Memorandum

MIAMI-DADE COUNTY

Date: May 17, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Alina T. Hudak
County Manager

Agenda Item No. 8(O)(1)(A)

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

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Recommendation

It is recommended that the Board of County Commissioners delegate to the County Manager or County Manager's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the item in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board. There is no additional fiscal impact beyond what is stated on the individual items in this package. Allocations have been rounded consistent with standard auditing practices.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying agenda item. The departments' contract managers are reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The competitively bid contract listed in this item requires approval to exercise OTRs contained in the contracts that would, if exercised, bring the cumulative value of the contracts over $1 million. These contracts were awarded under the County Mayor or County Mayor's designee's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

The contracts in this package were awarded prior to the effective date of Ordinance 09-52 which requires the Manager to obtain Board authorization to award contracts where the renewal options would bring the cumulative value of the contract above one million dollars ($1,000,000).

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: Package Terminal Air Conditioners (PTACs) and Dehumidifiers seeks authority to exercise three remaining OTR terms to purchase package terminal air conditioner and dehumidifiers for the Miami-Dade Public Housing Agency and the Miami-Dade Fire Rescue Department. The amount being requested for the remaining option terms is **$948,000**.

Item No. 2: Automatic Transmission Exchange, Overhaul and Repair Services seeks authority to exercise two remaining OTR terms for automatic transmission repairs and exchanges for various County departments. The amount being requested for the remaining option terms is **$634,000.**

Item No. 3: Landscaping and Lawn Maintenance Services seeks authority to exercise the remaining OTR term to purchase landscaping and lawn maintenance services for various County departments. The amount being requested for the remaining option term is **$758,000.**

Item No. 4: Janitorial Services for Water and Sewer Department seeks authority to exercise the third OTR term to purchase janitorial services for the Miami-Dade Water and Sewer Department. The amount being requested for the third option term is **$325,000.**

Item No. 5: Janitorial Services for the Medical Examiner's Office seeks authority to exercise the third OTR term to purchase janitorial services for the Medical Examiner's Office. The amount being requested for the third option term is **$340,000.**

Item No. 6: Parks & Recreation Business Management Software seeks authority to exercise the six remaining OTR periods to procure the required maintenance and support services for the Park & Recreation Business Management System used by the Miami-Dade Park and Recreation Department. The amount being requested for the remaining option terms is **$534,000.**

Item No. 7: Forensic Casework for DNA Analysis seeks authority to exercise the three remaining OTR periods to procure services for outsourcing forensic casework for DNA analyses for the Miami-Dade Police Department. The amount being requested for the remaining option terms is **$1,350,000**.

Item No. 8: Rental of Portable Chemical Toilets seeks authority to exercise two remaining OTR terms for rental of portable chemical toilets for various County departments. The amount being requested for the remaining option terms is **$878,000.**

Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: May 17, 2011

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(A)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(A)
5-17-11

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR CERTAIN COMPETITIVE CONTRACTS DESCRIBED IN THE ITEM, SUBJECT TO THE MONETARY LIMITATIONS SET FORTH THEREIN, AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro	Lynda Bell
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Jean Monestime
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber

Item 1

Contract No.: 8475-5/13-2

Contract Title: **Package Terminal Air Conditioners (PTACs) and Dehumidifiers**

Description: It is recommended that the Board authorize the County Manager to exercise the remaining Option-to-Renew (OTR) terms to procure package terminal air conditioners and dehumidifiers. The contract is in its second OTR term as approved by the Board via R-1307-09, and expires on July 24, 2011. The contract has three, one-year OTRs remaining. Exercising the remaining OTRs will bring the cumulative value of the contract to $1,809,000.

Initial Contract Term and Usage:	January 25, 2008 to January 24, 2009	$ 270,000
First OTR and Usage:	January 25, 2009 to January 24, 2010	$ 169,000
Second OTR and Estimated Usage:	January 25, 2010 to July 24, 2011	$ 422,000
Third OTR and Estimated Usage:	July 25, 2011 to July 24, 2012	$ 316,000
Fourth OTR and Estimated Usage:	July 25, 2012 to July 24, 2013	$ 316,000
Fifth OTR and Estimated Usage:	July 25, 2013 to July 24, 2014	$ 316,000
Cumulative Value:		$1,809,000

Using/Managing Departments and Funding Sources:

Departments	**Total Allocation for Three Remaining OTR Terms**	**Funding Sources**	**Contract Managers**
Public Housing Agency	$828,000	Federal Funds	Mari Saydal-Hamilton
Fire Rescue	$120,000	Fire District	Marianela Betancourt
Total:	**$948,000**		

Vendors	**Address**	**Principal**
Century AAA LTD (Local Vendor)	590 W 84th Street Hialeah, FL 33014	Pedro L. Dedesma
Harper Supply LLC (Non-Local Vendor)	3301 Yale Street North Saint Petersburg, FL 33713	Gerald E. Harper, Jr.
Shelton Supply Inc. (Non-Local Vendor)	972 Donnelly Avenue, Suite 2 Atlanta, GA 30310	Fawn Shelton

Span International Inc. (Non-Local Vendor)	1101 W. Hibiscus Blvd. 109-A Granada Center W. Melbourne, FL 32901	Roberta J. Nigh
Trane U.S. Inc. (Non-Local Vendor)	One Centennial Avenue Piscataway, NJ 08855	David Regnery
Transworld Services Inc (Local Vendor)	2025 NW 102nd Avenue, Warehouse #101 Miami, FL 33172	Francisco Tonda
U.S. Natural Resources Inc. (Non-Local Vendor)	8000 N.E. Parkway Drive, Suite 100 Vancouver, WA 98662	Richard H. Ward

Performance Data: There are no performance issues with the awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: No measure due to federal funding source

Review Committee Date: July 17, 2007; Item #5-01

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply

User Access Program: This contract does not include the 2% User Access provision due to federal funding source.

DPM Contract Manager: Maggie Reynaldos

JUSTIFICATION

This contract is used by the Miami-Dade Public Housing Agency and the Miami-Dade Fire Rescue Department to purchase package terminal air conditioners, dehumidifying equipment, and accessories. The appliances purchased through this contract are installed in public housing dwellings and fire stations throughout the County. Market research indicates that the current contract pricing averages 38% lower than current market pricing. It is therefore in the best interest of the County to exercise the remaining OTR terms.

Item 2

Contract No.: 2616-5/13-3

Contract Title: **Automatic Transmission Exchange, Overhaul and Repair Services**

Description: It is recommended that the Board authorize the County Manager to exercise the remaining Option-to-Renew (OTR) terms for automatic transmission repairs and exchanges for various County departments. The contract is in the third OTR term as approved by the Board via Resolution #R-289-10, and expires on May 31, 2011. The contract has two, one-year OTRs remaining. Exercising the remaining OTR terms will bring the cumulative value of the contract to $1,415,000.

Initial Contract Term and Estimated Usage:	June 1, 2007 to May 31, 2008	$ 214,000
First OTR and Usage:	June 1, 2008 to May 31, 2009	$ 144,000
Second OTR and Usage:	June 1, 2009 to May 31, 2010	$ 106,000
Third OTR and Estimated Usage:	June 1, 2010 to May 31, 2011	$ 317,000
Fourth OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 317,000
Fifth OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	$ 317,000
Cumulative Value:		**$ 1,415,000**

Using/Managing Departments and Funding Sources:

Departments	**Total Allocation for Two Remaining OTR Terms**	**Funding Sources**	**Contract Manager**
Aviation	$ 48,000	Proprietary Funds	Neivy Garcia
General Services Administration	$386,000	Internal Service Funds	Martin Dareff
Park and Recreation	$ 16,000	General Fund	Maria Quinoa
Water and Sewer	$ 90,000	Proprietary Funds	Gregory Hicks
Unallocated	$ 94,000		
Total:	**$634,000**		

Vendor(s):	**Address**	**Principal**
Pitts Engine and Transmission (Local vendor)	7390 NW 43 Street Miami, FL 33166	Carl M. Pitts

Performance Data: There are no performance issues with the awarded firm.

Compliance Data:	There are no compliance issues with the awarded firm.
Contract Measure:	The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance.
Review Committee Date:	May 24, 2006; Item #6-05
Local Preference:	The Local Preference was applied in accordance with the Ordinance.
Living Wage:	The services being provided are covered under the Living Wage Ordinance.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by funding source.
DPM Contract Manager:	Jose Cardona

JUSTIFICATION

This contract is for automatic transmission repairs and exchanges, and is used by various County departments. Prices for original equipment manufacturer parts and repair services are based on percentage discounts from manufacturers' suggested retail prices and vendor's shop labor rates, respectively. Market research indicates that the awarded firm offers the County a competitive discount for the purchase of parts and repair services.

The County is keeping fleet vehicles for a longer term of time, thus increasing mileage and need for transmission repairs. It is therefore in the best interest of the County to exercise the remaining options-to-renew terms.

Item 3

Contract No.: 8508-4/12-2

Contract Title: **Landscaping and Lawn Maintenance Services**

Description: It is recommended that the Board authorize the County Manager to exercise the remaining Option-to-Renew (OTR) terms for landscaping and lawn maintenance services for various County departments. The contract is in its second OTR term which expires on May 31, 2011. The contract has two, one-year OTRs remaining. Exercising the remaining OTR terms will bring the cumulative value of the contract to $1,565,000.

Initial Contract Term and Usage:	February 1, 2008 to January 31, 2009	$ 234,000
First OTR and Usage:	February 1, 2009 to January 31, 2010	$ 221,000
Second OTR and Usage:	February 1, 2010 to May 31, 2011	$ 352,000
Third OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 379,000
Fourth OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	$ 379,000
Cumulative Value:		$1,565,000

Using/Managing Departments and Funding Sources:

Departments	**Total Allocation for Two Remaining OTR Terms**	**Funding Sources**	**Contract Managers**
Fire Rescue	$274,000	Fire District	Marianela Betancourt
Police	$ 14,000	General Fund	Laura Romano
Public Works	$ 20,000	General Fund	Orky Rodriguez
Vizcaya	$ 30,000	Proprietary Funds	Luis Correa
Water & Sewer	$420,000	Proprietary Funds	Gregory Hicks
Total:	**$758,000**		

Vendors	**Address**	**Principal**
Florida Garden Center Corp. (Local vendor)	6840 SW 125th Avenue Miami, FL 33183	Estrella Sampedro
Neighborhood Maintenance Services, Corp. (Local vendor)	2601 SW 130th Place Homestead, FL 33032	Wenceslao Del Rosario
Yñigo Landscaping & Lawn Services, Inc. (Local vendor)	20380 SW 190th Street Perrine, FL 33187	Pedro Yñigo

Performance Data:	There are no performance issues with the awarded firms.
Compliance Data:	There are no compliance issues with the awarded firms.
Contract Measure:	Small Business Enterprise Set-Aside
Review Committee Date:	August 8, 2007; Item #2-04
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The services being provided are covered under the Living Wage Ordinance.
User Access Program:	The User Access Program applies. The 2% program discount is being collected on all purchases.
DPM Contract Manager:	Lina Bonilla

JUSTIFICATION

This contract is used by various County departments for landscaping and lawn maintenance services. The services covered include mowing, pruning, mulching, edging, tree trimming, cleaning of potted plants, maintenance of shrubs and hedges, and weed and litter control. The services provided by the awarded vendors are covered under the Living Wage Ordinance. A 2.12% Living Wage adjustment has been applied to the contract prices.

Conducting market research on this commodity requires vendors to conduct site inspections and understand the requirements of the bid in order to provide accurate pricing. Registered County vendors for this commodity were asked to quote prices for a four-man crew working an eight-hour day. The prices received through the market research were higher than those currently being paid by the County. The vendors awarded under the contract are offering the County competitive prices and are performing well. It is therefore in the best interest of the County to exercise the remaining option-to-renew terms.

Item 4

Contract No.: 8593-4/13-2

Contract Title: **Janitorial Services for Water and Sewer Department**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the third Option-to-Renew (OTR) term for janitorial services for the Miami-Dade Water and Sewer Department. The contract is in its second OTR term which expires May 31, 2011. The contract has two, one-year OTRs remaining. Exercising the third OTR will bring the cumulative value of the contract to $1,278,000.

