

Memorandum



Date: April 13, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Request to Reject all Proposals for Consultant Services for Construction Inspection Services - Project No: A09-OCI-01, A; Contract No: A09-OCI-01, A

INLUC
Agenda Item No. 3K

Recommendation

This Request to Reject all Proposals for Consultant Services for Construction Inspection Services has been prepared by the Office of Capital Improvements (OCI) and is recommended for approval in favor of accessing in-house staff for these services.

Scope

PROJECT NAME: Consultant Services for Construction Inspection Services

PROJECT NO: A09-OCI-01, A

CONTRACT NO: A09-OCI-01, A

PROJECT DESCRIPTION:

The requested services address the needs of various County departments requiring construction inspection services (CIS). The scope of work includes CIS for new building construction, building renovation, airfield, roadway, sidewalk, drainage, resurfacing and other related projects. The selected consultants' responsibilities will include overseeing, coordinating and inspecting the work of design consultants, surveyors and construction contractors, and may include contract monitoring and record keeping, approving and recommending requisitions for compensation, review of change orders, estimations, claims, scheduling and shop drawings review, and assuring compliance with all federal, state and local regulations, on behalf of Miami-Dade County. Rotation of assignments will be determined by the selected firms' initial ranking in the rotation, as determined by their three year work history. Subsequently, the rotations will be based on the amount of assignments held within this respective group. Work assignments will be issued on an as needed basis by County departments requesting these services.

Two non-exclusive professional services agreements (PSAs) were to be awarded under this solicitation. Each agreement is valued at \$750,000.00 for an effective term of two years and one year option to extend.

PROJECT LOCATION: Various

PRIMARY COMMISSION DISTRICT: Various Districts

APPROVAL PATH: Board of County Commissioners

OCI A&E PROJECT NUMBER: A09-OCI-01, A

USING DEPARTMENT: Multiple

MANAGING DEPARTMENT: Office of Capital Improvements (OCI)

ADDITIONAL FUNDING DEPARTMENT: Multiple

Fiscal Impact / Funding Source

FUNDING SOURCE: Various. The cost of services would have been charged to the particular projects of the various County Departments requiring construction inspection services. The Department requesting the services for the specific project would have identified the funding source at the time the service order was issued. No service orders would have been issued under these PSAs unless the specific user department identified appropriate budgeted funds.

PTP FUNDING: No

GOB FUNDING: No

ARRA FUNDING: No

PROJECT TECHNICAL CERTIFICATION REQUIREMENTS:

TYPE CODE DESCRIPTION

- Prime 14.00 ARCHITECTURE
- Prime 18.00 ARCHITECTURAL CONSTRUCTION MANAGEMENT
- Other 3.02 HIGHWAY SYSTEMS – HIGHWAY DESIGN
- Other 11.00 GENERAL STRUCTURAL ENGINEERING
- Other 12.00 GENERAL MECHANICAL ENGINEERING
- Other 13.00 GENERAL ELECTRICAL ENGINEERING
- Other 16.00 GENERAL CIVIL ENGINEERING
- Other 17.00 ENGINEERING CONSTRUCTION MANAGEMENT
- Other 20.00 LANDSCAPE ARCHITECTURE

SUSTAINABLE BUILDINGS ORDINANCE: (I.O NO. 8-8)

Did the Notice to Professional Consultants contain Specific Language requiring compliance with the Sustainable Buildings Program? NO

ESTIMATED CONTRACT

PERIOD: 1095 Days. The original term was for two years (730 days) per PSA. The County Mayor or County Mayor's designee would have had the authority to extend the PSA duration, with no increase in the PSA amount, for a one year period (365 days).

ESTIMATED CONTINGENCY PERIOD: 73 Days. The cumulative total of all Contingency Allowance time extensions would not have exceeded 10% of the original PSA duration rounded off to the next whole number.

