



MEMORANDUM

EDSS

Agenda Item No. 3(A)

---

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** October 26, 2011

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution appointing nine  
Community Representative  
to the Community Action  
Agency Board for the 2-year  
term beginning November 2011

---

The accompanying resolution was prepared by the Community Action Agency and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.

---

R. A. Cuevas, Jr.  
County Attorney

RAC/up

# Memorandum



**Date:** November 15, 2011

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Appointment of Community Representative Members to the Community Action Agency Board

---

## **Recommendation**

It is recommended that the Board of County Commissioners (BCC) select and appoint nine (9) of the eleven (11) nominees being submitted by the Community Action Agency (CAA) Community Representatives Nominating Committee (Nominating Committee), for appointment to the Community Action Agency Board (CAA Board) for the 2011-2013 term. At the time of advertisement, nine (9) vacancies existed on the CAA Board. It is anticipated that all members appointed through this process will begin their two year term in November 2011.

## **Scope**

The CAA Board serves the interests of low-income individuals, families and communities countywide.

## **Fiscal Impact/Funding Source**

There is no fiscal impact to the County for this action. CAA Board members are stewards of the community who serve voluntarily without compensation. Members are entitled to reimbursement for expenses incurred for out of town travel on behalf of the department in accordance with Florida Statute 112.061. These expenses are funded through the respective grants associated with the travel.

## **Track Record/Monitor**

The CAA Executive Director is responsible for the oversight and reporting of the CAA Board.

## **Background**

The Miami-Dade Community Action Agency Board was formally established by the BCC through Ordinance 09-31. The CAA Board is a tri-partite board consisting of one third of its members being elected officials or their designees, one third comprised of citizen representatives from low-income communities in accordance with the Community Services Block Grant funding, and one third comprised of representatives from community interests groups or organizations. Members representing community interests or organizations are appointed to the CAA Board by the BCC for a term of two years.

The Nominating Committee convened by the County Mayor pursuant to Ordinance 09-31, consisted of CAA Board member Irene Taylor-Wooten, designee for CAA Board Chair, Dr. William Zubkoff, Sonia Grice, designee of Mayor Carlos Gimenez, and Ivonne Perez-Suarez, designee of Commissioner Rebeca Sosa, Chair of the Economic Development and Social Services Committee, the Committee of Jurisdiction for the CAA Board.

The Nominating Committee received a total of twenty-four (24) applications, including nine (9) from incumbent members. Of the twenty-four applications, twenty-one (21) were received by

the published deadline. As such, only twenty-one applicants were scheduled for interviews with the Nominating Committee. In addition to face-to-face interviews, the Nominating Committee agreed to allow telephone interviews for those candidates who requested such consideration due to special circumstances. Of those scheduled for interviews, one person declined and another could not be contacted following numerous attempts on the day of the interviews. It was agreed that all applicants, including the incumbents, would be rated with the same instrument. In addition to the questions posed to all applicants, the incumbents had the opportunity to share their experience of being on the CAA Board over the past two years in addition to addressing their attendance. A copy of the attendance record is included as Attachment 1. Eleven (11) of the nominees, nine (9) of which are incumbents, are being forwarded to the BCC for consideration as required by the Ordinance.

Following the interviews and Committee's deliberations, the recommended slate of candidates were reviewed and discussed with Dr. Zubkoff who endorsed the recommended slate of candidates to fill vacant positions that represent the Community Interest and Organizations sector of the tri-partite CAA Board. In accordance with the Ordinance, the BCC shall make the appointments to the CAA Board from the candidates recommended by the Nominating Committee or request a new list of candidates for any of the vacant positions.

Additionally, in accordance with the procedures of the Nominating Committee, advertisement for the Community Representative Board members were placed in The Miami Herald, The Miami Times, Diario Las Americas, and Haiti en Marche. The advertisement was also posted on Miami-Dade County's web portal from June 21, 2011 through July 8, 2011. Additionally, the request for nominees was also discussed at several CAA Board meetings and all Citizen Participation members on the CAA Board were requested to advise their respective Community Advisory Committee (CAC) members of the vacancies. Submission of applications for the Community Representative Board member positions were due to the Clerk of the Board of County Commissioners on or before July 8, 2011. Twenty-one applications were received by the due date and time, and three were received subsequently, and thus considered late. A copy of all applications are included as Attachment 2.

During the August 8, 2011, Nominating Committee meeting, the Committee voted to recommend the persons listed below for appointment to the CAA Board for a period of two years each. The 2011-2013 appointees will begin their two year term in November 2011. In accordance with the Ordinance, two additional names must be included with the list forwarded for consideration. The applicants listed in ranking order and preference by the Nominating Committee are as follows:

- Lillie Williams, Black, Non-Hispanic Female (Incumbent)
- Diane Benitez, White, Alaskan Indian Female (Incumbent)
- Edward Dieguez, White, Hispanic Male (Incumbent)
- Delleperche Joseph, Black, Non-Hispanic Male (Incumbent)
- Elaine L. Adderly, Black, Non-Hispanic Female (Incumbent)
- James E. Fayson, Black, Non-Hispanic Male (Incumbent)
- Andrea J. Walker, Black, Non-Hispanic Female (Incumbent)
- Santarvis Nvaries Brown, Black, Non-Hispanic Male (Incumbent)
- Tonya M. Thomas, Black, Non-Hispanic Female (Incumbent)
- Janis Eileen Sanders, Black, Non-Hispanic Female
- Kristy A. King, White, non-Hispanic Female

Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners  
Page No. 3

The BCC is required to select nine (9) nominees in order to fill the existing vacancies.

Attachments



\_\_\_\_\_

Deputy Mayor

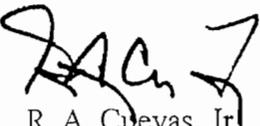


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** November 15, 2011

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No.

**Please note any items checked.**

- "3-Day Rule" for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Ordinance creating a new board requires detailed County Manager's report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous\_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor

Agenda Item No.

Veto \_\_\_\_\_

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPOINTING NINE COMMUNITY REPRESENTATIVE MEMBERS TO THE COMMUNITY ACTION AGENCY BOARD FOR THE 2-YEAR TERM BEGINNING NOVEMBER 2011

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

**WHEREAS**, in accordance with Ordinance 09-31, the County Mayor convened a Nominating Committee to submit to the Board of County Commissioners a list of nominees to fill nine Community Representative Member vacancies on the Community Action Agency Board; and

**WHEREAS**, as referenced in the attached memorandum these members shall begin their two year term in November 2011,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board appoints as members to the Community Action Agency Board the following nine persons from the list of Nominees submitted by the Nominating Committee to represent Community Interests and Organizations:

- \_\_\_\_\_ , \_\_\_\_\_ ,
- \_\_\_\_\_ , \_\_\_\_\_ ,
- \_\_\_\_\_ , \_\_\_\_\_ ,

\_\_\_\_\_, \_\_\_\_\_,  
and, \_\_\_\_\_.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,  
who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_  
and upon being put to a vote, the vote was as follows:

- |                                     |                      |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman           |                      |
| Audrey M. Edmonson, Vice Chairwoman |                      |
| Bruno A. Barreiro                   | Lynda Bell           |
| Esteban L. Bovo, Jr.                | Jose "Pepe" Diaz     |
| Sally A. Heyman                     | Barbara J. Jordan    |
| Jean Monestime                      | Dennis C. Moss       |
| Rebeca Sosa                         | Sen. Javier D. Souto |
| Xavier L. Suarez                    |                      |

The Chairperson thereupon declared the resolution duly passed and adopted this 15<sup>th</sup> day of November, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency. 

Estephanie S. Resnik

CAA BOARD MEMBER ATTENDANCE

January 2011 - December 2011

P = Present  
 Ex = Excused  
 A = Absent

R = Regular  
 S = Special

Names	MEETING DATES											
	1/10/11 R	2/14/11 R	3/02/11 S	3/14/11 R	4/11/11 R	5/09/11 R	6/13/11 R	9/12/11 R	10/17/11 R	11/14/11 R	12/12/11 R	
PUBLIC ELECTED OFFICIALS												
Dorothy Johnson	P	P	A	EX	P	P	P					
Teresa Leflore	P	P	P	P	End of Term							
Paola Pierre	Replaced Teresa Leflore				EX	P	EX					
Francois Guillaume, Jr.	A	EX	A	A	P	A	End of Term					
Lia Dominique Andress	Replaced Francois Guillaume, Jr.						P					
Richard Brown-Morilla	EX	EX	EX	P	P	EX	EX					
Joyce Galbut	P	P	P	EX	EX	EX	P					
Dr. Joyce Price	P	P	P	P	P	P	P					
Dr. Julio Carrera	P	A	A	A	End of Term							
Kametra Driver	End of Term				EX	A	P					
Dr. William Zubkoff	P	P	P	P	P	P	P					
Madeline D'Arce	P	EX	EX	EX	P	EX	EX					
Marilyn Rey	P	P	EX	P	End of Term							
Marie Birts	P	P	P	P	P	End of Term						
Alan Morley	EX	P	EX	A	P	A	EX					
Vacant - District 10												
Vacant - District 11												
Vacant - District 13												

CAA BOARD MEMBER ATTENDANCE

January 2011 - December 2011

P = Present  
 Ex = Excused  
 A = Absent

R = Regular  
 S = Special

MEETING DATES

Names	MEETING DATES											
	1/10/11 R	2/14/11 R	3/02/11 S	3/14/11 R	4/11/11 R	5/09/11 R	6/13/11 R	9/12/11 R	10/17/11 R	11/14/11 R	12/12/11 R	
	PRIVATE AND PUBLIC INTEREST GROUPS											
James Fayson	P	P	P	P	P	P	P					
Lillie Williams	P	P	P	P	P	P	P					
Rodney Demerritte	P	P	P	EX	P	P	P					
Tonya Thomas	P	P	P	P	EX	EX	A					
Andrea Walker	EX	P	EX	P	P	P	P					
Elaine Adderly	A	P	P	EX	P	P	P					
Delleperche Joseph	P	A	EX	P	EX	P	EX					
Santarvis Brown	P	P	A	EX	EX	P	P					
Mary Davis	P	P	P	A	P	End of Term						
Diane Benitez	P	P	EX	EX	P	P	EX					
Edward Dieguez	EX	EX	A	EX	EX	P	P					
Audrey Doyle-Braxton	P	EX	A	P	EX	P	A					
Beverly King	EX	EX	P	EX	EX	P	P					
Irene Taylor-Wooten						P	EX					
Ilenia Sanchez-Bryson						P	P					

CAA BOARD MEMBER ATTENDANCE

January 2010 - December 2010

P = Present  
 Ex = Excused  
 A = Absent

R = Regular  
 S = Special

Names	MEETING DATES											
	1/11/10 R	2/08/10 R	3/08/10 R	4/12/10 R	5/10/10 R	6/14/10 R	6/25/10 S	9/13/10 R	10/18/10 R	11/18/10 R	12/13/10 R	
Guadalupe Maldonado	P	P	EX	P	P	P	A	P	EX	EX	P	
Jannie Russell	A	A	A	A	A	A	A	A	A	A	A	
Linda Gage Leflore	P	A	P	P	P	EX	EX	EX	Resigned			
Larry Williams	Replaced Linda Gage Leflore											
Jihad Rashid	A	A	A	A	A	A	A	Replaced by Reynold Martin				
Reynold Martin	Replaced Jihad Rashid											
Nick Alvarez	P	P	EX	P	EX	P	P	P	P	P	P	
Levy Kelly	A	EX	P	P	P	P	EX	P	P	P	P	
Marjorie York	P	P	P	P	P	P	P	P	P	P	P	
Anita Youngkin		P	EX	P	EX	EX	P	P	EX	P	EX	
Flor Morales	A	A	A	A	A	A	A	A	A	A	A	
Martha Miller	A	A	A	A	A	A	A	A	A	A	A	
Wilfred Mckenzie	P	EX	P	P	P	P	EX	P	P	P	P	
Curtis Roberson	P	A	A	A	A	A	A	A	A	A	A	
Cristobalina Pinillo	A	P	P	P	P	P	P	P	P	P	P	
Elijah Dukes	P	P	P	P	P	P	P	Replaced by Stephanie McIntosh				
Stephanie McIntosh	Replaced Elijah Dukes											
Alphonso McCray	P	EX	P	A	P	P	A	P	Replaced by Norma Jones			
Norma Jones	Replaced Alphonso McCray											
Israel Andrews	A	A	A	A	A	A	A	P	A	A	A	

