40 \$88,589.48 (0 - per City)	531,536.88 \$106,307.37 (0 - per City)	638,444.26 \$127,688.85 (0 - per City)	768,133.11 \$153,626.22 (0 - per City)	921,760.33 \$184,352.06 (0 - per City)
(3) CRA Area TV - Westside TV						
(4) CRA Area TV - Eastside TV						
(5) CRA Area TV - Downtown						
(6) CRA Property Tax Millage Rate	18,000.98	20,000.00	22,000.00	24,000.00	26,000.00	28,000.00
(7) CRA TIF Revenue Payment @ 95%	31,441,825	35,992,529	41,192,460	47,072,330	53,722,179	61,280,608
(8) Property Taxes paid to CRA by BL @ 95%	539,256	539,256	539,256	539,256	539,256	539,256
(9) Miami Dade County (MDC) CRA Area TV	1,269,163.81 (\$127.92 per County)	1,524,163.81 (\$152.42 per County)	1,811,163.81 (\$181.12 per County)	2,131,163.81 (\$213.12 per County)	2,496,163.81 (\$249.62 per County)	2,916,163.81 (\$291.62 per County)
(10) MDC CRA Area TV Improvement	181,000.00	181,000.00	181,000.00	181,000.00	181,000.00	181,000.00
(11) MDC Property Tax Adjustment	3,163	3,163	3,163	3,163	3,163	3,163
(12) MDC CRA TIF Revenue Payment with Interest @ 95%	1,001,348	1,001,348	1,001,348	1,001,348	1,001,348	1,001,348
(13) Total City and MDC CRA TIF Revenue Payment @ 95% (C-10)	32,465,225	37,016,877	42,203,628	48,103,681	54,726,487	62,281,916
(14) 20% Administrative Exp. City	493,865	493,865	493,865	493,865	493,865	493,865
(15) MDC Encumbered TV for Retired (Pecuniary TV)	854,782.41 \$85,478.24 (0 - per County)					
(16) MDC Incremental Encumbered TV for Retired (Retired TV)	14,414,136	14,414,136	14,414,136	14,414,136	14,414,136	14,414,136
(17) Total TV of Retired Encumbered TV (C-14)	15,268,918.41 \$1,526,891.84 (0 - per County)					
(18) MDC Incremental Adjusted Net TV (C-15)	40,054,340	46,533,712	53,717,763	61,617,716	70,412,671	80,000,000
(19) Total TV of Retired Encumbered TV (C-16)	34,469,136	34,469,136	34,469,136	34,469,136	34,469,136	34,469,136
(20) TIF Revenue Returned to MDC	878,148	878,148	878,148	878,148	878,148	878,148
(21) Total TV of Retired Encumbered TV (C-17)	35,347,284	35,347,284	35,347,284	35,347,284	35,347,284	35,347,284
(22) Total Budgeted Operating Expenses (including Debt Service, County Admin. Exp., County TIF Retired, and City Admin. Payment)	32,222,000	32,222,000	32,222,000	32,222,000	32,222,000	32,222,000
(23) Balance of TIF Revenue available for Projects, Programs and Long-term Debt Service	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

North Miami CRA TIF Revenue Projects for FY 2009-10 Budget 09/28/09

**ATTACHMENT C**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
FY 2009-10 PROPOSED PERSONNEL SERVICES EXPENSES  
AND COST ALLOCATION**

	<u>FY 2009/10</u>	<u>Staff Allocation Plan</u>		
	<u>Personnel Budget</u>	<u>Admin. Budget</u>	<u>Project Budget</u>	<u>% Rate (1)</u>
<b>Personnel Services</b>				
<b>Regular Salaries</b>				
Executive Director	202,550	101,275	101,275	50%
Redevelopment Program Manager	-0-	-	-	75%
Finance Manager	77,250	38,625	38,625	50%
Urban Redevelopment Planner	-0-	-	-	100%
Special Projects Manager	56,650	28,325	28,325	50%
Executive Secretary	40,000	40,000	-	0%
Subtotal – Salaries (2)	<u>376,450</u>	<u>208,225</u>	<u>168,225</u>	
Expense Allowance – Exec. Dir.	6,000	3,000	3,000	
Total Taxable Earnings	<u>\$382,450</u>	<u>211,225</u>	<u>171,225</u>	
<b>Fringe Benefits</b>				
FICA/Medicare – Employer (5)	28,800			
Health/Dental Insurance (3)	70,000			
Life/Disability Insurance (4)	5,000			
Worker’s Compensation Insurance (5)	1,885			
Pension – Employer Contribution (6)	<u>37,645</u>			
Subtotal – Benefits	\$143,330			
Contingency	4,220			
Total Personnel Services	<u>\$530,000</u>			

**NOTES:**

(1) 2009/10 Staff Rate Allocated to Project Operating Expenses.

(2) Budgeted Regular Salary projections for staff positions filled as of 9/30/09 with no provision for COLA adjustments.

(3) CRA will pay 100% of the annual cost for Health and Dental insurance coverage through the City of North Miami for each eligible full-time employee. Note that the cost for the Executive Director being paid 100% by the CRA as per contract. (e.g. 3 employees x \$15K = \$45K; and 1 employee x \$25K = \$25K for most expensive City coverage option for budgeting purposes).

(4) CRA will pay 100% benefit for the Executive Director as per contract, and will pay 100% of the cost for life insurance coverage in the amount of 1 times the employee’s gross annual salary for all other full-time employees.