IG FEE INCLUDED IN BASE CONTRACT: Yes

ART IN PUBLIC PLACES: No

BASE ESTIMATE: \$1,500,000.00 This figure included two PSAs at \$750,000.00 each.

RTA OPTION TO EXTEND:	AMOUNT	DAYS	EXTENSION COMMENT
	\$0.00	365	The County Mayor or County Mayor's designee would have had the authority to extend each of the PSAs duration for a one year period.

CONTINGENCY ALLOWANCE (SECTION 2-8.1 MIAMI DADE COUNTY CODE):	TYPE	PERCENT	AMOUNT	COMMENT
	PSA	10%	\$150,000.00	This was inclusive of a 10% contingency for each of the two PSAs.

TOTAL DEDICATED ALLOWANCE: \$0.00

COST ESTIMATE: \$1,650,000.00

Track Record / Monitor

EXPLANATION: OCI conducted a survey to gauge the volume of work expected by each County department for CIS in March 2008. The results of the survey indicated a need for CIS and resulted in the processing of this solicitation. However, after the economic downturn of 2009, County departments revisited former requests for outside services and further analyzed their in-house capacity to perform such. During May and June 2010, both the Public Works Department (PWD) and General Services Administration (GSA) contacted OCI in order to advise that budgetary cuts had impacted the need for CIS in each department. PWD advised that a portion of the contemplated CIS scope would be assigned to in-house staff in order to reduce the possibility of further departmental lay-offs. In addition, GSA requested the right of first refusal under the anticipated CIS agreements. As a result, during June 2010, OCI conducted a follow-up survey to monitor new changes in the need for CIS. The results of the follow-up survey indicated a decreased necessity for CIS work from questioned departments.

As a result, OCI feels that both the County and the A&E industry would be best served if this solicitation was rejected and subject work performed by in-house staff when needed.

Recent discussions with both Miami-Dade County's GSA and Miami-Dade County Park and Recreation Department (MDPR) confirm the existence of the departmental manpower needed to conduct these services. In addition, the Equitable Distribution Program (EDP) may also be utilized in instances where neither GSA, nor MDPR staff can render services.

The County in good faith should not engage in the award of contracts which do not have a reasonable expectation of being utilized. Further, it is a disservice to A&E firms to be awarded a contract that will not likely be utilized, and may have a negative impact on their "Dollars Awarded and Paid" calculation. This may hinder their opportunity of ranking high for future projects with viable contracts.

As a result, OCI recommends that all proposals received for Consultant Services for Construction Inspection Services be rejected.

**MINIMUM
 QUALIFICATIONS
 EXCEED LEGAL
 REQUIREMENTS:**

Yes For Experience and Qualification details, refer to the NTPC and subsequent addenda.

REVIEW COMMITTEE:

MEETING DATE: 5/27/2009 **SIGNOFF DATE:** 5/28/2009
RESUBMIT DATE: 9/2/2009 **RESUBMIT SIGNOFF:** 9/2/2009

**APPLICABLE WAGES
 (RESOLUTION NO. R-54-
 10):**

No

**REVIEW COMMITTEE
 ASSIGNED CONTRACT
 MEASURES:**

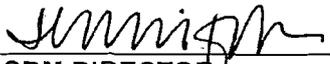
<u>TYPE</u>	<u>GOAL</u>	<u>ESTIMATED VALUE</u>	<u>COMMENT</u>
CSBE	0.00%	\$0.00	Not applicable
CBE	25.00%	\$206,250.00	Both PSAs under this solicitation were assigned a 25% CBE goal each.
DBE	0.00%	\$0.00	Not applicable
CWP	0.00%	0	Not applicable

**MANDATORY
 CLEARING HOUSE:**

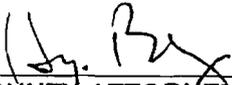
No

4

BUDGET APPROVAL
FUNDS AVAILABLE:

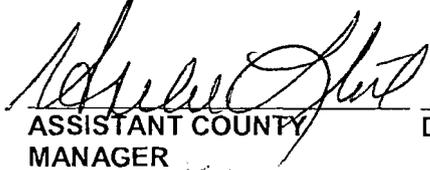
 1/26/11
OSBM DIRECTOR DATE

APPROVED AS TO
LEGAL SUFFICIENCY:

 1/27/11
COUNTY ATTORNEY DATE

CAPITAL
IMPROVEMENTS
CONCURRENCE:

 1/27/11
OCI DIRECTOR DATE

 2-8-11
ASSISTANT COUNTY MANAGER DATE

CLERK DATE:

DATE



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez DATE:
and Members, Board of County Commissioners

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor

Agenda Item No.

Veto _____

Override _____

RESOLUTION NO. _____

RESOLUTION REJECTING PROPOSALS FOR
CONSULTANT SERVICES FOR
CONSTRUCTION INSPECTION SERVICES,
PROJECT NO. A09-OCI-01, A; CONTRACT NO.
A09-OCI-01, A

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board rejects all proposals received in response to the Notice to Professional Consultants for Construction Inspection Services, Project No. A09-OCI-01, A; Contract No. A09-OCI-01, A.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman | |
| Audrey M. Edmonson, Vice Chairwoman | |
| Bruno A. Barreiro | Lynda Bell |
| Jose "Pepe" Diaz | Carlos A. Gimenez |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of May, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez

CLERK OF THE BOARD

2009 JUN 18 AM 10:30

CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.
#1

MEMORANDUM



Date: 6/10/2009

To: George M. Burgess
County Manager

Through: Johnny Martinez, P.E.
Director
Office of Capital Improvements

From: *Luisa Millan*
Luisa Millan
Chief, Professional Services Division
Office of Capital Improvements

Subject: Request to Advertise for Consultant Services for Construction Inspection Services -
Project No: A09-OCI-01, A; Contract No: A09-OCI-01, A

Recommendation

This Request to Advertise for Consultant Selection has been prepared by the Office of Capital Improvements and is recommended for approval pursuant to Section 2-8.1 of the Code of Miami-Dade County.

Scope

PROJECT NAME: Consultant Services for Construction Inspection Services

PROJECT NO: A09-OCI-01, A

CONTRACT NO: A09-OCI-01, A

PROJECT

DESCRIPTION:

The scope of work includes construction inspection services for new building construction, building renovation, roadway, sidewalk, drainage, resurfacing and other miscellaneous projects. The selected consultants responsibilities include overseeing, coordinating and inspecting the work of design consultants, surveyors and construction contractors, and may include contract monitoring and record keeping, approving and recommending requisitions for compensation and assuring compliance with all federal, state and local regulations, on behalf of Miami-Dade County. Rotation of assignments will be determined by the selected firms initial ranking in the rotation, as determined by their three (3) year work history. Subsequently, the rotation will be based on the amount of assignments held within this respective group.

Two (2) non-exclusive Professional Services Agreements (PSAs) will be awarded under this solicitation.

RECEIVED

2009 JUN 12 1P 3:34

CAPITAL IMPROVEMENTS

PROJECT LOCATION: Various

PRIMARY COMMISSION DISTRICT: Various Districts

APPROVAL PATH: Manager's Authority Section 2-8.1 of the Code of Miami-Dade County.

OCI A&E PROJECT NUMBER: A09-OCI-01, A

USING DEPARTMENT: Multiple

MANAGING DEPARTMENT: Office of Capital Improvements

Fiscal Impact / Funding Source

FUNDING SOURCE: SOURCE
 Various. The cost of services will be charged to the particular projects of the various County Departments requiring construction inspection services. The Department requesting the services for the specific project will identify the funding source at the time the service order is issued. No service orders will be issued under this PSA unless the specific user department identifies appropriate budgeted funds.