CAA BOARD MEMBER ATTENDANCE

January 2010 - December 2010

P = Present R = Regular

Ex = Excused

A = Absent

Names	MEETING DATES											
	1/11/10 R	2/08/10 R	3/08/10 R	4/12/10 R	5/10/10 R	6/14/10 R	6/25/10 S	9/13/10 R	10/18/10 R	11/18/10 R	12/13/10 R	
James Fayson	P	P	EX	P	P	P	P	P	P	P	P	P
Lillie Williams	P	A	P	P	P	P	P	P	P	P	P	P
Patrick Rolle	P	P	P	P	P	P	P	P	P	Term ended		
Rodney Demerritte	Replaced Patrick Rolle								EX	P	EX	
Tonya Thomas	P	P	P	P	P	P	EX	P	P	EX	EX	
Andrea Walker	EX	P	P	P	P	P	P	EX	P	EX	P	
Elaine Adderly	P	P	A	P	P	P	P	P	P	P	P	
Delleperche Joseph	P	P	EX	A	P	P	EX	EX	P	P	P	
Santarvis Brown	P	EX	P	P	P	EX	P	EX	P	EX	P	
Diane Benitez	P	P	P	EX	P	P	P	P	P	P	P	
Edward Dieguez	P	A	P	EX	EX	EX	P	P	A	A	EX	
Audrey Doyle-Braxton	A	A	P	P	EX	P	A	A	EX	P	P	
Benjamin Burton	P	P	P	A	P	P	P	P	P	P	EX	
Mary Davis	P	P	P	P	P	P	P	A	P	P	P	
Beverly Kling	P	EX	P	P	P	P	P	A	P	EX	P	

CAA BOARD MEMBER ATTENDANCE

January 2010 - December 2010

P = Present  
 Ex = Excused  
 A = Absent

R = Regular  
 S = Special

Names	MEETING DATES												
	1/11/10 R	2/08/10 R	3/08/10 R	4/12/10 R	5/10/10 R	6/07/10 R	6/25/10 S	9/13/10 R	10/18/10 R	11/18/10 R	12/13/10 R		
PUBLIC ELECTED OFFICIALS													
Dorothy Johnson	P	P	EX	P	P	EX	EX	P	P	P	EX		
Teresa Leflore	P	P	P	P	P	P	EX	P	P	P	P		
Francois Guillaume, Jr.	P	A	A	EX	P	EX	A	EX	P	A	P		
Richard Brown-Morilla	A	EX	EX	EX	EX	EX	A	EX	A	EX	EX		
Joyce Galbut	P	P	P	P	P	P	P	P	P	P	P		
Dr. Joyce Price	P	P	P	P	P	P	EX	P	P	EX	P		
Dr. Julio Carrera	A	A	A	P	P	P	A	P	P	A	A		
Kametra Driver	P	A	P	EX	EX	P	P	P	A	P	P		
Dr. William Zubkoff	P	P	P	P	P	P	P	P	P	P	P		
Marilyn Rey	P	P	P	EX	P	P	P	P	P	A	P		
Marie Birts	P	EX	P	P	P	P	P	P	P	P	P		
Alan Morley							EX	A	A	A	A		
Vacant - District 10													
Vacant - District 12													
Vacant - District 13													

# **ATTACHMENT #2**



CLERK OF THE BOARD  
2011 JUN 27 PM 12:47  
CLERK, CIRCUIT COURT OF  
MIAMI-DADE COUNTY, FLA.  
#

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Smith Brilla L.  
Last First Middle

Employer: Retired

Title/Occupation: Chief Operating Officer of my Non-Profit

Business Type: **Please select one:**  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 2451 NW 178th Terr, Miami Gardens, Fl. 33056

Business Telephone: 954-399-3716 Fax: 954-749-8832

Email Address: shearinc2010@gmail.com

Home Address: 9986 NW 52nd St, Sunrise, Fl. 33351

Home Telephone: 954-673-4415

Date of Birth: 10-15-1940 Length of Residence in Miami-Dade County: 19 yrs

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree: North Dade Jr. Sr. High  
Miami Dade Jr. College



**Potential conflict of interest, including those arising from relationships with the Community Action Agency:**

---

---

---

**Persons acquainted with candidate's activities/experience:**

Name	Title	Telephone
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

**Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:**

*my goals are to implement community programs, activities and events to empower the community to help better lives and communities.*

I, (Candidate's name) Brilla L. Smith  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

June 21, 2011  
Date

Brilla L. Smith  
Candidate's Signature

Nominated by (if not self):

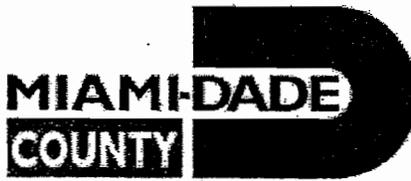
---

**Name** **Telephone**

---

**City** **State** **Zip Code**

3



CLERK, CIRCUIT & COUNTY OF  
MIAMI-DADE COUNTY, FLA.  
#1

2011 JUL -5 PM 1:23

CLERK OF THE BOARD

Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: MURADO SANDRA I VONNE  
Last First Middle

Employer: Law Offices of Sandra I. Murado, P.A.

Title/Occupation: Managing Shareholder / Attorney

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education  Law Office

Business Address: 901 Ponce de Leon Blvd., Suite 504, Coral Gables, FL 33134

Business Telephone: 305-448-4300 Fax: 305-448-0600

Email Address: Sandra@muradolaw.com

Home Address: 1503 Granada Boulevard, Coral Gables, FL 33134

Home Telephone: 305-447-1331

Date of Birth: 04/01/1969 Length of Residence in Miami-Dade County: 41 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Hispanic
- Black Non-Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

- School/City/Degree: College of Law, Florida State University, Tallahassee, FL / Juris Doctor (Law degree)
- Florida International University, Miami, FL / Bachelor's degree in Political Science; International Relations and a minor in Italian (Bachelor of Arts with Honors)

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I am committed to excellence in government service. My background includes experience as one of the youngest Guardians Ad Litem in Miami-Dade County; one of the youngest legal interns as a prosecutor at the State Attorney's Office when Janet Reno was the State Attorney; and as a Case Manager in the Family Division working with the Honorable Alan Gold, now a Federal Judge, while as a full-time student, I always volunteered in children's legal issues and as a lawyer, I continue to serve my community on a pro bene basis. I understand this community having lived and studied and worked here since age one. I was born in New York, the child of immigrants (My mother is a retired Social Worker, having been a Social Worker with the Dept. of Children and Families for nearly thirty (30) years.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
• Big Brothers / Big Sisters	• Women's Committee Member
• Parks and Recreation <sup>Youth</sup> Advisory Board, City of Coral Gables	• Board Member
• American Immigration Lawyers Association	• Member
• Florida Bar	• Licensed Attorney

List any Public Office held (Elected or Appointed):

Office	Date
• Board Member, Parks and Recreation Youth Advisory Board	• March 8, 2011 - Present

**Activities reflecting community interest:**

My current and past activities exhibit an interest in serving all sectors (children; elderly; residents and public at large). My background in criminal, family and immigration matters, coupled with my growing up in Miami make me an ideal candidate who understands the community. I am committed to improving our community to the best of my ability.

- American Bar Association
- Florida International University Alumni Association
- Leadership Miami
- Member
- Lifetime Member
- Member / Graduate

**Potential conflict of interest, including those arising from relationships with the Community Action Agency:**

None.

**Persons acquainted with candidate's activities/experience:**

Name	Title	Telephone
Dr. Mark B. Rosenberg	President, Florida International University	305-348-2111
Commissioner Maria Anderson	Commissioner, City of Coral Gables	305-460-5223
Maurice Jay Kutner	Attorney	305-377-9411

**Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:**

My goal is to be proactive and improve the goals of the CAA. I am committed to public access to government and transparency. I am committed to facilitating access to services and enabling others, at all levels, to reach their potential and become self-sufficient citizens.

I, (Candidate's name) Sandra Murado  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

July 05, 2011  
Date

Sandra J. Murado  
Candidate's Signature

**Nominated by (if not self):**

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_  
City State Zip Code

3

19

I am committed to serving all residents.



CLERK OF THE BOARD

2011 JUL 11 AM 8:15

Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: GILMORE, SAMUEL JR (Last, First, Middle)

Employer: Overnight Success Construction

Title/Occupation: President

Business Type: Please select one: Business, Industry, Labor, Social Welfare, Religion, Law Enforcement, Education

Business Address: 6150 NW 22nd Avenue

Business Telephone: 305 305-6635 Fax: ?

Email Address: Sgi/202433@AOL.com

Home Address: 3171 NW

Home Telephone: 305 305-6635

Date of Birth: 2/18/56 Length of Residence in Miami-Dade County: since 1956

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male, Female, White Non-Hispanic, Black Non-Hispanic, Hispanic, Asian or Pacific Islander, American Indian or Alaskan Native, Haitian American

EDUCATION:

School/City/Degree:

MPA, Northern Michigan University, 1983

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

*Business owner; job creations*

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<i>Allied Minority Contractors</i>	<i>Vice President</i>

List any Public Office held (Elected or Appointed):

Office	Date
<i>N/A</i>	

Activities reflecting community interest:

*Construction; job creation*

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>ELSIE K. HANCK</u>	<u>President</u>	<u>305-372-8896</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Community improvement

I, (Candidate's name) Samuel Almore Jr.  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/8/2011  
Date

Samuel Almore Jr.  
Candidate's Signature

Nominated by (if not self):

Name	Telephone	
City	State	Zip Code



CLERK OF THE BOARD  
2011 JUN 27 PM 3:50  
CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: BROWN SANTARVIS NVARIES  
Last First Middle

Employer: BROWN MACKIE COLLEGE

Title/Occupation: DEPARTMENT CHAIR, BUSINESS AND ACCOUNTING

Business Type:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: ONE HERALD PLAZA - SIXTH FLOOR

Business Telephone: 786-412-4680 Fax: 305-430-0975

Email Address: DRSANTARVISBROWN@AOL.COM

Home Address: 17531 NORTHWEST 47TH AVENUE, MIAMI GARDENS, FL 33055

Home Telephone: 305-620-7294

Date of Birth: 04/15/1982 Length of Residence in Miami-Dade County: 29

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:

- FLORIDA MEMORIAL UNIVERSITY - BACHELOR OF ARTS IN RELIGION AND PHILOSOPHY
- LIBERTY UNIVERSITY - MASTER OF ARTS IN MANAGEMENT AND LEADERSHIP

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I HAVE SERVED ON THE CAA BOARD SINCE 2009 AND DURING THIS  
TIME I HAVE PARTICIPATED IN VARIOUS CAA EVENTS AND ACTIVITIES THAT  
BENEFITED THE COMMUNITY. I ALSO SERVE AS THE CO-CHAIR OF  
THE YOUTH INITIATIVES COMMITTEE, WHERE WE ARE PLANNING OUR  
YOUTH SUMMIT.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>ALPHA PHI ALPHA FRATERNITY INC.</u>	<u>CHAPLAIN, BETA BETA LAMBDA CHAPTER</u>
<u>ASSOCIATION FOR SUPERVISION AND CURRICULUM DEV.</u>	<u>MEMBER</u>
<u>PHI DELTA KAPPA</u>	<u>MEMBER</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>CAA BOARD</u>	<u>11/2009 - PRESENT</u>
<u>MIAMI GARDENS NUISANCE ABATEMENT BRD.</u>	<u>03/2010 - PRESENT</u>

Activities reflecting community interest:

- MEMBER, CAA BOARD
- MEMBER, HISTORICAL MUSEUM OF SOUTHERN FLORIDA
- MEMBER, MIAMI DADE COUNTY PUBLIC SCHOOLS STUDENT SERVICES  
ADVISORY COMMITTEE

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

NONE

Persons acquainted with candidate's activities/experience:

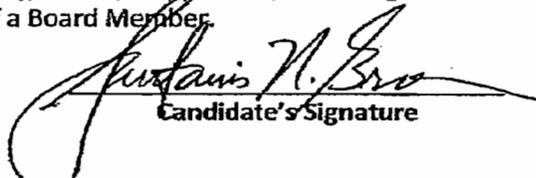
Name	Title	Telephone
ALBERTA GODFREY	PRESIDENT, AGAPE BOARD OF DIRAC	305-633-1851
SAMUEL SULLIVAN	FORMER PASTOR	305-803-0235
EDDIE LAKE	PASTOR	305-371-9102

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

IF SELECTED AGAIN AS A BOARD MEMBER I WILL CONTINUE TO WORK WITH THE CAA BOARD TO CONTINUE TO PROVIDE SERVICES TO THOSE WHO NEED IT MOST.