(5) CRA cost of required employer contributions and insurance coverage. As a percentage of the salary appropriation the employer’s FICA contribution is estimated at 6.2%, the Medicare contribution is 1.45%, and the Worker’s Compensation contribution is estimated at .5%

(6) CRA will pay 100% of the cost based on a contribution of 10% of the gross salary for each employee

NMCRA FY 200910 Budget Supporting Schedule for Personnel Services 072909

**ATTACHMENT D-1**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**  
**FY 2009-10 PROPOSED SCHEDULE OF OPERATING EXPENSES AND**  
**CAPITAL OUTLAY**

<u>Operating Expenses</u>	<u>Adopted</u> <u>FY 2008-09</u>	<u>Proposed</u> <u>FY 2009-10</u>	<u>FY 2009-10</u>	
			<u>Admin.</u>	<u>Project</u>
Prof. Services (see Attachment D-2)	390,000	215,000	110,000	105,000
Other Services:				
Finance & Bank Charges	750	750	750	
Licenses & Permit Fees	<u>250</u>	<u>250</u>	<u>250</u>	
Subtotal - Other Svcs.	1,000	1,000	1,000	
Insurance	15,000	15,000	15,000	
Marketing & Promotion:				
Marketing	35,000	35,000	25,000	10,000
Sponsorships & Contrib.	<u>25,000</u>	<u>15,000</u>	<u>15,000</u>	<u>10,000</u>
Subtotal - Marketing & Promotion	60,000	50,000	40,000	10,000
Printing & Reproduction	13,000	10,000	5,000	
Communications:				
Advertising & Notices	5,000	3,500	3,500	
Postage & Delivery	1,500	1,000	1,000	
Telephone/DSL/Cable TV	6,500	4,500	4,500	
Internet/Web Services	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>	
Subtotal - Communications	15,000	10,000	10,000	
Leases & Rentals:				
Office Rental	50,000	30,000	30,000	
Equipment Rental	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	
Subtotal - Leases & Rentals	55,000	35,000	35,000	
Repair & Maintenance:				
Computer Maintenance	2,000	1,000	1,000	
Supplies:				
Office Supplies	6,000	3,000	3,000	
Operating Supplies	3,500	2,000	2,000	
Data Processing				
Supplies/Software	1,500	1,000	1,000	
Books & Subscriptions	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	
Subtotal - Supplies	12,000	7,000	7,000	

**ATTACHMENT D-1**

	<u>Adopted FY 2008-09</u>	<u>Proposed FY 2009-10</u>	<u>FY 2009-10</u>	
			<u>Admin.</u>	<u>Project</u>
<b>Other Oper. Expenses:</b>				
<b>Travel</b>				
Conferences	30,000	20,000	20,000	
Meetings	<u>20,000</u>	<u>1,500</u>	<u>1,500</u>	
	50,000	21,500	21,500	
Local Meetings & Schools	2,000	400	400	
Mileage, Tolls & Parking Fees	1,000	100	100	
Dues & Memberships	<u>5,000</u>	<u>3,000</u>	<u>3,000</u>	
Subtotal -- Other Oper. Exp.	58,000	25,000	25,000	
<b>Total Operating Expenses</b>	<b>\$621,000</b>	<b>\$369,000</b>		
 <b>Capital Outlay</b>				
Office Furniture	15,000	1,000	1,000	
Computer Equipment	10,000	1,500	1,500	
Other Office Equipment	<u>5,000</u>	<u>-0-</u>		
<b>Total Capital Outlay</b>	<b>\$ 30,000</b>	<b>\$ 2,500</b>	<b>2,500</b>	
 <b>TOTAL OPER. EXP. &amp; CAPITAL OUTLAY</b>	 <b>\$651,000</b>	 <b>\$371,500</b>		

NMCRA FY 200910 Budget Support schedule for operating and capital expenses 081009

**ATTACHMENT D-2**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
FY 2009-10 PROPOSED SCHEDULE OF LEGAL AND PROFESSIONAL SERVICES**

	<u>FY 2009/10</u> <u>Contractual</u> <u>Budget</u>	<u>FY 2009/10</u> <u>Admin.</u> <u>Budget</u>	<u>FY 2009/10</u> <u>Project</u> <u>Budget</u>
<u>Legal and Professional Services</u>			
Accounting & Auditing (1)	10,000	10,000	
Legal Services (2)	100,000	65,000	35,000
Financial Advisory Services (3)	10,000	3,000	
Bond Counsel Services (4)	5,000	2,000	
Community Outreach Services (5)	40,000	20,000	20,000
Other Professional Services (6)	50,000		50,000
<b>Total -- Professional Services</b>	<u>215,000</u>	<u>110,000</u>	<u>105,000</u>

**NOTES:**

- (1) Services to be provided by Harvey Covington & Thomas as per contract for year number one to conduct the FY 2008-09 independent audit.
- (2) Services to be provided by Gray Robinson, PA per contractual agreement.
- (3) Services to be provided by First Southwest per contractual agreement.
- (4) Services to be provided by Squire Sanders per contractual agreement.
- (5) Services to be provided by Guylene Berry per contractual agreement.
- (6) Services to be provided by a variety of professional consultants to be selected as needed to address the following anticipated needs for professional services.