PTP FUNDING: No

GOB FUNDING: No

PROJECT TECHNICAL CERTIFICATION REQUIREMENTS:	<u>TYPE CODE DESCRIPTION</u>
	Prime 14.00 ARCHITECTURE
	Prime 18.00 ARCHITECTURAL CONSTRUCTION MANAGEMENT
	Other 3.02 HIGHWAY SYSTEMS - HIGHWAY DESIGN
	Other 11.00 GENERAL STRUCTURAL ENGINEERING
	Other 12.00 GENERAL MECHANICAL ENGINEERING
	Other 13.00 GENERAL ELECTRICAL ENGINEERING
	Other 16.00 GENERAL CIVIL ENGINEERING
	Other 17.00 ENGINEERING CONSTRUCTION MANAGEMENT
	Other 20.00 LANDSCAPE ARCHITECTURE

ESTIMATED CONTRACT PERIOD: 1095 Days.
The original term is for two years (730 days) per PSA. The County Mayor or County Mayor's designee has the authority to extend the PSA duration, with no increase in the PSA amount, for a one-year period (365 days).

ESTIMATED CONTINGENCY PERIOD: 73 Days.
The cumulative total of all Contingency Allowance time extensions shall not exceed ten percent (10%) of the original PSA duration rounded off to the next whole number.

IG FEE INCLUDED IN BASE CONTRACT: Yes

ART IN PUBLIC PLACES: No

BASE ESTIMATE: \$1,500,000.00 This figure includes two (2) PSAs at \$750,000 each.

OPTION TO EXTEND:	AMOUNT:	DAYS:	EXTENSION COMMENT:
	\$0.00	365	The County Mayor or County Mayor's designee has the authority to extend the PSA duration for a one-year period.

CONTINGENCY ALLOWANCE (SECTION 2-8.1 MIAMI DADE COUNTY CODE):	TYPE	PERCENT	AMOUNT	COMMENT
	PSA	10%	\$150,000.00	This is inclusive of a 10% contingency allowance for each of the two (2) PSAs.

TOTAL DEDICATED ALLOWANCE: \$0.00

COST ESTIMATE: \$1,650,000.00

Track Record / Monitor

EXPLANATION: Not applicable-will be provided at time of award.

MINIMUM QUALIFICATIONS EXCEED LEGAL REQUIREMENTS: No

REVIEW COMMITTEE: **MEETING DATE:** 4/29/2009 **SIGNOFF DATE:** 4/29/2009
RESUBMIT DATE: 5/27/2009 **RESUBMIT SIGNOFF:** 5/28/2009

RESPONSIBLE WAGES: No

**REVIEW
COMMITTEE
ASSIGNED
CONTRACT
MEASURES:**

<u>TYPE</u>	<u>GOAL</u>	<u>COMMENT</u>
CSBE	0.00%	Not applicable
CBE	25.00%	Both PSAs under this solicitation have been assigned a twenty five percent (25%) CBE goal each.
DBE	0.00%	Not applicable
CWP	0.00%	Not applicable

**MANDATORY
CLEARING
HOUSE:**

No

**CONTRACT
MANAGER NAME /
PHONE / EMAIL:**

Elizabeth Zabowski 305-375-2824 biba@miamidade.gov

**PROJECT
MANAGER NAME /
PHONE / EMAIL:**

Luisa Millan 305-375-1100 lmillan@miamidade.gov

Background

BACKGROUND: These PSAs are utilized for construction inspection activities by various County departments for a number of capital projects during the construction phase.