I, (Candidate's name) SANTARVIS BROWN  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

6/26/2011  
Date

  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_  
City State Zip Code



CLERK OF THE BOARD

2011 JUN 23 PM 3: 34

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1

Candidate for Nomination to Serve on the Miami-Dade  
Community Action Agency Board

Biographical Profile

Name: Hernandez Annette Marie  
Last First Middle

Employer: Kidsville Learning Center

Title/occupation: Teacher & Asst. Director

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 2604 N. Kendall Drive

Business Telephone: 305-598-8055 Fax: 306-596-1125

Email Address: annette@kidsvilllearningcenters.com

Home Address: 116032 SW 64 Terr.

Home Telephone: 305 812-8490

Date of Birth: 12-11-74 Length of Residence in Miami-Dade County: 36 yrs

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree:  
Miami Dade College / Miami / Dic Bach (AA)  
Califomia <sup>State</sup> University / Long Beach / BA sociology  
Florida International University / Miami / MS FAGS

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I have participated in different community events & volunteered my time over the years. I have worked in the arenas of business, development & construction, <sup>int'l</sup> hospitality & education. I currently hold a Masters degree and I am an Asst. Director & Teacher in a learning center. I am active with different political actions & issues in the community

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
Father Victor Hernandez, SJ Foundation	Board Member
Florida Association For Child Care Mgmt	member

List any Public Office held (Elected or Appointed):

Office	Date
N/A	N/A
N/A	N/A

Activities reflecting community interest:

I volunteer at my center tutoring services for students in need. I also participate in a foundation with fundraising, donations & organizational management.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None to my knowledge

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Maria T. Alvarez</u>	<u>Director</u>	<u>305-598-8055</u>
<u>Sara Shuleritz, Esq</u>	<u>Attorney</u>	<u>786-239-0855</u>
<u>Jennie Cao</u>	<u>Technical Assistant for Quality Counts</u>	<u>305-878-1044</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

I would like to assist with improvements in Child Care, educational programs, housing issues and any and all issues affecting our Community that may benefit in a positive manner.

I, (Candidate's name) Annette M. Hernandez  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

10-23-2011  
Date

Annette M. Hernandez  
Candidate's Signature

Nominated by (if not self):

Name	Telephone

City

State

Zip Code

3

28



CLERK OF THE BOARD

2011 JUN 23 PM 12:01

CLERK, CIRCUIT & COUNTY CTY  
MIAMI-DADE COUNTY, FLA.

Candidate for Nomination to Serve on the Miami-Dade County#1  
Community Action Agency Board

Biographical Profile

Name: Thomas Tonya M.  
Last First Middle

Employer: Daughters 2 Mothers, Inc  
~~Daughters 2 Mothers, Inc~~

Title/Occupation: Executive Director

Business Type: **Please select one:**  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 5800 NW 7th Ave Miami FL 33127

Business Telephone: 305-467-6862 Fax: \_\_\_\_\_

Email Address: tonyathomas75@yahoo.com

Home Address: 3100 NW 43rd St. Miami FL 33142

Home Telephone: 305-467-6862

Date of Birth: 02-26-1975 Length of Residence in Miami-Dade County: 30+

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree:  
University of Miami - Biology  
Barry University - School Psychologist - Ms.  
Carlos Abuazo - currently obtaining a PHD  
Child; adolescent.

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

As a current Board member. CAA has opened and allowed many opportunities for me. CAA has allowed me to develop my leadership skill immensely

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
CAA - Community Action Agency	Board of Directors, executive Board
CAA - Youth Initiative	Co-Chair.
Miami Young Democrats	Board member.

List any Public Office held (Elected or Appointed):

Office	Date
_____	_____
_____	_____

Activities reflecting community interest:

I'm an Executive Director and founder of a newly formed non-profit called Daughters Mothers were I focus on a coparenting approach for both teen parents through mentoring and civic engagement

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

I don't see any conflict of interest

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Tiffany Harden Stokely	—	786.356.5521
Vianca Monroe	Case manager Sup	786.395.6382
Jamuca Ramos	Miami Dade College Campus Director	305.237.7470

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

I will continue to bring valuable resources to the Miami Dade County area. I will continue to advocate for Dade County's at-risk youths.

I, (Candidate's name) Tony Thomas

Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

6/21/2011 Date

Tony Thomas Candidate's Signature

Nominated by (if not self):

Name	Telephone
City	State
	Zip Code



CLERK OF THE BOARD

2011 JUN 21 PM 3:06

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA. /  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Benitez Diane L  
Last First Middle

Employer: Miami Herald Media Company

Title/Occupation: Data Center Supervisor

Business Type:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: One Herald Plaza

Business Telephone: 305-376-3043 Fax: 305-468-6457

Email Address: diane.benitez@gmail.com

Home Address: 11006 SW 137 Place, Miami, FL 33186

Home Telephone: 305-321-1568

Date of Birth: 01/22/1957 Length of Residence in Miami-Dade County: 11 years

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:  
Finalizing Masters of Public Administration  
at FIU - Have Bachelor's of Public Administration  
also from FIU - Associate of Science in Computer  
Programming - Broward County College

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Have served on the CAA Board for previous term and have learned much while serving. My knowledge has better prepared me to facilitate and enhance the mission of the CAA.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
American Society for Public Admin	Board Member
GMSC	Board Member
Pi Alpha Alpha	Secretary - Board

List any Public Office held (Elected or Appointed):

Office	Date
N/A	

**Activities reflecting community interest:**

Sigma Alpha Lambda - Assisting Homeless Families House  
Special Olympics Worker with Golden Key Honor Society

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Agatha Carabala</u>	<u>President PAA</u>	<u>786-222-1512</u>
<u>Roslyn Alic-Datson</u>	<u>ASPA Communications Sec.</u>	<u>754-381-6242</u>
<u>Ms. J. Edwards</u>	<u>Executive Director CAA</u>	<u>786-469-4615</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

I would like to use my knowledge and skills to benefit the goals of the Board of County Commissioners as they relate to the needs of community serviced families and individuals.

I, (Candidate's name) Diane Benitez  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

6/21/11  
Date

[Signature]  
Candidate's Signature

Nominated by (If not self):

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_  
City State Zip Code

3

34



CLERK OF THE BOARD

2011 JUL -7 AM 10:19

CLERK, CIRCUIT & COUNTY CLERK  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: COLLINGWOOD DIANA E.  
Last First Middle

Employer: MIAMI-DADE COUNTY PUBLIC SCHOOLS

Title/Occupation: DISTRICT SUPERVISOR AGRISCIENCE & PUBLIC SERVICE EDUCATION

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 1100 NW 71<sup>st</sup> Street, Miami FL 33150

Business Telephone: 305-693-3030 Fax: 305-696-9346

Email Address: dcollingwood@dade.schoools.net

Home Address: 17840 SW 112 Pl, Miami, Florida 33157

Home Telephone: 305-253-9643

Date of Birth: 11/02/1964 Length of Residence in Miami-Dade County: 17 years

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male  White Non-Hispanic  American Indian or Alaskan Native
- Female  Black Non-Hispanic  Haitian American
- Hispanic  Asian or Pacific Islander

**EDUCATION:**

School/City/Degree:

University of the Virgin Islands/St. Croix/Associates of Arts Agriculture

University of Florida/Gainesville/Bachelors of Science, Agriculture Extension & Education

U of F/Gainesville/ M.A. Agriculture Education & Communication/ Minor Educational Leadership

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Middle school, high school and adult Career & Technical Educator – 14 yrs. District Instructional Supervisor for MDCPS's Agriculture, Criminal Justice, Firefighting, Teacher Education & Family and Consumer Science career technical ed. programs – 10 yrs exp. Grant Consultant Broward College – Authored USDA Int'l Science & Ed. Grant to globalize existing programs. Host of professional certifications, memberships and affiliations, including USDA Hispanic Serving Institutions HS student coordinator for scientific internships and scholarships. Nationally cert. Biofuel educator.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Miami-Dade County Fair &amp; Exposition</u>	<u>Coordinator/Advisor Agriculture Exhibits</u>
<u>Dade County AgriCouncil Organization</u>	<u>Member Board of Directors</u>
<u>African Diaspora Partnership for Empowerment</u>	<u>Member Board of Directors – Grant Co-Chair</u>
<u>R-Solutions (501c Haitian Empowerment Org)</u>	<u>Board of Directors – Ag Projects Chair</u>

List any Public Office held (Elected or Appointed):

Office	Date
_____	_____
_____	_____

**Activities reflecting community interest:**

Active participant in community agriculture, urban gardening, and healthy lifestyles counseling. Work closely as a mentor and supporter to a range of students as they pursue post-secondary education, technical training and job placement activities. Conducted agriculture literacy as well as food and nutrition education programs through community organizations. Hosted agriculture industry tours for inner city populations to explore the Homestead/Redlands farming community to facilitate a better understanding about the importance of agriculture. Chaperoned 4H and FFA members during leadership and career development contests participation.

**Potential conflict of interest, including those arising from relationships with the Community Action Agency:**

None

**Persons acquainted with candidate's activities/experience:**

Name	Title	Telephone
<u>Vladimir Diaz</u>	<u>USDA HSI Regional Director</u>	<u>305-237-8550</u>
<u>Ritho Jean-Louis</u>	<u>Director, R-Solutions Inc.</u>	<u>786-226-7416</u>
<u>Robert Kalinsky</u>	<u>MDCPS Adm. Director Region V</u>	<u>305-252-3041</u>

**Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:**

To inform and educate members of the underserved communities about career and technical training, job placement, scholarships, grants, healthy lifestyle education and health services, available. To empower and assist residents to access available resources and participate in civic activities to strengthen families and communities and to increase the quality of life for all. To encourage the development of community and urban garden projects and food/nutrition education programs for children, adults and senior citizens.

I, (Candidate's name) Diana E. Collingwood

Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

07/06/2011

Date

Candidate's Signature

Nominated by (if not self):

Name

Telephone

City

State

Zip Code



CLERK OF THE BOARD  
2011 JUL -6 AM 11:29

CLERK, CIRCUIT & COUNTY CTY  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Lillie M Williams  
Last First Middle

Employer: Retired

Title/Occupation: NURSE

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: NONE

Business Telephone: NONE Fax: NONE

Email Address: NONE

Home Address: 1180 N W 50TH STREET

Home Telephone: 305-634-3862

Date of Birth: 3/28/29 Length of Residence in Miami-Dade County: 47

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:  
BS Florida AM UNIV.  
AS MIAMI Dade College  
MS SHAW UNIV.

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I Have been ON The board Since 1969. Speaking for Headstar, Senior Citizen and youth.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
Jubilee CDC	TREASURY
CAA, CAA Foundation	CHAIRPERSON
AARP	PRESIDENT

List any Public Office held (Elected or Appointed):

Office	Date
NA	NA
NA	NA

Activities reflecting community interest:

I have service on the following board Jubilee CDC, Chairperson CAA, CAA foundation, Chairperson Dade employment and economic development, 79th Street CDC CAA Chairperson

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

I have no potential of conflict of interest.

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>OLIVER L Gross</u>	<u>PRESIDENT-NUD</u>	<u>305 694 450</u>
<u>Ophelia Lawson</u>	<u>Asst Director CAA</u>	<u>305 233 2004</u>
<u>FRANK Gudorf</u>	<u>Director Jubilee CDC</u>	<u>305 649-1553</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Continue Support Head Start, To give Education for Children, Assitance Youth, to improve their Education Great Miami Job Corp. Assit &lder.

I, (Candidate's name) Lillie M Williams  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

6/28/11  
Date

Lillie M Williams  
Candidate's Signature

Nominated by (if not self):

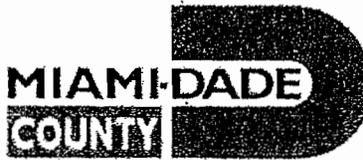
Pu/SE  
Name

305-634-3062  
Telephone

Miami  
City

FL  
State

33121  
Zip Code



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: REYES ALEXANDRA M. Last First Middle

Employer: Miami-Dade County Public Schools

Title/Occupation: Senior Grant Writer

Business Type: Please select one: Business Industry Labor Social Welfare Religion Law Enforcement Education

Business Address: 1450 N.E. 2nd Avenue, Miami, FL 33132 - Suite 760

Business Telephone: (305) 995-2696 Fax: (305) 995-1514

Email Address: Alexandrareyes@dadeschools.net

Home Address: 7910 S.W. 20 Street, Miami, FL 33155

Home Telephone: (305) 790-1373 and (786) 351-2332

Date of Birth: 3-20-51 Length of Residence in Miami-Dade County: 34.5 Years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male White Non-Hispanic American Indian or Alaskan Native Female Black Non-Hispanic Haitian American Hispanic Asian or Pacific Islander

EDUCATION:

School/City/Degree: Masters in Public Administration, Strasfford U. U.K. online B.S. in Communications, Strassford, U., U.K. on-line degree program Barry University-20 credits Humanities and Religious Ed.

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Served 14 years in Social Service Agencies as Development Director for 3 United Way Agencies. Have been working in PK-12 Education for 4.5 years  
Owned and operated my own Small business in Graphics and P.R. for 20 years  
which prompted my volunteering throughout the community for over 15 years.  
Serve as consultant for various non-profit agencies in Miami-Dade County.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Catholic Charities/Archdioces of Miami</u>	<u>Board of Directors - member at large 4/2008</u>
<u>Human Rights Advocacy Committee</u>	<u>Appointed 1994 through 1998 Lawton Chiles</u>
<u>GPC-National Accrediation Certified Professional Grant Writer from GPCI 9/2008</u>	

List any Public Office held (Elected or Appointed):

Office	Date
<u>N/A</u> <u>N/A</u>	<u>N/A</u>
_____	_____
_____	_____

**Activities reflecting community interest:**

Served as volunteer for local non-profits to include March of Dimes, American Cancer Society and Catholic Home for Children and Boystown of Florida during 1981 through 1993. Was employed by Catholic Charities in 1993 to serve as Special Services Manager for Catholic Home for Children  
Have served in my Church as Minister since 1981 - St. Brendan Catholic Church including 28 years of CCD and Youth Ministry, train current Ministers and am parishioner. Serve as consultant (volunteer basis) for several non-profit communities in Miami, Dade County.  
Have served as Reviewer for Children's Trust NOFA awards in 2008 and 2011



# Alexandra M. Reyes, GPC,

7910 S.W. 20<sup>th</sup> Street, Miami, Florida 33155 • Cell/Voice Mail: (786) 351-2332  
• Email: [reyes3651@att.net](mailto:reyes3651@att.net)

## RESUME

### **EMPLOYMENT HISTORY:**

**Miami-Dade County Public Schools – December 14, 2006 to Present – Sr. Grant Writer** – full time Office of Intergovernmental Affairs and Grants Administration - Assist District Director in carrying out grant development functions by researching new sources of funding, collaborating with Program Directors, and Administrators in developing, writing and preparing grant packages for private and public foundations, state and federal agencies, plus other funding sources. Awarded: \$20,440,900 from January 2007 to June 2010.

**Contractual Independent Consulting – Since 1998 to present**

Provide marketing and advertising strategies to include communication services for private businesses and local non-profit organizations. Services include from conceptualization to the final production of collateral materials to include print and electronic media plus the development of scripts for customer relation services. Healthy Start Coalition of Miami-Dade, Actsys Garage Doors, Inc., St. Brendan Catholic Church, Abriendo Puertas, Inc., The Edge, Inc. and other non-profits throughout Miami-Dade County and Broward.

**Susan B. Anthony Recovery Center – February 2002 to March 2004**

1633 Poinciana Drive, Pembroke Pines, FL 33025 – (954) 733-6068 – Gillian Steadman, Office Mgr.

Hired as agency's first *Development Director* – initiated full Volunteer program and Development Department. Provided public relations, marketing and communication services to include agency participation in all United Way speaking engagements. Developed and produced all collateral materials used for recruitment of sponsorships and donations. Handled private donor cultivation and solicitation to include *researching, writing, and completing submissions* for all private and public foundation grants plus county contract applications. Developed and produced agency's inaugural (1<sup>st</sup>) Awards Gala and 2<sup>nd</sup> Annual Awards Gala plus handled all corporate sponsorships. Developed collateral materials for all of the agency's programs plus developed Agency's web site and content. Initiated a Volunteer recruitment program resulting in a steady flow of daily in-office administrative support and special event support. Supervised all Volunteers and Community Service Program candidates. Developed and implemented a Direct Mail Campaign. Raised \$2.5 million in cash and in-kind during a two year period.

- Researched, wrote, developed budget and budget narratives, compiled documentation and submitted final grant application packages for all private and public foundations, federal and county government contracts.
- Increased mailing database by over 1,200 names during a 20 months period.
- Revamped agency newsletter – Wrote, edited and produced layout in-house. Circulation 1,250.
- Increased newspaper media coverage of agency programs, events and client success stories through articles published by the Sun-Sentinel, Society Pages, and local Community Newspapers throughout Broward County.

**Community AIDS Resource / CARE RESOURCE – Miami-Dade October 1998 through June 30, 2001**  
3510 Biscayne Blvd., Suite 300, Miami, FL 33137 – Tel.: (305) 571-2020

**Volunteer & Grants Manager, appointed Interim Development Director December 1999 through April 2000.** Promoted to **Director of Funding Diversification** in April of 2000.

Served as public relations and marketing specialist, plus developed Volunteer Program for newly merged agency upon hiring. As Interim Development Director I supervised overall Development Department from December 1999 to April 2000. Responsibilities included developing and overseeing department budgets to include all events, venues and vendors. Re-structured department and was responsible for hiring and managing all new development personnel. Recruited over 1,500 active volunteers during 2 years. Promoted to Director of Funding Diversification position in April of 2000. Responsible for all grant research, writing, submittals and contractual reports, to include clinical trials.

## SPECIAL EVENTS

1) **AIDS WALK** - February of 1999 and 2000. – Bayfront Park, Miami to include up to 10,000 participants. Handled all communications and news media. Developed advertising, signage, and event print related material. Supervised events logistics plus production and distribution of posters, point of purchase displays, pledges, brochures, banners and postcards. Handled corporate sponsorships to include cash and in-kind. Produced all of the collateral materials for the event and recruited plus managed Corporate and Volunteer Team participants. Netted \$400,000 and \$350,000 respectively.

2) **WHITE PARTY WEEK** - November '98, & '99. Worked with volunteers and sponsors to produce 24 events held during Thanksgiving Week and throughout various locations in Miami Beach, with the final White Party event held in Vizcaya Museum in Miami. Handled sponsorships, advertising, plus development of agency signage, and print materials. Handled volunteer recruitment, orientations, assignments and volunteer supervision from 1998 through 2000. Supervised over 1,000 volunteers. Events grossed over \$650,000+ each year. Other agency events included the “**Annual AIDS Art Auction**”, “**Toast Towards a Cure**”, and “**Dining by Design**”, which were “multi-agency” co-authored events. Responsibilities for these events focused on preparation of collateral materials, the recruitment, assignment and management of agency volunteers, plus the handling and logistics of guest registration and services.

**GRANTS AND CONTRACTS** - April 2000 to April 2001: Responsible for funding research, new contracts and the tracking of agency outcome measures, data retrieval and report control, plus instituting Quality Assurance Measures for new Fiscal Year 2000-2001. Supervised all reports for contracts and grants from 2000 to 2001. Researched, wrote, compiled and submitted all grant applications including, private, public foundations plus federal, state and county submissions. Worked with County Commissioners and various county departments dealing with Ryan White Grant awards and Health Department grants.

**VOLUNTEER MANAGER** – October 1998 through June 2000.

Revised agency's Volunteer Program in '98 while handling volunteer recruitment of over 1,200 volunteers for fund raising events. Established policies and procedures along with an in-office support staff made up of volunteers for everyday clerical support. Volunteers averaged 550 hours a month of in-house service. Supervised until July 1, 2000. Continued to support and train newly hired Volunteer Coordinator and HR Manager who took over duties from July 2000 through June of 2001.

**Catholic Home for Children & Boystown of Florida, Catholic Charities – Archdiocese of Miami**  
9401 Biscayne Blvd., Miami Shores, FL 33138 – (305) 754-2444

**Job Description: Special Services Manager** – December 1992 through June 30, 1998

Hired as part of management team responsible for the re-building of agency programs after Hurricane Andrew. Major fund raising efforts were launched to fund re-opening of children's shelter through Capital Campaign, and begin the refurbishing of Boystown Kendall campus plus developed the Children's Village Campaign. Served as advocate for children's programs throughout Miami-Dade.

- Developed agency fund raising Advisory Board to help with campaigns and Chair events.
- Worked with Division Director and Advisory Board members in developing Major Gifts program.
- Developed direct mail appeal campaigns. Responsible for all special events and public relation efforts plus developed all agency collateral material, print, radio and Public Service Announcements.
- Responsible for all Grants and Foundation Funding – Researched, compiled documentation, wrote and submitted all final grants and contract applications such as: *United Way, Dept. of Children and Families, private foundations and Metro-Dade: County Commissioner's Community Based Organization Grants.*
- Worked on Strategic Planning for Program Development within the Child Welfare System – Foster and Emergency Shelter Care.

**Special Events and Campaigns:** Developed and expanded annual: Radio Pledge Drives, Golf Tournaments, Gala and Dinner Banquets, Auctions, Black Tie Affairs and Fashion Show Luncheons. Created Direct Marketing Campaigns through newsletters and monthly pledge letters, special appeal mailings, flyers and spot Ads. Developed and produced agency's Public Service Announcements for radio and T.V. Responsible for major Christmas Drive for In-Kind donations and earmarked funds, plus launched a Major Gifts Campaign

**Donor Database:** Built up a donor/volunteer database (from original 500 names) to over 10,000 active sponsors in 6 years. Raised \$10 million during 6 years through major gifts, grants plus in-kind donations in addition to grant awards. Developed collateral material for all program marketing and public relations within the community as well as purchasing of all print materials. Assisted Division Director in Advisory Board Development and Strategic Planning. Developed and solidified relations with civic and community groups such as Kiwanis of Little Havana, Rotary Club of Perrine-Cutler Ridge and local County Commissioners in office at the time.

**A.R. GRAPHICS, INC. *President/Owner*** - Miami, Florida. *September 1978 through June 1997.*

Served as Director/Administrator for a complete graphics agency delivering marketing, advertising, public relations and print brokerage services to a diverse client base.

- Headed sales and supervised junior staff in sales and production
- Supervised all aspects of creative, artistic work and final production of print media
- Produced and directed radio campaigns, and participated in television spot productions.
- Final say for all purchases and vendor contracts.
- Responsible for the hiring, training and management of all employees.
- Complete fiscal responsibility and oversight for client budgets as well as agency's overall finances

Developed graphics, logos and print images for clients. Designed and implemented marketing campaigns, advertisements and collateral support material for a varied client base to include international, national and local companies plus community-based service agencies. Developed marketing campaigns to include infomercials and telemarketing structures as well as special events, galas plus business seminars and conferences.

#### **APPOINTMENTS:**

**Catholic Charities of the Archdiocese of Miami** – Member-at-Large, Board of Directors, since 4/2008.

**Florida Economic Empowerment & Development, Inc. (F.E.E.D.)** – Appointed to Board of Directors – *Director of Marketing and Research* – 11/2007

**Volunteer Auxiliary Board for Catholic Home for Children** – Member from 1981 through 1992. Served as Secretary from 1988 through 1990. Worked with newly hired agency director in 1998 to resurrect auxiliary and served as general member from 1998 through 2003. Program was closed in June of 2003.

**Human Rights Advocacy Committee** – Appointed as a member by Governor Lawton Chiles District 11 Department of Children and Families – 1994 to 1998

**Board of Directors for the Broward/Dade/Palm Beach Rental Association** –

*(Affiliate of the local Broward/Dade/Palm Beach Builders Assoc.)* Served as Secretary from 1988 to 1990.

#### **EDUCATION:**

**Masters in Public Administration** - Strassford University – U.K., (on-line degree program) – Sept. of 2006

**B.S. Communications** – Strassford University – U.K., (on-line degree program) – June of 2003

**Barry University, Miami, FL** – 20 credits Humanities and Religious Education – 1981 - 1983

**New York Community College** – Graphic Design & Illustration Arts – Continuing Education '73-'75

**New York University - N.Y.** Forms Information Systems Analysis & Design I & II, Photography I: '70-'72

**H.S. of Art & Design - New York City, N.Y.** – '69 Graduate 4 Year Regents Academic Diploma and Vocational Commercial Art & Graphics plus Technical Diploma (equivalent to Associates Degree)

#### **Workshops and Certification:**

Results-Based Accountability Workshop Training – Children's Trust, January 2010

Grantsmanship Center – Basics of Grants Writing I and Advanced Grants Writing II – 1995 and 2008

Grantsmanship Center - Fund Raising & Development Workshop 1997

Direct Marketing, Advertising and Agency Management Certification Program – American Marketing Association (AMA), 1985 and 1988

#### **AFFILIATIONS AND PROFESSIONAL CERTIFICATONS:**

**GPC National accreditation** from the Grants Professional Certification Institute (GPCI) – September 2009

Member of the American Association of Grant Professionals (AAGP), since July 2008.

*References available upon request*

**Moore, Shania (COC)**

---

**From:** Clerk of the Board (COC)  
**Sent:** Tuesday, June 28, 2011 7:09 AM  
**To:** Moore, Shania (COC)  
**Cc:** Cave, Linda (COC)  
**Subject:** FW: Application for Community Action Agency Board of Directors vacancies

**Importance:** High



Community Action Resume.pdf (535  
Committee.pdf... KB)

FYI

-----Original Message-----

**From:** Reyes, Alexandra [mailto:AlexandraReyes@dadeschools.net]  
**Sent:** Monday, June 27, 2011 4:47 PM  
**To:** Clerk of the Board (COC)  
**Subject:** Application for Community Action Agency Board of Directors vacancies  
**Importance:** High

I am submitting my application as a candidate to serve on the Miami-Dade County Community Action Agency Board.

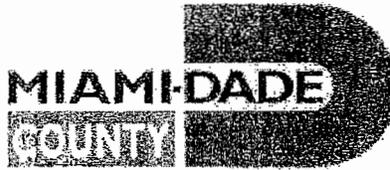
Attached please find the scanned copy of my signed application along with a copy of my up to date resume.

Thank you for your time and attention regarding this matter.

<<Community Action Committee.pdf>> <<Resume.pdf>>

Alexandra M. Reyes, GPC <<http://www.grantcredential.org>> - Sr. Grant Writer Miami-Dade County Public Schools  
Office of Intergovernmental Affairs, Grants Administration  
& Community Engagement  
1450 N.E. 2nd Avenue SBA Bldg., Suite 760, Miami, Florida 33132  
Tel.: (305) 995-2696 - Fax: (305) 995-1514 - Cell: (786) 351-2332  
[Alexandrareyes@dadeschools.net](mailto:Alexandrareyes@dadeschools.net)

For funding opportunities view our website: <http://gafla.dadeschools.net/grants/tgn.htm>



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: Bower Clinton Arthur
Last First Middle

Employer: MACtown, Inc.

Title/Occupation: President/CEO

Business Type: Please select one: Business, Industry, Labor, Social Welfare, Religion, Law Enforcement, Education

Business Address: 151 NE 62nd Street Miami, FL 33132

Business Telephone: 305-758-4485 ext 2242 Fax: 305-756-9990

Email Address: Clinton@mac town.org

Home Address: 1464 NE 133rd Rd. North Miami, FL 33161

Home Telephone: 305-733-4915

Date of Birth: 12/20/1959 Length of Residence in Miami-Dade County: 16 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male, White Non-Hispanic, American Indian or Alaskan Native, Black Non-Hispanic, Hispanic, Asian or Pacific Islander, Female, Haitian American

EDUCATION:

School/City/Degree: Barry University - BS Business Admin

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

over 30 years of experience serving  
and caring for disabled citizens

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>See resume</u>	

List any Public Office held (Elected or Appointed):

Office	Date
<u>North Miami CRT Advisory Board - Current member</u>	
<u>North Miami Disability Advisory Committee - Board Chair</u>	

Activities reflecting community interest:

---

---

---

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Helene Good</u>	<u>Pres/CEO - CCDH</u>	<u>305-596-1160</u>
<u>Dr. Joe Arcello</u>	<u>Pres/CEO - Dep of Muni</u>	<u>305-547-2189</u>
<u>Suzanne Sewell</u>	<u>Pres/CEO PAAF</u>	<u>850-377-4816</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Enhance programs provided to the residents  
of Miami-Dade County, particularly to  
the disabled citizens of the County

I, (Candidate's name) Clinton Bower  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/7/11  
Date

[Signature]  
Candidate's Signature

Nominated by (if not self):

Name	Telephone

City	State	Zip Code

**Moore, Shania (COC)**

---

**From:** Clerk of the Board (COC)  
**Sent:** Thursday, July 07, 2011 3:20 PM  
**To:** Moore, Shania (COC)  
**Subject:** FW: Community Action Agency Board Candidate



doc2011070711590Clint Resume 2.doc ATT2276885.txt  
6.pdf (428 KB)... (31 KB) (438 B)

-----Original Message-----

**From:** Clint Bower [mailto:clintb@mactown.org]  
**Sent:** Thursday, July 07, 2011 12:02 PM  
**To:** Clerk of the Board (COC)  
**Subject:** Community Action Agency Board Candidate

Please see attached application and resume for consideration to serve on the Community Action Agency Board.

CLERK OF THE BOARD

2011 JUL -8 AM 8:09

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1



Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: Hammonds-Green Thera Elaine  
Last First Middle

Employer: AAA-1 Bonding Company

Title/Occupation: Surety Agent (Bail Bonds)

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education Bail Bond Agent

Business Address: 1883 NW 7th Street Suite #1 Miami FL 33125

Business Telephone: (305) 326-0870 Fax: 305 642-2791

Email Address: TheraGreen@aol.com

Home Address: 11098 NW 19 Ave Miami FL 33167-3808

Home Telephone: 305 681 8320

Date of Birth: 10/02/1970 Length of Residence in Miami-Dade County: 40yrs.

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree:

Florida Memorial University C/O 1997 Opa Locka FL BA Elementary Education  
Certified Behavioral Health Technician

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I have taught in the classroom for over 10yrs. I have also worked for 6 1/2 years for City of Opelousa as a Communications Operator. I am currently a Licensed Bail Bond Surety Agent. I feel I will bring a lot of knowledge and commitment to the table.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
DES (order of Eastern Star)	Associate Matron (Life member)
Sunshine Martens Patrons Council	Secretary

List any Public Office held (Elected or Appointed):

Office	Date
None	None
None	None

Activities reflecting community interest:

Co chair on the Health Fair / Back to school book bag give away. I donate personally 50 book bags. I help host Octobers Pasta Night raising monies for breast care awareness

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

At this time I do not see any potential conflict of interest.

Persons acquainted with candidate's activities/experience:

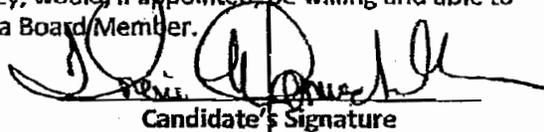
Name	Title	Telephone
Ms Marcella Diggins	FIU Asst Account	786 262 1410
Mr. Theodore Hammonds	Store Manager <sup>Satellite</sup>	786 991 6378
Mr. Stefan Parham	Business Owner	305 806 5707

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

If I am selected, I am seeking to accomplish the goals that the agency would want to be carried out. Keeping in the prospect of the Mission Statement.

I, (Candidate's name) Theresa Hammonds-Green Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

Date 07/07/2011

Candidate's Signature 

Nominated by (if not self) Self  
Name

Telephone 305 803 6861

City Miami

State FL  
3

Zip Code 33167-3808

54



Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

CLERK OF CIRCUIT & COUNTY CT.  
MIAMI-DADE COUNTY, FLA.  
#1

2011 JUL - 8 AM 10:24

CLERK OF THE BOARD

Biographical Profile

Name: Thomas, Nifretta Jorjana  
Last First Middle

Employer: Clear Channel Outdoor

Title/Occupation: Public Affairs & Special Projects Director

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 5800 N.W. 77th Ct.

Business Telephone: 305-592-6250 Fax: \_\_\_\_\_

Email Address: nifrettathomas@clearchannel.com

Home Address: 1499 N.W. 74th St. Miami FL 33147

Home Telephone: 786-234-1319

Date of Birth: 4/2/64 Length of Residence in Miami-Dade County: 47 yrs

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree: Miami Northwestern Sr. - 1982 - Diploma  
Florida A+M University - Tallahassee, FL - 1986 -  
Political Science / Business Administration

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I work with teens and adults  
on building their lives with balance and goal  
setting. I am a native of Miami and I am  
very familiar with the challenges our community faces  
on a daily basis. I believe this knowledge will benefit  
CAA.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>I MA (International Mastermind)</u>	<u>Vice - President</u>
<u>Int. Toastmasters</u>	<u>Marketing Director</u>
<u>Upward Bound (FMU)</u>	<u>Parent Advisory Board President</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>None</u>	<u>—</u>
_____	_____
_____	_____

Activities reflecting community interest:

SFMSDC - Volunteer  
Larry Little Golf Classic - Committee Member  
Lillio of the Valley - Past Chair (Works with Lotus  
House shelter for homeless women)

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

I do not see any at this time.

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Ann McNeill	President/CEO MCO	786-546-0184
Beatrice Louissaint	SFMSDC Executive Dir.	305-762-6151

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

My goal is to become more familiar with the organizations + projects supported by CAA. This will help CCO to be more targeted in our community involvement as a Corporation.

I, (Candidate's name) Nifretta Thomas  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/8/11  
Date

Nifretta Thomas  
Candidate's Signature

Nominated by (if not self):

Name Telephone

City State Zip Code

3  
57

CLERK OF THE BOARD  
2011 JUL -8 PM 12:05  
CLERK, CIRCUIT & COUNTY CTY.  
MIAMI-DADE COUNTY, FLA.  
#1



Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: DIEGUEZ EDWARD  
Last First Middle

Employer: NEW ENGLAND FINANCIAL

Title/Occupation: UP Sr MANAGING Associate

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 9150 S. DIXIELAND BLVD PH2

Business Telephone: 305 929 5393 Fax: 305. 929. 5397

Email Address: EDIEGUEZ@NEWENGLFIN.COM

Home Address: 3978 SW 143 PL MIA FL 33175

Home Telephone: 786. 525. 5928

Date of Birth: 10/13/53 Length of Residence in Miami-Dade County: 50 yrs.

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- White Non-Hispanic
- American Indian or Alaskan Native
- Female
- Black Non-Hispanic
- Haitian American
- Hispanic
- Asian or Pacific Islander

EDUCATION:

School/City/Degree:  
CAU - MBA  
U of F BA

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

current member of CAA  
Treasurer & Co-Chair Finance Committee

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
CAA	Treasurer
CAA	Finance Committee

List any Public Office held (Elected or Appointed):

Office	Date
FLA Public Service	2007
FLA Legislature	

Activities reflecting community interest:

church  
Volunteer for community  
Co-Chair United Way

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

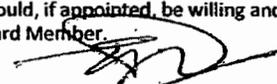
Name	Title	Telephone
Mrs. John Edwards	Exec Director	786.469.4615
Mr. John Hatcher	COO	786.469.4613

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Use my skills & talents to help the City's disadvantaged

I, (Candidate's name) Edward Brewer  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/7/11  
Date

  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_  
City State Zip Code



CLERK OF THE BOARD  
2011 JUL -8 PM 12:21

CLERK, CIRCUIT & COUNTY CTB  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Sanders, Janis Eileen  
Last First Middle

Employer: Retired

Title/Occupation:

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: N/A

Business Telephone: N/A Fax:

Email Address: JANSAN@BELLSOUTH.NET

Home Address: 17120 N.W. 16 Ave., Miami Gardens, FL 33169

Home Telephone: (305) 331-0736

Date of Birth: 09/13/48 Length of Residence in Miami-Dade County: 45 years

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:

Tennessee State University, Nashville, TN - Bachelor of Science Degree, Psychology

University of Northern Colorado, Greeley, CO - Master's Degree, Counseling Psychology

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I retired last year from Miami-Dade County with over 36 years of experience in the area of Social Services. I have worked directly with the elderly population, criminal justice involved adults, and individuals with disabilities. I know the importance of social services and the issues facing many programs due to dwindling funding. My desire is to utilize my experiences and qualifications to assist CAA in meeting and exceeding its objectives.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>St. Agnes CDC</u>	<u>Vice-President</u>
<u>Rainbow Village Day Care</u>	<u>Treasurer</u>
<u>Dade County Chapter of Links, Inc.</u>	<u>Member</u>
<u>Delta Sigma Theta Sorority, Inc.</u>	<u>Member</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>N/A</u>	<u></u>
<u></u>	<u></u>

**Activities reflecting community interest:**

I am a member of several organizations whose primary focus is to provide services and meet the needs of the citizens residing within the various communities of Miami-Dade County. As a member of St. Agnes CDC, I am actively involved in childcare and housing for residents in the City of Miami and surrounding areas.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

NONE

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Fr. Richard L. Marquess-Barry</u>	<u>Rector, St. Agnes Episcopal Church</u>	<u>(305) 573-5330</u>
<u>Luvemice Croskey, Ph.D.</u>	<u>CEO-New Horizons Community Mental Health Center</u>	<u>(305) 836-8044</u>
<u>Edith Humes-Newbold</u>	<u>Director, Child Development Services</u>	<u>(305) 514-6000</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

To assist the Agency in maintaining existing funding and to identify new funding sources for additional programming.

To keep the community abreast of the services provided by CAA.

To ensure the sustainability of CAA as a premier Social Services Agency.

I, (Candidate's name) Janis E. Sanders

Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/8/11

Date

Janis E. Sanders  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

3

63

JANIS E. SANDERS  
17120 N.W. 16<sup>th</sup> Avenue  
Miami, Florida 33169  
305-624-0489 (Home) • 305-331-0736 (Cell)

EDUCATION

1966 – 1970 Tennessee State University (Nashville, Tennessee)  
Bachelor of Science – Major: Psychology Minor: Sociology

1974 – 1975 University of Northern Colorado (Greeley, Colorado)  
Master of Arts – Major: Counseling Psychology

CERTIFICATION

2001 – Present Florida Certification Board  
Certified Addiction Professional (CAP)  
Certificate #2252W

PROFESSIONAL EXPERIENCES

1988 – 2010 Miami Dade Department of Human Services  
Bureau of Rehabilitative Services  
Treatment Alternatives to Street Crimes (TASC)  
**Division Director**

This is a highly responsible management level human services administrative position. As Director of the Treatment Alternatives to Street Crime (TASC) Division, incumbent was responsible for the planning and directing of services provided at eight (8) program sites within the Bureau of Rehabilitative Services (BRS). The Division provides assessment, referral, tracking, outpatient and in-jail residential treatment services to criminal justice involved adults. The Division's overall budget totals over \$6 million which supports a staff of 68 and a broad range of substance abuse assessment and treatment services. Supervision by the Division Director is exercised through subordinate supervisors over a varied and dispersed staff of professional, administrative, specialized and clerical employees assigned to various Division activities.

Overall responsibility for maintaining relationships with the judiciary, State Attorney's Office, state and local corrections departments and other criminal justice related agencies as well as public and private sector human services agencies.

1985 – 1988 Metro Dade Department of Human Resources  
Bureau of Rehabilitative Services  
Treatment Alternatives to Street Crimes (TASC)  
**Health Services Supervisor II**

**PROFESSIONAL EXPERIENCES, continued**

Supervised and reviewed the work of professional and clerical staff which provided treatment and diversion services for substance abusers referred to TASC and involved in the Criminal Justice System; monitored and assured the maintenance of client records and tracking system; monitored the timely submission of clients' Progress Reports to appropriate courts, treatment programs and other service providers.

**Central Methadone Clinic**

Planned, coordinated and supervised the work of professional counselors and support staff engaged in providing specialized treatment (methadone maintenance/detoxification) for clients in substance abuse rehabilitation.

1981 – 1985

Dade County Department of Human Resources  
Elderly Services Division  
Edison/Little River Adult Day Care Center  
**Adult Center Manager**

Provided direct supervision for all Recreation Leaders, Social Workers and Nurses involved in program activities at the Center.

Coordinated and monitored daily activities of the center to ensure rehabilitation and resocialization of the frail, moderately handicapped elderly and disabled adults.

Prepared monthly and quarterly reports as requested by funding sources.

**Social Worker II**

Planned, assigned and supervised the work of Social Worker I's and Para-professionals engaged in providing direct services to geriatric clients; supervised the screening and assignment of special cases; conducted clinical staff meetings and on-going case reviews.

Interviewed clients and family members for documentation of extensive social case histories and formulation of patient care plans.

1979 – 1981

Dade County Department of Human Resources  
Comprehensive Drug Program  
**Health Services Supervisor I**

Planned, assigned and supervised the work of the program staff engaged in providing direct services to eighty (80) clients in an outpatient drug-free program; prepared and monitored necessary budgets; conducted necessary correspondence; completed reports and studies as required.

1978 – 1979

Dade County Juvenile Court  
Mental Health Clinic  
**Social Worker II**

**PROFESSIONAL EXPERIENCES, continued**

(Demonstration Grant) – Coordinated and conducted therapeutic groups and individual counseling sessions for approximately ninety assaultive or potential assaultive youths. Performed clinically as a Child Behavior Specialist; maintained individual case records and other statistical information pertinent to case load.

1974 – 1978

Dade County Department of Human Resources  
Alcohol and Drug Abuse Program  
**Intake Coordinator/Family Therapist**

Interviewed and evaluated potential clients to obtain background information useful in the rehabilitation process; served as liaison person between program and other agencies; performed clinically as a Family Intervention Specialist.

Coconut Grove Outreach  
**Drug Abuse Counselor II**

Planned, coordinated and directed the work of Drug Abuse Counselor I's and rehabilitation assistants, reviewed case records and collected statistical data for the evaluation unit; attended and participated in conferences, seminars and lectures concerning substance abuse and related areas.

**AFFILIATIONS**

Dade County Alumnae Chapter – Delta Sigma Theta Sorority, Inc. – Diamond Life Member  
Dade County Chapter, The Links, Inc. – Member  
Rainbow Village Day Care Center – Board Member (Treasurer)  
St. Agnes' CDC – Board Member (Vice President)  
Sophia Outreach, Inc. – Board Member (Treasurer)

**REFERENCES AVAILABLE UPON REQUEST**



CLERK OF THE BOARD

2011 JUL -8 PM 12:24

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: WALKER ANDREA J.  
Last First Middle

Employer: URBAN LEAGUE OF GREATER MIAMI

Title/Occupation: CRIME PREVENTION Specialist

Business Type:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 8500 NW 25th AVE

Business Telephone: 305-696-4450 Fax: 305 696-4455

Email Address: awalker@miamiurbanleague.org  
walkera1211@yahoo.com

Home Address: 1385 N.W. 51st Street, Miami

Home Telephone: 305-759-8359-cell# - 305-804-4769

Date of Birth: 09-22-1958 Length of Residence in Miami-Dade County: 52yrs

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:  
MIAMI CENTRAL SR. HIGH SCHOOL - graduated 12th grade  
2yrs college need a few more credits etc.

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I will be very beneficial to the CAA Board as far as he committed to make changes, allowed education to continue for our young kids of today and help create jobs, opportunities and various assists to our community in with I needed in.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>City of Miami Police Dept</u>	<u>Parliamentarian</u>
<u>CAA Board</u>	<u>2nd Vice Chairman</u>

List any Public Office held (Elected or Appointed):

Office	Date

Activities reflecting community interest:

Out helping youth to identify that crime and violence is not the answer to problem and using guns to solve things in life. And to let the young people understand about HIV and Aids and the effect it has on our society.

2

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

There are no conflicts relating to  
Community Action Agency.

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Sharon L. Healey</u>	<u>Program director</u>	<u>305 496 4450 Ext 23</u>
<u>Dana Carter</u>	<u>Law Enforcement Officer</u>	<u>786-226 4213</u>
<u>Julie Edwards</u>	<u>CAP Director</u>	<u>786-469-2000</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

I will continue to be committed to make changes  
to better our community and the society in any  
way possible. Make sure all the necessary needs  
of our youth and headstart kids are met at all times

I, (Candidate's name) Andrea J. Walker  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

July 8, 2011  
Date

Andrea J. Walker  
Candidate's Signature

Nominated by (if not self):

Name		Telephone
City	State	Zip Code

**Cave, Linda (COC)**

---

**From:** Clerk of the Board (COC)  
**Sent:** Friday, July 08, 2011 2:44 PM  
**To:** Cave, Linda (COC)  
**Subject:** FW: Miami Dade CAA Board - Application Attached

-----Original Message-----

**From:** Delleperche Joseph [mailto:delle.joseph@yesbank.com]  
**Sent:** Friday, July 08, 2011 12:44 PM  
**To:** Clerk of the Board (COC)  
**Subject:** Miami Dade CAA Board - Application Attached

To Whom It May Concern:

Attached please find my application for re-appointment to the Miami-Dade Community Action Agency (CAA) Board. A same copy of the attached has been sent to forwarded to the Office of the Clerk of the Board via fax at 3058-375-2484 as of the same date.

Please let me know of any questions or comments.

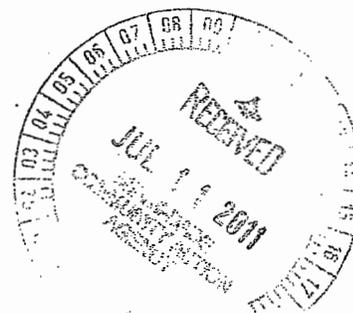
Thanks,

Delleperche Joseph  
7844 SW 165 Street  
Miami, FL 33157

Tel: (305) 235-1600  
Cell: (305) 332-1855

E-Mail: Delle.joseph@yesbank.com

This message and any attachments may contain confidential or privileged information and are intended only for the use of the intended recipients of this message. If you are not the intended recipient of this message, please notify the sender by return email, and delete this and all copies of this message and any attachments from your system. Any unauthorized disclosure, use, distribution, or reproduction of this message or any attachments is prohibited and may be unlawful.



70



CLERK OF THE BOARD  
2011 JUL -8 PM 3:00

CLERK, CIRCUIT & COUNTY CTG  
MIAMI-DADE COUNTY, FLA.

Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: JOSEPH BELLEPERCHE  
Last First Middle

Employer: TD BANK, N.A.

Title/Occupation: VICE PRESIDENT / MIDDLE MARKET BANKING

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 2333 PONCE DE LEON BLVD., MIAMI, FL 33134

Business Telephone: 786-369-7066 Fax: 786-999-1640

Email Address: Delle.Joseph@yesbank.com

Home Address: 7844 SW 165 Street, Miami, FL 33157

Home Telephone: 305-235-1600

Date of Birth: 10-26-1973 Length of Residence in Miami-Dade County: 14 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male  White Non-Hispanic  American Indian or Alaskan Native
- Female  Black Non-Hispanic  Haitian American
- Hispanic
- Asian or Pacific Islander

EDUCATION:

School/City/Degree: Florida International University - Masters of Science in Finance  
Boston University - Bachelors of Science

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

> Over 12 years of Banking & Accounting Experience  
working with both for profit and not for profit entities.

= Service on various Miami - Dade Community organizations

Boards & Councils (i.e. United Way, Family Counseling Services, etc.)  
with demonstrated business acumen & social services sensibility  
to help advance the CAA Board mission of empowering economically  
disadvantaged individuals.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Miami - Dade CAA</u>	<u>Co-Chair, Finance Committee</u>
<u>Florida Institute of CPAs</u>	<u>Member</u>
<u>Unique Coalition of Minority Business</u>	<u>Community Advisor</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>Cutler Bay Charter Commission</u>	<u>2004</u>

Activities reflecting community interest:

- \* Greater Miami Chamber of Commerce Education Committee member.
- \* Volunteer on Credit Committee for Community Development Financial Institution (CDFI) making loans to underprivileged neighborhoods.
- \* Member of United Way Youth Impact Council  
which is responsible for funding allocation to  
various community youth programs.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

N/A

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Kimrey Newlin</u>	<u>Senior Vice President, TD Bank</u>	<u>786-369-7077</u>
<u>Mike Smith</u>	<u>Community Development Manager</u>	<u>772-579-6338</u>
<u>Jacques Laroche</u>	<u>Chairman, UCOMB</u>	<u>305-469-4769</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

- \* Greater partnership between CAA & Corporate entities to support CAA mission & Greater Miami Service Corp.
- \* Promote best practices to support fiscal viability of CAA for decades to come.
- \* Community awareness of CAA & its programs that truly value-ADD.