<u>Professional Service</u>	<u>Est. Total</u>	<u>Admin.</u>	<u>Project</u>
Affordable Housing Dev.	-0-		
Property Appraisals	-0-		
Real Estate Advisory	-0-		
Redevelopment Planning	-0-		
Architectural/Engineering	-0-		
Misc./Other	50,000		
<b>Total</b>	<b>50,000</b>		

NMCRA FY 200910 Budget Supporting Schedule for legal and other professional services 072909

**ATTACHMENT E**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
FY 2009-10 PROPOSED DEBT, SERVICE EXPENSES**

**Debt Service Expense -- Region's Bank Line of Credit (LOC)**

**NOTE: The terms of the LOC are being re-negotiated based on the CRA's interest in obtaining a one-year extension of the LOC facility through 9/30/10 therefore the debt service cost estimate is subject to changes in the interest rate and availability fee**

- (1) Interest payments on the LOC are due on 4/1 and 10/1 of each year at 5.79% per annum on the amount of the LOC that has been drawn down as of each date. During FY 2009-10 it is assumed that of the expected draw down of \$350,000 (e.g. \$250,000 for developer fees and \$100,000 for the marketing, homebuyer training and purchase assistance services related to the Pioneer Gardens housing development project) no funds will have been drawn down as of 10/1/09 and that some \$100,000 for developer fees and \$50,000 for marketing and homebuyer services will be drawn down as of 4/1/10.

<u>Date</u>	<u>Est. Amount Drawn Down</u>	<u>Debt Service Payment Due</u>
10/1/09	.0-	\$ .0-
04/1/10	150,000	\$ 4,343
		150K x 5.79% per annum = 8,685 for 12 months x .5 for 6 months = 4,343

- (2) The LOC also has an Availability Fee charge of 0.15% (15 basis points) per annum on the portion of the principal amount of the Note that has not been drawn down as of each such date. The fee is due on each Interest Payment Date (e.g. on 4/1 and 10/1 of each year).

<u>Date</u>	<u>Est. Amount Not Drawn</u>	<u>Debt Service Payment Due</u>
10/1/09	10,758,300	\$ 8,069
		10,758,300 x .15% per annum = 16,137 for 12 months x .5 for 6 months = 8,069
04/1/10	10,608,300	\$ 7,956
		10,608,300 x .15% per annum = 15,912 for 12 months x .5 for 6 months = 7,956

- (3) Total 1 + 2 above = 4,343 + (8,069 + 7,956) = \$20,368 = Round up to \$50,000 for budget purposes to include contingency for additional drawdown of funds

NMCRA FY 2009 10 budget support schedule for debt service 092109



**ATTACHMENT F**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**

*CRA Board*  
 Andre D. Pierre, Chair  
 Michael R. Blynn  
 Scott Galvin  
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*Executive Director*  
 Tony E. Crapp, Sr.

*CRA Attorney*  
 Steven W. Zelkowitz

*CRA Secretary*  
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**Proposed NMCRA FY 2009-10 Budget Amendment  
 to Redistribute the Previously Proposed City TIF Refund  
 Payment in the amount of \$2,849,730**

Proposed CRA-funded Expenditure	\$Amount	CRA Funding Justification
Commercial Corridor Clean Team – Public Works Department  (see pages 1-2)	255,482	Continuation funding for an activity that assists in the elimination of blighting conditions and the promotion of economic development in the CRA district by improving the general condition and appearance of the City's main commercial corridors within the CRA boundaries. The services provided by this full-time, three-person Clean Team include the pressure cleaning of sidewalks, removal of litter and debris, graffiti removal, and other pro-active clean-up activities within the CRA district.
Code Enforcement/Compliance – Code Enforcement Department  (see pages 3-4)	78,910	Continuation of the services of a full-time, dedicated Code Enforcement Officer for an Enhanced Code Enforcement Program within the CRA boundaries with an emphasis on the commercial corridors. Inspections in the commercial areas of the CRA address the physical and aesthetic conditions of the businesses, including store fronts, windows and doors, signage, parking areas, landscaping, garbage and other trash, graffiti, permits and licensing, and other property maintenance standards.
Holiday Enforcement Action Team (H.E.A.T.) – Police Department  (see page 5)	39,360	Continuation funding for a proactive police activity that is targeted to prevent or reduce crime within the CRA district. These specialized operations allow additional officers to be assigned to commercial target areas within the CRA to deter crimes such as purse snatches, robberies, burglary to motor vehicles, etc. that normally increase and are prevalent during the busy December holiday season.
Web/Channel 77 Administrator – Information Technology Department  (see page 6)	27,640	This position provides information technology support to the CRA through the recording and televising of the meetings of the CRA Board and CRA Advisory Committee, and the dissemination of information on the City's public access cable TV channel (e.g. Channel 77)
Buyer – Purchasing Department  (see page 7)	37,489	This position provides support to the CRA and City departments for the purchasing of goods and services relative to the implementation of CRA-funded projects, programs and activities. The Buyer position will provide assistance with expediting the bidding process and processing purchase orders to assist the CRA.



**ATTACHMENT F**

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**

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<p>Museum Special Services          (Development Director) – Museum of          Contemporary Art (MOCA)</p> <p>(see pages 8-10)</p>	<p>97,300</p>	<p>The continued funding of this position supports the financial stability and growth of MOCA as a significant cultural and arts facility within the CRA district. MOCA's educational and outreach programs as well as operations require the Museum Special Services staff to raise at least \$3 million in addition to securing funds for the expansion of the museum, which is key to the CRA's goal to reverse blight, stimulate the economy, and transform downtown North Miami into an attractive destination.</p> <p>MOCA accomplishes this through a variety of development activities: fundraising events, corporate sponsorships, the membership program, and securing grants from foundations and governmental sources. MOCA's success in creative educational and outreach programming makes significant, positive changes in North Miami especially for underserved, at-risk youth. Its exhibition and public programs draw a large consistent audience to the museum and North Miami, which benefits the area's arts and business district. Without the Museum Special Services it would be impossible to raise sufficient funds to provide the education and outreach programs that benefit the North Miami community or attract grants and support for the MOCA expansion</p>
<p>Museum Education Curator –          Museum of Contemporary Art          (MOCA)</p> <p>(see pages 8-10)</p>	<p>92,349</p>	<p>The funding of this position supports the writing and administering all education grants for MOCA. Most of these grants require or expect the museum to have an Education Curator trained in museum education methods and capable of administering MOCA's vast education and community outreach program according to professional standards. Among the grants that Education Curator is responsible for are:</p> <ul style="list-style-type: none"> <li>a. Department of Education Grant for the North Miami Museum and Magnet School at Bryan Elementary, North Miami Middle and North Miami Senior</li> <li>b. National Endowment for the Arts grant—Learning in the Arts for Children and Youth for new MOCA Art Institute—an art school for middle and high school students to be held in MOCA's new education wing</li> <li>c. Miami Dade County Major Cultural Institution grant—includes children, teen and adult education programs</li> <li>d. Miami Dade County Cultural Affairs and the Children's Trust—Summer Arts and Science Camps for Kids</li> </ul>



