

Memorandum



Date: May 3, 2011

Agenda Item No. 8(B)(1)(B)

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

Subject: Appointment of Community Representative Members to the Community Action Agency Board

Recommendation

It is recommended that the Board of County Commissioners (Board) appoint three of the five nominees listed below as Community Representatives to serve on the Community Action Agency Board (CAA Board) for the 2010-2012 term. As required by Ordinance 09-31 the Nominating Committee selected a slate of candidates for consideration by the Board. At the time of advertisement, only two vacancies existed on the CAA Board. Subsequently, one of the Community Interest representatives, Ben Burton, notified the County of his intent to resign from the CAA Board in early January 2011. This resulted in a third vacancy which is also recommended to be filled from the slate of candidates presented.

Scope

The CAA Board serves the interests of low-income individuals, families and communities countywide.

Fiscal Impact/Funding Source

There is no increased fiscal impact to the County. CAA Board members are stewards of the community who serve voluntarily without compensation. Members are entitled to reimbursement for expenses incurred for eligible out of town travel related to CAA business in accordance with Florida Statute 112.061. These expenses are funded through the respective grants associated with the business being conducted.

Track Record/Monitor

The CAA Executive Director is responsible for the oversight and reporting of the CAA Board.

Background

The Miami-Dade CAA Board was formally established in 2009 by County Ordinance. The CAA Board is a tri-partite board in which one third of its members are elected officials or their designees, one third of the membership comprises citizen representatives from low-income communities and the remaining one third are representatives from community interests groups or organizations. Members representing community interests or organizations are appointed to the CAA Board by the Board of County Commissioners for a term of two years.

The County Manager convened the Nominating Committee as required by Ordinance 09-31 to select a slate of candidates to fill three Community Interests and Organizations vacancies. The Committee, chaired by CAA Board Chair, Dr. William Zubkoff, also included Nadia Pierre, County Mayor's designee and Nilsa Velazquez, designee of the Chair of the Housing and Community Development Committee. Additionally, in accordance with the Ordinance, the Board shall make the appointments to the CAA Board from the candidates recommended by the Nominating Committee or request a new list of candidates for any of the vacant positions.

Advertisement for the Community Representative Board members was placed in The Miami Herald, The Miami Times, Diario Las Americas, and Le Flordien. An advertisement was also posted on Miami-Dade County's web portal from October 13, 2010 through October 20, 2010. Additionally, the request for nominees was also discussed at several CAA Board meetings and all Citizen Participation members on the CAA Board were requested to advise their respective Community Advisory Committees of the vacancies. Submission of applications for the Community Representative Board member positions were due to the Clerk of the Board on or before October 20, 2010.

The Nominating Committee received a total of six applications, of which one was from an incumbent Beverly King. It is important to note that the committee also considered the service of the incumbent along with other factors used to rank each candidate. Attachment 1 includes copies of all applications received. All six applicants were interviewed by the Nominating Committee and on October 27, 2010 the Nominating Committee voted to recommend the persons listed below in order of the Committee's rank and preference for Board Consideration:

1. Irene Taylor-Wooten, Black Non-Hispanic Female
2. Ilenia Sanchez-Bryson, White, Hispanic Female
3. Mitchell Rosenstein, White Non-Hispanic Male
4. Beverly King, Black, Non-Hispanic Female (Incumbent)
5. Prakash Kumar, Asian, Indian Male

The Board is required to select three of the five candidates to serve on the CAA Board for a two-year period beginning December 2010 or request a new slate of candidates for Board consideration.

Attachment



Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: May 3, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(B)(1)(B)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(B)(1)(B)
5-3-11

RESOLUTION NO. _____

RESOLUTION APPOINTING THREE COMMUNITY REPRESENTATIVE MEMBERS TO THE COMMUNITY ACTION AGENCY BOARD FOR THE 2-YEAR TERM BEGINNING DECEMBER 2010

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, in accordance with Ordinance 09-31, the County Manager convened a Nominating Committee to submit to the Board of County Commissioners a list of nominees to fill three Community Representative Member vacancies on the Community Action Agency Board; and

WHEREAS, as referenced in the attached memorandum these members shall begin their two year term in December 2010,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board appoints as members to the Community Action Agency Board the following three persons from the list of Nominees submitted by the Nominating Committee to represent Community Interests and Organizations:

_____, _____ and
_____.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Jean Monestime
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of May, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Estephanie S. Resnik

COPIES OF APPLICATIONS SUBMITTED FOR
THE COMMUNITY ACTION AGENCY BOARD

Applicants:

Irene Taylor-Wooten
Ilenia Sanchez-Bryson
Mitchell Rosenstein
Beverly King
Brian Woolfolk
Prakash Kumar