I, (Candidate's name) DELLE PERCHE JOSEPH  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7-8-2011  
Date

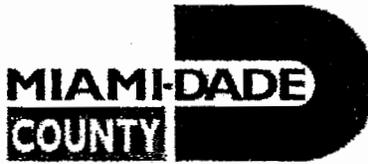
Delle Perche Joseph  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_  
City State Zip Code

3



CLERK OF THE BOARD

2011 JUL -8 PM 3:00

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1

Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: King Kristy A.  
Last First Middle

Employer: WilSta Management, LLC

Title/Occupation: President / Financial Consulting

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 151 SE 15<sup>th</sup> Road #1101, Miami, FL 33129

Business Telephone: 305-803-3372 Fax: N/A

Email Address: Kristy.King@att.net

Home Address: 151 SE 15<sup>th</sup> Road #1101, Miami, FL 33129

Home Telephone: 305-803-3372

Date of Birth: 2/23/63 Length of Residence in Miami-Dade County: 19 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- White Non-Hispanic
- American Indian or Alaskan Native
- Female
- Black Non-Hispanic
- Haitian American
- Hispanic
- Asian or Pacific Islander

EDUCATION:

School/City/Degree:

Texas A+m University, College Station, TX

1) BBA, Accounting

2) Master of Science in Taxation

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I have more than a decade <sup>of</sup> experience analyzing the financial implications of business propositions and researching creative solutions & opportunities to achieve financial goals & objectives. Please see my attached resume.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
Hands On Miami	Volunteer
Family Office Forum (former)	Member + Board Member
Plymouth Congregational Church	Community Service Volunteer

List any Public Office held (Elected or Appointed):

Office	Date
N/A	

Activities reflecting community interest:

Volunteer with Hands On Miami and various community service programs at Plymouth Congregational Church (serving dinner at Community Partnership Co like homeless; migrant children school uniform program, etc.)



# KRISTY A. KING

## *A Leader in Strategic Planning and Implementation*

151 S.E. 15<sup>th</sup> Road #1101  
Miami, FL 33129

Phone: 305-803-3372  
KristyKing@att.net

---

### PRIVATE WEALTH MANAGEMENT EXECUTIVE

Accomplished executive with proven ability to enhance multi-generational success, wealth and continuity through diversified strategic financial and tax planning, and hands-on implementation.

#### *CORE COMPETENCIES*

- ❖ Results-Driven Leader Committed to Excellence
- ❖ Strong Analytical, Organizational and Communication Skills
- ❖ Broad-Based Experience in Financial, Tax and Accounting Disciplines
- ❖ Holistic Focus on the Unique Nature and Sensitivities of Family Businesses
- ❖ Diligent, Discrete and Loyal Confidante and Fiduciary

---

#### *PROFESSIONAL EXPERIENCE*

**Chief Executive and Financial Officer level responsibilities for high-net worth family with \$100 million in assets; Advisor to entrepreneurs and ultra high-net worth individuals**  
**1997 – present**

*WilSta Management, LLC, WilSta Investments, LLLP + related affiliates Coral Gables, FL*

- ◆ Providing financial security to Generations 1, 2 and 3 by managing the diversification strategy from a highly-concentrated stock position, through the liquidity event, to the current multi-faceted asset portfolio. Instrumental in establishing asset allocations and monitoring performance by money-managers of marketable securities portfolios.
- ◆ Leading the initiative in commercial real estate joint ventures by formulating investment parameters, identifying and building collaborative relationships with real estate specialists, orchestrating and managing due diligence teams, analyzing financial projections, reviewing joint venture agreements, and scrutinizing performance, capital calls and distributions.
- ◆ Managing all internal and external professionals, including retaining and coordinating teams of CPA's and attorneys to formulate and execute income, estate and gift tax minimization planning, and compliance.
- ◆ Serving as lead fiduciary, entrusted to orchestrate and safeguard highly-sensitive confidential family, estate, trust and financial documents, and to handle complex organizational dynamics with patience and innovation.
- ◆ Implemented a full-spectrum, hands-on approach in creating and managing the family office, including handling all personnel matters, family business communications, and overseeing the administrative and accounting functions (ad hoc/quarterly/annual financial reporting for management and tax purposes, budgeting, cash-flow management, payroll, risk management, virtual document database, etc).

## Kristy A. King

Page 2

### *PROFESSIONAL EXPERIENCE, CONT'D*

#### *Key Specific Achievements:*

- Generated a 280% cash-on-cash return on project held for 29 months
- Diversified real estate holdings from 0% to 37% allocation in 5 years, in a challenging ROI environment, thereby effectuating protection against a multi-million dollar tax exposure
- Preserved \$1,900,000 in principals' estates via innovative response to distribution request
- Saved:
  - \$1,000,000 gift and estate tax savings with annual and tiered gifting strategies
  - \$200,000/year + \$500,000 capital costs savings by assisting principals in analyzing the psychological implications of a continuing care community residence
  - \$100,000/year cash savings by stream-lining entity organizational structure, realigning office personnel responsibilities and locating alternative accounting/tax resources and re-deploying Big Four accounting/tax firm to higher-value services

---

**Senior Tax Consulting Manager (progressively promoted from entry-level staff to the highest non-partner position) 1985 - 1997**

*Big Four International Public Accounting Firms: Price Waterhouse, LLP;  
Arthur Andersen, LLP; and KPMG, LLP Dallas, TX and Miami, FL*

Responsible for technically and factually challenging and complex projects providing income tax consulting services, including global tax planning for multi-national companies, and planning and compliance services relative to partnerships, "C" corporations, Subchapter S corporations, estates, trusts and individuals.

#### *Key Specific Achievements:*

- Identified and resolved compliance and valuation issues for a \$200,000,000 estate
- Addressed tax issues relative to an investor's purchase of financial institution distressed assets (loans, REO) from the RTC/FSLIC
- Assisted a client's IPO on the New York Stock Exchange by resolving a 10-year non-compliant position, eliminating the statute of limitations, taxes, penalties and interest risks
- Managed the revenue and administration for the firm's largest U.S. tax client relationship for the fiscal year, and the local office's singularly largest tax client in history

---

### *QUALIFICATIONS / EDUCATION / AFFILIATIONS*

**Certified Public Accountant (CPA):** Florida and Texas (Voluntary Inactive Status)

**Master of Science (MS) in Accounting, with a Specialization in Taxation, and Bachelor of Business Administration (BBA) in Accounting:** Texas A&M University

**Board of Directors:** Florida Family Office Forum; Women in International Trade

**Florida Licensed Real Estate Salesperson**



CLERK OF THE BOARD  
2011 JUL -8 PM 1:19  
CLERK, CIRCUIT & COUNTY CT'S  
MIAMI-DADE COUNTY, FLA.  
#1

Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: Adderly, Elaine L.  
Last First Middle

Employer: Miami-Dade County Public Schools

Title/Occupation: Assistant Principal

Business Type: **Please select one:**  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 18600 W. Dixie Hwy North Miami Beach, FL 33180

Business Telephone: (305) 931-4881 ext. 117 Fax: (305) 933-8592

Email Address: elaine@dadeschools.net

Home Address: 1425 N.W. 56th St. Miami, FL 33142

Home Telephone: (305) 691-3084

Date of Birth: 1/26/1968 Length of Residence in Miami-Dade County: 43 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree: Barny University / Miami Shores / Ed. Specialist - Instructional leadership  
Barny University / Miami Shores / Educational Leadership  
Clark-Atlanta University / Bachelor's of Arts / Business Administration

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I have been a resident of Liberty City for 43 years.  
As a resident of this community, I have witnessed  
progress and many struggles over the years. Therefore,  
I would like the opportunity to advocate for change.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Dade Association of Administrators</u>	<u>Board of Directors - Elementary K.P.</u>
<u>Miami Children's Initiative</u>	<u>Board of Directors - Vice Chair</u>
<u>Honey Shine Mentoring Program</u>	<u>Volunteer</u>

List any Public Office held (Elected or Appointed):

Office	Date
<u>N/A</u>	<u></u>
<u></u>	<u></u>

Activities reflecting community interest:

Honey Shine Mentoring Program, Volunteer, Volunteer  
Feeding Ministry, Academic Tutor

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

N/A

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Rhoda Shirley	President (DASA)	(305) 519-0092

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

If I am selected to continue on this board, I would like to advocate for better educational opportunities, social-welfare and health programs for the residents of the Liberty City Community.

I, (Candidate's name) Elaine Adderly  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

July 8, 2011  
Date

Elaine Adderly  
Candidate's Signature

Nominated by (if not self):

Name	Telephone

City	State	Zip Code

CLERK OF THE BOARD

2011 JUL -8 PM 12

CLERK, CIRCUIT & COUNTY  
MIAMI-DADE COUNTY, FLA.  
#1



**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Fayson, James Edward  
Last First Middle

Employer: Retired Assistant Principal

Title/Occupation: Retired

Business Type:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Fax: (305) 233-0655

Email Address: MZBF@A01.Com

Home Address: 8425 SW 124 Street

Home Telephone: (305) 233-6865

Date of Birth: 6-27-35 Length of Residence in Miami-Dade County: 50 years

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- White Non-Hispanic
- American Indian or Alaskan Native
- Female
- Black Non-Hispanic
- Haitian American
- Hispanic
- Asian or Pacific Islander

**EDUCATION:**

School/City/Degree: Florida A&M University, Tallahassee, BS. Sociology  
Florida Atlantic University, Boca Raton, Master Education

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Served as Dade County Schools Community Liaison a preventive dropout program, Intercity scholarship Foundation assisting needed youngsters, Past Miami Dade Independent Review Panel, Presently serving on The Dade County Community Action Agency Board.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
King of Clubs social civic organization	Financial Secretary
Florida A+M University Alumni	Past President Miami Dade Chapter
Miami Oratorical Society	Member

List any Public Office held (Elected or Appointed):

Office	Date
Community Action Agency Board	

Activities reflecting community interest:

Recruiting High School students for local and state Colleges. Work with the issues and self Sufficiency Committes to met the needs of the economically disadvantaged.

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Dr. Richard Strachan	President King of Clubs	(305) 691-3209
McArthur Carter	Retiered Educator	(954)-435-9887
Ranson Hill	Retired Principal	(305) 233-1286

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

To make the Community more aware of the economically disadvantaged, Become more knowledgeable of the budget and improve my ability to monitor and evaluate the Community Action Program

I, (Candidate's name) James E. Fayson  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7-7-2011  
Date

James E. Fayson  
Candidate's Signature

Nominated by (if not self):

Name	Telephone
City	State
	Zip Code

**CIL of South Florida, Inc.**  
**6660 Biscayne Blvd.**  
**Miami, FL 33138**  
**Tel (305) 751-8025**  
**Fax (305) 751-8944**

# Fax

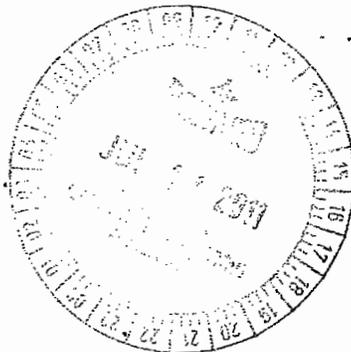
To: Christopher Agrippa From: Adriana Corral

Date: 6/30/2011 Ret: -

Fax: 3/375-2484 Pages:

Urgent   
  For Review   
  Please Comment   
  Please Reply   
  Please Recycle

Community Action Agency Board



CLERK OF THE BOARD  
 2011 JUN 29 PM 1:10  
 CLERK CIRCUIT & COUNTY CTS  
 MIAMI-DADE COUNTY, FLA.  
 #1



Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board

Biographical Profile

Name: Corral Adriana C  
Last First Middle

Employer: Center for Independent Living

Title/Occupation: Employability Skills Specialist

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 6660 Biscayne Blvd

Business Telephone: (305) 751-8025 Fax: (305) 751-8944

Email Address: Celpaso (A) gmail.com

Home Address: 3850 NE 167th St

Home Telephone: (305) 992-2807

Date of Birth: 6/30/79 Length of Residence in Miami-Dade County: 7yrs

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male
- Female
- White Non-Hispanic
- Hispanic
- Black Non-Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

EDUCATION:

School/City/Degree:  
University of Texas El Paso Tx Psychology  
Miami Dade Miami FL Funeral Science  
American Sign Language

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Have always been active and promoted positive ~~and~~ Communication, growth and imagination.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
Silent Hands Poetry Club	Founder
Women in Funeral Professions	Member Coordinator
1 <sup>st</sup> generation of Funeral Directors	Member Coordinator

List any Public Office held (Elected or Appointed):

Office	Date

Activities reflecting community interest:

Deaf Community, disable, funeral/grief; (Silent movies, workshops, training)

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

None

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Larry Georgerson	Manager (C.I.U.)	(305) 751-8025
Robert Chaskes	D.O. (Family Practice)	(954) 873-7636
Kim Stacey	Founder/CEO	(831) 338-0220

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Provide unique opportunities for those that are voiceless and underrepresented.

