Memorandum

MIAMI-DADE COUNTY

Date: September 1, 2011

Agenda Item No. 8(O)(1)(K)

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Alina T. Hudak
County Manager

Subject: Resolution Authorizing Award of Competitive Contracts

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At the July 12, 2011 Internal Management and Fiscal Responsibility Committee meeting, the Award of Competitive Contracts Package was amended to remove MDT's allocation of $24,000 in Item #1. Therefore, handwritten pages 2 and 3 are amended to reflect the one-year allocation is $982,000, and handwritten page 3 and 4 are amended to reflect that the amount if the four, one-year options are exercised is $4,910,000.

Recommendation

It is recommended that the Board of County Commissioners approve the attached award of competitive contracts with authority to exercise options-to-renew.

Contract amounts and department allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by County department.

Scope

The impact of the items in the accompanying Award of Competitive Contracts Package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board. There is no additional fiscal impact beyond what is stated on the items in this package. Allocations have been rounded consistent with standard auditing practices.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the Award of Competitive Contracts Package. The department's contract manager is reflected in the Award of Competitive Contract Package.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew (OTR) and extend contracts for purchase of goods and services in accordance with the terms and conditions of the each contract.

Background

AWARD OF COMPETITIVE BIDS

The contracts listed in this section are being recommended for award to the responsive, responsible bidder(s) who met the requirements of the respective solicitation.

Item 1: Paper and Plastic Items is to award this contract for purchase of paper and plastic items for various County departments. The amount being requested is **$982,000.** If the County chooses to exercise the four, one-year option-to-renew periods, the cumulative value will be $4,910,000.

Item 2: Hurricane Shutters – Furnish, Installation, and Repair Pre-Qualification is to award this contract for purchase, installation, and repair of hurricane shutters for various County Departments. The amount being requested is **$1,133,000**. If the County chooses to exercise the one, five-year option-to-renew, the cumulative value will be $2,266,000.

Assistant County Manager

Item 1

Memorandum

MIAMI-DADE COUNTY

Date: September 1, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Alina T. Hudak
County Manager

Subject: Recommendation for Approval to Award Paper and Plastic Items

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RECOMMENDATION

It is recommended that the Board of County Commissioners approve award of this contract to the vendors listed below for purchase of paper and plastic items for various Departments.

CONTRACT NUMBER: 7135-4/16

CONTRACT TITLE: Paper and Plastic Items

TERM: One year with four, one-year options-to-renew

APPROVAL TO ADVERTISE: February 15, 2011

METHOD OF AWARD: To the two responsive and responsible bidders offering the lowest price per item as primary and secondary vendors.

PREVIOUS CONTRACT AMOUNT: $1,911,848

CONTRACT AMOUNT: $982,000*
*Should the County choose to exercise the four, one year options-to-renew, the cumulative value will be $4,910,000.

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source	Contract Manager
Community Action Agency	$ 17,000	Federal Funds	Shirley Almeida
Corrections and Rehabilitation	$ 629,000	General Fund	Debra Graham
Fire Rescue	$ 36,000	Fire District Funds	Marianela Betancourt
General Services Administration	$ 55,000	General Fund	Dan Coughlin
Public Housing Agency	$ 29,000	Federal Funds	Mari Saydal
Human Services	$ 34,000	Federal Funds	Kyra King

Library	$ 24,000	Library District	Amir Ali
Medical Examiner	$ 4,000	General Fund	Theresa Bryant
Police	$ 10,000	General Fund	Laura Romano
Park and Recreation	$ 76,000	General Fund	Debbie Frost
Public Works	$ 13,000	General Fund	Orky Rodriguez
Seaport	$ 38,000	Proprietary Funds	Phillip Rose
Solid Waste Management	$ 7,000	Proprietary Funds	Ermine Brooks
Water and Sewer	$ 10,000	Proprietary Funds	Gregory Hicks
Total:	**$ 982,000**		

DPM OFFICER: Albert Touriz

VENDORS RECOMMENDED FOR AWARD:

Vendor	Address	Principal
Allied Paper Co (Local vendor)	13741 SW 147th Avenue Miami, FL 33196	Lorraine J. Price
District Healthcare & Janitorial Supply Inc. (Local vendor)	10125 NW 116th Way Suite 16 Medley, FL 33178	Kenneth Hopkins
Total Connection Inc. (Local vendor)	20451 NW 2nd Avenue Suite 120 Miami, FL 33169	Joseph Orukotan
Faycroft Interior and Purchasing Inc. (Local vendor)	15037 SW 141st Terrace Miami, FL 33196	Norma F. Bancroft

PERFORMANCE DATA: There are no performance issues with the recommended firms.