CLERK OF THE BOARD
2010 OCT 19 PM 3:42
CLERK, CIRCUIT & COUNTY COURTS
CLERK, DADE COUNTY, FLA.
#1

**Candidate for Nomination to Serve on the Miami-Dade County
Community Action Agency Board**

Biographical Profile

Name: Taylor-Wooten Irene Naomi
Last First Middle

Employer: _____

Title/Occupation: Recently Retired

Business Type: **Please select one:** Business Industry Labor Social Welfare
 Religion Law Enforcement Education

Business Address: _____

Business Telephone: _____ Fax: _____

Email Address: NIPPI151@att.net

Home Address: 730 NW 176 Terrace, Miami Gardens, FL 33169

Home Telephone: (305) 651-3199

Date of Birth: 09/11/1951 Length of Residence in Miami-Dade County: 37 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree:
Arizona Western College Associate of Arts Degree
Arizona State University, Tempe, AZ Bachelors of Science
St. Thomas University, Miami, FL Master of Health Management
and Graduate Certificate in Human Resources Management
Harvard University, JFK School of Government - Driving Government Performance

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DADE COUNTY, FLA.
#1

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

As a recently retired administrator with over 36 years of experience in the area of Social Services, I am well aware of the challenges faced by Social Service agencies, in working to serve all those in need in an environment of dwindling resources compounded by increased competition from other like providers. I would like to utilize my experiences and knowledge to help further the mission of the CAA and ensure its sustainability and viability in the future.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Miami Children's Initiative, Inc.</u>	<u>Voluntary Consultant</u>
<u>New Hope Missionary Baptist Church</u>	<u>Member</u>
<u>Early Learning Coalition of Miami-Dade/Monroe, Inc.</u>	<u>Past Board Member</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>N/A</u>	<u></u>
<u></u>	<u></u>

Activities reflecting community interest:

Currently working to help establish the Miami Children's Initiative, Inc. a ten year community development project to create a sound educational, social and economic environment for children and families residing in Liberty City.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

Former Special Assistant for Social Services with oversight of
Community Action Agency

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Hon. Audrey M. Edmonson</u>	<u>County Commissioner</u>	<u>(305) 636-2331</u>
<u>Dr. William Zubkoff</u>	<u>Chair, CAA Board</u> <u>President, Key Educational</u>	<u>(305) 790-9019</u>
<u>Betty Key</u>	<u>Concepts, LLC</u>	<u>(305) 519-3938</u>
<u>Dr. Silvia LaVilla</u>	<u>Vice President, KIDCO Child Care</u>	<u>(305) 576-6990</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

To ensure the agency's financial stability through the identification
and procurement of additional sources of revenue.

To increase partnerships with other community focused agencies,
corporations and businesses

To help fortify the agency's self monitoring processes to ensure full
compliance with all funding mandates

I, (Candidate's name) Irene N. Taylor-Wooten
 Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/19/10
 Date

Irene Taylor-Wooten
 Candidate's Signature

Nominated by (if not self):

 Name Telephone

 City State Zip Code

**Resume for
Irene N. Taylor-Wooten**

Home Address

730 N.W. 176 Terrace
Miami, Florida 33169
Telephone: (305) 651-3199 (Home)
(305) 333-4494 (Cell)
Email: NIPPI51@ATT.NET

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PROFESSIONAL EXPERIENCE

November 2007 to August 2010

**Miami-Dade County
County Executive Office
Special Assistant for Social Services**

Served as senior staff to the County Manager, responsible for providing administrative oversight of the County's primary social service departments and associated staff advocates.

- Developed, reviewed and approved a variety of reports in response to Board of County Commission directives and requests from the Office of the Mayor and County Manager.
- Guided the development and implementation of the County's strategic plan in the area of social and human service delivery, including the development and monitoring of specific goals, objectives and performance measures to ensure customer focused, efficient and effective service delivery.
- Provided direction and oversight of the activities of the Child and Senior Advocates charged with strengthening the coordination and connectivity among associated County services, community-based organizations and community stakeholders.
- Served as the County's liaison to the Children's Trust, Partnership for Recovery and Youth Crime Task Force.
- Served as Board member for the Early Learning Coalition for Miami-Dade/Monroe, Inc., the entity that funded the County's subsidized child care program.
- Served as the liaison for the 2009 United Way Campaign responsible for the overall coordination of the County's fundraising initiative.
- Functioned as the County liaison for implementation of the State funded Miami Children's Initiative, Inc. a ten-year pilot project to improve the educational, economic and social development of children and families in Liberty City.

January 2006 to November 2007

**Miami-Dade County
County Executive Office
Assistant to the County Manager**

Served as a member of the senior staff providing support to an Assistant County Manager in the coordination and provision of services administered by the County's health and social service related departments and staff.

