



MEMORANDUM

Agenda Item No. 11(A)(9)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: April 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing
in-kind services for the December 20,
2011 "El Portal Little River
Celebration Day" event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Vice Chairwoman Audrey M. Edmonson.



R. A. Cuevas, Jr.
County Attorney

RAC/cp



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: April 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(9)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11 (A) (9)
4-3-12

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION, AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 20, 2011 "EL PORTAL LITTLE RIVER CELEBRATION DAY" EVENT SPONSORED BY THE VILLAGE OF EL PORTAL, A PUBLIC ENTITY, IN AN AMOUNT NOT TO EXCEED \$1,400.00 TO BE FUNDED FROM THE DISTRICT 3 FY 2011-12 IN-KIND RESERVE FUND

WHEREAS, the Village of El Portal has requested in-kind services from the Parks, Recreation, and Open Spaces Department for the December 20, 2011 "El Portal Little River Celebration Day" event in an amount not to exceed \$1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "El Portal Little River Celebration Day" is a day of celebration to preserve, protect and promote the Little River and the Village of El Portal's environmental beauty; and

WHEREAS, the Village of El Portal is a public entity; and

WHEREAS, the "El Portal Little River Celebration Day" is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,400.00 of the in-kind services shall be funded from the District 3 FY 2011-12 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation, and Open Spaces Department for the December 20, 2011 "El Portal Little River Celebration Day" event sponsored by the Village of

El Portal in an amount not to exceed \$1,400.00 to be funded from the District 3 FY 2011-12 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Vice Chairwoman Audrey M. Edmonson. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|----------------------|-------------------------------------|
| | Joe A. Martinez, Chairman |
| | Audrey M. Edmonson, Vice Chairwoman |
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of April, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Audrey M. Edmonson

1. Full legal name of the requesting organization: Village of El Portal

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
 For-Profit
 Local Government or Public Entity
 Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

Jason Walker 305-795-7880
500 NE 87th ST jwalker@villageofelportal.org
El Portal, FL 33138

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 1 Medium Showmobile

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):
"El Portal Little River Celebration Day" (12/10/11)
7AM-7PM... A day of celebration to Preserve, Protect
and Promote the Little River & the Village of El Portal's
environmental beauty.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): C-7 Canal (Little River)
and Horace Mann Middle School, 8950 NW 2nd Ave,
El Portal, FL 33150, Commission District #3

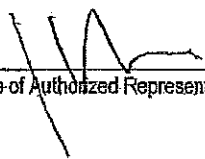
8. Description of regional or local impact: Locals (and visitors) will be introduced to
the reason behind the need for Environmental protection
of the local habitat.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Event
calendar attached. Showmobile to arrive at 12PM
and to be picked up at 8PM.

6

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Guided Bird Tour (El Portal), Guided River Tour El Portal River - C-7 canal), River Serenade (Little River) Concert & Family Picnic (Horace Mann Middle School Field) Traffic Impact will be minimal
11. Expected number of participants and estimated attendance (per day, if applicable): 400 ppl
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Most services are in-kind or direct cash donations on behalf of ALE committee

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

11-8-11

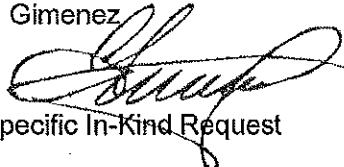
Date

Memorandum



Date: April 3, 2012

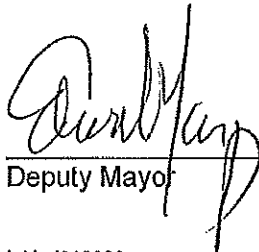
To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by a public entity, Village of El Portal for their "El Portal Little River Celebration Day" event held on December 20, 2011.

In-kind services have been requested in an amount not to exceed \$1,400 from the Parks, Recreation, and Open Spaces Department for the use of a medium showmobile. This event will be funded from the District 3 FY 2011-12 in-kind reserve fund.


Deputy Mayor

Inkind012002