COMPLIANCE DATA: There are no compliance issues with the recommended firms.

VENDORS NOT RECOMMENDED FOR AWARD:	The offers submitted by Central Poly, Interboro Packaging, I-Pac Packaging, and Total Pack are not in compliance with Small Business Enterprise (SBE) participation provisions.
REVIEW COMMITTEE DATE:	January 5, 2011
CONTRACT MEASURES:	Small Business Enterprise Set Aside
LIVING WAGE:	The services being provided are not covered under the Living Wage Ordinance.
USER ACCESS PROGRAM:	The User Access Program provision will apply. The 2% program discount will be collected on all purchases where permitted by funding source.
LOCAL PREFERENCE:	The Local Preference will be applied in accordance with the Ordinance.
ESTIMATED CONTRACT COMMENCEMENT DATE:	Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

BACKGROUND

This contract is for purchase of paper and plastic items for various County departments. The items to be purchased include cups, plates, paper towels, napkins, and utensils. The three principal consumers of these commodities are the Miami-Dade Corrections and Rehabilitation (MDCR), Park and Recreation (MDPR), and General Services Administration (GSA) departments.

MDCR uses these products for inmate food services. MDPR uses these products for concessions, as well as summer camp and after school programs. GSA acts as a materials manager for other departments.

On July 23, 2009, the Board of County Commissioners (Board) adopted Resolution R-1059-09 directing the County Mayor or designee to prepare and present a green procurement program. On January 21, 2010, the Board approved the Miami-Dade "Buy Green" Purchasing Guide (Guide), establishing a Countywide green purchasing program. The Guide establishes standards and procedures to facilitate environmentally-friendly purchasing.

Consistent with the Guide, a dual option pricing structure was developed for this contract by the Department of Procurement Management. The contract includes products manufactured from post-consumer recycled materials, as well as, standard materials. This approach allows departments to purchase green products and comply with the County's commitment to purchasing environmentally-preferred products and services.

Assistant County Manager

Item 2

Memorandum

MIAMI-DADE COUNTY

Date: September 1, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Alina T. Hudak
County Manager

Subject: Award of Hurricane Shutters - Furnish, Installation and Repair Pre-Qualification

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RECOMMENDATION

It is recommended that the Board of County Commissioners approve award of this contract to the vendors listed below for purchase, installation and repair of hurricane shutters for various County departments.

CONTRACT NUMBER: 5101-1/21

CONTRACT TITLE: Hurricane Shutters - Furnish, Installation and Repair Pre-Qualification

TERM: Five years, with one, five-year option to renew

APPROVAL TO ADVERTISE: October 13, 2010

METHOD OF AWARD: To all responsive and responsible bidders who meet the pre-qualification requirements as specified in the solicitation for participation in future spot market competitions. Additional qualified vendors may be added at any time during the contract term.

PREVIOUS CONTRACT AMOUNT: $559,060 for one year

CONTRACT AMOUNT: $1,133,000
* If the county chooses to exercise the one, five-year option-to-renew, the cumulative value will be $ 2,266,000

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source	Contract Manager
Community Action Agency	$ 831,000	Federal Funds	Arturo Lacayo
General Services Administration	$ 95,000	Internal Service Funds Federal Funds	Cassandra Gainey
Miami-Dade Public Housing Agency	$ 72,000	Federal Funds	Indira Rajkumar
Seaport Department	$ 135,000	Proprietary Funds	Philip Rose
Total	**$ 1,133,000**		

DPM OFFICER: Martha Garofolo

VENDOR(S) RECOMMENDED FOR AWARD:

Awardee(s)	Address	Principal	Award
GROUP A - FEDERAL FUNDED			
Atlas Door & Gate Inc (Local Vendor)	3436 W. 84 St. Bay 109, Hialeah, FL 33018	Yaselys Diaz	Pre-qualification
Greystone Construction Inc (Local Vendor)	8799 NW 99Th Street Medley , FL 33178	Gustavo Blazquez	Pre-qualification
Phoenix Architectural Products (Non-Local Vendor)	3075 Jonquil Drive SE Smyrna , GA 30080	Ron L. Barber	Pre-qualification
GROUP B - CSBE SET-ASIDE			
Castle Usa Corp (Local Vendor)	5620 NW 113 Pl Doral, FL 33166	Hernando Castillo	Pre-qualification
Gestido Construction Group Inc (Local Vendor)	6625 Miami Lakes Drive Suite 310 Miami Lakes , FL 33014	Antonio Gestido Jr.	Pre-qualification
The Bannerman Group Inc (Local Vendor)	6600 NW 27 Ave Suite W103 Miami, FL 33147	Andrey Bannerman	Pre-qualification

PERFORMANCE DATA: There are no performance issues with the recommended firms.

COMPLIANCE DATA: There are no compliance issues with the recommended firms.

VENDOR(S) NOT RECOMMENDED FOR AWARD:

Proposer(s)	Reason for Not Recommending
Ajil Construction, Inc (Local Vendor)	The following vendors failed to provide all required documents as outlined in the solicitation. Upon full compliance with all County requirements, these firms may be added to the contract.
Atlantic Shutters, Inc (Local Vendor)	
Florida Storm Panels, Inc (Local Vendor)	
Hurst Hurricane Shutters (Local Vendor)	
Hurricane Protection Industries (Local Vendor)	
Railco, Inc	

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(Local Vendor)	
Seico Construction Corp (Local Vendor)	
GC Construction And Consulting (Local Vendor)	

REVIEW COMMITTEE DATE: August 18, 2010, Item No. 3-04

CONTRACT MEASURES: Group (A) No measures due to federal funding source.
Group (B) Community Small Business Enterprise Set-Aside.
The Community Small Business Enterprise (CSBE) Bid Preference was applied in accordance with the Ordinance.

LIVING WAGE: The services being provided are not covered under the Living Wage Ordinance.

USER ACCESS PROGRAM: The User Access Program provision will apply. The 2% program discount will be collected on all purchases where permitted by funding source.

LOCAL PREFERENCE: The Local Preference was applied in accordance with the Ordinance.

ESTIMATED CONTRACT COMMENCEMENT DATE: Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

BACKGROUND

This contract is for purchase, installation and repair of hurricane shutters for various County departments. The Community Action Agency provides hurricane shutters through the following programs: Weatherization Assistance Program (WAP), WAP-Low Income Housing Energy Assistance, the Housing Community Development HOME Repair, Community Development Block Grant Residential Construction Mitigation and the State of Florida Department of Community Affairs Disaster Recovery Initiative (Phase II) . Residents living in single-family, owner-occupied, private homes must qualify under one of these programs in order to receive the services provided by this contract.

General Services Administration (GSA) uses this contract to respond to service requests from County departments to safely secure various buildings and facilities with multiple windows and vulnerable glass enclosures or doorways, located throughout the County. The contract is also utilized for the support of the Neighborhood Stabilization Program (NSP), a federally funded program which provides affordable housing for low income families and first-time home buyers. One of the NSP Program requirements is that eligible homes be fitted with hurricane shutters. The County has purchased 50 NSP homes and some require the installation of shutters.

The Miami Dade Public Housing Authority (MDHA) administers a program funded by the U.S. Department of Housing and Urban Development. MDHA manages an average of 10,000 units of public housing. As needs arise, MDHA uses this contract to install hurricane shutters to protect the housing units and residents.

The Seaport Department uses this contract for storm mitigation to secure various buildings and facilities at the Port of Miami. These include office buildings, passenger terminals, exposed isolated shops, and other working facilities that have multiple windows and glass enclosures.

Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: September 1, 2011

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(K)

Please note any items checked.

_____ "3-Day Rule" for committees applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ No committee review

_____ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve

✓ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(K)
9-1-11

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE, AND TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER FOR PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes award of competitive contracts, and authorizing the County Mayor or County Mayor's designee, and to exercise options-to-renew established thereunder for the purchase of goods and services, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

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Joe A. Martinez, Chairman
Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of September, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB/

Hugo Benitez