- Reviewed, edited and approved agenda items for content and form for presentation to the Board of County Commissioners.
- Provided staff support to the Public Health Trust Nominating Council.

Resume of Irene N. Taylor-Wooten

Page 2

- Delegated, tracked and ensured follow-up on assignments, Board of County Commission directives and constituent requests for services.
- Reviewed and formulated various correspondence and reports for the signature of the County Manager.

January 2006 to November 2007 (cont'd)

- Assisted in the development and implementation of the County's strategic plan as it related to social and human services including the development and monitoring of specific goals, objectives and performance measures.

September 2001 to January 2006

**Miami-Dade County, Department of Human Services
Neighborhood Assistance Bureau
Bureau Chief**

Responsible for the management of a contingency of neighborhood multi-purpose service centers strategically located across the County, providing a range of emergency assistance services to low income residents.

- Management oversight and responsibility for the administration of programs and development of the policies that governed the activities of 91 employees dispersed across 10 neighborhood based centers, 1 satellite unit and 2 emergency housing programs.
- Served as a member of the Department's team assigned to write the 2002 response to the Invitation to Negotiate for over \$100 million in annual funding for the provision of county-wide comprehensive early care and education programs.
- Served as a member of the Department's team assigned to write the response to the 2003 Request for Proposals issued by the Alliance for Human Services for the operation of a Domestic Violence Center.
- Assisted in the development of the Department's first annual Business Plan with ongoing responsibility for the compilation and submission of the annual updated plan and the quarterly progress reports.
- Served as the 2004 Committee Chairperson for the Department's Annual Black Family Symposium
- Served as departmental liaison to the County's Office of Emergency Management responsible for submission of the Department's Continuity of Operations Plan (COOP) and coordination of associated training exercises.
- Assigned as a member of the administrative team that implemented the County-wide "Help Us Help You" campaign designed to address the social service needs of residents impacted by Hurricane Wilma.

July 1998 to September 2001

**Miami-Dade County, Department of Human Services
Office of Human Development
Child Development Services Division Director**

Responsible for the management of the largest of the two State funded Community Child Care Coordinating (4C) Agencies in District XI, providing subsidized early care and education services to over 17,000 children annually, from birth to 13 years of age.

- Provided management oversight and responsibility for the administration of policies and programs of the division with a staffing complement of 210 employees and an annual budget in excess of \$80 million, derived from a variety of state and local funding sources.

- Oversaw the management of over 400 sub-contracts with a combination of licensed child care centers, after school programs and licensed family child care homes, that provided child care services to eligible families.

November 1989 to July 1998

Miami-Dade County, Department of Human Services
Office of Rehabilitative Services
Health Services Administrator III

Provided direct assistance to the Office Director in administering the policies and programs of one of the largest public sector substance abuse service delivery systems in the United States, with a total budgetary and staffing oversight of \$11.8 million and 179 employees respectively.

- Provided direct supervision of the Quality Assurance Unit which ensured compliance with all state, federal and county licensure requirements for the Office's 16 treatment programs.
- Served as the Office Liaison to the assigned programmer/analyst from the County's Information Technology Department
- Served as the Office Liaison between the Office and the Department in the absence of the Office Director.
- As the Office representative on the Juvenile Assessment Center Committee, had responsibility for implementation of the Juvenile TASC component at the Miami-Dade Juvenile Assessment Center, including the development of unit policies and procedures to interface with the six agencies represented at the center.
- Served as a member of the County staff assigned to the Immigration Emergency Fund Advisory Committee, convened by the Governor of the State of Florida and chaired by the County Manager.
- Developed the Department of Human Services' "Unusual Incident Report" policy and revised the operational policy and procedure manual for the Office of Community Services' Beckham Hall Residential Program for Men.
- By appointment of the Department Director, served as a member of the Department's Organizational Review Team for the restructure of the Office of Human Development's Child Development Services Division.

September 1989 to November 1989

Miami-Dade County, Department of Human Services
Office of Rehabilitative Services
Rehabilitative Services Supervisor II
Juvenile Substance Abuse Detection and Treatment Unit

Planned and coordinated the daily administrative responsibilities of the Juvenile Detection and Treatment Unit, a component of the Juvenile Drug Intervention Program, with responsibility for direct supervision of two units with a staffing complement of ten professional staff and five clerical support personnel.

May 1988 to September 1988

Miami-Dade County, Department of Human Services
Office of Rehabilitative Services
Rehabilitative Services Supervisor I
TASC Assessment and Evaluation Unit

Supervisory oversight of unit with a staff of eight, responsible for: conducting substance abuse assessments and evaluations on criminal justice involved adults; making referrals to community-based treatment modalities; tracking and reporting on client's compliance with court ordered treatment mandates, and completion of civil court petitions for persons desirous of filling commitments for substance abuse treatment.