Initial Contract Term and Usage:	June 1, 2008 to May 31, 2009	$ 321,000
First OTR and Usage:	June 1, 2009 to May 31, 2010	$ 307,000
Second OTR and Usage:	June 1, 2010 to May 31, 2011	$ 325,000
Third OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 325,000
Cumulative Value:		**$1,278,000**

Using/Managing Department and Funding Source:

Department	**Allocation**	**Funding Source**	**Contract Manager**
Water and Sewer	$325,000	Proprietary Funds	Gregory Hicks
Total:	**$325,000**		

Vendors:	**Address**	**Principal**
Able Business Services, Inc. (Local Vendor)	3187 NW 38 Street Miami, FL 33142	William L. Berry
National Cleaning Contractors, USA (Local Vendor))	14482 SW 38 Avenue Miami, FL 33175	Guillermo Alfonso
Neighborhood Maintenance Services (Local Vendor)	26105 SW 130 Place Homestead, FL 33032	Wenceslao Del Rosario
TCB Systems, Inc. (Local Vendor)	11861 SW 144 Court Miami, Fl 33186	Robert Orue

Performance Data: There are no performance issues with the awarded firms.

Compliance Data:	There are no compliance issues with the awarded firms.
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	July 26, 2006; Item #6-02
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The services being provided are covered under the Living Wage Ordinance.
User Access Program:	The User Access Program provision applies. The 2% program discount is being collected on all purchases.
DPM Contract Manager:	Albert Falcon

JUSTIFICATION

The Miami-Dade Water and Sewer Department uses this contract for purchase of janitorial services. Staff is working with various County departments to standardize specifications for consolidation of several janitorial contracts. The consolidation will improve contract management and contract oversight, while allowing small and local business participation. The incumbent vendor is performing well. Approval of this option-to-renew will ensure continuity of services while a successor contract is established. It is therefore in the best interest of the County to exercise the third option-to-renew term to ensure continuity of service.

Item 5

Contract No.: 6371-4/13-2

Contract Title: **Janitorial Services for the Medical Examiner's Office**

Description: It is recommended that the Board authorize the County Manager to exercise the third Option-to-Renew (OTR) term for janitorial services for the Medical Examiner's Office. The contract is in its second OTR term which expires on June 30, 2011. The contract has two, one-year OTRs remaining. Exercising the third OTR will bring the cumulative value of the contract to $1,302,000.

Initial Contract Term and Usage:	April 1, 2008 to March 31, 2009	$ 304,000
First OTR and Usage:	April 1, 2009 to March 31,2010	$ 325,000
Second OTR and Estimated Usage:	April 1, 2010 to June 30, 2011	$ 333,000
Third OTR and Estimated Usage:	July 1, 2011 to June 30, 2012	$ 340,000
Cumulative Value:		**$1,302,000**

Using/Managing Department and Funding Source:

Department	**Allocation**	**Funding Source**	**Contract Manager**
General Services Administration	$340,000	General Fund	Lucy Romano
Total	**$340,000**		

Vendor:	**Address**	**Principal**
Vista Building Maintenance Services (Local vendor)	8200 Coral Way Miami, FL 33155	James Haley

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date: September 19, 2007; Item #2-01

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The services being provided are covered under the Living Wage Ordinance.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

DPM Contract Manager: Albert Falcon

JUSTIFICATION

The General Services Administration uses this contract for purchase of janitorial services for the Medical Examiner's Office. Staff is working with various County departments to standardize specifications for consolidation of several janitorial contracts, while allowing small and local business participation. The consolidation will improve contract management and contract oversight. The incumbent vendor is performing well. Approval of this option-to-renew will ensure continuity of services while a successor contract is established. It is therefore in the best interest of the County to exercise the third option-to-renew term to ensure continuity of service.

Item 6

Contract No.: EPP-RFP532-1(7)

Contract Title: **Parks & Recreation Business Management Software**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods to provide the Miami-Dade Parks & Recreation Department with the ability to procure the required maintenance and support services for the Parks & Recreation Business Management System (System), used by the Miami-Dade Park and Recreation Department. The contract is in its first OTR which expires June 14, 2011. The contract has six, one-year OTRs remaining. Exercising the remaining OTRs will bring the cumulative value of the contract to $1,601,000.

Initial Contract Term and Usage:	March 15, 2007 to March 14, 2010	$ 989,000
First OTR and Estimated Usage:	March 15, 2010 to June 14, 2011	$ 78,000
Second OTR and Estimated Usage:	June 15, 2011 to June 14, 2012	$ 89,000*
Third OTR and Estimated Usage:	June 15, 2012 to June 14, 2013	$ 89,000
Fourth OTR and Estimated Usage:	June 15, 2013 to June 14, 2014	$ 89,000
Fifth OTR and Estimated Usage:	June 15, 2014 to June 14, 2015	$ 89,000
Sixth OTR and Estimated Usage:	June 15, 2015 to June 14, 2016	$ 89,000
Seventh OTR and Estimated Usage:	June 15, 2016 to June 14, 2017	$ 89,000
Cumulative Value:		**$1,601,000**

*Note: The option-to-renew term values vary based on pre-negotiated contract rates.

Using/Managing Department and Funding Source:

Departments	**Total Allocation for Remaining OTR Periods**	**Funding Sources**	**Contract Managers**
Park and Recreation	$534,000	General Fund	Michael Tomasso
Total	**$534,000**		

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Vendor:	Address	Principal
US eDirect, Inc. (Non-local Vendor)	168 Main Street, Suite 2 Huntington, NY 11743	Michael Wands

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: A Small Business Enterprise (SBE) Selection Factor was applied in accordance with the Ordinance.

Review Committee Date: August 9, 2006; Item # 6-01

Local Preference: Applied in accordance with the Ordinance.

Living Wage: The services being provided are not covered under the Living Wage Ordinance.

User Access Program: The User Access Program provision applies. The 2% program discount is being collected on all purchases.

DPM Contract Manager: Leida Altman Carrillo

JUSTIFICATION

This contract provides the Miami-Dade Parks & Recreation Department (MDPR) with a Parks and Recreation Business Management System (System) provided by US eDirect, Inc. This System provides financial, demographic, geographic, economic, and social data regarding parks facilities managed throughout the County by MDPR. The System assists MDPR in streamlining multiple points of sale, reservations, and registrations to identify revenue opportunities, reduce processing time, and manage operating revenue. The required maintenance and support services for the System are proprietary to US eDirect, Inc. The requested funding is needed to exercise the remaining options-to-renew to cover the expense for annual maintenance and technical support. It is therefore in the best interest of the County to exercise the option-to-renew periods.

Item 7

Contract No.: EPP-RFP8514

Contract Title: **Forensic Casework for DNA Analysis**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods to procure services for outsourcing forensic casework for DNA analyses for the Miami-Dade Police Department. The contract is in its initial term which expires May 31, 2011. The contract has three OTRs remaining. Exercising the remaining OTRs will bring the cumulative value of the contract to $2,350,000.

Initial Contract Term and Usage:	April 14, 2008 to May 31, 2011	$1,000,000*
First OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 450,000
Second OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	$ 450,000
Third OTR and Estimated Usage:	June 1, 2013 to May 31, 2014	$ 450,000
Cumulative Value:		**$2,350,000**

*Actual contract amount was $999,880 rounded to $1,000,000 for budget allocation purposes.

Using/Managing Departments and Funding Sources:

Department	**Allocation**	**Funding Source**	**Contract Manager**
Police	$1,350,000	Federal Grant	Stephanie L. Stoiloff
Total:	**$1,350,000**		

Vendors:	**Address**	**Principal**
The Bode Technology Group, Inc. (Non-local Vendor)	10430 Furnace Road Suite 107 Lorton, VA 22079	Barry S. Watson
Orchid Cellmark, Inc. (Non-local Vendor)	13988 Diplomat Drive Suite 100 Farmers Branch, TX 75234	Thomas A. Bologna

Performance Data: There are no performance issues with the awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: No measure due to funding source.

Local Preference: Applied in accordance with applicable ordinances, but did not affect the outcome.

Living Wage: The services are not covered under the Living Wage Ordinance.

User Access Program: The User Access Program provision will apply. The 2% program discount is being collected on all purchases.

DPM Contract Manager: Amado Gonzalez

JUSTIFICATION

The Miami-Dade Police Department (MDPD) Forensic Services Bureau (FSB) Crime Laboratory provides forensic laboratory services for Miami-Dade County and over 30 municipal agencies. There are almost 250 cases processed each month by the FSB. The FSB uses this contract to provide DNA analysis on evidence samples obtained from burglary and robbery cases as well as unsolved "cold" sexual battery and homicide cases. By outsourcing to DNA laboratories, the FSB Crime Laboratory can expedite the analysis of DNA evidence, reduce the time required to identify suspects and provide investigative leads through matches from the DNA database. The outsourcing effort reduces the number of cases pending DNA analysis and enables the FSB Crime Laboratory to conduct in-house DNA analysis on current violent crimes.

Funding for outsourcing Forensic DNA analysis of backlogged cases is provided by a grant from the U.S. Department of Justice, National Institute of Justice for the Forensic DNA Backlog Reduction Program. There are two vendors, a primary and secondary vendor, to handle the workload of backlogged samples. It is imperative that these contracts be in place as one component of the MDPD effort to reduce its backlog of DNA cases. Without these services, many unsolved cases may remain unsolved, thus allowing subjects to remain free to commit additional crimes. The rates established in the contract are comparable with those paid by Palm Beach County Sheriff's Office, Broward Sheriff's Office, Florida Department of Law Enforcement, and Michigan State Police. Additionally, the County's contract includes expert witness testimony at no extra cost. It is therefore in the best interest of the County to exercise the remaining option-to-renew periods.

Item 8

Contract No.: 6118-4/13-2

Contract Title: **Rental of Portable Chemical Toilets**

Description: It is recommended that the Board authorize the County Manager to exercise the remaining Option-to-Renew (OTR) terms for rental of portable chemical toilets for various County departments. The contract is in the second OTR term which expires on May 31, 2011. The contract has two, one-year OTRs remaining. Exercising the remaining OTRs will bring the cumulative value of the contract to $1,467,000.

Initial Contract Term and Usage:	June 1, 2008 to May 31, 2009	$ 234,000
First OTR and Usage:	June 1, 2009 to May 31, 2010	$ 165,000
Second OTR and Usage:	June 1, 2010 to May 31, 2011	$ 198,000
Third OTR and Estimated Usage:	June 1, 2011 to May 31, 2012	$ 435,000
Fourth OTR and Estimated Usage:	June 1, 2012 to May 31, 2013	$ 435,000
Cumulative Value:		**$ 1,467,000**

Using/Managing Department and Funding Source:

Department	Total Allocation for Two Remaining OTR Terms	Funding Source	Contract Manager
Aviation	$320,000	Proprietary Funds	Neivy Garcia
Corrections and Rehabilitation	$ 4,000	General Fund	Mohammad Haq
Environmental Resource Management	$ 2,000	Proprietary Funds	John Lariosa
Fire Rescue	$ 12,000	Fire District	Marianela Betancourt
General Services Administration	$ 2,000	Internal Service Funds	Lucy Romano
Park and Recreation	$274,000	General Fund/ Proprietary Funds	Maria Quinoa
Police	$ 4,000	General Fund	Laura Romano

Public Housing Agency	$ 6,000	Federal Funds	Mari Saydal-Hamilton
Public Works	$ 10,000	General Fund/ Proprietary Funds	Orky Rodriguez
Seaport	$ 116,000	Proprietary Funds	Phil Rose
Solid Waste Management	$ 12,000	Proprietary Funds	Olga Espinosa-Anderson
Vizcaya	$ 6,000	Proprietary Funds	Luis Correa
Water and Sewer	$ 56,000	Proprietary Funds	Gregory Hicks
Unallocated Funds	$ 46,000		
Total:	**$870,000**		

Vendors:	**Address**	**Principal**
AES Portable Sanitation (Local vendor)	11050 NW 36 Street Miami, FL 33167	Rene Guerra
Friendly John Inc (Local vendor)	2122 NW 27 Avenue Miami, FL 33127	Mario Verdeja
United Site Services of Florida (Local vendor)	7451 NW 63 Street Miami, FL 33166	Michael Holm

Performance Data: There are no performance issues with the awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance where permitted by funding source.

Review Committee Date: August 8, 2007; Item #6-11

Local Preference: The Local Preference was applied in accordance with the Ordinance but did not affect the outcome.

Living Wage: The services being provided are not covered under the Living Wage Ordinance

User Access Program: The User Access Program provision will apply. The 2% program

discount is being collected on all purchases where permitted by the funding source.

DPM Contract Manager: Martha Garofolo

JUSTIFICATION

This contract provides multiple County departments with rental of portable chemical toilet services on an as needed basis. These services are essential for various countywide projects and special events.

Market research reveals prices are at least ten percent higher than the County's current price. Comparison against the City of Hollywood's contract shows their pricing is 40% higher than the County's contract price. The contract allows for a price adjustment based on the Consumer Price Index, Wage Earners and Clerical Workers. Based on CPI reports prices have increased 0.3% in the months of September and October 2010, and 0.5% overall in one year. However, the incumbent vendors have not requested an adjustment to the current prices. It is therefore in the best interest of the County to exercise the remaining Option-to-Renew terms to ensure continuity of services.