

Memorandum



Date: May 1, 2012

Agenda Item No. 1F1

To: Honorable Joe A. Martinez, Chairman
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name.

Subject: Sunset Review of County Boards for 2012 – Miami-Dade Youth Commission

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2012 Sunset Review of County Boards Report for the Miami-Dade Youth Commission. The Board approved the attached report at its meeting of January 19, 2012 and has recommended the continuation of its board.

A large, stylized handwritten signature in black ink, written over a horizontal line.

Deputy Mayor

mayor06512

Date: January 19, 2012
To: Carlos A. Gimenez
Mayor
From: Marica Daniels
Chairperson, Miami-Dade County Youth Commission
Subject: Sunset Review of County Boards for 2012 – Miami-Dade County Youth Commission

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2012 Sunset Review of County Boards Report for the Miami-Dade County Youth Commission for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of January 19, 2012.

It is recommended that the BCC approve the continuation of the Miami-Dade County Youth Commission.

BACKGROUND

The Miami-Dade County Youth Commission was created in January 2010 to serve as an advisory board to the Board of County Commissioners on issues affecting youth and the teen population with special emphasis on programs operated by Miami-Dade County. The Board is comprised of high school students in the 10th, 11th, and 12th grades appointed by members of the BCC, the Mayor, the Clerk of the Board, the Agenda Coordinator, and Dade County Public Schools. The intent of the Youth Commission is to provide an opportunity to recognize and promote the value of the youth in Miami-Dade County. Youth participating in the Commission will be exposed to the mechanisms of County government, while participating in the governmental process.

The Miami-Dade Youth Commission serves as a positive model for young people. Youth Commissioners serve as the liaisons to the youth of Miami-Dade County. County officials are able to hear firsthand what concerned teens have to say about youth-related issues. The Youth Commission creates an opportunity for members to be educated on the governmental process. This in turn, leads to a symbiotic relationship between youth and Miami-Dade County



Marica Daniels
Board Chairperson

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2012**

I. GENERAL INFORMATION

1. Name of Board reporting: Miami-Dade County Youth Commission
2. Indicate number of board members, terms of office, and number of vacancies:
Number of Board Members: 28 voting members and 4 non-voting members
Terms of Office: no more than two years
Number of Vacancies: 1
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **Jan. 1, 2010** through **December 31, 2011**):
Number of Meetings: 11
Number of Meetings with a Quorum: 8
Attendance Records: See Attachment
*Board meetings began on March 2011.
4. What is the source of your funding? At this time the Miami-Dade Juvenile Services Department (JSD) absorbs costs related to this board.
5. Date of Board Creation: January 21, 2010
6. Attach a copy of the ordinance creating the Board (Please include all subsequent amendments). See Attachment.
7. Include the Board's Mission Statement or state its purpose:
The Youth Commission is designed to serve as an advisory board to the Board of County Commissioners on issues affecting youth and the teen population, with special emphasis on the programs operated by Miami-Dade County. The intent of the Youth Commission is to provide an opportunity to recognize and promote the value of the youth in Miami-Dade County.
8. Attach the Board's standard operating procedures, if any. See Attachment.
9. Attach a copy of the Board's By-Laws, if any. See Attachment.
10. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, **including a vote of the membership**. See Attachment.

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created? (Please provide detailed information)
The Miami-Dade County Youth Commission was created to provide an opportunity to recognize and promote the value of the youth in Miami-Dade County, while affording participants exposure to the mechanisms of County Government. The Youth Commission is designed to serve as an advisory Board to the BCC on issues affecting youth and the teen populations.
2. Is the Board serving current community needs? (Please provide detailed information)
The Youth Commissioners serve as anti-violence advocates in their schools and communities. Youth Commissioners are involved in positive activities in their districts that promote their mission. They serve as liaisons between the school

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2012**

system and Miami-Dade County. Youth Commissioners have developed an interactive website to reach all youth in Miami-Dade County in order to update them on the Commission's activities. Youth Commissioners maintain contact with their district offices to update their respective commissioners on youth-related issues in their communities.

3. What are the Board's major accomplishments?
- a. Last 24 months – Since its inception in March 2011, the Miami-Dade Youth Commission has accomplished the following:
- Youth Commissioners participated in the City Year Anti-Violence Program in March – This was a 4-hour seminar and interactive group discussions with local DCPS Middle School youth. Youth Commissioners made presentations and participated in the Anti-Violence interactive groups.
 - Youth Commissioners participated in the March North Miami Fact (Families Against Crime) Festival.
 - Youth Commissioners took part in dedication of a 'Youth against Drunk Driving' bus bench in the City of Miami Beach.
 - Youth Commissioners took part in the Baynanza and helped clean up Miami's beaches.
 - A Youth Commissioner spoke before the Commission board during the Teen Court presentation of their 'White Paper' on the State of our County's youth and addressed violence from a student's perspective.
 - A Youth Commissioner accepted an Anti-Violence mural presented to the Miami-Dade Juvenile Services Department by City Year.
 - A Youth Commissioner took roll at one of the Commission meetings earlier this year
 - Youth Commissioners participated in a Youth Employability Skills Expo this summer – a collaboration between the Workforce, Miami-Dade Juvenile Services Department, Teen Court and Big Brothers and Big Sisters. One of the Youth Commissioners introduced keynote speaker and professional pilot, Captain Barrington Irving.
 - Youth Commissioners have developed a facebook page and are currently developing an interactive web page.
 - Youth Commissioners have developed and finalized the group's By-laws, pending final approval from the Mayor's office.
- b. Since established - The first Youth Commission Board members were installed in March 2011, less than 24 months ago.

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4. Is there any other board, either public or private, which would better serve the function of this board? At this point, there exists no other Board which would better serve the function of the Miami-Dade County Youth Commission.
5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (If "Yes", attach proposed changes).
Not at this time.
6. Should the Board's membership requirements be modified?
The Board is looking at the feasibility of extending terms of service from 2 to 3 years in order to establish more continuity.
7. What is the operating cost of the Board, both direct and indirect? (Report on FY 2010 and FY 2011)
Direct costs at this time are absorbed by JSD and are nominal.
Indirect costs include 30% of JSD staff salary at a cost of \$22,000.
8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals. Not applicable.

Youth Commissioners Meeting Attendance Roster
2010 - 2011

Youth Name	Commission District	Date	3/15/2011	4/4/2011	4/22/2011	5/24/2011	5/31/2011	6/3/2011	7/6/2011	9/29/2011
1	Abreu-Molinar, Brenda	10	✓	✓	✓	✓	✓	✓	✓	✓
2	Agrawal, Plulkit	2	✓	✓	✓	✓	✓	✓	✓	✓
3	Allen, Tyler	9	✓	✓	✓	✓	✓	✓	✓	✓
4	Berrios, Michael	DCPS	✓	✓	✓	✓	✓	✓	✓	✓
5	Burger, Jonathan	4	✓	✓	✓	✓	✓	✓	✓	✓
6	Byrd, Jordan	County Clerk	✓	✓	✓	✓	✓	✓	✓	✓
7	Cohen, Tori	8	✓	✓	✓	✓	✓	✓	✓	✓
8	Daniels, Marica	1	✓	✓	✓	✓	✓	✓	✓	✓
9	Derival, Arielle	5	✓	✓	✓	✓	✓	✓	✓	✓
10	Diaz, Amy	7	✓	✓	✓	✓	✓	✓	✓	✓
11	Ducatel, Yvonne	Mayor's Office	✓	✓	✓	✓	✓	✓	✓	✓
12	Emand, Gianina	11	✓	✓	✓	✓	✓	✓	✓	✓
13	Fowler, Joy	1	✓	✓	✓	✓	✓	✓	✓	✓
14	Lehman, JJ	4	✓	✓	✓	✓	✓	✓	✓	✓
15	Mesa, Natalie	11	✓	✓	✓	✓	✓	✓	✓	✓
16	Moore II, Clarence	3	✓	✓	✓	✓	✓	✓	✓	✓
17	Moore, Sharonda	2	✓	✓	✓	✓	✓	✓	✓	✓
18	Moreno, Alejandro	12	✓	✓	✓	✓	✓	✓	✓	✓
19	Mortimer, Dominique	9	✓	✓	✓	✓	✓	✓	✓	✓
20	Othello, Sherrieka	6	✓	✓	✓	✓	✓	✓	✓	✓
21	Ramon, Peter	12	✓	✓	✓	✓	✓	✓	✓	✓
22	Roberts, Natalie	8	✓	✓	✓	✓	✓	✓	✓	✓
23	Rojzman, Igal	Manager's Office	✓	✓	✓	✓	✓	✓	✓	✓
24	Salinas, Daniela	5	✓	✓	✓	✓	✓	✓	✓	✓
25	Sevilla-Dieguez, Rocio	7	✓	✓	✓	✓	✓	✓	✓	✓
26	White, Camonique	3	✓	✓	✓	✓	✓	✓	✓	✓

Youth Commissioners Meeting Attendance Roster

2011 - 2012

	Youth Name	Commission District	Date					
			10/20/2011	11/17/2011	12/15/2011	12/19/2011	1/19/2012	
1	Abreu-Molnar, Brenda	10		✓	✓	✓	✓	✓
2	Berrios, Michael	13						
3	Bruno, Jude	1		✓			resigned	✓
4	Burger, Jonathan	4						
5	Casiano, Giancarlo	8		✓	✓	✓	✓	✓
6	Castillo, Cesar	6		✓	✓	✓	✓	✓
7	Chebbi, Anyssa	9		✓	✓	✓	✓	✓
8	Daniels, Marica	1		✓	✓	✓	✓	✓
9	Derival, Arielle	5	✓	✓	✓	✓	✓	✓
10	Diez, Gabriella	10		✓	✓	✓	✓	✓
11	Fisk, Christopher	8					✓	✓
12	Freeman, Emily	7			✓	✓	✓	✓
13	Fussell, Leon	1		✓				
14	Gastelu, Stephanie	13					✓	✓
15	Gonzalez, Lijuan	Agenda Coordinator			✓	✓	✓	✓
16	Ivory, Michael	Mayor's Office			✓	✓	✓	✓
17	Larroque, Cynthia	11		✓	✓	✓	✓	✓
18	Mesa, Ambar	9		✓				✓
19	Moore II, Clarence	3	✓	✓	✓	✓	✓	✓
20	Moreno, Alejandro	12	✓		✓	✓	✓	✓
21	Pardinas, Liuzzi, Stephanie	11		✓	✓	✓	✓	✓
22	Patel, Raveena	6		✓	✓	✓	✓	✓
23	Ramon, Peter	12		✓	✓	✓	✓	✓
24	Salinas, Daniela	5		✓	✓	✓	✓	✓
25	Sanchez, Ashley	7		✓	✓	✓	✓	✓
26	Smalls, Jennise	3					✓	✓
27	Stern, Jacob	4		✓	✓	✓	✓	✓
28	Tirado, Daniel	Clerk of Courts					✓	✓
29	Valero, Annette	MDCPS	✓	✓	✓	✓	✓	✓
30	Verite, Alexa	11		✓	✓	✓	✓	✓

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 7(F)
1-21-10

ORDINANCE NO. _____

ORDINANCE CREATING THE MIAMI-DADE COUNTY YOUTH COMMISSION AND ESTABLISHING THE DUTIES AND RESPONSIBILITIES OF SUCH COMMISSION; PROVIDING FOR APPOINTMENT OF STUDENT REPRESENTATIVES AS ITS MEMBERS; SETTING FORTH QUALIFICATIONS OF MEMBERS AND TERMS OF OFFICE, PROVIDING FOR ELECTION OF OFFICERS AND OTHER MATTERS; PROVIDING FOR EXCEPTION TO SECTION 2-11.38 OF THE CODE OF MIAMI-DADE COUNTY RELATING TO REQUIREMENT THAT COUNTY BOARD MEMBERS BE ELECTORS; PROVIDING FOR COUNTY STAFF SUPPORT; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

WHEREAS, the youth in our County have particular insight and opinions on the issues affecting youth and the teen population, especially County programs relating to youth and teens; and

WHEREAS, having input from young people will be a helpful complement to the decision-making process of the Board of County Commissioners; and

WHEREAS, creation of this Commission will serve the added purpose of exposing youth to county government; and

WHEREAS, the Chatham County Youth Commission in Savannah, Georgia is the first Youth Commission, and it has served as a model for the majority of the Youth Commissions which have been formed and will serve as a model for the Miami-Dade County Youth Commission,

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:**

Section 1. Creation of the Miami-Dade County Youth Commission. There is hereby created the Miami-Dade County Youth Commission (the "Youth Commission"), which is an advisory board of Miami-Dade County. The purpose of the Youth Commission is to provide the youth of Miami-Dade County with a vehicle to learn about government, participate in the process of Miami-Dade County government, represent and articulate the needs of youth in the County, and advise the Mayor and Board of County Commissioners on matters affecting the youth and teen population, especially County programs relating to youth and teens.

Section 2. Duties and responsibilities of the Youth Commission. The Youth Commission shall have the following duties and responsibilities:

- (a) Foster increased youth involvement in the affairs of County government;
- (b) Study problems and hold forums on issues, activities and concerns of youth in the County;
- (c) Comment upon existing or proposed legislation, ordinances, resolutions and policies that impact the youth in Miami-Dade County;
- (d) Present methods to resolve youth-related conflicts between youth and between youth and adults;
- (e) Recommend the implementation of community programs to improve the lives of youth;
- (f) Monitor programs and policies that affect youth to ensure that they are achieving the intended results;
- (g) Work with other youth organizations in the County to collaborate on shared issues and interests;
- (h) Submit to the Mayor and Board of County Commissioners an annual report of the activities of the Commission in the month of May prior to the end of the regular school year;

- (i) Serve as the Violence Intervention Program representative for their respective school, as permitted by the Miami-Dade County Public School System;
- (j) Facilitate an annual Youth Summit in conjunction with the Juvenile Services Department and the South Florida Youth Advisory Board; and
- (k) Utilize social networking sites and/or technology to engage and inform the youth of their community of important County activities.
- (l) Participate in a workshop which will introduce the Youth Commission members to a County Commission agenda process, a mock county commission meeting, the role of the officials who appoint them and the County Attorney, at a minimum.
- (m) The member of the Youth Commission appointed by the Mayor shall be designated as a member of the South Florida Workforce Youth Advisory Council.