February 1979 to May 1988

Miami-Dade County, Department of Human Resources
Office of Rehabilitative Services
Rehabilitative Services Counselor II
Juvenile Outpatient Program (Relief Supervisor)

Assisted in the implementation of a newly created program that provided outpatient individual, group and family substance abuse counseling services to juveniles. Assumed responsibility for supervision of the unit in the absence of the unit supervisor, including interviewing, training and orientation of newly acquired staff.

Merrimac House

Responsible for the daily planning and operation of a twelve bed female residential facility providing substance abuse rehabilitative services and counseling to chemically addicted women. Also maintained caseload of clients housed at the co-ed Woods House Residential Unit.

North Dade Alcohol Education Center

Conducted individual and group counseling sessions with substance abuse clients on an outpatient basis. Functioned as Intake Counselor, Data Coordinator, and Community Outreach Representative.

October 1973 to February 1979

Miami-Dade County, Department of Human Resources
Comprehensive Alcohol Program
Rehabilitative Services Counselor I
Central Intake and Detoxification Unit

Performed admission and discharge duties for substance abuse and nursing home patients; including assessment of substance abuse clients for further treatment. Periodically provided administrative and supervisory coverage of the unit in the absence of the unit supervisor.

EDUCATION AND
PROFESSIONAL TRAININGS

December 2006

Harvard University
John F. Kennedy School of Government
Executive Education
Driving Government Performance
for Miami-Dade County Executives

May 1973

St. Thomas University, Miami, Florida
Master of Health Management Degree
Graduate Certificate in Human Resources Management

August 1973

Arizona State University, Tempe, Arizona
Bachelors of Science Degree – Social Welfare

December 1971

Arizona Western College
Associate of Arts Degree

**PROFESSIONAL MEMBERSHIPS
AND AFFILIATIONS**

Completed Peer Reviewer Training
Council on Accreditation of Services for
Children and Families Services

National Association for Education of Young Children
(NAEYC) (1999-2002)

South Florida Association for Young Children (SFAYC)
Treasurer 2001-2002

Past Board Member, Florida Children's Forum

Past Board Member, Camillus House Concerns

Delta Sigma Theta Sorority, Inc.
Dade County Alumnae Chapter

National Forum for Black Public Administrators
South Florida Greater Miami Chapter
1993-1995 – Second Vice President
1993 – Parliamentarian

References provided upon request

**LEGAL SERVICES OF GREATER MIAMI, INC.**

3000 Biscayne Boulevard, Suite 500

Miami, Florida 33137-4129

Telephone: (305) 438-2555

Fax Number: (305) 573-5800

FACSIMILE COVER PAGE

DATE: October 20, 2010

FAX SENT TO: Diane Collins
Acting Division Chief
Clerk of the Board

RECIPIENT'S FAX NUMBER: 305-375-2484

FAX SENT BY: Maria Cabrera for Ilenia Sanchez Bryson,
Esquire

NATURE OF DOCUMENT: Candidate for Nomination to Serve on the
Miami-Dade County Community Action
Agency Board

NUMBER OF PAGES: 4 including cover sheet

CC:

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EQUAL JUSTICE UNDER LAW



CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.
#1

2010 OCT 20 PM 12:31

CLERK OF THE BOARD

**Candidate for Nomination to Serve on the Miami-Dade County
Community Action Agency Board**

Biographical Profile

Name: Sanchez - Bryson Ilenia
Last First Middle

Employer: Legal Services of Greater Miami, Inc. (LSGMI)

Title/Occupation: Directing Attorney

Business Type: Please select one: Business Industry Labor Social Welfare
 Religion Law Enforcement Education

Business Address: 3000 Biscayne Blvd, Ste 500, Miami, FL 33137

Business Telephone: 305-438-2555 Fax: 305-576-5112

Email Address: isanchezbryson@lsgmi.org

Home Address: 775 East 17 Street, Hialeah, FL 33010

Home Telephone: 305-335-3329

Date of Birth: 08/02/81 Length of Residence in Miami-Dade County: 29 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree: Florida International Univ./Miami/Juris Doctor

Florida International Univ/Miami/Bachelor

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I have represented clients in obtaining public assistance and preserving their housing. This experience has emphasized the importance of safety nets to protect the most vulnerable individuals in our community. Also, as the Directing Attorney at LSGMI I supervise our intake department which affords me an opportunity to ascertain the evolving needs of the low income community.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Cuban American Bar Assoc.</u>	<u>Member</u>
_____	_____
_____	_____

List any Public Office held (Elected or Appointed):

Office	Date
_____	_____
_____	_____

Activities reflecting community interest:

Through my work at LSGMI, I have participated in a variety of community fairs and "know your rights" sessions aimed at informing and educating the community. I also assisted in the development of a private landlord/tenant legal hotline to address a growing and unmet need in our community.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

LSGMI is a Housing Assistance Network of Dade (HAND) grantee.