DEPARTMENT SELECTION COMMITTEE RECOMMENDATIONS:

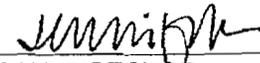
<u>COMMITTEE MEMBER & TITLE</u>	<u>YEAR HIRED</u>	<u>GENDER / ETHNICITY</u>	<u>EDUCATION</u>	<u>PROFESSIONAL LICENSES</u>
Juan Gonzalez, Deputy Chief, Facilities Division, MDAD	1991	Male/Hispanic	Bach. in Architectural Engineering	Professional Engineer and Registered Contractor
Bert Maura, Project Manager, Design Division, MDAD	1980	Male/Hispanic	Masters in Architecture	Registered Architect

INDEX CODES:

Various. The cost of services will be charged to the particular projects of the various County Departments requiring construction inspection services. The Department requesting the services for the specific project will establish the funding source at the time the service order is issued. No service orders will be issued under this PSA unless the specific using department identifies appropriate budgeted funds. These funds are budgeted in the individual project budgets by the various departments.

BUDGET APPROVAL
FUNDS AVAILABLE:

288
6/11/09

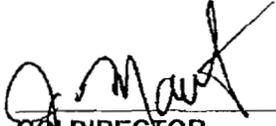

OSBM DIRECTOR

6/11/09
DATE

SPM

CAPITAL
IMPROVEMENTS
CONCURRENCE:

GN
6/11/09


OGI DIRECTOR

6-17-09
DATE


ASSISTANT COUNTY
MANAGER

DATE

CLERK DATE

DATE



Dept. of Small Business Development
Project Worksheet

Project/Contract Title: CONSULTANT SERVICES FOR CONSTRUCTION INSPECTION SERVICES (SIC 871) RC Date: 04/29/2009
 Project/Contract No: A09-OCI-01.A Funding Source: Item No: I-02
 Department: OFFICE OF CAPITAL IMPROVEMENTS VARIOUS
 Estimated Cost of Project/Bid: \$1,500,000.00 Resubmittal Date(s):
 Description of Project/Bid: TO ESTABLISH A CONTRACT FOR CONSTRUCTION INSPECTION SERVICES FOR NEW BUILDING CONSTRUCTION, AIRFIELD, ROADWAY, DRAINAGE AND OTHER TYPES OF CONSTRUCTION PROJECTS. THE SELECTED CONSULTANTS RESPONSIBILITIES WILL INCLUDE OVERSEEING, COORDINATING AND INSPECTING THE WORK OF DESIGN CONSULTANTS, SURVEYORS AND CONSTRUCTION CONTRACTORS, JUST TO LIST A FEW.

Contract Measure Recommendation		
Measure	Program	Goal Percent
Goal	CBE	25.00%

Reasons for Recommendation

This project meets all the criteria set forth in A.O. 3-32, Section V

There are two (2) agreements @\$750,000 each for a total \$1,500,000. The 25% CBE goal is applicable to each agreement.

Funding Source/s: Will be funded by the Miami-Dade County Department utilizing these agreements.

SIC 871 - Architectural and Engineering Services

Analysis for Recommendation of Goals				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
GENERAL MECHANICAL ENGINEERING	CBE	\$75,000.00	5.00%	33
LANDSCAPE ARCHITECTURE	CBE	\$75,000.00	5.00%	9
ENGINEERING CONSTRUCTION MANAGEMENT	CBE	\$150,000.00	10.00%	83
GENERAL ELECTRICAL ENGINEERING	CBE	\$75,000.00	5.00%	32
Total		\$375,000.00	25.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Ordinance 90-143 is applicable to all construction projects over \$100,000 that do not utilize Federal Funds

REVIEW COMMITTEE RECOMMENDATION			
Tier I Set Aside	_____		
Set Aside	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC)	Goal <u>25%</u>	Bid Preference _____	
No Measure	Deferred _____	Selection Factor _____	
Chairperson, Review Committee	<u>4-29-09</u>	SRD Director	<u>4/29/09</u>

15



Dept. of Small Business Development
Project Worksheet

Project/Contract Title: CONSULTANT SERVICES FOR CONSTRUCTION INSPECTION SERVICES (SIC 871) RC Date: 05/27/2009
 Project/Contract No: A09-OCI-01.A Funding Source: Item No: 1-01
 Department: OFFICE OF CAPITAL IMPROVEMENTS VARIOUS Resubmission Date(s): 04/29/2009
 Estimated Cost of Project/Bid: \$1,500,000.00
 Description of Project/Bid: TO ESTABLISH A CONTRACT FOR CONSTRUCTION INSPECTION SERVICES FOR NEW BUILDING CONSTRUCTION, AIRFIELD, ROADWAY, DRAINAGE AND OTHER TYPES OF CONSTRUCTION PROJECTS. THE SELECTED CONSULTANTS RESPONSIBILITIES WILL INCLUDE OVERSEEING, COORDINATING AND INSPECTING THE WORK OF DESIGN CONSULTANTS, SURVEYORS AND CONSTRUCTION CONTRACTORS. JUST TO LIST A FEW.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	CBE	25.00%

Reasons for Recommendation

This project meets all the criteria set forth in A.C. 3-32, Section V

There are two (2) agreements @\$750,000 each for a total \$1,500,000. The 25% CBE goal is applicable to each agreement.

Funding Source/s: Will be funded by the Miami-Dade County Department utilizing these agreements.

Reason for resubmittal: The prime is required to hold both 14.00 and 18.00; on previous submittal, the prime was required to hold (only) 14.00.

SIC 871 - Architectural and Engineering Services

Analysis for Recommendation of CBE Goals				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
GENERAL MECHANICAL ENGINEERING	CBE	\$75,000.00	5.00%	33
LANDSCAPE ARCHITECTURE	CBE	\$75,000.00	5.00%	9
ENGINEERING CONSTRUCTION MANAGEMENT	CBE	\$150,000.00	10.00%	83
GENERAL ELECTRICAL ENGINEERING	CBE	\$75,000.00	5.00%	32
Total		\$375,000.00	25.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Ordinance 90-143 is applicable to all construction projects over \$100,000 that do not utilize Federal Funds

REVIEW COMMITTEE RECOMMENDATION				
Tier 1 Set Aside	Level 1	Level 2	Level 3	
Trade Set Aside (MCC)	Goal	25%	Bid Preference	
No Measure	Deferred	Selection Factor		
<i>[Signature]</i> Chairperson, Review Committee	5.29.09 Date	<i>[Signature]</i> BD Director	5/28/09 Date	

RECEIVED
 2009 MAY 28 1P 4:17
 CAPITAL IMPROVEMENTS

Memorandum



Date: September 14, 2009

To: Diane Collins, Acting Division Chief
Clerk of Courts

From: Luisa M. Millan, Chief
Professional Services Division
Office of Capital Improvements

Subject: Revision to Request-to-Advertise
For Consultant Services for
Construction Inspection Services
OCI Project No. A09-OCI-01 A

Luisa M. Millan

CLERK OF THE BOARD
2009 SEP 15 PM 3:48
CLERK OF COURTS

This revision to the Request to Advertise for Consultant Selection has been prepared by the Office of Capital Improvements (OCI) and is respectfully submitted for your records.

On June 18, 2009, the attached Request to Advertise (RTA) was approved and filed with the Clerk of Courts. Subsequently, this project was advertised on June 22, 2009. Upon further review it was noted that the Project Description, Minimum Qualifications Exceeding Legal Requirements, and Review Committee information is not correctly denoted. As a result, please reflect subject modifications as follows:

PROJECT DESCRIPTION:

RECEIVED
2009 SEP 14 P 5:29
CAPITAL IMPROVEMENTS

The requested services shall address the needs of various County departments requiring construction inspection services. The scope of work includes construction inspection services for new building construction, building renovation, airfield, roadway, sidewalk, drainage, resurfacing and other related projects. The selected consultants' responsibilities will include overseeing, coordinating and inspecting the work of design consultants, surveyors and construction contractors, and may include contract monitoring and record keeping, approving and recommending requisitions for compensation, review of change orders, estimations, claims, scheduling and shop drawings review, and assuring compliance with all federal, state and local regulations, on behalf of Miami-Dade County. Rotation of assignments will be determined by the selected firms' initial ranking in the rotation, as determined by their three (3) year work history. Subsequently, the rotations will be based on the amount of assignments held within this respective group. Work assignments will be

issued on an as needed basis by County departments requesting these services.

Two (2) non-exclusive professional services agreements (PSAs) will be awarded under this solicitation. Each agreement is valued at \$750,000.00 for an effective term of two (2) years and one (1) year option to extend.

MINIMUM
QUALIFICATIONS
EXCEED LEGAL REQUIREMENTS:

Yes.

(1) The prime and subconsultant firms must have experience performing CIS services. The prime and each subconsultant on the team shall provide a minimum of three (3) projects (building, renovation and/or infrastructure projects) on which they have performed CIS services. Each project to have a minimum construction cost of \$1,000,000.00 completed or active, within the last five (5) years from the submittal date of this solicitation.

(2) The prime firm must identify the following individuals on their team:

Senior Architect (Must be a State of Florida licensed architect. Must have a minimum of six (6) years construction inspection experience).

Project Manager (Must have a Bachelor degree in Architecture with two (2) years experience in construction management).

(3) The team must identify the following individuals on their team:

Senior Engineer (Must be a State of Florida licensed Engineer. Must have a minimum of six (6) years construction inspection experience).

(4) A minimum of (1) qualified Inspector, on a continuous basis, and within a seven (7) day period from demand, for the task of the respective group submitted under. Note that the requirements for Inspectors are as follows:

Inspector

High school diploma or GED and three (3) years of experience in the inspection of buildings, building renovation, or related structures. Completion of coursework in Architecture, Architectural Engineering, Civil Engineering, Engineering Technology, Construction Management, or related field may substitute for required experience on a month-for-month basis to a maximum of one year. Must possess a drivers license.

(5) The team will be required to supply no less than one (1) Threshold Inspector, on a continuous basis, and within a seven (7) day period from demand, for the task of the respective group submitted under. Note that the requirements for Inspectors are as follows:

Threshold Inspector

Must be a State of Florida certified Special Inspector. Must possess a State of Florida Professional Engineering license, in addition to a Bachelors of Engineering degree.

(6) The team will be required to supply one (1) qualified Senior Inspector and one (1) Junior Inspector, on a continuous basis, and within a seven (7) day period from demand, for the task of the respective group submitted under. Note that the requirements for Senior and Junior Inspectors are as follows:

Senior Inspector

High school diploma or GED and four (4) years of experience in the inspection of building, building renovation projects, or related structures; public works structures and roadway construction inspections. Preferred qualifications and certifications are as follows:

-Qualifications-

Concrete Field Inspector Level I (if applicable)
Concrete Transportation Construction Inspection (CTCI)
Level II (major bridge only) (if applicable)
Asphalt Roadway Level I (if applicable)
Asphalt Roadway Level II (if applicable)
Earthwork Construction Inspection Level I (if applicable)
Earthwork Construction Inspection Level II (if applicable)
FDOT Pile Driving Inspection (if applicable)

-Certifications-

MOT Level II ATTSA or IMSA
Nuclear Radiation Safety
ACI Level I

OR

An Architectural or Civil Engineering degree and one (1) year of construction building inspection or road construction engineering inspection experience.

Completion of coursework in Architecture, Architectural Engineering, Civil Engineering, Engineering Technology, Construction Management, or related field may substitute for required experience on a month-for-month basis to a maximum of one (1) year. Must be able to read and understand plans, drawings and technical specifications, utilize and apply building codes and standards, and read and understand Critical Path Method (CPM) construction schedule, both computerized (specifically Primavera) and conventional.

Must possess a drivers license.