I, (Candidate's name) Adriana Comal  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

June 29, 2011  
Date

Adriana Comal  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name Telephone

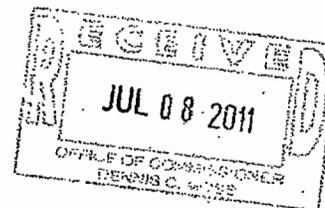
\_\_\_\_\_  
City State Zip Code

Not

~~Interviewed~~

# EMP Medical Services, Inc.

## Fax Cover Sheet



CAA BOARD NOMINATION		(305)372-6011	
EMP MED: DIABETIC DEPT.		DATE 7/7/11	
Fax Number: 800-228-1958		PAGES: 4	
AGNES M. SMITH			
<input type="checkbox"/> Urgent	<input type="checkbox"/> For Review	<input type="checkbox"/> Please Comment	<input type="checkbox"/> Please Reply
			<input type="checkbox"/> For Your information

Comments:

THANK YOU

This facsimile transmission contains **PRIVILEGED AND CONFIDENTIAL INFORMATION**, including but not limited to Health Information that is privileged and legally protected from disclosure by the Health Insurance Portability and Accountability Act (HIPAA), and it is intended only for the addressee(s) named above. If you are not the intended recipient of this facsimile, or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this facsimile is strictly prohibited. If you have received this transmission in error, please notify our office by telephone and return the original facsimile to us by mail to the following address:

2850 Douglas Road, 3rd Floor • Coral Gables, Florida 33134  
 Telephone: 305-446-4521 / 800-225-6755 Fax: 305-446-5871 / 800-228-1958



Candidate for Nomination to Serve on the Miami-Dade County Community Action Agency Board

Biographical Profile

Name: Smith, Agnes, M. Last, First, Middle

Employer: EMP Medical

Title/Occupation: Intake Customer Service Coordinator

Business Type: Please select one: [X] Business [ ] Industry [ ] Labor [ ] Social Welfare [ ] Religion [ ] Law Enforcement [ ] Education

Business Address: 2850 SW 37 AVE

Business Telephone: 305 446-4521 Fax:

Email Address: SweetCC3@ATT.NET

Home Address: 13750 SW 181 TER

Home Telephone: 786-229-8583

Date of Birth: 1/23/58 Length of Residence in Miami-Dade County: 47

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- Male, White Non-Hispanic, American Indian or Alaskan Native, Female, Black Non-Hispanic, Haitian American, Hispanic, Asian or Pacific Islander

EDUCATION:

School/City/Degree: Graduate Miami Killian Sr High

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

Secretary of Pop Warner Football League at  
Coral Reef Park in 1989 to 1992, Asst Coach 1986  
Served as church Secretary at Faith Bridge  
Fellowship 2010 to present.

**ORGANIZATIONS AND ACTIVITIES:**

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
_____	_____
_____	_____
_____	_____

List any Public Office held (Elected or Appointed):

Office	Date
_____	_____
_____	_____

Activities reflecting community interest:

Coral Reef Park Football League: 1985-1993  
Bethel Baptist Church, Security Member  
Faith Bridge Fellowship church Secretary

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Better parks for children and adults in  
my neighborhood.

I, (Candidate's name) Agnes M Smith  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

July 7, 2007  
Date

Agnes M Smith  
Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
Name

786-229-4583  
Telephone

Miami  
City

Fla  
State

33177  
Zip Code



CLERK OF THE BOARD

2011 JUL 15 AM 11:50

CLERK, CIRCUIT & COUNTY CTS  
MIAMI-DADE COUNTY, FLA.  
#1

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Russell Jannie L  
Last First Middle

Employer: Teen Up-Ward Bound, Inc

Title/Occupation: Executive Director

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 3869 NW 125th St Opa-Locka, Fl. 33054

Business Telephone: 305 953-3397 Fax: 305 953-3398

Email Address: Jrussell@teenupwardbound.com

Home Address: 1210 Peri Street Opa-Locka, Fl. 33054

Home Telephone: 305 687-6822

Date of Birth: 6/20/1957 Length of Residence in Miami-Dade County: 52 yrs

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:

Coral Gables Sr. High 1974

Miami Dade College - Phlebotomist

Miami Dade College - Early Childhood / Childcare

International Seminary - Jacksonville, Fl. / Theology 94



**Potential conflict of interest, including those arising from relationships with the Community Action Agency:**

None known

**Persons acquainted with candidate's activities/experience:**

Name	Title	Telephone

**Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:**

work to seek the inclusion of my community interest are accomplished <sup>within</sup> the hands of city of Miami Dade County.

I, (Candidate's name) Jannie L. Russell  
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/8/2011  
Date

Jannie Russell  
Candidate's Signature

**Nominated by (If not self):**

Jannie Russell  
Name

305-687-0878  
Telephone or 305-345-6560

Opa-Locka  
City

FL  
State

33054  
Zip Code

# JANNIE L. RUSSELL

1210 Peri Street  
Opa-Locka, Florida 33054

## OBJECTIVE

Through mentorship, policy making, procedure and laws to bring about a better quality of life in "building strong families" for the residents of our community. Provide leadership with morals and values that bring unity in the community.

## PERSONAL

Born: June 20, 1957 Lane, South Carolina  
 Married: Minister Calvin Russell Sr. 33 years  
 Mother of 4: Chandra, Alexis, Calvin Jr and Kiesha  
 Religious Affiliation: House of God Miracle Revival Fellowship Church 40yrs  
 LifeLine Outreach Ministries Inc. Co-Founder July 2010

Career:  
 Teen Up-Ward Bound, Inc Founder/Executive Director August 1999

## EDUCATION

Frances S. Tucker Elem; GW Carver Jr. High; Ponce De Leon Middle  
 Coral Gables Sr. High Graduated 1974  
 Charron-Williams College Certified Medical Assistant 1981  
 Miami Dade College Certificate of Phlebotomy 1983  
 Switchboard of Miami Certificate of Training/Early Childhood Education 2001  
 University of Miami Center for Non-Profit Management 2004  
 International Seminary Diploma of Practical Theology 2000  
 Miami Dade College Child Care Training 2005  
 Miami Dade College/United Early Childhood Administrators Institute 2010

## COMMUNITY ACTIVITIES

▪ 1979-1981	GW Carver Elem School	PTA Board
▪ 1981-1983	Girl Scout Leader	Colonial Drive Troop
▪ 1981-1984	Colonial Dr. Elem	PTA Board
▪ 1984-1988	House of God MRF Church	Youth Worker & Counselor
▪ 1989-1992	Miami Dade Public Schools	"Listeners" Program
▪ 1990-1991	Juvenile Justice Detention Ctr.	"Listeners" Program
▪ 1989-1991	House of God MRF Church	Youth Director
▪ 1990-1991	Hialeah Miami Lakes Sr.	PTSA Board
▪ 1991-1992	Rainbow Park Elem	PTA Vice President
▪ 1991-present	House of God MRF Church	Youth Counselor
▪ 1995-1997	North Dade Middle School	PTA-Band Booster Club
▪ 1993-1997	North Dade Optimist Club	Parent Booster Club President
▪ 1997-2000	Hialeah Miami Lakes Sr.	Football Parent Booster-VP
▪ 1998 -2000	Hialeah Miami Lakes Sr.	Basketball Parent Booster-President

- 2003-2006 Opa-locka Optimist Club President
- 2006-present Opa-Locka Optimist Club Board Member

**COMMUNITY ORGANIZATIONS**

- 
- Black Business Association (1999)
  - Opa-Locka North Dade Front Porch Revitalization Council/ Secretary (2000)
  - Opa-Locka Social Services Task Force (2001)
  - City of Opa-Locka Community Relations Advisory Board/Chairman (2000)
  - So. FL Regional Planning Council Clean Cities Coalition (2001)
  - Miami Dade Office of Community & Economic Development Board  
 ▪ (OCED) (2000)
  - The Early Childhood Initiative Foundation (2002)
  - Department of Juvenile Justice Grants Review Board (2003)
  - Opa-Locka Elem Community Partner (2006)
  - "Save Our Streets" Coalition (2006)
  - National Black Child Development Institute (2006)
  - MiamiGardens/Opa-Locka Coalition (2007)
  - WarOn Proverty (2007)
  - CAA Board Member (2008)
  - Miami Dade CBO Advisory Board (2009)

**AWARDS**

- 
- House of God Miracle Revival Fellowship Church "Dedication" 1999
  - Miami Dade Public Schools (Rainbow Park) Volunteer of the Year 1992
  - Hialeah Miami Lakes Sr. High "Family" Dedication to Football Booster 2000
  - Hialeah Miami Lakes Sr High Dedication to Basketball Booster 2000
  - Millennium Mover "Shaker Award" 2003
  - City of Opa-Locka "Women With A Heart For The City" Award 2005
  - Childrens Trust "Campion For Children" (Nominee) 2006



CLERK OF THE BOARD

2011 JUL 12 PM 3:30

CLERK, CIRCUIT & COUNTY CLERK  
MIAMI-DADE COUNTY, FLA.

**Candidate for Nomination to Serve on the Miami-Dade County  
Community Action Agency Board**

**Biographical Profile**

Name: Moore Eric R.  
Last First Middle

Employer: GMS Group, LLC

Title/Occupation: financial advisor

Business Type: Please select one:  Business  Industry  Labor  Social Welfare  
 Religion  Law Enforcement  Education

Business Address: 2500 N. Military Trl. Suite 470 Boca Raton  
FL 33481

Business Telephone: 561-998-6500 Fax: 561-998-8041

Email Address: integritymcc@aol.com

Home Address: 2525 S.W. 3rd Ave #708 Miami, FL  
33120

Home Telephone: (305) 299-7172

Date of Birth: 7-30-73 Length of Residence in Miami-Dade County: 13 years

**PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)**

- Male
- Female
- White Non-Hispanic
- Black Non-Hispanic
- Hispanic
- Asian or Pacific Islander
- American Indian or Alaskan Native
- Haitian American

**EDUCATION:**

School/City/Degree:  
UConn - Hartford, Ct.  
CCSU - New Britain, Ct.  
FIU - Miami, Fl.

99

**EXPERIENCE AND/OR QUALIFICATIONS:**

Describe how your past experience and/or qualifications would benefit the Community Action Agency Board:

I've done or been involved in several charitable actions, and I've served on a political board as a treasurer. I've also volunteered on political campaigns and have a good knowledge how to use funds efficiently.

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
_____	_____
_____	_____
_____	_____

List any Public Office held (Elected or Appointed):

Office	Date
none currently	_____
_____	_____

Activities reflecting community interest:

Big brother program mentor  
soup kitchen volunteer  
Cub Scouts

Potential conflict of interest, including those arising from relationships with the Community Action Agency:

none

Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<u>Cory Morgan</u>	<u>FA- GMS Group</u>	<u>786 280 6091</u>
<u>Michael Davenport</u>	<u>FA- UBS</u>	<u>305 503 9068</u>
<u>Emiliano Antunez</u>	<u>former M.D. mayoral candidate</u>	<u>305 962 5626</u>

Please describe the goals and objectives you will seek to accomplish if you are selected as a Board member:

Resources are scarce these days:  
I believe I can benefit the agency  
by being efficient, doing more  
for less to put it simply. Obviously, a more lengthy discussion is merited

I, (Candidate's name) Eric R. Moore  
 Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Miami-Dade Community Action Agency, would, if appointed, be willing and able to discharge the responsibilities and functions of a Board Member.

7/12/11  
 Date

*Eric R. Moore*  
 Candidate's Signature

Nominated by (if not self):

\_\_\_\_\_  
 Name Telephone

\_\_\_\_\_  
 City State Zip Code

3

101