Additionally, LSGMI receives several county grants which support our legal work.

Persons acquainted with candidate's activities/experience:

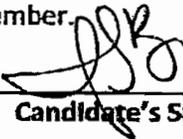
Name	Title	Telephone
<u>Marcia K. Cypen</u>	<u>Executive Director</u>	<u>305-438-2501</u>
<u>Monica Vignes-Pitan</u>	<u>Senior Attorney</u>	<u>305-438-2417</u>
<u>Johanna Porpiglia</u>	<u>Law Library Director</u>	<u>305-349-7548</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

As a board member, I hope to create and support programs that help empower low income individuals and families in our community. I would also aim to ensure that the CAA is responsive to the ever-changing needs of the community.

I, (Candidate's name) Ilenia Sanchez-Bryson
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/20/2010
Date


Candidate's Signature

Nominated by (if not self):

Name Telephone

City State Zip Code



FACSIMILE TRANSMITTAL SHEET

TO: Miami-Dade County Community Action Agency Board

FROM: Mitchell Rosenstein

COMPANY:

DATE: 10/20/10

FAX NUMBER: 305.375.2484

TOTAL NO. OF PAGES INCLUDING COVER: 4

PHONE NUMBER:

REGARDING: Candidate for Nomination

X URGENT [] FOR REVIEW [] PLEASE COMMENT [] PLEASE REPLY [] PLEASE RECYCLE

NOTES/COMMENTS:

CLERK, CIRCUIT & COUNTY COURTS DADE COUNTY, FLA. #1

2010 OCT 20 PM 4:18 3:39

CLERK OF THE BOARD

On time (See fax log sheet attached) -SM



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: ROSENSTEIN MITCHELL R
Last First Middle

Employer: CARLISLE DEVELOPMENT GROUP

Title/Occupation: VICE PRESIDENT OF FINANCE

Business Type: Please select one: [X] Business [] Industry [] Labor [] Social Welfare [] Religion [] Law Enforcement [] Education

Business Address: 2950 SW 27th AVE., STE. 200, MIAMI 33133

Business Telephone: 305-357-4728 Fax: 305-476-9674

Email Address: MROSENSTEIN@THECARLISLEGROUP.COM

Home Address: 888 BISCAYNE BLVD. #4002, MIAMI, FL 33132

Home Telephone: 305-898-2194

Date of Birth: SEPT 10, 1979 Length of Residence in Miami-Dade County: 8 yrs

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- [X] Male [] Female
[X] White Non-Hispanic [] Black Non-Hispanic [] Hispanic [] Asian or Pacific Islander
[] American Indian or Alaskan Native [] Haitian American

EDUCATION:

School/City/Degree:

COOPER CITY HIGH SCHOOL / COOPER CITY, FL

UNIVERSITY OF FLORIDA / GAINESVILLE, FL / Bachelor's of Science in Finance, Minor in Economics

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

As the Vice President of Finance for Carlisle,
Mitch has extensive experience with financing
community redevelopment initiatives.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Big Brothers Big Sisters of Greater Miami</u>	<u>Mentor, Fundraiser</u>
<u>Miami Finance Forum</u>	<u>Member</u>
_____	_____

List any Public Office held (Elected or Appointed):

Office	Date
_____	_____
_____	_____

Activities reflecting community interest:

Multiple affordable housing developments financed,
within Miami-Dade. Active fundraiser and
mentor with Big Brothers Big Sisters of Greater Miami.
Member of Miami Finance Forum.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None known

Persons acquainted with candidate's activities/experience:

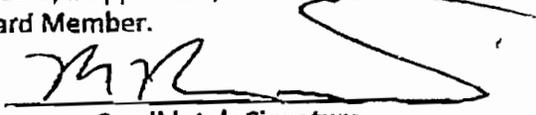
Name	Title	Telephone
<u>Marilyn Barrera</u>	<u>Director, Carlisle</u>	<u>305-357-4706</u>
<u>Marianne Weiss</u>	<u>Big Brothers Big Sisters</u>	<u>305-644-0066 ext 231</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

More strategic public / nonprofit / private relationships.