# ATTACHMENT F

## NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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 Alix Desulme

- e. Miami Dade County Cultural Affairs and the Children's Trust—Youth Enrichment Program
- f. Peacock Foundation—grant for MOCA's Heart to Heart—art education for children, teens and adults with mental, physical and emotional exceptionalities
- g. Bank of America Foundation—funding for underserved, at-risk children from low-income families
- h. Florida Department of State—Arts In Education

Finance Account Clerk – Finance Department  (see page 11)	29,049	This position provides support to the CRA and City departments relative to the payment of expenses and the receipt of revenues regarding the implementation of CRA-funded projects, programs and activities by City departments.
P&R Pepper Park Const. Mgmt. – Parks & Recreation Department  (see page 12)	250,000	This funding will provide professional management to construct a new community center and gymnasium at Claude Pepper Park which is a significant park and recreational facility within the western portion of the CRA district.
P&R Kiwanis Building – Parks & Recreation Department  (see page 13)	228,170	This funding will provide a community center facility at an existing park site in an area of the CRA district that is currently underserved.  In 1955 a community center was constructed at Kiwanis Park. Over the years the demographics changed, and demand for the center declined. As demand for the center started to return in the early eighties, the building no longer met ADA requirements and building codes. The building was then used for storage. The facility was severely damaged by Hurricane Andrew, and found to contain asbestos. The building was effectively destroyed by Hurricane Wilma. FEMA funded the demolition and Architectural and Engineering services to design a new community center. The city received \$82,810 from FEMA and \$14,320 from insurance toward the cost to replace the building. The City recently upgraded the playground, and has been hosting two major events a year in the park, and this building will provide local residents a facility to host adult programming, activities and neighborhood meetings.

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# ATTACHMENT F

## NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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P&R Pepper Park Batting Cage – Parks & Recreation Department  (see page 14)	20,000	This funding will improve the facilities at Claude Pepper Park by providing an enclosed batting cage for the many Little League and other baseball program participants to have batting practice in a safe environment.
Police Athletic League – Police Department  (see page 15)	146,000	This funding will support the implementation of community policing innovation activities and programs through the North Miami Police Athletic League.
Sub-Total	1,300,749	
Capital Improvement Projects as identified by the City of North Miami in coordination with the CRA  (see page 16)	1,548,981	This funding will support the implementation of various capital improvement projects to be identified by the City of North Miami in coordination with the CRA to ensure their consistency with the approved Redevelopment Plan. Approximately \$1.2 million of this funding will be used for the second phase of the City's downtown sidewalk improvement project. The first phase of this project is being funded with federal stimulus funds provided to the City through FDOT in the amount of \$976,245.  The balance of approximately \$348,981 will be expended for capital projects that could include, but not be limited to, the following: traffic calming; bus shelters; swale improvements; wayfinding, directional and entryway signage, etc.
Total Proposed CRA Funding	\$2,849,730	
Total Amount of Previously Proposed City TIF Refund Payment	\$2,849,730	

NMCRA FY 2009-10 Proposed Budget Amendment as of 040710

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**CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET**

**Department:** Public Works  
**Division:** Street Maintenance & Construction  
**Division #:** 450 **Objective No.:** 007

**Title:** Commercial Corridor Improvement Program (CCIP) (Clean Team)

#	Computation/Explanation	Amount
101	Heavy Equipment Operator	50,656.32
	Maintenance Mechanic	43,789.20
	General Maintenance Worker	27,582.80
		122,028.32
		122,028
125	Reserve for Salary Adjustment	0.00
		0
140	Social Security Benefits (7.65%)	9,335.14
		9,335
141	Employer contribution to Pension Plan for 3 full time employees	43,763.00
		43,763
142	Group Insurance:	
	Health \$580/month x 12 months x 3 employees	20,880.00
	Dental \$14.50/month x 12 months x 3 employees	522.00
	Life Insurance - Salaries x .43/1000 x 12 mos	629.66
	AD&D Insurance Salaries x .08/1,000 x 12 mos	117.15
		22,148.81
		22,149
144	Workers' Compensation coverage for General Fund Employees	3,090.00
		3,090
304	Office Expense	300.00
		300
308	Uniform rental/cleaning \$15.00/week x 52 weeks	780.00
		780
311	Contractual Services - Eng & Other	500.00
		500
312	Safety supplies including gloves, glasses, ear muffs, etc	2,500.00
	Barricades & traffic cones	2,500.00
	Banners and Trash Containers	6,000.00
	Operational supplies	7,000.00
	Miscellaneous supplies	7,000.00
		25,000.00
		25,000

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: Public Works  
 Division: Street Maintenance & Construction  
 Division #: 450 Objective No.: 007

Title: Commercial Corridor Improvement Program (CCIP) (Clean Team)