Additionally, each member of the Youth Commission is to meet with the official who appointed the Youth Commission member on a quarterly basis or at the discretion of the appointing official, as is mutually convenient for the Youth Commission member and appointing official to discuss teen and community issues of concern to them.

Section 3. Commission Composition; Qualifications; Process for Nomination and Appointment; Exceptions to County Code; Term; Officers; Rules of Procedure; Staff Support.

- (a) The Youth Commission shall be composed of twenty-seven (27) youth who will serve as voting members of the Youth Commission.
- (b) Each County Commissioner shall appoint two members of the Youth Commission. At least one of the students appointed by a County Commissioner shall be a Miami-Dade County public school student. One of the students appointed by a Commissioner may be a student attending a parochial or private school in the Commissioner's district. The members of the Youth Commission shall be between the ages of fifteen (15) to eighteen (18) years old at the time of appointment and be in the 10th, 11th, or 12th grade.

To be qualified for appointment, such student shall have a minimum 2.0 grade point average and shall demonstrate a sincere interest and the motivation to work for the community and have a background in community-based activity.

- (c) Each member of the County Commission shall receive the names of high school students from public private and parochial high schools in his or her district. Such high schools shall be requested to forward the names and resumes of interested students for appointment to the Youth Commission to the office of the County Commissioner of the commission district in which the high school is located. The County Commissioner shall interview the nominated student and forward the name and the resume of the students appointed by the County Commissioner to the Clerk of the Board of County Commissioners.
- (d) The Mayor of Miami-Dade County, the Chairperson of the Board of County Commissioners, the County Manager, the Clerk of the Board of County Commissioners and the Agenda Coordinator for the Board of County Commissioners shall each select a Miami-Dade Public School System student to be a non-voting member of the Youth Commission. The Youth Commission member selected by each official shall meet the qualifications set forth in subparagraph (b) above. Each of these officials shall receive the names of high school students from the Miami-Dade County School Board. Each official or his or her designee shall interview the nominated student and forward the name and the resume of the student appointed by the official to the Clerk of the Board of County Commissioners. These nonvoting members of the Youth Commission shall be exposed to and given the opportunity to learn the role of the official who appointed them as non-voting members of the Youth Commission.
- (e) The Miami-Dade County Public School student who is appointed to serve on the Miami-Dade County School Board shall be an ex-officio voting member of the Youth Commission.
- (f) Notwithstanding Section 2-11.38 of the Code of Miami-Dade County, the members of the Youth Commission shall not be required to be an elector of Miami-Dade County.

- (g) The term of office for each member shall be one (1) year. Members may be appointed for a subsequent one (1) year term; provided, that no member shall serve more than two (2) years as a member of the Youth Commission.
- (h) The Youth Commission members shall annually elect a voting member as chairperson and other officers it deems necessary from its voting membership.
- (i) The Youth Commission shall adopt its own rules and regulations, as may be necessary and appropriate to carry out its responsibilities, subject to the approval of the County Mayor or his or her designee.
- (j) The County Mayor shall designate staff support sufficient to carry out the purposes of this ordinance and provide facilities for meetings and other activities, as necessary. Programming for the Youth Commission shall be executed jointly and in coordination with the Teen Court and Violence Intervention Project programs,

Section 4. Youth Commission Committees. The Youth Commission may establish such committees as are deemed necessary and appropriate to assist in its function and duties. Members of such committees may include nonvoting members and nonmembers of the Youth Commission.

Section 5. Meetings. The Youth Commission, which is subject to the Government in the Sunshine and Public Records requirements, shall meet at the call of the Chairperson or at the request of the majority of the membership, but no less than once monthly. A majority of the voting members of the Commission shall constitute a quorum for the transaction of business. A vote of a majority of the voting members present constituting a quorum shall be required to constitute action taken by the Youth Commission. The meetings of the Youth Commission may be conducted in the Board of County Commission Chambers and if so conducted, shall be televised and broadcast on Miami-Dade TV.

Section 6. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 7. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 8. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:



Prepared by:

Cynthia Johnson-Stacks

Prime Sponsor: Commissioner Barbara J. Jordan
Co-Sponsor: Commissioner Rebeca Sosa
Co-Sponsor: Senator Javier D. Souto



**Office of the Chair of the
Miami-Dade County Youth Commission
Jude Bruno
Chairman**

2011-2012 Commission Year

Committee Structure and Youth Commissioner Assignments

Introduction:

At the January 19, 2012 meeting of the Miami-Dade County Youth Commission, the newly-elected chairman was authorized to create committees for the 2011-2012 commission year of the MDCYC with advice from the newly-elected vice-chairman. In accordance to such authorization, below you will find the outline, membership and purpose of each committee to better serve the youth of Miami-Dade County.

Office of the Clerk of Courts of the MDCYC:

The Clerk of Courts of the MDCYC shall be responsible to write the minutes of each committee and thus sub-committee. The clerk of court of the MDCYC can appoint students of the Miami-Dade County Public School System and private school students to aid in completing this obligation. Such students must be pre-approved by the executive committee of the MDCYC. The ordinance which created the Miami-Dade County Youth Commission, clearly states the following under section four (4) *"The youth commission may establish such committees as are deemed necessary and appropriate to assist in its functions and duties. Members of such committees may include nonvoting members and nonmembers of the youth commission"*. With such authority, those assisting the clerk of courts of the MDCYC shall be nonmembers of the youth commission assigned to committees. Though they may have the ability to vote, they will also be appointed to those committees to assist the clerk with the minutes. Therefore the clerk shall be a member of all committees of the youth commission, with the exception of the executive committee. He/she shall have the ability to appoint a nonmember to serve in his/her place.

Youth Commissioners Assignments:

Each youth commissioner have been assigned to serve on a committee based on current on-going project within their districts, conversations with the chairman or vice-chairman, requests made during meetings, etc. Each youth commissioner has accepted their assignments with the exception of a few that did not return phone calls or response to other forms of communications.