I, (Candidate's name) Mitchell Rosenstein
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/20/2010
Date


Candidate's Signature

Nominated by (if not self):

Markie Sanchez
Name

305-357-4701
Telephone

Miami
City

FL
State

Zip Code

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Glory Coley</u>	<u>Sr. Management Consult.</u>	<u>(305) 331-9179</u>
<u>Calvin Gordon</u>	<u>President/Melita T Dev.</u>	<u>(305) 726-4581</u>
<u>Clara Milner James</u>	<u>Pastor</u>	<u>(205) 235-4226</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

1. To diligently work to ensure that issues reviewed, discussed, and determined meet all requirements. 2. To provide honestly, compassion, and integrity as a board member, 3. To ensure that the needs of our most vulnerable citizens are met.

I, (Candidate's name) Beverly Elaine King
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/20/10

Date

B. King

Candidate's Signature

Nominated by (if not self):

Name Telephone

City State Zip Code

3

KING FAMILY
FAXCIMILE

FACSIMILE TRANSMITTAL SHEET

TO: Diane Collins, Acting Division Chief, Clerk of the Board	FROM: Beverly King, M.S., C.P.M. Management Consultant
COMPANY: Miami-Dade County	DATE: 10/20/2010
FAX NUMBER: (305) 375-2484	TOTAL NO. OF PAGES INCLUDING COVER: 5
PHONE NUMBER: (305) 375-1652	FAX NUMBER (305) 234-8991
RE: Application for Consideration/ Community Action Agency Board	SENDER'S PHONE NUMBER (786) 255-4858

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Please accept my application for consideration for the Community Action Agency Board.
(see attached)

[CLICK HERE AND TYPE RETURN ADDRESS]

MOORE, SHANIA
Moore, Shania (COC)

From: Clerk of the Board (COC)
Sent: Wednesday, October 20, 2010 3:57 PM
To: Moore, Shania (COC)
Subject: FW: Candidate for Nomination to Serve_MDC - Community Action Agency Board

*Should you have any questions and/or concerns, you may contact me at the e-mail listed below.
Thank you,*

Olga C. Valverde, Project Coordinator

Clerk of the Board of County Commissioners
Direct (305) 375-4231
Office (305) 375-5127
Fax (305) 375-2484
Valveo2@miamidade.gov

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

 *Think "GREEN": Do you need to print?*

-----Original Message-----

From: BevPKing@aol.com [mailto:BevPKing@aol.com]
Sent: Wednesday, October 20, 2010 3:28 PM
To: Clerk of the Board (COC)
Subject: Candidate for Nomination to Serve_MDC - Community Action Agency Board

To Whom It May Concern:

Kindly accept my completed "Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency" application.

Thank you in advance for your consideration.

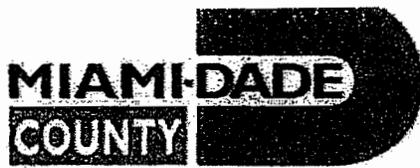
~~Beverly King, MS, CPA~~

Management Consultant
Cell: (786) 255-4858
Fax (305) 234-8991
bevcking@aol.com

If you have received this communication in error, please notify the sender immediately.

25

10/20/2010



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: King Beverly Elaine
Last First Middle

Employer: Richmond Heights Neighborhood Resource Center

Title/Occupation: Management Consultant

Business Type: Please select one: Business, Industry, Labor, Social Welfare, Religion, Law Enforcement, Education

Business Address: 11225 SW 152nd Street Miami, Florida 33157

Business Telephone: (786) 255-4858 Fax: (305) 234-8991

Email Address: bevping@aol.com

Home Address: 12873 SW 147th Street Miami, FL. 33186-6390

Home Telephone: (305) 254-9130

Date of Birth: 1/26/53 Length of Residence in Miami-Dade County: 50 + years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male, Female, White Non-Hispanic, Black Non-Hispanic, Hispanic, Asian or Pacific Islander, American Indian or Alaskan Native, Haitian American

EDUCATION:

School/City/Degree:

University of Miami, Coral Gables, Bachelors of Music

Nova Southeastern University, Fort Lauderdale, Master of Science

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

See Attachment

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
Community Action Agency	Board Member
<hr/>	<hr/>
<hr/>	<hr/>

List any Public Office held (Elected or Appointed):

Office	Date
None	
<hr/>	<hr/>
<hr/>	<hr/>

Activities reflecting community interest:

See Attachment

Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Glory Coley	Sr. Management Consult.	(305) 331-9179
Calvin Gordon	President/Melita T Dev.	(305) 726-4581
Clara Milner James	Pastor	(305) 235-4226

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

- To diligently work to ensure that issues reviewed, discussed, and determined meet all requirements.
- To provide honestly, compassion, and integrity as a board member,
- To ensure that the needs of our most vulnerable citizens are met.