#	Computation/Explanation	Amount	Amount
315	Cellular Service - \$50 per month x 12 months	600.00	
	Holiday gift cards for 3 employees	30.00	
	Safety shoe allowance for 3 employees @ \$50 each	150.00	
		780.00	780
316	Miscellaneous tools as required	1,000.00	1,000
320	Rents and Leases		
	Bucket Truck - \$100/hr x 24 hrs x 2 months	4,800.00	
	Bush Hog - \$50/hr x 4 hrs x 12 months	2,400.00	
		7,200.00	7,200
329	Miscellaneous supplies (storage shed)	500.00	500
331	Maint. and Oper. of Equipment	1,500.00	1,500
402	Solid Waste Fee - 3 Tons/mo x \$57.70/Ton x 12 months	2,077.20	
	Tire Disposal Fee - 1/2 Ton/mo x \$75/Ton x 12 months	450.00	
		2,527.20	2,527
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of \$1,000,000	6,978.00	6,978
441	Vehicle Maintenance - 2 vehicle x \$273/mo x 12 months	6,552.00	
	1 Pressure Wshr x \$86/mo x 12 mos	1,032.00	
	2 Blowers x \$13/mo x 12 months	312.00	
	1 Weed Eater x \$13/mo x 12 months	156.00	
		8,052.00	8,052
	<u>Veh #</u> <u>Model Yr</u> <u>Driver</u>		
	2081          2007          Various		
	2082          2007          Various		
	5067          2007          Pressure Washer		
			255,482

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: CRA Funded Projects  
 Division: CRA - Code Enforcement  
 Division #: 575 Objective No.: 001

Title: Code Enforcement

#	Computation/Explanation	Amount	Amount														
101	Code Enforcement Officers	40,436.80	40,437														
140	Social Security Benefits (7.65%)	3,093.42	3,093														
141	Pension Contribution	13,997.47	13,997														
142	<u>Group Insurance for CDBG Administration (19%)</u>																
	Health \$580/month x 12 months x 1 employee	6,960.00															
	Dental \$14.50/month x 12 months x 1 employee	174.00															
	Life (\$.43/\$1000/mo.) and AD&D (\$.08/\$1,000/mo):	247.47															
		<u>7,381.47</u>	7,381														
144	Workers' Compensation coverage for General Fund Employees	983.88	984														
302	Cellular service @ \$58/month x 12 months	696.00	696														
303	Business cards \$24/ea.	24.00	24														
306	Florida Association of Code Enforcement @ \$30	60.00	60														
308	Uniforms including shirts, pants, belt and jacket	300.00	300														
312	Safety items; safety vest, boots, raincoats, etc.	120.00	120														
315	Safety shoe allowance	50.00	50														
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of \$1,000,000	2,305.35	2,305														
441	Vehicle Maintenance - 1 vehicle x \$353/mo x 12 Months	4,236.00	4,236														
	<table border="1"> <thead> <tr> <th>Veh ID</th> <th>DU</th> <th>Year</th> <th>Model</th> <th>Type</th> <th>Title/Name</th> <th>Repl. Year</th> </tr> </thead> <tbody> <tr> <td>1048</td> <td>440</td> <td>2008</td> <td>Toyota</td> <td>Corrolla</td> <td>Jimmie Wilcox</td> <td>2013</td> </tr> </tbody> </table>	Veh ID	DU	Year	Model	Type	Title/Name	Repl. Year	1048	440	2008	Toyota	Corrolla	Jimmie Wilcox	2013		
Veh ID	DU	Year	Model	Type	Title/Name	Repl. Year											
1048	440	2008	Toyota	Corrolla	Jimmie Wilcox	2013											
910	Debt service on 1997 Pension Obligation Bonds	1,835.34	1,835														
996	Reserve for Employee Payout - Based on Balances @ 8/8/08: Annual Leave - 116.16 hrs x \$18.18/hr + 7.65 Soc Sec	2,282.73															

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

	Sick Leave - 113.16 hrs x 50% x \$18.18/hr x 107.65%	1,106.34	
		3,389.07	3,390
			78,910

~~4~~

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: CRA Funded Projects  
 Division: General Fund Various  
 Division #: 573 Objective No.: 005

Title: Uniform Patrol H.E.A.T. Program - CRA Funding

#	Computation/Explanation	Amount
104	HEAT Overtime - Sergeants - $\$87,246 / 2,080 \times 1.5 \times 110$ hrs	6,920.96
	HEAT Overtime - Officers - $\$63,356 / 2,080 \times 1.5 \times 710$ hrs	32,439.49
		<u>39,360.45</u>
		39,360

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CITY OF NORTH MIAMI  
FISCAL YEAR 2008-09  
EXPENSE DETAIL WORKSHEET

Department: CRA Funded Projects  
 Division: General Fund Various  
 Division #: 573 Objective No.: 002

Title: Web/PTV Administrator - CRA Funding

#	Computation/Explanation	Amount	Amount
101	Webmaster (See Funding Below)	8,625.00	8,625
140	Employer's portion of Social Security @ 7.65% of Sal	659.81	660
141	Employee Pension @ 28.27% of Salary	2,438.29	2,438
142	Health Insurance - 50% of \$580/mo x 12 mos	3,480.00	
	Dental Insurance - 50% of \$14.50/mo x 12 mos	87.00	
	Life Insurance - 50% of \$.43/\$1,000 of salary	1.85	
	AD&D Insurance - 50% of \$.08/1,000 of salary	0.35	
		3,569.20	3,569
144	Workers' Compensation coverage for General Fund Emp]	6,986.50	6,987
304	Office Supplies	50.00	50
312	Miscellaneous Supplies and Accessories	150.00	150
313	Web Development Software Upgrades	1,500.00	1,500
319	Web Development Training	750.00	750
331	Software Maintenance on Scala	992.00	992
	<u>Funding for Web/PTV Administrator</u>		
	Comcast - \$30,000 towards salary		
	CRA - Salary - \$8,625		
	Gen. Fd - Salary - \$8,625		
	<u>Funding for all other expenses</u>		
	50% - CRA		
	50% - General Fund		
	<i>IT will be generating \$60k every other year for next 6 years from Comcast franchise settlement. \$30k/yr will be put toward Web/PTV position.</i>		
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of	1,109.00	1,109
910	Debt service on 1997 Pension Obligation Bonds	810.00	810
			27,640