Miami-Dade County Youth Commission 2011-2012 Committees and Sub-committees:

- Executive Committee (CE)
 - JSD Liaison (JSD-L)*
- Social Responsibility Committee (SR)
 - Civic Engagement and Problem Solving Sub-committee (SR-CEPS)*
 - Community Actions and Concerns Sub-Committee (SR-CAC)*
- Public Service and Education Committee (PSE)
 - Educational Development Sub-committee (PSE-ED)*
 - Judicial and Law Enforcement Relations Sub-committee (PSE-JLER)*
- Resource Development and Accessibility Committee (RDA)
 - Fundraising Sub-committee (RDA-F) (Pending confirmation)*
 - Advance Planning and Coordination Sub-Committee (RDA-APC)*
- Advocacy and Legislations Committee (AL)
 - Intergovernmental Affairs Sub-committee (AL-IA)*
 - General Governmental Affairs sub-committee (AL-GGA)*
- Safety and Awareness Committee (SA)
 - Violence Intervention Sub-committee (SA-VI)*
 - Community Involvement sub-committee (SA-CI)*
- Recreation, Wellness and Cultural Affairs Committee (RWCA)
 - Diversity Sub-committee (RWCA-D)*
 - Health Sub-committee (RWCA-H)*
- Public Relation, Marketing and Communication Committee (PRMC)
 - Website Coordination Sub-committee (PRMC-WC)*
 - Media and Documentation Sub-committee (PRMC-MD)*
 - Printing and Publication Refinement Sub-committee (PRMC-PPR)*

Committee Special Procedures:

Each committee must have an agenda and minutes must be taken for documentation purposes and record keeping. Committee chairs must allow committee members to submit items to be placed on the agenda. As such, all agenda's must be sent to all committee members for item consideration before the meeting takes place (depending on certain circumstances). When items are sent to committee the following actions may be taken place.

- Recommend favorably
- Recommend with favorably with amendments
- Forward favorably without amendments.
- Request further instructions from the chair of the MDCYC
- Receive a report
- Lay matter on the table resulting, the item not being placed on a youth commission agenda.
- Defer to the Executive committee
- Defer to the chair of the MDCYC and JSD liaison

In the event of a tie, I will cast the decision vote for all committees. If I am not present (since I am a member of all committees) the chairperson must contact me in due time before the meeting concludes to make a decision. If such attempt were to fail the item must be lay till the next meeting for a decision to be rendered through the office of the chair of the MDCYC.

Committee Agendas:

All committee agendas must be created by the chairpersons of each committee with the primary assistance of the MDCYC agenda coordinator and the chairperson of the MDCYC.

Placement of committee items on Youth Commission Agenda:

All committee agendas shall be place on youth commission agendas as long as they submit these items before 3:30pm, before all youth commission meetings.

Committee Meetings:

All committee meetings must take place before 3:30pm on the day of each youth commission meeting. Each chairperson shall coordinate with each committee member of his/her respective committee to ensure that they can be part of the discussion that will take place.

Committee Minutes:

The clerk of courts of the MDCYC shall coordinate with each committee chairperson to ensure that minutes are taken at each meeting and maintain records of all committees.

Youth Commission Meetings:

All youth commission meetings shall be governed by Robert Rules of Order for Parliamentary Procedures and the MDCYC bylaws, pending approval from the Mayor's Office. Each youth commission agenda shall be set by the chair and the agenda coordinator with the assistance of all committee chairpersons and the JSD liaison. The youth commission shall continue to meet every third Thursday of every month from 4:00pm to 6:00pm, unless stated otherwise. The chairperson reserves the right to call special meetings of the youth commission, as do every member of the youth commission (if a majority were to determine so).

Office of the Chairman of the Miami-Dade County Youth Commission:

As chairman, I shall preside over all meetings youth commission. The vice-chairman shall preside upon my absence followed by the secretary, historian and parliamentarian. Along with the JSD liaison we shall ensure that appropriate items are referred to each committee.

Executive Committee

Area of Responsibility/Summary: The executive committee shall be tasked with assisting the chairman in the supervision of all committees and to ensure they are effective to fulfill the mission of the MDCYC.

Committee Jurisdiction:

- Social Responsibility Committee (SR)
- Public Service and Education Committee (PSE)
- Resource Development and Accessibility Committee (RDA)
- Advocacy and Legislations Committee (AL)
- Safety and Awareness Committee (SA)
- Recreation, Wellness and Cultural Affairs Committee (RWCA)
- Public Relation, Marketing and Communication Committee (PRMC)

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Board of County Commissioners
- Office of the County Mayor
- Miami-Dade County Board of County Commissioners
- Miami-Dade County Juvenile Services Department (JSD)
- MDC Commission on Ethics and Public Trust
- Miami-Dade County State Attorney's Office

Committee Membership:

Youth Commissioner Jude Bruno	Chairperson
Youth Commissioner Peter Ramon	Vice-Chairperson
Youth Commissioner Arielle Derival	Secretary
Youth Commissioner Brenda Abreu-Molnar	Historian
Youth Commissioner Clarence Moore III	Parliamentarian

Sub-committee Membership:

There shall be no sub-committee as of now.

First Assignment:

Organize a social event for members of the Miami-Dade County Youth Commission.

Social Responsibility Committee

Area of Responsibility/Summary: The Social Responsibility committee is to advise youth commission policies and practices that pertain or draws the interest of the youth that the county current has in place (unless otherwise).

Committee Jurisdiction:

- Review social, political, economic and environmental trends that affect or could affect the activities and efforts of the youth of Miami-Dade County and offer recommendations to appropriate agencies and personnel.
- Engage youth in the community to be part of the democratic process of Miami-Dade County and throughout the state of Florida.

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- MDC Department of Animal Services
- MDC Department of Permitting, Environment and Regulatory Affairs
- MDC Department of Sustainability, Planning and Economic Enhancement
- MDC Department of Community Information and Outreach
- MDC Department of Community Action and Human Services
- MDC Department of Elections
- MDC Homeless Trust

Committee Membership:

Youth Commissioner Gabriella Diaz	Chair
Youth Commissioner Christopher Fisk	Vice-Chair
Youth Commissioner Alejandro Moreno	CEPS Chair
Youth Commissioner Cynthia Larroque	CEPS Vice-Chair
Youth Commissioner Stephanie Pardiniess	CAC Chair
Youth Commissioner Alexa Verite	CAC Vice-Chair
Youth Commissioner Marcia Daniels	CAC Sub-committee
Youth Commissioner Leon Fussell	CEPS Sub-committee
Youth Commissioner Daniela Salinas	CEPS Sub-committee

First Assignment:

To be determined by the chairperson of the Social Responsibility Committee with the assistance of the chairman of the MDCYC.

Public Service and Education Committee

Area of Responsibility/Summary: The responsibility of this committee will be to keep the commission informed on the activities of the Board of Education, to prepare community service projects, and to prepare educational presentations on life skills for the youth

Committee Jurisdiction:

- Create community workshops for youth on topics that can help them while being residents of Miami-Dade County.
- Inform the youth about ongoing programs that can benefit them and what can happen if they are against the law.
- Offer recommendations to agencies and/or personnel on how to relate to the youth and engage them.

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- Miami-Dade County Public School System
- MDC Department of Police
- Miami-Dade County Teen Court
- MDC Department of Corrections and Rehabilitation
- MDC Fire Rescue
- Administrative Office of the Courts
- Miami-Dade County State Attorney's Office
- Miami-Dade County Council of PTAs/PTSAs
- Miami-Dade County Youth Crime Task Force
- Miami-Dade County District Student Government Association

Committee Membership:

MDCPS Liaison Annette Valero	Chair
Youth Commissioner Jacob Stern	Vice-Chair
Youth Commissioner Marcia Daniels	JLER Sub-committee Chair
Youth Commissioner Giancarlo Casiano	JLER-Sub-committee Vice-Chair
Youth Commissioner Ashley Sanchez	ED Sub-committee Chair
Youth Commissioner Peter Ramon	ED Sub-committee Vice-Chair
Youth Commissioner Daniel Tirado	ED-Sub-committee Member
Youth Commissioner Gabriella Diaz	JLER Sub-committee Member
Youth Commissioner Anyssa Chebbi	JLER Sub-committee Member

First Assignment:

Gather a list of schools within each county commission districts to the best of your abilities.