I, (Candidate's name) Beverly Elaine King
 Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/20/10
 Date

B. King
 Candidate's Signature

Nominated by (if not self):

 Name Telephone

 City State Zip Code

3

COMMUNITY ACTION AGENCY BOARD TO SERVE ON THE MIAMI-DADE COUNTY
Community Action Agency Board

Response to question, page two:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Having served on the board for one year (2009/2010) I have gained a great deal of knowledge and experience from being a part and involve in the process of ensuring that we meet and met the needs of the most vulnerable citizens of this county.

My personal experience covers all areas of Management and Administration in the Child Welfare System, as well as, consulting, training, strategic planning, grant writing, program planning, financial analysis, staff development with community-based non-profit organizations with a program focus on self-sufficiency, empowerment, elderly issues, and low income or development issues with families in District 9.

Activities reflecting community interest:

Involvement in community meetings, special projects for children, and planning of holiday activities/ events for Richmond Heights and the surrounding communities. Managed and developed a Faith-based Purity Band with a focus on Abstinence in the Goulds area. Created strategic plans and reporting mechanisms for the neighborhood center senior and youth programming.

B. Kars 10/20/16
Attachment

CAA BOARD MEMBER ATTENDANCE
December 2009 – November 2010

P = Present
 EX = Excused
 A = Absent

Board Member	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jun 10 Spec Meeting	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10
Beverly King	P	P	EX	P	P	P	P	P	Recess	Recess	P	P	



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

CLERK OF THE BOARD
2010 OCT 18 AM 11:16
CLERK, CIRCUIT & COUNTY COURTS
MIAMI-DADE COUNTY, FLA.
#1

Biographical Profile

Name: Woolfolk Brian N/A
Last First Middle

Employer: State of Florida, Adult Protective Services

Title/Occupation: Sr. Human Services Program Specialist

Business Type: Please select one: Business Industry Labor Social Welfare
 Religion Law Enforcement Education

Business Address: 401 NW 2nd Avenue, S-312, Miami, Florida 33128

Business Telephone: (305) 377 - 5629 Fax: (305) 377 - 5622

Email Address: brian_woolfolk@dcf.state.fl.us *brian-woolfolk@dcf.state.fl.us*

Home Address: 11200 SW 159th St., Miami, Florida 33157

Home Telephone: (305) 255 - 9115

Date of Birth: 9/3/1958 Length of Residence in Miami-Dade County: 52yr's

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree: Barry University/Miami Shores/BPA, Homeland Security/FLETC/Certified Elder Abuse Instructor.

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I've served the State of Florida for 29yr's, first by determining eligibility for individuals applying for Food Stamps, and later, providing technical assistance to individuals applying for SSI - Related Medicaid & Medicare, a liaison between the DCF and the Agency for Health Care Administration, as well as the Center for Medicaid & Medicare. Currently I serve as the Sr. HSPS for APS.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
F.C. Martin	Chair Dad's cook-off
American Cancer Society/Relay for Life	Event Chair

List any Public Office held (Elected or Appointed):

Office	Date
N/A	

Activities reflecting community interest:

Reading to Children

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

The only potential conflict would be, if the Community Action Agency receives funding from

DCF.

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Kha White	Administrative Assistant	305 603 - 6155
Sean Kramer	Executive Director	305 779 - 2878
Sandra Jones	Sr. HSPS	954 202 - 3394

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

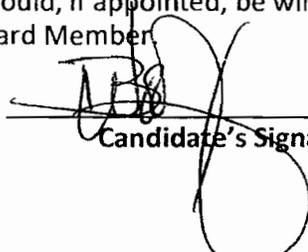
Ensure the community is informed about the services that are available.

I, *(Candidate's name)* Brian Woolfolk

Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member

10/14/2010

Date


Candidate's Signature

Nominated by (if not self):

Name

Telephone

City

State

Zip Code

3

Print Form

Profile

I'm a progressive, Individual with exceptional management, public relations expertise, and vast knowledge in Medicare, Medicaid policy & Social Welfare. I'm proficient in Microsoft office, communicating verbally and in writing. I'm seeking a board seat on the Community Action Agency Board.

Summary of Qualifications

Department of Children & Families / Adult Protective Services Miami, FL

Senior Human Services Program Specialist This is a professional position ensuring uniform compliance with Federal policies and State procedures for Home Care for the Disabled Adult and Optional State Supplementation. Developed training programs; make recommendations to unit supervisors as well as managerial staff. Provide technical assistance to line staff, supervisory, senior management, community provider agencies, and handle legislative requests.

Maintain program integrity through Quality Assurance monitoring, and validation of case reviews, completed by unit supervisors. Compiling data from the QA monitoring and submitting a written report to the Program Administrator. Determine error trends and training needs. Coordinating findings with management to provide advanced technical training to staff.

Human Services Program Specialist, 1994 – 1996.