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: CRA Funded Projects  
 Division: General Fund Various  
 Division #: 573 Objective No.: 004

Title: Purchasing Administration - Buyer CRA Funding

#	Computation/Explanation	Amount
101	Buyer - 40%	17,546.88
		17,547
140	Employer's portion of Social Security @ 7.65% of Sal	1,342.34
		1,342
141	Employee Pension	11,807.93
		11,808
142	Health Insurance - 40% of \$580/mo x 12 mos	2,784.00
	Dental Insurance - 40% of \$14.50/mo x 12 mos	69.60
	Life Insurance - 40% of \$.43/\$1,000 of salary	3.02
	AD&D Insurance - 40% of \$.08/1,000 of salary	0.56
		2,857.18
		2,857
144	Workers' Compensation coverage for General Fund Employees	829.16
		829
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of \$1,000,000	1,723.30
		1,723
910	Debt service on 1997 Pension Obligation Bonds	1,381.79
		1,382
		37,489

CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: Museum of Contemporary Art  
 Division: MOCA  
 Division #: 482 Objective No.: 002

Title: Museum Specialized Services

#	Computation/Explanation	Amount
101	Curator	58,046.04
125	Salary Adjustment	0
140	Employer's portion of Social Security Tax @ 7.65% of Salaries	4,440.52
141	Employer contribution to Pension Plan for 1 full time employee	17,904.00
142	Group health premiums - \$580/mo. x 12 mos. x 1 employees	6,960.00
	Group dental premiums - \$14.50/mo. x 12 mos. x 1 employees	174.00
	Life insurance premiums - .43/1000 x salaries x 12 mos	299.52
	AD & D insurance premiums - .08/1000 x salaries x 12 mos	55.72
		7,489.24
144	Workers' Compensation coverage for General Fund Employees	1,617.00
311	Preparator Services \$3,600/month x 12 months	0.00
	Security Guards 92 hours per week @ \$14.97/hr x 50 wks	0.00
		0.00
315	Holiday gift card for 1 employee	10.00
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of \$1,000,000	2,842.00
813	Grant to MoCA, the non-profit entity, to assist with the cost of specialized services previously reimbursed by the General fund or provided by full time civil service positions. Grant amount covers registrar services and program/public relations services.	0.00

Subtotal for Curator 97,349

8  
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CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: Museum of Contemporary Art  
 Division: MOCA  
 Division #: 482 Objective No.: 002

Title: Museum Specialized Services

#	Computation/Explanation	Amount
	Development Director -	
	Fundraising	56,000.00
	Research	20,000.00
	Training of Board Members	9,000.00
	Campaign Travel & Seminars	10,000.00
	Miscellaneous	<u>2,300.00</u>
		<u>97,300.00</u>
		97,300
	Total	189,649

x  
48

## MUSEUM OF CONTEMPORARY ART EDUCATION

### MAGNET SCHOOL PROGRAMS: Serves approximately 7,000 students

PRE AND POST VISITS WITH TOURS—as of 2/12/10 150 NMSH, 50 NMMS, and 200 WJB students have participated in classroom visitations, tours, or both (1-2 hours per visit/tour)

PABLO CANO—770 WJB Elementary students, 150 NMMS students, and 150 NMSH students attended annual performances

VISITING ARTISTS—as of 2/12/10, one artist has worked with 150 H.S. students and 150 1<sup>st</sup> and 2<sup>nd</sup> grade students (1 hour each classroom visit), another visiting artist has been hired to install a mosaic and worked with 60 students (1 hour each classroom visit)

SUMMER JOURNALISM INSTITUTE—30-60 students, planned to be a 3 week intensive writing and 3 week photo journalistic all-day workshop

#### JUNIOR DOCENTS

TEEN PHOTOGRAPHY—35 students (2.5 hours per week)

TEEN DRAWING—35 students (2.5 hours per week)

MOCA ZINE—4 designers & 20 projected contributors (2.5 hours per week)

CEO INTERNS—3 students (12 hours per week each)

YOUNG BOHEMIANS EVENT—2 chairs (2 hours per week each)

PROFESSIONAL DEVELOPMENT/TEACHER TRAINING WORKSHOPS—15-45 participants, 5 per year (5 hours each)

### CHILDREN: Serves approximately 2,300 children

CREATIVE ARTS FIRST SATURDAYS—25-40 students with guardians per month (2 hours monthly)

ADVANCED CREATIVE ARTS—15-20 students per month (2 hours monthly)

CREATIVE ARTS SUMMER CAMP—30-40 students per week, 10 weeks, all-day classes

ART PIXIE—75 participants with guardians, every other month (2 hours each)

PABLO CANO—1000 participants from schools (other than the partner schools) attended (1 hour each performance)

### OUTREACH: Serves approximately 3,000 students

WOMEN ON THE RISEI—2-4 workshops per week (2 hours each), 10-20 participants per workshop, 11 partners

ART CORPS—4 workshops per month (2 hours each), 12-15 participants per workshop, 2 partners

MOCA ON THE MOVE—9 all-day workshops per school year with 1 partner (K-8<sup>th</sup>), 710 participants