Resource Development and Accessibility Committee

Area of Responsibility/Summary: The responsibility of this committee shall be to perform all fundraising (should fundraising be approved) and to offer recommendations on improving the accessibility of public services for youth.

Committee Jurisdiction:

- Build connections for the MDCYC and plan major events of the MDCYC (Unless otherwise).

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- MDC Department of Internal Services
- MDC Department of Management and Budget
- South Florida Workforce
- Miami-Dade County Chamber of Commerce
- Archdiocese of Miami
- The Children Trust
- Catalysts Miami
- United Way of Miami-Dade County
- City Year
- American Red Cross
- Boys and Girls Club of Miami-Dade

Committee Membership:

Youth Commissioner Emily Freeman	Chair
Youth Commissioner Daniela Salinas	Vice-Chair
Youth Commissioner Anyssa Chebbi	F Sub-committee Chair
Youth Mayor Michael Ivory	F Sub-committee Vice-Chair
Youth Commissioner Cynthia Larroque	APC Sub-committee Chair
Youth Commissioner Ambar Mesa	APC Sub-committee Vice-Chair
Youth Commissioner Michael Berrios	F Sub-committee Member
Youth Commissioner Alexa Verite	APC Sub-committee Member

First Assignment:

To be determined by the chairperson of the Resource Development and Accessibility Committee with the assistance of the chairman of the MDCYC.

Advocacy and Legislation Committee

Area of Responsibility/Summary: The responsibility of this committee shall be to keep the youth commission aware of all governmental activities on all levels that may in some way affect the youth, as well as the implications of such activities, and to advise the youth commission on whether it should or should not give support to such activities.

Committee Jurisdiction:

- Offer recommendations to the BCC on what should be legislative priorities in regards to youth
- Arranging Youth Forum and Town Hall Meetings

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- Miami-Dade County Youth Commission
- BCC Community Advocacy
- Miami-Dade County Teenage Republican
- Miami-Dade County Teenage Democrats
- MDC Office of Intergovernmental Affairs

Committee Membership:

Youth Commissioner Arielle Derival
MDCYC Agenda Coordinator Liljuan Gonzalez
Youth Commissioner Jacob Stern
MDCPS Liaison Annette Valero
Youth Commissioner Alejandro Moreno
Youth Commissioner Jennise Smalls

Chair
Vice-Chair
IA Sub-committee Chair
IA Sub-committee Vice-Chair
GGA Sub-committee Chair
GGA Sub-committee Vice-Chair

First Assignment:

Begin planning a series of youth town hall meetings for all county commission districts and create a list of legislative priorities for MDCYC approval for appropriate actions.

Safety and Awareness Committee

Area of Responsibility/Summary: The responsibility of this committee shall be to organize programs that raise the awareness of the youth to issues existing within the community, to notify the youth commission of existing programs that raise awareness among the youth, and to create preventive measures for unsafe behavior and reduce crimes committed by youth.

Committee Jurisdiction:

- Offer recommendations to the BCC on what ordinance to create to reduce crime and suggestions to responding agencies and personnel.

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- MDC Police Department
- MDC Fire Rescue
- MDCPS Police Department
- Miami-Dade County Violence Intervention Program

Committee Membership:

Youth Commissioner Ashley Sanchez	Chair
Youth Commissioner Alexa Verite	Vice-Chair
Youth Commissioner Alejandro Moreno	VI Sub-committee Chair
Youth Commissioner Leon Fussel	VI Sub-committee Vice-Chair
Youth Commissioner Emily Freeman	CI Sub-committee Chair
MDCYC Agenda Coordinator Liljuan Gonzalez	CI Sub-committee Vice-Chair
Youth Commissioner Clarence Moore III	VI Sub-committee Member
Youth Commissioner Stephanie Gastelu	CI Sub-committee Member
Youth Commissioner Giancarlo Casiano	VI Sub-committee Member

First Assignment:

To be determined by the chairperson of the Safety and Awareness Committee with the assistance of the chairman of the MDCYC.

Recreation, Wellness and Cultural Affairs Committee

Area of Responsibility/Summary: The responsibility of this committee shall be to keep the youth commission abreast of matters affecting recreational areas, such as parks, to keep the Youth Commission abreast of the activities of the Recreation and Cultural Affairs Committee of the BCC, and to be in contact with the Park system. They will also promote campaigns engaging the youth to be active.

Committee Jurisdiction:

- Offer recommendations to the BCC on what ordinance to create to promote health, and promote the many activities created by the parks and libraries.

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- MDC Department of Park, Recreation and Open Spaces
- Miami-Dade County Health Department
- MDC Public Libraries System
- Miami Art Museum
- Vizcaya Museums and Gardens
- MDC Department of Cultural Affairs
- Florida Anti-Defamation League
- YMCA
- Museum of Science

Committee Membership:

Youth Commissioner Marcia Daniels	Chair
Youth Commissioner Ashley Sanchez	Vice-Chair
Youth Commissioner Clarence Moore III	D Sub-committee Chair
Youth Commissioner Stephanie Gastelu	D Sub-committee Vice-Chair
Youth Commissioner Cesar Castillo	H Sub-committee Chair
Youth Mayor Michael Ivory	H Sub-committee Vice-Chair
Youth Commissioner Christopher Fisk	D Sub-committee Member
Youth Commissioner Brenda Abreu-Molnar	H Sub-committee Member
Youth Commissioner Stephanie Pardiness	D Sub-committee Member

First Assignment:

To be determined by the chairperson of the Recreation, Wellness and Cultural Affairs Committee with the assistance of the chairman of the MDCYC.

Public Relations, Marketing and Communications Committee

Area of Responsibility/Summary: The responsibility of the Public Relations, Marketing and Communications Committee shall be to keep the youth informed of the activities of the Youth Commissioners, to inform the youth of matters that directly affect them, and to organize and manage media outlets for the Youth Commission.

Committee Jurisdiction:

- To be determined.

Coordinate/Liaison With:

- Office of the Chair of the Miami-Dade County Youth Commission
- MDC Department of Community Information and Outreach
- MDC Department of Information Technology

Committee Membership:

Youth Commissioner Brenda Abreu-Molnar	Chair
Youth Commissioner Ambar Mesa	Vice-Chair
Youth Commissioner Cesar Castillo	WC Sub-committee Chair
Youth Commissioner Peter Ramon	WC Sub-committee Vice-Chair
MDCYC Clerk of Courts Daniel Tirado	MD Sub-committee Chair
Youth Commissioner Jennise Smalls	MD Sub-committee Vice-Chair
Youth Commissioner Ravenna Patel	PPR Sub-committee Chair
Youth Commissioner Emily Freeman	PPR Sub-committee Vice-Chair
Youth Commissioner Arielle Derival	PPR Sub-committee Member
Youth Commissioner Daniela Salinas	MD Sub-committee Member

First Assignment:

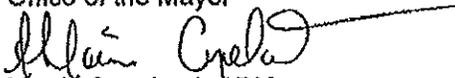
Collect all relevant information to get the website of the MDCYC up and running by January 31, the latest Feb 9, 2012.

