

# Memorandum



**Date:** February 7, 2012

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(11)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation to Modify Janitorial Services for Water and Sewer Department Contract

## **RECOMMENDATION**

It is recommended that the Board of County Commissioners (Board) approve the modification of this contract for additional time and spending authority to allow the Miami-Dade Water and Sewer Department (WASD) to continue purchasing janitorial services.

**CONTRACT NUMBER:** 6763-4/11-4

**CONTRACT TITLE:** Janitorial Services for Water and Sewer Department

**CURRENT TERM:** 18 months

**METHOD OF AWARD:** This contract was awarded on July 25, 2006, under the County Manager's delegated authority, to the responsive and responsible bidder offering the lowest aggregate price, per group.

**TYPE OF CHANGE:** Additional time and spending authority

**EXISTING ALLOCATION:** \$ 166,000 for 18 months

**MODIFICATION INCREASE:** \$ 65,000 for seven months

**MODIFIED ALLOCATION:** \$ 231,000

**CURRENT EXPIRATION:** February 29, 2012

**MODIFIED EXPIRATION:** September 30, 2012

## **BACKGROUND**

Approval is requested for additional time and spending authority to maintain continuity of janitorial services for WASD. This contract will be part of the consolidated janitorial services contract that is being developed for all County departments.

The Internal Services Department is currently evaluating responses for the new Invitation To Qualify (ITQ) that was advertised on October 14, 2011 and opened on November 9, 2011. The award of the ITQ is projected for March 2012.

Additional time is necessary to award the ITQ, and develop and establish subsequent awards resulting from spot market competitions. This extension will add seven months to the existing contract that expires

February 29, 2012 and an additional allocation of \$65,000 to maintain services through September 30, 2012.

**USING/MANAGING AGENCY  
AND FUNDING SOURCE:**

<i>Department</i>	<b>Existing Allocation</b>	<b>Additional Allocation</b>	<b>Modified Allocation</b>	<b>Funding Source</b>	<b>Contract Manager</b>
Water and Sewer	<u>\$166,000</u>	<u>\$65,000</u>	<u>\$231,000</u>	Proprietary Funds	Gregory Hicks
<b>Total:</b>	<b>\$166,000</b>	<b>\$65,000</b>	<b>\$231,000</b>		

**PROCUREMENT  
CONTRACTING OFFICER:**

Albert Falcon

**Vendor:**

Tri-County Lumping Service  
(Local Vendor)

**Address**

18421 NW 30 Avenue  
Miami, FL 33056

**Principal**

Darrell McCoy

**PERFORMANCE DATA:**

There are no performance issues with the recommended firm.

**COMPLIANCE DATA:**

There are no compliance issues with the recommended firm.

**CONTRACT MEASURES:**

Set-Aside – Small Business Enterprise

**LIVING WAGE:**

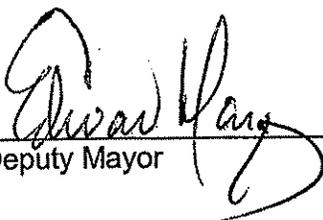
The services being provided are covered under the Living Wage Ordinance.

**USER ACCESS PROGRAM:**

The User Access Program provision applies. The two percent program discount is to be collected on all purchases where permitted by funding source.

**LOCAL PREFERENCE:**

The Local Preference is applied in accordance with the Ordinance.

  
Deputy Mayor

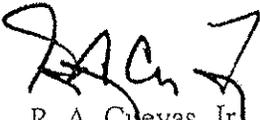


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** February 7, 2012

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(11)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous\_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor Agenda Item No. 8(F)(11)  
Veto \_\_\_\_\_ 2-7-12  
Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING MODIFICATION FOR  
CONTRACT NO. 6763-4/11-4 FOR ADDITIONAL TIME  
AND SPENDING AUTHORITY IN THE AMOUNT OF  
\$65,000 FOR THE WATER AND SEWER  
DEPARTMENT TO CONTINUE TO PURCHASE  
JANITORIAL SERVICES

**WHEREAS**, this Board finds it to be in the best interest of Miami-Dade County  
to waive formal bid procedures in this instance; and

**WHEREAS**, this Board desires to accomplish the purposes outlined in the  
accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board  
approves the modification of Contract No. 6763-4/11-4 for additional time and spending  
authority in the amount of \$65,000 for the Water and Sewer Department to continue to  
purchase janitorial services.

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of February, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS  
  
HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Hugo Benitez