Program instructor for Adult Care Division, developing, and coordinating, training programs for Economic Self Sufficiency Family track staff on SSI – Related Medicaid policy and procedure; Review appeal hearings, out of town inquiries, monitoring (ESS) cases, review ad – hoc reports and other assignments given by Program Operations Administrator.

Public Assistance Specialist Supervisor, 1992 – 1994.

Formulated and developed the application unit responsible for determining financial eligibility for the Aged & Disabled individuals based on Federal and State regulations. Monthly monitoring of case records for adherence to policy and procedure. Supervision of ten Public Assistance Specialists and two support staff.

Brian Woolfolk

Public Assistance Specialist, 1986 – 1992.

Determining eligibility for clients applying for SSI related Medicaid using Federal & State regulations.

Drivers License Examiner 1, 1984 – 1986.

Assisting applicants applying for driver license, administering eye exams, written/ driving tests, reinstating driving privileges, clearing DUI's, and issuing SR22.

**Education/
Certificates**

Bachelors Public Administration, Barry University – Miami, Florida
December, 2004

Certified Instructor Elder Abuse, 2010

Microsoft Office, 2000

Competitive Technologies International, Miami, Florida

Certified Instructor Process Management/QIC, 1999

Florida International University/Institute of Government, Miami, Florida

Executive Development, 1997

Dun & Bradstreet – Miami, Florida

Supervisor's Workshop, 1993

Miami Dade Community College – Kendall, Florida

Business Administration, 1989

Massachusetts Criminal Justice System – Southborough, Massachusetts

Criminal Justice, 1981

**Professional
Experience**

Department of Elder Affairs – Dade County, Florida

Coordinator of the SHINE program, 1994 – 1996.

Department of Children & Families/Adult Care Division

Disaster Coordinator, 1994 – 1997.

District 11 Command Center

Communications Manager, 1996 – 1998.

United Way, Chairman, 1994 – 1997.

District 11 Command Center Communications Manager

**Volunteer
Experience**

Event Chair, Relay for Life

F.C. Martin Elementary PTA

F.C. Foundation Chair

Chairman, Dad's Cook-off



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

CLERK, CIRCUIT & COUNTY COURTS
MIAMI-DADE COUNTY, FLA.
#1

2010 OCT 18 AM 11:03

CLERK OF THE BOARD

Biographical Profile

Name: KUMAR g PRAKASH
Last First Middle

Employer: _____

Title/Occupation: N/A

Business Type: Please select one: Business Industry Labor Social Welfare
 Religion Law Enforcement Education

Business Address: _____

Business Telephone: _____ Fax: _____

Email Address: prakku55@yahoo.com

Home Address: 953 Collins Avenue #302, M. Beach, FL 33139

Home Telephone: 305 803 7759

Date of Birth: 04-05-1945 Length of Residence in Miami-Dade County: 17 yrs

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- White Non-Hispanic
- American Indian or Alaskan Native
- Female
- Black Non-Hispanic
- Haitian American
- Hispanic
- Asian or Pacific Islander INDIAN

EDUCATION:

School/City/Degree: 2 Degrees in Law and Science - MYSORE UNIVERSITY (INDIA)

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Definetly EAA will be benefitted with the vast community related experience which I have acquired being an ACTIVIST
I was recognised and appointed by Charlie Christ - Governor as one of the members on 'Local Advocacy Council'

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>City of Miami Beach - Homeless Committee</u>	<u>Board Member</u>
<u>Collins Park Neighborhood Association</u>	<u>" "</u>
<u>Tuesday Morning Breakfast Club</u>	<u>Associate Member</u>
<u>Washington Ave. Neighborhood Ass'n</u>	<u>" "</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>NONE</u>	

Activities reflecting community interest:

- (1) Under 'Homeless Committee', submitting opinions/Advises to improve the status of Homeless Society at large
- (2) As a Board member of Neighborhood Association, with the Co-ordination of City officials trying to improve the Community needs.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

n/a

Persons acquainted with candidate's activities/experience:

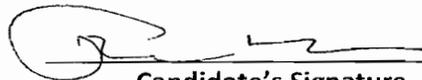
Name	Title	Telephone
Ray Breslin	Community Activist	305 772 5665
Michael Hughes	Associate Director @ Wolfsonian Museum (FIU)	305 535 2602
Phillip Cousin	Well Wisher	305 989 7380

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

As a Board member. Will try to seek the needs of the community; Problems faced by the society in common and find out the resources to solve these issues

I, (Candidate's name) Prakash Kumar
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10/18/2010
Date


Candidate's Signature

Nominated by (self):

Prakash Kumar
Name

305 803 7759
Telephone

Miami Beach
City

FL
State

33139
Zip Code