MEMORANDUM



DATE: January 18, 2012

TO: Russell Benford
Deputy Mayor
Office of the Mayor

FROM: 
Morris Copeland, CPM
Director
Juvenile Services Department

SUBJECT: Miami-Dade County Youth Commission By-Laws

This is to request your review and final approval of the attached By-Laws developed by the Youth Commission and approved by them at the meeting held on December 15, 2011. According to the Ordinance dated January 21, 2010 which created the Youth Commission, section 3, paragraph (l), page 12, states, 'The Youth Commission shall adopt its own rules and regulations, as may be necessary and appropriate to carry out its responsibilities, subject to the approval of the County Mayor and his or her designee.'

Should you have any questions or comments, please contact Ms. Jeannette Garcia at 305-755-6238.

APPROVED

DATE

1-23-12

DISAPPROVED

Russell Benford
Deputy Mayor

Russell Benford
Deputy Mayor

Attachment

MC/gw

**Miami-Dade County Youth Commission
By-Laws and Procedures**

Article I – Attendance and Meetings

Section 1: Meetings. In accordance with the ordinance establishing the Miami-Dade County Youth Commission (Henceforth referred to as “Commission” or “Youth Commission”), its members shall meet at the call of the Chairperson or at the request of the majority of the membership but no less than once monthly at an agreed upon time and place.

Section 2: Attendance and Excused Absences (Hereafter defined as not being in communication with the Youth Commission while the Commission is in session). Youth Commissioners shall attempt to be present at all meetings of the Youth Commission. In the event that he/she cannot make it to a meeting it is his/her responsibility to contact the Chairperson, Parliamentarian, and Juvenile Services Department liaison, via email, with an excuse as to why he/she cannot be present. It shall be up to the Chairperson and the Juvenile Services Department liaison to determine whether it constitutes a valid excuse or not.

Section 3: Unexcused absences and Penalties. In the event, that no valid excuse is presented, the absence shall count as an unexcused absence during the roll call. A maximum of two unexcused absences will be permitted. Any amount of absences after that shall be subject to the penalties administered by the Chairperson which may include, exclusion from voting privileges for an a maximum of two consecutive meetings, and/or the dismissal of a Youth Commissioner by the County Commissioner which appointed him/her.

Article II – Executive Committee and Positions

Section 1: Committee Role, Size. The Executive Committee is responsible for overall policy and direction of the Youth Commission, and delegates responsibility for day-to-day operations to the Youth Commission Chair and subsequent Subcommittees that may be created as are needed.

Section 2: Committee Elections. Election of the new Executive Committee will occur as the first item of business at the annual meeting of the incorporation, following that year’s appointment ceremony where new Youth Commissioners are appointed to the board. The Executive Committee will be elected by a majority vote of the voting members sitting on the Youth Commission and present at the aforementioned meeting. If the first meeting occurs prior to the appointment ceremony but after the end of the terms of the previous year’s Executive Committee elections of temporary appointees to the Executive Committee shall be held on the first meeting of the year. A commissioner appointed in this manner will serve only until official elections are held. These elections will be preformed in the same manner as the official elections that occur after the appointment ceremony.

Section 3: Terms. All Executive Committee members shall serve one year terms, but are eligible for re-election to a second term.

Section 4: Officers and Duties. There shall be five officers of the Executive Committee consisting of a Chair, Vice Chair, Secretary, Parliamentarian, and Historian. Their duties are as follows:

Subsection 1: The Chair shall convene regularly scheduled Youth Commission meetings, shall preside or arrange for other members of the Executive Committee to preside at each meeting in the following order: Vice-Chair, Secretary, Parliamentarian and Historian, shall see that all orders and resolutions of the Committee are carried into effect, shall delegate any specific powers, except such as may be by statute exclusively conferred on the Chairman, to any other officer or officers of the Youth Commission, shall be Ex- Officio a member of all committees.

Subsection 2: The Vice-Chair will shall assist the Chair in carrying out the duties of the position and preside over any meetings or events in which the Chair is not present. The vice chairperson shall become the chairperson if the chairperson is unable to continue his/her office. The vice chairperson shall become acting chairperson if the chairperson is unable to attend a meeting.

Subsection 3: The Secretary shall be responsible for keeping records of Youth Commission actions, including overseeing the taking of minutes at all meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Committee members, and assuring that appropriate records are maintained. In the case that both the chairperson and the vice chairperson fail to attend a meeting, the secretary becomes the acting chairperson for that one meeting. If both the chairperson and the vice chairperson are unable to continue their positions, the secretary will oversee elections of a new chairperson and vice-chairperson.

Subsection 4: The Parliamentarian shall advise the Youth Commission on the proper parliamentary process during all meetings, shall maintain proper decorum of the members present during all meetings and events, shall be called upon to make decisions concerning conflicting interpretations of the rules governing the Youth Commission's meetings, shall call a role call at the beginning of each meeting and keep adequate record of it, shall update the Chair on the proper voting majorities of one-half majority and two-thirds majority for differing voting procedures, and shall keep an accurate record of the votes taken during meetings, informing the Chairperson of how many votes for, against and abstaining for the Commission record. In the case that the chairperson, the vice chairperson, and the secretary all fail to attend a meeting, the parliamentarian becomes the acting chairperson for that one meeting. If the chairperson, the vice chairperson and secretary are unable to continue their positions, the parliamentarian will oversee elections of a new chairperson, vice-chairperson, and secretary.

Subsection 5: The Historian shall keep an adequate photographic and written record of events held or attended by the Youth Commission, which shall include but not be limited to meetings, fundraisers, and community events; shall prepare and present a yearly record of all the accomplishments of the Youth Commission and present it to the Chair at a meeting held at the annual incorporation meeting.

Section 6: Resignation, Termination and Absences From the Executive Committee. Resignation from the Committee must be in writing and received by the Secretary, the liaison between the County Commission the Youth Commission, the Clerk of Courts of Miami-Dade County, and the County Commissioner or other official that appointed him/her. A Committee member shall be forced to resign from the executive committee after three consecutive absences, unless a majority of the Commission votes to extend the maximum allowed number of absences for that Committee member. Committee member may be removed for other reasons by a three-fourths vote of the remaining members.

Article III – Decorum

Section 1: Rules for Behavior.

Subsection 1: No weapons shall be permitted in Committee meetings

Subsection 2: On issues that the bylaws do not address, Robert's Rules of Order shall prevail.

Subsection 3: Members of the Commission may not discuss any matter of business that may come before the committee in accordance to Florida Sunshine Law.