Junior Inspector

High school diploma or GED and two (2) years of experience in construction inspection, one (1) year of which shall have been in building, building renovation construction inspection, in addition to the following preferred qualifications and certifications:

-Qualifications-

Concrete Field Inspector Level I (if applicable)
Asphalt Roadway Level I (if applicable)
Earthwork Construction Inspection Level I (if applicable)
FDOT Pile Driving Inspection (if applicable)

-Certifications-

Nuclear Radiation Safety
ACI Level I

OR

An Architectural or Civil Engineering degree.

Must possess a drivers license.

The above expertise must be met by a qualified individual(s) of the Prime and A&E Subconsultant(s) firm. The experience must be demonstrated by direct or substantial involvement of the individual(s). The determination of the individual's qualifications and compliance with the above experience and qualifications shall be at the sole discretion of the County.

Other Key Personnel as required, to be determined by OCI, based upon need by Miami-Dade County departments.

REVIEW

COMMITTEE:

MEETING DATE: 4/29/2009	SIGNOFF DATE: 4/29/2009
RESUBMIT DATE: 5/27/2009	RESUBMIT SIGNOFF: 5/28/2009
RESUBMIT DATE: 9/02/2009	RESUBMIT SIGNOFF: 9/02/2009

Should you have any questions, please do not hesitate to contact me at (305) 375-1100.

Attachments



Dept. of Small Business Development
Project Worksheet

Project/Contract Title: CONSULTANT SERVICES FOR CONSTRUCTION INSPECTION SERVICES (SIC 871) RC Date: 09/02/2009
 Project/Contract No: A09-OCI-01,A Funding Source: Item No: 1-01
 Department: OFFICE OF CAPITAL IMPROVEMENTS VARIOUS Resubmittal Date(s): 04/29/2009
 Estimated Cost of Project/Bid: \$1,500,000.00 05/27/2009
 Description of Project/Bid: TO ESTABLISH A CONTRACT FOR CONSTRUCTION INSPECTION SERVICES FOR NEW BUILDING CONSTRUCTION, AIRFIELD, ROADWAY, DRAINAGE AND OTHER TYPES OF CONSTRUCTION PROJECTS. THE SELECTED CONSULTANTS RESPONSIBILITIES WILL INCLUDE OVERSEEING, COORDINATING AND INSPECTING THE WORK OF DESIGN CONSULTANTS, SURVEYORS AND CONSTRUCTION CONTRACTORS; JUST TO LIST A FEW.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	CBE	25.00%

Reason for Recommendation

This project meets all the criteria set forth in A.O. 3-32 Section V

There are two (2) agreements @ \$750,000 each for a total of \$1,500,000. The 25% CBE goal is applicable to each agreement.

Funding Source/s: Will be funded by the Miami-Dade County Department utilizing these agreements.

Reason for resubmittal: Technical category 3.02 (Highway System-Highway Design) was added to the scope of work.

SIC 871 - Architectural and Engineering Services

Analysis for Recommendation of Goals				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
GENERAL MECHANICAL ENGINEERING	CBE	\$75,000.00	5.00%	33
LANDSCAPE ARCHITECTURE	CBE	\$75,000.00	5.00%	9
ENGINEERING CONSTRUCTION MANAGEMENT	CBE	\$150,000.00	10.00%	83
GENERAL ELECTRICAL ENGINEERING	CBE	\$75,000.00	5.00%	32
Total		\$375,000.00	25.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Ordinance 20-143 is applicable to all construction projects over \$100,000 that do not utilize Federal Funds

REVIEW COMMITTEE RECOMMENDATION			
Tier 1 Set Aside			
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)	Goal: 25%		Bid Preference
No Measure	Deferred		Selection Factor
<i>[Signature]</i>	9-2-09	<i>[Signature]</i>	9/2/09
Chairperson, Review Committee	Date	SBD Director	Date

ee