**MEMORANDUM** Agenda Item No. 11(A)(11)

**TO:** Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

**DATE:** April 3, 2012

**FROM:** R. A. Cuevas, Jr.
County Attorney

**SUBJECT:** Resolution authorizing in-kind services for the February 25, 2012 "Go-Green-Go Eco-Adventure" Race" event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

**DATE:** April 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(11)

**Please note any items checked.**

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(11)
4-3-12

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM MIAMI-DADE TRANSIT FOR THE FEBRUARY 25, 2012 "GO-GREEN-GO ECO-ADVENTURE RACE" EVENT SPONSORED BY ST. PHILIPS EPISCOPAL CHURCH, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $300.00 TO BE FUNDED FROM THE DISTRICT 6 FY 2011-12 IN-KIND RESERVE FUND

**WHEREAS**, St. Philips Episcopal Church, Inc., has requested in-kind services from Miami-Dade Transit for the February 25, 2012 "Go-Green-Go Eco-Adventure Race" event in an amount not to exceed $300.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Go-Green-Go Eco-Adventure Race" event is to promote, among other things, conservation activities; and

**WHEREAS**, St. Philips Episcopal Church, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Go-Green-Go Eco-Adventure Race" event is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $300.00 of the in-kind services shall be funded from the District 6 FY 2011-12 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from Miami-Dade Transit for the February 25, 2012 "Go-Green-Go Eco-Adventure Race" event sponsored by St. Philips Episcopal Church, Inc. in an amount not to exceed $300.00 to be funded from the District 6 FY 2011-12 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Audrey M. Edmonson, Vice Chairwoman

| | |
|---|---|
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of April, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**Note: Event budget must be included for "Special" and "Major" event types.**

1. Full legal name of the requesting organization: School Home Association - St. Philip's Episcopal School

2. Applicant Status: (Select one of the choices below)
   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Phone: 786-223-0810
   MICHAEL CONNERLY - Co-Chair Green Initiatives Committee | Email: ELGreen-go@hotmail.com
   St. Philip's Episcopal school
   1121 Andalusia Ave, Coral Gables, FL 33134

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 75 Miami-Dade Transit Passes for event participants on Feb 25th, 2012

5

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

EL Go-Green-Go Eco-Adventure Race Feb 25th, 2012
Part scavenger hunt, obstacle course that takes families through green spaces of Coral Gables where they have to complete tasks based on environmental education. Beneficiaries include school Home Association of St. Philip's and Soles4Souls an 501 (c)3 non-profit that distributes used shoes to the poor worldwide

6. Please select ALL that apply to event:

- ☑ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☑ Environmental: Event benefits environmental concerns or promotes conservation
- ☑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

St. Philip's Episcopal school and Salvadore Park to the Coral Gables Farmer's Market

8. Description of regional or local impact:

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):



6

02/10/2012 16:24 FAX 3054442399 ST.PHILIP'S EPISCOPAL 003/006

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): _____

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

2/10/12
Date



7

## Fee Waiver/In-kind Services Application Check List

✓ 1. Is every item on the application completed?

✓ 2. Is the **Full Legal Name** of the organization listed on the application? Example:

- If the legal name of an organization is "We Fight Cancer One Person At a Time, Inc." that is what the application should state and not simply, "We Fight Cancer".

✓ 3. Is a copy of the non-profit status included with the application? A copy of that information can be downloaded from the Florida Corporation's Website:

http://www.sunbiz.org/corpweb/inquiry/cormenu.html

✓ 4. Are the following items indicated:

1. Type of Event (i.e. special, major, district, or small)
2. Applicant Status
3. Name of the Contact person for the organization
4. Physical Address of the Event
5. Specify the fee waiver or in-kind service requested

____ 5. Have you included an **event budget** for "Special" and "Major" event types?

✓ 6. Has the authorized organization representative signed the application?

**NOTE: ALL QUESTIONS MUST BE ANSWERED. IF ANY INFORMATION IS MISSING, THE APPLICATION WILL NOT BE ACCEPTED.**

For OSBM Staff Use Only

____ Complete package received

____ Incomplete package, return to _____ District _____

Reason(s): _____

8

FLORIDA DEPARTMENT OF REVENUE

# Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/05
05/08/10

| Certificate Number | Effective Date | Expiration Date | Exemption Category |
|---|---|---|---|
| 85-8012620873C-2 | 04/30/2010 | 04/30/2015 | RELIGIOUS-PHYSICAL PLACE |

This certifies that

ST PHILIPS EPISCOPAL CHURCH INC
1142 CORAL WAY
CORAL GABLES FL 33134-4752

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA DEPARTMENT OF REVENUE

# Important Information for Exempt Organizations

DR-14
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (FAC).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is PO BOX 6480, Tallahassee, FL 32314-6480.

9

# Memorandum

MIAMI-DADE COUNTY

**Date:** April 3, 2012

**To:** Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez
Mayor

**Subject:** District Specific In-Kind Request

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A retroactive waiver for in-kind services has been requested by a non-for-profit, St. Philips Episcopal Church, Inc., for their "Go-Green-Go Eco-Adventure" event held on February 25, 2012.

In-kind services have been requested in an amount not to exceed $300 from the Miami-Dade Transit Department for 75 transit passes. This event will be funded from the District 6 FY 2011-12 in-kind reserve fund.

Deputy Mayor

Inkind012004