Subsection 4: Members are expected to follow the Conflict of Interest and Code of Ethics Ordinance.

Subsection 5: Members are expected to dress in business or Youth Commission attire (Youth Commission polo and khaki pants or a khaki skirt. Khaki skirts that have a hemline more than three (3) inches above the knee may not be worn.) attire unless otherwise notified.

Section 2: Regarding the Suspension of Voting Rights

Subsection 1: The Chairperson shall have the right to rule a member out of order if he/she becomes unruly, purposefully infringes the By-laws, Robert's Rules of Orders, or acts in a menacing or harassing way to the Commission, its members, and its corresponding liaisons.

Subsection 2: The minimal length of a suspension of voting rights shall be at least one meeting long.

Subsection 3: A suspension of voting rights for a single offense may not last for longer than one meeting at which the member is present.

Subsection 4: If a member who has his/her voting rights suspended is absent at a meeting, their voting rights shall be suspended for an additional meeting.

Section 3: Grounds for Removal From a Committee Meeting

Subsection 1: Any member who, after being warned by the Parliamentarian that they are in violation of parliamentary procedures, continues to violate the parliamentary procedures may be removed by a two-thirds vote of Committee members.

Subsection 2: Any member causing a serious disruption to a meeting may be removed by a two-thirds vote of Committee members.

Section 4: Grounds for Expulsion from the Miami-Dade Youth Commission

Subsection 1: Any member of the Commission who engages in a violent or a menacing manner against another member of the Commission

Subsection 2: Any member convicted of a felony

Subsection 3: Any member who is expelled from their school

Subsection 4: The official who appointed a Youth Commission member may request a vote to remove said Youth Commission member. The Youth Commission shall vote, and in the case of a two-thirds or greater vote to remove the member, the Youth Commission member will be removed from the Youth Commission.

Article IV – Voting Procedures

Section 1: Voting. The formal expression of preference for a proposed resolution by voting members of the Youth Commission shall be the means by which a preference can be made known; it must be by a raise of hands, with the Parliamentarian recording the votes.

Section 2: Majorities. A simple majority shall constitute fifty-percent plus one of the voting members; a super-majority shall constitute two-thirds of the total number of voting Members; and a unanimous vote shall constitute the complete Commission without objections.

Section 3: Quorum. In order to vote a quorum must be obtained to make and pass decisions.

Subsection 1: Before voting takes place the Chair must establish how the voting will be counted and whether a simple majority or a super-majority will be required to pass the motion.

Section 4: Voting Procedures

Subsection 1: Vote by show of hands. If the vote is taken by show of hands, the Chair, must ask who is in favor, against, or abstains form the vote and count the votes out loud for the record of the Commission.

Subsection 2: Vote by roll-call. After counting those in favor, against, or abstaining, Parliamentarian must announce how many votes for, against and abstaining for the Commission record.

Subsection 3: Vote by ballot. This form of voting can be ordered by a majority vote or general consent if motioned by the Commission.

Section 5: Tie Vote. On a tie vote the motion is lost. The Chair, may vote to make it a tie, but may not vote again afterword on the same motion. In case of an appeal, the question is, "Shall the decision of the chair stand as the judgment of the Commission?" a tie vote, even though his/her vote made it a tie, sustains the Chair, upon the principle that the decision of the Chair can be reversed only by a majority of the present Voting Members.

Subsection 1: Members shall abstain for voting if it poses particular benefit to himself/herself. This does not apply to votes pertaining to Executive Committee Elections.

Section 5: Votes that are Null and Void even if Unanimous. No motion is in order that conflicts with the laws of the nation, or state, or with the assembly's constitution or by-laws, and if such a motion is adopted, even by a unanimous vote, it is null and void. No rule that conflicts with a rule of a higher order is of any authority;

Section 6: General Agreement. When there is no evident opposition, the formality of voting can be avoided by the Chair if there is there is no objection to the proposed action, and announcing the result.

Article V – Amendments

Section 1: Proposed Changes. Any proposed alteration or amending to these by-laws must upon be written and provided with at least ten days prior to the meeting where debate or voting on such changes will be made.

Section 2: Amendment Approval. Any changes shall require a supermajority of the voting members of Commission, during a meeting where a quorum is obtained.

This document was approved by the Miami-Dade County Youth Commission on Thursday, December 15th, at 5:17 PM

Call to Order: The regular meeting of the Miami-Dade County Youth Commission was held on Thursday January 19th, 2012 at the Hickman Building Park and Recreations Conference Room. The chairperson Marcia Daniels called the meeting to order at 4:09pm. The secretary was present. The parliamentarian was absent. The chair appointed Annette Valero as parliamentarian pro tem.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States America was led by Annette Valero.

Roll Call: Taken by Annette Valero due to the absent of Clarence Moore III who was participating in the Senate Page Program in Tallahassee, Fl.

Present: Brenda Abreu-Molnar
Jude Bruno
Giancarlo Casiano
Anyssa Chebbi
Marcia Daniels
Arielle Derival
Gabriella Diaz
Christopher Fisk
Emily Freeman
Leon Fussell
Stephanie Gastelu
Liljuan Gonzalez
Michael Ivory
Cynthia Larroque
Ambar Mesa
Alejandro Moreno
Stephanie Pardiness
Raveena Patel
Peter Ramon
Daniel Salinas
Ashley Sanchez
Jacob Stern
Daniel Tirado
Annette Valero
Alexa Verite

Absences: Jonathan Berger
Cesar Castillo
Jennise Smalls

Excuse Absence: Michael Berrios
Clarence Moore III

Other Present: Jeannette Garcia

Quorum: The chair declared a quorum was present at 4:14pm
Approval of Minutes: The minutes of the previous meeting were approved as read.

Correspondence: Ms. Garcia handed out the remaining certificates from the installation ceremony of the Miami-Dade County Youth Commission.

Ms. Garcia informed the members of the youth commission that we running low on funding for snacks to be provide at the meetings.

Ms. Garcia informed members of the youth commission that Jonathan Berger of district 4 resigned to due prior commitments. She said the Commissioner Sally Heyman will be appointing a replacement soon.

Christopher Fisk suggested that all youth commissioner bring something to eat the meetings.

Alexa Verite had asked whether community service hours can be counted while they attend youth commission meetings. Ms. Garcia stated yes. She asked that Alexa send her an email to remind her to create a form for the hours.

Raveena Patel informed the youth commission that Genva downstairs will be sending everyone pictures from the installation ceremony.

Elections: Ms. Garcia conducted the elections for the 2011-2012 Officers of the MDCYC. Jude Bruno was elected Chairman; Peter Ramon was elected Vice-Chairman; Arielle Derival was re-elected as secretary; Brenda Abreu-Molnar was re-elected as Historian and Clarence Moore III was re-elected as Parliamentarian.

Jude Bruno moved to destroy the ballots. The motion was adopted.

Board Sunset Review: Following discussion, Annette Valero moved that youth commission approved the Board Sunset Review. The chairwoman asked that the parliamentarian to call out the names of each youth commissioner to record their individual vote.