3 additional all-day workshops, 200 participants

### SPECIAL EDUCATION: Serves approximately 800 students

HEART TO HEART JCS—weekly workshops and tours with 12-15 adults (2 hours)

HEART TO HEART ESE—5 workshops and tours per exhibition with 25-30 participants (2 hours)

### YOUNG ADULTS: Serves approximately 600 participants

COLLEGE CRITIQUES—2 events with FIU, NWSA, UM with 75-80 attending (2 hours)

UNIVERSITY TOURS—3 per exhibition with 15-40 participants (1.5 hours each)

### ADULTS: Serves approximately 3500 participants

#### MOCA BY MOONLIGHT

CONTEMPORARY ART BOOT CAMP—50-200 people attend once per month (1.5 hour program)

ARTS FOR ALL—20-45 people attend once per month (2 hour program)

5 MINUTES OF FAME—40-90 people attend once per month (1.5 hour program)

TIME FOR DESIGN—20-50 people attend once per month (2 hour program)

DOCENT PROGRAM—15-20 people twice a month (1 hour program)

WORKSHOP—Approximate: 20-25 people, 3 times a year (1-2 hour program)

ADULT FIGURE DRAWING—25-35 people attend weekly (2 hour program)

Q&A—3-15 people once a week (1.5 hour program)

TOURS—10-55 people twice per month (1.5 hour program)

COFFEE TALK AND WALK—5-15 people, 3 times per year (2 hours)

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CITY OF NORTH MIAMI  
FISCAL YEAR 2009-10  
EXPENSE DETAIL WORKSHEET

Department: CRA Funded Projects  
 Division: Accounting  
 Division #: 573 Objective No.: 001

Title: Accounting

#	Computation/Explanation	Amount	Amount
101	Account Clerk	17,644.00	17,644
125	Salary Adjustment		0
140	Employer's portion of Social Security Tax @ 7.65% of Salaries	1,349.77	
	Savings from Flexible Benefits Program	-50.12	
		<u>1,299.64</u>	1,300
141	Employer contribution to Pension Plan for 7 full time employees	5,212.35	5,212
142	Group health premiums - \$580/mo. x 12 mos. @ 40%	2,784.00	
	Group dental premiums - \$14.50/mo. x 12 mos. @ 40%	69.60	
	Life insurance premiums - .43/1000 x salaries x 12 mos	91.04	
	AD & D insurance premiums - .08/1000 x salaries x 12 mos	16.94	
		<u>2,961.58</u>	2,962
144	Workers' Compensation coverage for General Fund Employees	366.28	366
302	Communications-Long Distance Charges	0.00	0
315	Holiday gift card	10.00	10
405	Contribution to the Risk Management Fund to operate the General and Auto Liability programs in FY10 and maintain a Reserve for Claims in the amount of \$1,000,000	827.24	827
910	Debt service on 1997 Pension Obligation Bonds	728.28	728
			<u>29,049</u>

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50

**FY10 Supplemental/CIP Request**

Project Description:	Pepper Park Youth Center	Project #	R12Y09017
Department:	Parks & Recreation	Totals	\$5,089,900
Division:	Youth Center	Request Type	Additional Funds
Account Number:	381-487000-572-XXX-055	Priority Level	Regulatory Requirement
Project Location:	Pepper Park		

**Objective:**

To provide architectural and engineering services for the planning, design, awarding and construction management of the new community center.

**Justification:**

Funding this request will provide the city with architectural and engineering services to create construction and bid documents for the proposed community center at Claude Pepper Park. In order to construct the community center, the existing multipurpose field must be relocated to the western end of the park. Additionally, funds will be provided for a management firm to oversee construction of the facility. The City has received money from the County's General Obligation Bond to offset \$5.937 million of this expense.

**Project Estimates:**

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Facility Equipment			225,000				225,000
608	Picnic Shelter			40,000				40,000
811	Design, Permits & Bidding	835,753	289,900					1,226,653
612	Construction	232,248	4,800,000					5,032,248
613	Parking Lot Expansion			217,000				217,000
614	Sidewalks/Landscape/Signage			65,000				65,000
704	Interest & Penalty	184,645						184,645
705	Principal	5,275,000						5,275,000
<b>Total</b>		<b>6,627,646</b>	<b>5,089,900</b>	<b>547,000</b>				<b>12,264,546</b>

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
CRA	105	8%	689,836	250,000					940,836
Grants	000	50%	740,000	4,839,800	547,000				6,126,900
Financing	381	42%	5,187,810						5,187,810
		0%							
<b>Total</b>		<b>100%</b>	<b>6,627,646</b>	<b>5,089,900</b>	<b>547,000</b>				<b>12,264,546</b>

**Budget Office Use Only**

<input checked="" type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost: \$  
 FY10 Capital Cost: \$ 5,089,900  
 Future Years' Estimated Annual Cost: \$ 547,000

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3/16/2010

### FY10 Supplemental/CIP Request

Project Description:	Kiwanis Building	Project #	
Department:	CRA Funded Projects	Totals	\$228,170
Division:	Parks & Recreation	Request Type	Replacement
Account Number:	105-12-576000-572-612	Priority Level	Quality of Life
Project Location:			

**Objective:**  
 To build a new community center at Kiwanis Park as well as to create new programming that will serve the residents in the immediate area.

**Justification:**  
 In 1955 a community center was constructed at Kiwanis Park. Over the years the demographics changed, and demand for the center declined. As demand for the center started to return in the early eighties, the building no longer met ADA requirements and building codes. The building was then used for storage. The facility was severely damaged by Hurricane Andrew, and found to contain asbestos. The building was effectively destroyed by Hurricane Wilma. The City recently upgraded the playground, and has been hosting two major events a year in the park. Rebuilding a community center will provide local residents a facility to host adult programming, activities and neighborhood meetings. The replacement cost is \$305,000, i.e., \$290,000 plus A&B of \$15,000. FEMA awarded the City \$62,510 and insurance reimbursed the City \$14,320. The City is requesting CRA funding of \$228,170 to cover the net cost of the building.

