



**MEMORANDUM**

Agenda Item No. 11(A)(12)

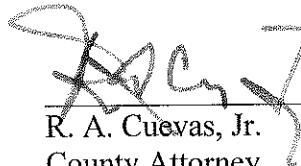
**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** June 5, 2012

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively authorizing  
in-kind services for the May 5-6,  
2012 "Surf Bal Bay Relay for Life"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/cp



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** June 5, 2012

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(12)

**Please note any items checked.**

- "3-Day Rule" for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Ordinance creating a new board requires detailed County Manager's report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(12)  
6-5-12

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION, AND OPEN SPACES DEPARTMENT FOR THE MAY 5 - 6, 2012 "SURF BAL BAY RELAY FOR LIFE" SPONSORED BY BAL HARBOUR POLICE DEPARTMENT, A GOVERNMENTAL AGENCY, IN AN AMOUNT NOT TO EXCEED \$790.00 TO BE FUNDED FROM THE DISTRICT 4 FY 2011-12 IN-KIND RESERVE FUND

**WHEREAS**, Bal Harbour Police Department has requested in-kind services from the Parks, Recreation, and Open Spaces Department for the May 5 - 6, 2012 "Surf Bal Bay Relay for Life" in an amount not to exceed \$790.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Surf Bal Bay Relay for Life" is to raise funds for the American Cancer Society; and

**WHEREAS**, Bal Harbour Police Department is a governmental agency; and

**WHEREAS**, the "Surf Bal Bay Relay for Life" is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$790.00 of the in-kind services shall be funded from the District 4 FY 2011-12 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Parks, Recreation, and Open Spaces Department for the May 5 - 6, 2012 "Surf Bal Bay Relay for Life" event sponsored by the Bal Harbour Police Department, in an amount not to exceed \$790.00 to be funded from the District 4 FY 2011-12 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner \_\_\_\_\_, who moved its adoption.

The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of June, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

GKS

Gerald K. Sanchez



**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
**(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)**

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Bal Harbour Police Department

EQUIPMENT REQUESTED: 24 x 40 Stage

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Heyman

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): CCCENT010496

BILLING ADDRESS/ZIP CODE: 33128

NAME/TITLE OF THE EVENT: Surf Bal Bay Relay for Life

ADDRESS OF EVENT: 96<sup>th</sup> Street and Collins Avenue (Beach Side)

TODAY'S DATE: 4/9/2012 DATE (S) & TIME OF EVENT: May 5 4:00pm - May 6 10:00am

SET-UP TIME & DAY: 10:00 am on May 5th

TAKE-DOWN TIME & DAY: 1:00 pm on May 6th

CONTACT PERSON/PHONE: Pamela Flanders-Alvin

AT SITE CONTACT/CELL PHONE#: 786-348-3258

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.  
staff will be on scene to direct where the stage needs to placed.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

\*Fee: **\$790.00**

Signature: *Pamela Flanders-Alvin*

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group: Bal Harbour Police

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the  
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\***

Commissioner Sally A. Heyman

Commissioner sponsoring event \_\_\_\_\_

Bal Harbour Police Department

1. Full legal name of the requesting organization: \_\_\_\_\_

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  
 For-Profit  
 Local Government or Public Entity  
 Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

Pamela Flanders

655-96 Street; Bal Harbour, Florida 33154

pflanders@balharbourpolice.org 305-866-5000 ofc/ 786-348-3258 cell

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \_\_\_\_\_

24 x 40 Large Stage

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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

Surf Bal Bay Relay for Life

May 05, 2012 thru May 06, 2012

description- to bring awareness to cancer research as well as the begining (18-hour)treatment  
for new cancer patients. All funds raised will go to American Cancer Society research.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_

9400- 9600 Blk of Beach (Collins Avenue)

8. Description of regional or local impact: n/a

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): n/a

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
Page 3

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): n/a

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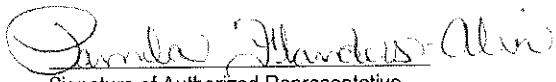
11. Expected number of participants and estimated attendance (per day, if applicable): n/a

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12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): n/a

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I hereby certify that all the statements made in this application are true and correct.

  
Signature of Authorized Representative

04/10/2012  
Date

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# Memorandum



**Date:** June 5, 2012

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

**Subject:** District Specific In-Kind Request

A handwritten signature in cursive script, likely belonging to Carlos A. Gimenez, the Mayor mentioned in the 'From' field.

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A retroactive waiver for in-kind services has been requested by a government agency, Bal Harbour Police Department, for their "Surf Bal Bay Relay for Life" event held on May 5 - 6, 2012.

In-kind services have been requested in an amount not to exceed \$790 from the Parks, Recreation, and Open Spaces Department for the use of a 20 x 40 stage. This event will be funded from the District 4 FY 2011-12 In-Kind Reserve Fund.

A handwritten signature in cursive script, likely belonging to the Deputy Mayor mentioned in the caption below.

Deputy Mayor

Inkind012014