

Memorandum



Date: July 7, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Agenda Item No. 8(O)(1)(D)

From: Alina T. Hudak
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than \$1 Million

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Manager or County Manager's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board. There is no additional fiscal impact beyond what is stated on the individual items in this package. Allocations have been rounded consistent with standard auditing practices.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying agenda item. The departments' contract managers are reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The competitively bid contracts listed in this item require approval to exercise OTRs contained in the contracts that would, if exercised, bring the cumulative value of the contracts over \$1 million. These contracts were awarded under the County Mayor or County Mayor's designee's delegated authority (\$1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

The contracts in this package were awarded prior to the effective date of Ordinance 09-52 which requires the Manager to obtain Board authorization to award contracts where the renewal options would bring the cumulative value of the contract above one million dollars (\$1,000,000).

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure that continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: Onsite Truck, Bus & Trailer Alignment seeks authority to exercise two remaining OTR terms for onsite truck, bus and trailer alignment services for various County departments. The amount being requested for the remaining option terms is **\$176,000**.

Item No. 2: Medical and Industrial Gases seeks authority to exercise three remaining OTR terms to purchase medical and industrial gases for various County departments. The amount being requested for the remaining option terms is **\$1,029,000**.

Item No. 3: Concrete Pipe and Fittings seeks authority to exercise three remaining OTR terms to purchase concrete pipes and fittings for the Miami-Dade Water and Sewer Department. The amount being requested for the remaining option terms is **\$1,500,000**.

Item No. 4: Cast Iron Meter, Valve Boxes and Manhole Covers seeks authority to exercise the final OTR term to purchase cast iron meters, valve boxes and manhole covers for the Miami-Dade Water and Sewer Department. The amount being requested for the final option term is **\$188,000**.


Assistant County Manager

Item 1

Contract No.: 7328-4/13-2

Contract Title: Onsite Truck, Bus & Trailer Alignment

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods for onsite truck, bus and trailer alignment services for various County departments. The contract is in the second OTR period which was approved by the Board via Resolution #R-569-10 and expires on October 31, 2011. The contract has two, one-year OTRs remaining. Exercising the remaining OTR periods will bring the cumulative value of the contract to \$1,413,000.

Initial Contract Term and

Usage:	July 1, 2008 to June 30, 2009	\$ 485,000
First OTR and Usage:	July 1, 2009 to June 30, 2010	\$ 485,000
Second OTR and Usage:	July 1, 2010 to October 31, 2011	\$ 267,000
Third OTR and Estimated Usage:	November 1, 2011 to October 31, 2012	\$ 88,000
Fourth OTR and Estimated Usage:	November 1, 2012 to October 31, 2013	<u>\$ 88,000</u>

Cumulative Value: **\$1,413,000**

Using/Managing Departments and Funding Sources:

	Total Allocation for Two Remaining OTRs	Funding Sources	Contract Manager
Departments			
Fire Rescue	\$ 6,000	Fire District	Marianela Betancourt
General Services Administration	<u>\$170,000</u>	Internal Service Funds	Martin Dareff
Total:	\$176,000		

Vendor:	Address	Principal
On Road Wheel Alignment Corp (Local vendor)	881 SE 5 PL Hialeah, FL 33010	Yaniel O. Guerra

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance.

Review Committee Date: March 5, 2008; Item #6-06

Local Preference: The Local Preference was applied in accordance with the Ordinance.

Living Wage: The services being provided are not covered under the Living Wage Ordinance.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

DPM Contracting Officer: Ana M. Rioseco

JUSTIFICATION

This contract is for onsite truck, bus and trailer alignment services, and is used by Miami-Dade Fire Rescue and the General Services Administration. The services ensure safe operation of fleet and support vehicles. The contract allows the vendor to request a yearly price adjustment based on the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers, Other Goods and Services in the Miami-Ft. Lauderdale Area. The February 2011 CPI indicates there has been an increase of 6.85% since 2009. The vendor has maintained its original bid prices. It is in the best interest of the County to exercise the remaining options-to-renew to maintain continuity of services.

4

Item 2

Contract No.: 7602-5/14-2

Contract Title: Medical and Industrial Gases

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods to purchase medical and industrial gases for various County departments. The contract is in the second OTR period which was approved by the Board via Resolution #R-289-10 and expires on July 31, 2011. This contract has three, one-year OTRs remaining. Exercising the remaining OTR periods will bring the cumulative value of the contract to \$2,245,000.