**Project Estimates:**

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
612	Community Center		228,170					228,170
<b>Total</b>			228,170					228,170

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
CRA	105	100%		228,170					228,170
		0%							-
		0%							-
		0%							-
<b>Total</b>		100%		228,170					228,170

**Budget Office Use Only**

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input checked="" type="checkbox"/>	Pending

FY10 Operating Cost: \$ -  
 FY10 Capital Cost: \$ 228,170  
 Future Years' Estimated Annual Cost: \$ -

3/16/2010

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52

## FY10 Supplemental/CIP Request

Project Description:	Little League Batting Cage at Pepper Park		
Department:	CRA Funded Projects	Project #	R12Y10005
Division:	Parks Operations	Totals	\$20,000
Account Number:	105-12-576000-572-614-000	Request Type	Replacement
Project Location:	Claude Pepper Park	Priority Level	Improvement

**Objective:**  
 To replace the Little League Batting Cage

**Justification:**  
 The fencing was extensively damaged by Hurricane Wilma, and is in a rusty deteriorated condition to a point where the cage is no longer usable. The netting inside the cage has deteriorated, and a concrete foundation needs to be included with the replacement. Work will be done by contract.

**Project Estimates:**

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
614	Fencing, netting and foundation		20,000	-	-	-	-	20,000
								-
								-
								-
								-
								-
								-
								-
<b>Total</b>		-	20,000	-	-	-	-	20,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
CRA	105	100%		20,000	-	-	-	-	20,000
									-
									-
									-
<b>Total</b>		100%	-	20,000	-	-	-	-	20,000

**Budget Office Use Only**

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost: \$ -  
 FY10 Capital Cost: \$ 20,000  
 Future Years' Estimated Annual Cost:

  
 53

## PAL Program & Explorer Program:

### Personnel Costs:

Tutoring Program Supervisor (\$300 X 26 weeks)	\$	7,800
Tutoring On-Campus Coordinator (\$200 X 26 weeks)	\$	5,200
High School Level Tutors (30 Tutors X \$9.00/hr X 104 hours)	\$	28,080
College Level Tutors (5 Tutors X \$10.00/hr X 104 hours)	\$	5,200
Certified Public Accountant	\$	1,000
FICA/MICA 7.65%	\$	3,617
<b>Sub-Total:</b>	<b>\$</b>	<b>50,897</b>

### Programs/Events/Equipment:

Track and Field Program	\$	5,500
Police Explorer Program	\$	8,500
Flag Football Program	\$	2,500
Little League Baseball Sponsorship	\$	500
Little League Football Sponsorship	\$	500
Spoken Word Oratory Team	\$	400
Youth Directors Council/Conference	\$	8,500
Girls & Boys Basketball Uniforms and Equipment/Registration	\$	4,500
Step-Team/Uniform and Miscellaneous	\$	700
Chess Program - Equipment	\$	800
PAL Boxing Program - Equipment, etc.	\$	6,000
Take Stock in Children Scholarship Partnership	\$	20,000
University & College Tours	\$	20,000
PAL Gala	\$	3,500
<b>Sub-Total:</b>	<b>\$</b>	<b>81,900</b>

### Building Costs:

PAL Building Utilities & Supplies	\$	4,050
Office Equipment & Supplies	\$	1,603
<b>Sub-Total:</b>	<b>\$</b>	<b>5,653</b>

### Miscellaneous:

Wilson Dally Test Preparatory Software	\$	3,000
Network Server	\$	500
Memberships/ Local and National PAL	\$	550
Liability Insurance (average 100 kids)	\$	2,500
<b>Sub-Total:</b>	<b>\$</b>	<b>6,550</b>

**TOTAL: \$ 145,000**

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## FY10 Supplemental/CIP Request

Project Description:	Transportation Stimulus Projects			
Department:	Public Works		Project #	Various
Division:	1/2 Cent Transportation Surtax		Totals	\$1,351,245
Account Number:	185-09-550000-541-618-000		Request Type	New Request
Project Location:	Various		Priority Level	

**Objective:**

Improve the transportation infrastructure in the City and create jobs.

**Justification:**

The Miami-Dade Metropolitan Planning Organization (MPO) and the Florida Department of Transportation, District 6 (FDOT) has allocated \$1.35 million dollars of American Recovery and Reinvestment Act 2009 (ARRA) funding to the City of North Miami. If approved by FDOT, these "stimulus" funds will be used to make repairs to 2 bridges in the Keystone neighborhood, to replace and improve brick pavers throughout the downtown area, and to complete sidewalks needed along NE 12th Avenue to provide safe access to WJB Elementary. The City will be paid on a reimbursement basis from these funds.

**Project Estimates:**

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Keystone Bridges		250,000					250,000
	Proj # G09Y10036							-
618	Downtown Sidewalks		976,245					976,245
	Proj # G09Y10035							-
618	Sidewalks on NE 12 Ave		125,000					125,000
	Proj # G09Y10037							-
								-
								-
								-
<b>Total</b>			1,351,245					1,351,245

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	000	100%		1,351,245					1,351,245
		0%							-
		0%							-
		0%							-
<b>Total</b>		100%		1,351,245					1,351,245

**Budget Office Use Only**

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost: \$ -  
 FY10 Capital Cost: \$ 1,351,245  
 Future Years' Estimated Annual Cost: \$ -

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55