Brenda Abreu-Molnar voted to adopted the Board Sunset Review
Michael Berrios was not present to vote
Jude Bruno voted to adopted the Board Sunset Review
Giancarlo Casiano voted to adopted the Board Sunset Review
Cesar Castillo was not present to vote
Anyssa Chebbi voted to adopted the Board Sunset Review
Marica Daniels voted to adopted the Board Sunset Review
Arielle Derival voted to adopted the Board Sunset Review
Gabriella Diaz voted to adopted the Board Sunset Review
Christopher Fisk voted to adopted the Board Sunset Review
Emily Freeman voted to adopted the Board Sunset Review

Leon Fussell voted to adopted the Board Sunset Review
Stephanie Gastelu voted to adopted the Board Sunset Review
Cynthia Larroque voted to adopted the Board Sunset Review
Ambar Mesa voted to adopted the Board Sunset Review
Clarence Moore II was not present to vote
Alejandro Moreno voted to adopted the Board Sunset Review
Stephanie Pardiness voted to adopted the Board Sunset Review
Raveena Patel voted to adopted the Board Sunset Review
Peter Ramon voted to adopted the Board Sunset Review
Daniela Salinas voted to adopted the Board Sunset Review
Ashley Sanchez voted to adopted the Board Sunset Review
Jennise Smalls was not present to vote
Jacob Stern voted to adopted the Board Sunset Review
Annette Valero voted to adopted the Board Sunset Review
Alexa Vertie voted to adopted the Board Sunset Review

Ms. Garcia asked if Jude would go downstairs to sign a document indicating that this process was taken to sign the form for the board review.

Jude Bruno said that Marcia is still the chair of the MDCYC and will have to sign the document.

Ms. Garcia stated the attorney will be present at the next youth commission meeting to answer all the questions that the members of the MDCYC might have.

Updates:

Cesar Castillo was absent to deliver the report on the youth commission website. On his absences Peter Ramon the vice-chairman of the website committee delivered the report.

Peter Ramon stated that the website committees meet sometime last month and agreed to have a page for each individual youth commissioner and on page shared by both commissioners from each district. The website committee agreed to have a section to talk about the Miami-Dade County Youth Commission and have each youth commissioner biography on the page.

Jude Bruno says Bios for the website should be typed in third person and to have the bios done by next Saturday

Make bios generic, do not put religion; also submit the bios to Caesar Castillo through email by next Saturday.

Emily Freeman recommends putting the MDCYC Logo on the website.

Jude Bruno suggests that the entire youth commissioner wear the Youth Commission Polo shirts at the next meeting to take an official photography.

Annette discussed that she is in process of working on Rally to Tally. Catalyst Miami has a huge waiting list and only 5 youth commission members are able to attend. The event will run from January 31st-February 2nd, and will cost \$25 dollars donation which includes the hotel, food and transportation. There has to be 2 guardians and 5 students. The attire- we have to wear professional clothing and also the Youth Commission Polo shirt.

Annette also reported that currently she is working with the school system on I speak my peace submit. If any youth commissioner will like to attend the trainings, they must email her by 11:00pm by the end of this meeting. The trainings will begin on February 4th located at Coral Gables Senior High School on 450 Bird Road in the Library. She went on to say that the trainings includes 4 to 5 consecutive Saturdays, and check with your SGA, Trust Counselors or Activities Director to find out who will represent your school in the project.

Daniela and Arielle said that they have both contacted the Miami Herald and the DCPS Radio Station, neither has contacted back yet. They will update the youth commission on process at the next meeting.

Jacob Stern updated the youth commission on Listen Up. A Program that talks to different school on the top 10 most common teenage crimes, it's usually a 1 hour presentation. The presentation includes crime rates, problems that can affect teens; all he wants is support from the Youth Commission.

New Business:

Jude Bruno moved for the newly elected chairperson and with advice from the newly elected vice-chairperson create committees for this

commission year and to set meeting dates for the year. The motion was adopted.

Jude Bruno discussed that currently that district 2 will be launching a No Place for Hate Campaign with the assistance of the Florida Anti-Defamation League. He encouraged that all youth commissioner undertake this initiative and to bring the program out to their schools. He said if anyone would like to they can contact Lily Medina she is the Florida Anti-Defamation league Education Director. The best way to reach her is by emailing her at lmedina@adl.org.

He said he the No Place for Hate is ran through the Florida Anti-Defamation League, and it recognizes the diversity in each school. The steps to becoming a No Place for Hate school is figure out activities your school can do, and find ways to make it reflect the entire schools demographics, complete at least one training with the No Place for Hate, and lastly your school will be recognized as no place for hate. He indicated that he knows this because his school the Law Enforcement Officers' Memorial High School is a No Place for Hate School. With this project he hopes to have a kickoff at Miami Northwestern Senior High Schools. He siad If anyone would like to learn more about the ADL they can visit www.adl.org/florida.

At the request of Ms. Garcia, Jude Bruno also had suggested that Youth Commissioners form district binders to pass down to their successors.

Jude Bruno also discussed that he is trying to create a youth crime watch in the City of North Miami and has seen the possibility of creating a Junior Leadership Academy somewhere in the district.

Liljuan Gonzalez informed the youth commission about the Miami Children's Initiative Children's Advisory Board. The goal is to change the youth culture in Liberty City area. He will be interviewed

by the director of the Miami-Dade County Juvenile Services Department on February 25.

Christopher Fisk informed the youth commission on the State of District event that Commissioner Bell conducted last week.

Announcements:

Ms. Garcia reported that the next meeting of the youth commission shall take place on February 16th, 2012 from 4:00pm to 6:00pm. The location will be emailed to everyone as the time approaches.

Adjournment:

Jude Bruno moved that the meeting be adjourned. The motion was adopted. The meeting ended at 5:45pm.

Youth Commission Vote on Sunset Review Questionnaire - January 19, 2012

	<u>Youth Name</u>	<u>Approved</u>	<u>Not present</u>
1	Abreu-Molnar, Brenda	✓	
2	Berrios, Michael		✓
3	Bruno, Jude	✓	
4	Casiano, Giancarlo	✓	
5	Castillo, Cesar		✓
6	Chebbi, Anyssa	✓	
7	Daniels, Marica	✓	
8	Derival, Arielle	✓	
9	Diez, Gabriella		✓
10	Fisk, Christopher	✓	
11	Freeman, Emily	✓	
12	Fussell, Leon	✓	
13	Gastelu, Stephanie		✓
14	Gonzalez, Lijuan	✓	
15	Ivory, Michael	✓	
16	Larroque, Cynthia	✓	
17	Mesa, Ambar	✓	
18	Moore II, Clarence		✓
19	Moreno, Alejandro	✓	
20	Pardinas, Liuzzi, Stephanie	✓	
21	Patel, Raveena	✓	
22	Ramon, Peter	✓	
23	Salinas, Daniela	✓	
24	Sanchez, Ashley	✓	
25	Smalls, Jennise		✓
26	Stern, Jacob	✓	
27	Tirado, Daniel	✓	
28	Valero, Annette	✓	
29	Verite, Alexa	✓	