Initial Contract Term and

Usage:	July 1, 2008 to June 30, 2009	\$ 427,000
First OTR and Allocation:	July 1, 2009 to June 30, 2010	\$ 411,000
Second OTR and Estimated Usage:	July 1, 2010 to July 31, 2011	\$ 378,000
Third OTR and Estimated Usage:	August 1, 2011 to July 31, 2012	\$ 343,000
Fourth OTR and Estimated Usage:	August 1, 2012 to July 31, 2013	\$ 343,000
Fifth OTR and Estimated Usage:	August 1, 2013 to July 31, 2014	<u>\$ 343,000</u>
Cumulative Value:		\$2,245,000

Using/Managing Departments and Funding Sources:

Departments	Total Allocation for Three Remaining OTRs	Funding Sources	Contract Manager
Animal Services	\$ 30,000	General Fund / Proprietary Funds	Angel Villareal
Aviation	\$ 24,000	Operating Revenue	Neivy Garcia
Corrections and Rehabilitation	\$ 9,000	General Fund	Mohammed Haq
Environmental Resource Management	\$ 36,000	Proprietary Funds	John Lariosa
Fire Rescue	\$ 216,000	Fire District	Marianela Betancourt
General Services Administration	\$ 93,000	Internal Service Funds	Martin Dareff
Human Services	\$ 18,000	General Fund / State Funds	Kyra H. King
Medical Examiner	\$ 51,000	General Fund	Theresa Bryant
Police	\$ 36,000	General Fund	Marie Amedee
Park and	\$ 60,000	General Fund / Proprietary	Maria Quinoa

Recreation		Funds	
Public Works	\$ 36,000	General Fund / PTP Surtax	Luciano Soto
		Proprietary Funds	
Seaport	\$ 15,000	Proprietary Funds	Phillip Rose
Solid Waste Management	\$ 30,000	Proprietary Funds	Olga Espinosa-Anderson
Water and Sewer	\$ <u>375,000</u>	Proprietary Funds	Lydia Manners
Total:	\$1,029,000		

Vendor(s):	Address	Principal
Airgas – South, Inc. (Non-local vendor)	125 Townpark Drive, Suite 400 Kennesaw, GA 30144	Jay Sullivan

Praxair Distribution Southeast (Non-local vendor)	One Main Street, Suite 202 Tequesta, FL 33469	George Ristevski
--	--	------------------

Performance Data: There are no performance issues with the other awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance where permitted by funding source.

Review Committee Date: December 20, 2006; Item 6-04

Local Preference: Applied in accordance with the Ordinance where permitted by funding source.

Living Wage: The services being provided are not covered under the Living Wage Ordinance

User Access Program: The User Access Program provision will apply. The 2% program discount is being collected on all purchases where permitted by the funding source.

DPM Contracting Officer: Pablo Martinez

JUSTIFICATION

This contract is used by various County departments to purchase medical and industrial gases. Market research shows that Miami-Dade County's contract prices are lower than Broward County and City of Fort Lauderdale's pricing. The contract allows vendors to request a price adjustment based on the Consumer Price Index (CPI) for the Miami-Fort Lauderdale area. The February 2011 CPI for All Urban Consumers, All Items, indicated a 2.28% increase. The awarded vendors have not requested a price adjustment. If the County exercises the option-to-renew (OTR) for the next contract term, current prices will be maintained. It is in the best interest of the County to exercise the remaining OTRs for continuity of services.

4

Item 3

Contract No.: 4500-5/13-2

Contract Title: Concrete Pipe and Fittings

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods to purchase concrete pipes and fittings for the Miami-Dade Water and Sewer Department. The contract is in its second OTR period which expires July 31, 2011. The contract has three, one-year OTRs remaining. Exercising the remaining OTR periods will bring the cumulative value of the contract to \$2,500,000

Initial Contract Term and Usage:	August 1, 2008 to July 31, 2009	\$ 250,000
First OTR and Usage:	August 1, 2009 to July 31, 2010	\$ 250,000
Second OTR and Estimated Usage:	August 1, 2010 to July 31, 2011	\$ 500,000
Third OTR and Estimated Usage:	August 1, 2011 to July 31, 2012	\$ 500,000
Fourth OTR and Estimated Usage:	August 1, 2012 to July 31, 2013	\$ 500,000
Fifth OTR and Estimated Usage:	August 1, 2013 to July 31, 2014	<u>\$ 500,000</u>
Cumulative Value:		\$2,500,000

Using/Managing Department and Funding Source:

Department	Total Allocation for Three Remaining OTRs	Funding Sources	Contract Manager
Water and Sewer	<u>\$1,500,000</u>	Proprietary Funds	Gregory Hicks
Total:	\$1,500,000		

Vendor:	Address	Principal
Hanson Pressure Pipe, Inc. (Non-Local vendor)	300 E. John Carpenter Legal Department Irving, TX 75062	Thomas Capelli

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

7

Item 3

Contract No.: 4500-5/13-2

Contract Title: Concrete Pipe and Fittings

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the remaining Option-to-Renew (OTR) periods to purchase concrete pipes and fittings for the Miami-Dade Water and Sewer Department. The contract is in its second OTR period which expires July 31, 2011. The contract has three, one-year OTRs remaining. Exercising the remaining OTR periods will bring the cumulative value of the contract to \$2,500,000

Initial Contract Term and Usage:	August 1, 2008 to July 31, 2009	\$ 250,000
First OTR and Usage:	August 1, 2009 to July 31, 2010	\$ 250,000
Second OTR and Estimated Usage:	August 1, 2010 to July 31, 2011	\$ 500,000
Third OTR and Estimated Usage:	August 1, 2011 to July 31, 2012	\$ 500,000
Fourth OTR and Estimated Usage:	August 1, 2012 to July 31, 2013	\$ 500,000
Fifth OTR and Estimated Usage:	August 1, 2013 to July 31, 2014	<u>\$ 500,000</u>
Cumulative Value:		\$2,500,000

Using/Managing Department and Funding Source:

Department	Total Allocation for Three Remaining OTRs	Funding Sources	Contract Manager
Water and Sewer	<u>\$1,500,000</u>	Proprietary Funds	Gregory Hicks
Total:	\$1,500,000		

Vendor:	Address	Principal
Hanson Pressure Pipe, Inc. (Non-Local vendor)	300 E. John Carpenter Legal Department Irving, TX 75062	Thomas Capelli

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date: April 25, 2007; Item #6-11

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The services being provided are not covered under the Living Wage Ordinance

User Access Program: The User Access Program provision applies. The 2% program discount is being collected on all purchases.

DPM Contracting Officer: Albert Falcon

JUSTIFICATION

This contract was awarded for the Miami-Dade Water and Sewer Department (WASD) to purchase concrete pipes and fittings. WASD uses this contract to replace damaged sewer pipes due to age, as well as new installations where expansion of infrastructure is required. This is an open pool contract where pre-qualified vendors provide quotations for items on an as-needed basis. Qualified vendors meeting the solicitation's criteria are being sought to expand the pool and enhance competition.

Item 4

Contract No.: 8106-4/11-3

Contract Title: **Cast Iron Meter, Valve Boxes and Manhole Covers**

Description: It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the final Option-to-Renew (OTR) to purchase cast iron meters, valve boxes and manhole covers for the Miami-Dade Water and Sewer Department. The contract is in its third OTR period. Exercising last OTR will bring the cumulative value of the contract to \$1,106,000.

Initial Contract Term and Usage:	May 1, 2007 to April 30, 2008	\$ 183,000
First OTR and Usage:	May 1, 2008 to April 30, 2009	\$ 245,000
Second OTR and Usage:	May 1, 2009 to April 30, 2010	\$ 245,000
Third OTR and Estimated Usage:	May 1, 2010 to July 31, 2011	\$ 245,000
Fourth OTR and Estimated Usage:	August 1, 2011 to July 31, 2012	<u>\$ 188,000</u>
Cumulative Value:		\$1,106,000

Using/Managing Department and Funding Source:

Department	Allocation	Funding Source	Contract Manager
Water and Sewer	<u>\$188,000</u>	Proprietary Funds	Gregory Hicks
Total:	\$188,000		

Vendor:	Address	Principal
Corcel Corporation. (Local vendor)	2461 NW 23 Street Miami, FL 33142	Ray Corona

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date: May 17, 2006; Item #6-02

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The services being provided are not covered under the Living Wage Ordinance

User Access Program: The User Access Program provision applies. The 2% program discount is being collected on all purchases.

DPM Contract Manager: Albert Falcon

JUSTIFICATION

The Miami-Dade Water and Sewer Department (WASD) uses this contract to purchase cast iron meters, valve boxes and manhole covers. These products are used to replace damaged or lost parts, and for new installations where expansion of the infrastructure is required throughout the County. The allocation for the final option term was reduced based on historical usage and future projections.

Market research indicates that the County's contract pricing is competitive. The contract allows for a Producers Price Index adjustment. The vendor did not request the manufacturer's allowable price increase, allowing prices to remain the same for the next option term. During this last renewal period, staff will develop a competitive, successor contract. It is in the best interest of the County to exercise the final option-to-renew.



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 7, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(D)
7-7-11

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR CERTAIN COMPETITIVE CONTRACTS DESCRIBED IN THE ITEM, SUBJECT TO THE MONETARY LIMITATIONS SET FORTH THEREIN, AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

- | | |
|----------------------|-------------------------------------|
| | Joe A. Martinez, Chairman |
| | Audrey M. Edmonson, Vice Chairwoman |
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of July, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez