



MEMORANDUM

Agenda Item No. 11(A)(31)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing
in-kind services for the June 2, 2012
"Lawyers on the Run" event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsors Chairman Joe A. Martinez.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

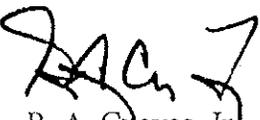


MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(31)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor

Agenda Item No. 11(A)(31)

Veto _____

7-3-12

Override _____

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT AND THE POLICE DEPARTMENT FOR THE JUNE 2, 2012 "LAWYERS ON THE RUN" EVENT SPONSORED BY THE CUBAN AMERICAN BAR ASSOCIATION PRO BONO PROJECT, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$4,612.50 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 11 FY 2008-09 IN-KIND RESERVE FUND

WHEREAS, the Cuban American Bar Association Pro Bono Project, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department and the Police Department for the June 2, 2012 "Lawyers on the Run" event in an amount not to exceed \$4,612.50 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Lawyers on the Run" event is to raise funds to provide free legal services to the most needy in the community; and

WHEREAS, Cuban American Bar Association Pro Bono Project, Inc. is a not-for-profit organization; and

WHEREAS, the "Lawyers on the Run" event is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$4,612.50 of the in-kind services shall be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department and the Police Department for the June 2, 2012 "Lawyers on the Run" event sponsored by the Cuban

American Bar Association Pro Bono Project, Inc., in an amount not to exceed \$4,612.50 to be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Joe A. Martinez. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of July, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Gty

Gerald K. Sanchez

Memorandum

To: Delores Green

From: Yara Lorenzo

Re: Miami-Dade County Fee Waiver Application for the Cuban American Bar Association Pro Bono Project, Inc.'s First Annual 5K Run/Walk, "Lawyers on the Run"

Date: May 3, 2012

Fax: 305-375-5168

No. of pages: 6 (including cover sheet)

Dear Ms. Green:

Along with this correspondence you will find the Cuban American Bar Association Pro Bono Project, Inc.'s fee waiver application for three items which, if granted, will greatly help us in organizing our first annual 5K Run/Walk on Saturday, June 2, 2012: 1) Event-hosting fee at Tropical Park; 2) Pro bono police officers to oversee our event; 3) Stage & P.A. system rentals from the county.

Attached is the application itself, our event budget and our non-profit status. Should you have any questions at all, do not hesitate to contact me at (305) 726-3999 or yara.lorenzo@gmail.com. Thank you for your time and consideration.

Best regards,

Yara Lorenzo

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Cuban American Bar Association Pro Bono Project, Inc.

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address phone fax e-mail address, etc.): Yara Lorenzo
9875 SW 138 Street, Miami FL 33176, (305) 726 3999
Yara.Lorenzo@gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Fee for hosting event at Tropical Park and 3 police officers, and stage + P.A. system rental

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): This is a fundraiser for CABA Pro Bono Project, Inc. We provide free legal services to those qualifying, pursuant to federal poverty guidelines. The event is a family friendly 5k run/walk to be held on June 2, 2012 at 8:00 AM, at Tropical Park. The event is called "Lawyers on the Run." Through this annual tradition we hope to encourage lawyers and non-lawyers alike to be healthy and active, and to remember the importance of doing pro bono work.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): Tropical Park, 7900 SW 40th Street
Miami FL 33155
→ District 10, Sen. Javier D. Souto
8. Description of regional or local impact: In hosting a 1000+ person event we are using several vendors to provide services like: 5K race management + timing, tables and tents, food donations. In addition through sponsorships, we are providing local businesses the opportunity for exposure with potential clients.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): FROM 6:00 AM - 8:00 AM we will be handing race materials. The race takes place 8:00 - 9:00 AM and from 9:00 AM to 11:00 AM we will be having a post-race festival/party to thank our runners and allow participants the opportunity to interact with our sponsors.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The run will begin and end at tropical park's football stadium. We will not be closing any roads. The event is contained in tropical park.
11. Expected number of participants and estimated attendance (per day, if applicable): 750-1000
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See budget attached.

I hereby certify that all the statements made in this application are true and correct.

Diana Lorenzo
Signature of Authorized Representative

May 3rd, 2012
Date

Cuban American Bar Association Pro Bono Project, Inc.

Lawyers on the Run 5K Budget

	Estimated Cost	Vendor
EXPENSES:		
Timing	\$3,600	Excel Sports
Insurance & race certification	\$280	Excel Sports
Event management	\$7,050	Excel Sports
Artwork for Initial Flyers	\$85	MIA Creative Group
5K Logo	\$125	MIA Creative Group
Printing Initial Flyers (5,000)	\$275.00	MIA Creative Group
Changing Design for Postcards	\$25.00-\$75.00	MIA Creative Group
Printing Postcards (5,000)	\$275	MIA Creative Group
Sponsor Boards & Misc. Boards (10 boards)	\$35.00 (\$350)	MIA Creative Group
Mailing costs	\$1,000	U.S. Postal Service
Tropical Park	\$1,000	County
Police officers	(unsure?)	County
10 x 10 Tents	\$3,500	
Tables	\$360	
Chairs	\$72	
Stage	(waiting on est.)	County
P.A. System	(waiting on est.)	County
Goodie bags	\$0.00	
Visors	\$5,000.00	
Shirts for Volunteers	\$0.00	
Finisher's medals	\$3,000.00	
Courier for Flyers	\$35.00	Arrow Express
Photography	\$0.00 (free)	Gort Productions
TOTAL EXPENSES:	\$26,082.00	

**FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS**

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(Submit)

No Events No Name History

Detail by Entity Name
Florida Non Profit Corporation
CUBAN AMERICAN BAR ASSOCIATION PRO BONO PROJECT, INC.

Filing Information
Document Number N07000003291
FEI/EIN Number 260221044
Date Filed 03/29/2007
State FL
Status ACTIVE

Principal Address
2 SOUTH BISCAYNE BOULEVARD
21ST FLOOR
MIAMI FL 33131
Changed 01/31/2012

Mailing Address
2 SOUTH BISCAYNE BOULEVARD
21ST FLOOR
MIAMI FL 33131
Changed 01/31/2012

Registered Agent Name & Address
DIAZ, ISABEL C
2 SOUTH BISCAYNE BOULEVARD
21ST FLOOR
MIAMI FL 33131 US
Name Changed: 01/31/2012
Address Changed: 01/31/2012

Officer/Director Detail
Name & Address
Title D
DIAZ, ISABEL C
2 SOUTH BISCAYNE BOULEVARD, 21ST FLOOR
MIAMI FL 33131 US
Title D
LORENZO, YARA
9875 SW 138 STREET
MIAMI FL 33176

Annual Reports
Report Year Filed Date
2010 01/11/2010
2011 01/05/2011
2012 01/31/2012

Document Images
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Note: This is not official record. See documents if question or conflict.

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State of Florida, Department of State

Fee Waiver/In-kind Services Application Check List

1. Is every item on the application completed?
2. Is the **Full Legal Name** of the organization listed on the application? Example:
- If the legal name of an organization is "We Fight Cancer One Person At a Time, Inc." that is what the application should state and not simply, "We Fight Cancer".
3. Is a copy of the non-profit status included with the application? A copy of that information can be downloaded from the Florida Corporation's Website: *Attached*.
- <http://www.sunbiz.org/corpweb/inquiry/cormenu.html>
4. Are the following items indicated:
1. Type of Event (i.e. special, major, district, or small)
 2. Applicant Status
 3. Name of the Contact person for the organization
 4. Physical Address of the Event
 5. Specify the fee waiver or in-kind service requested
5. Have you included an **event budget** for "Special" and "Major" event types? *Attached*
6. Has the authorized organization representative signed the application?

NOTE: ALL QUESTIONS MUST BE ANSWERED. IF ANY INFORMATION IS MISSING, THE APPLICATION WILL NOT BE ACCEPTED.

For OSBM Staff Use Only

Complete package received

Incomplete package, return to _____ District _____

Reason(s): _____

Memorandum



Date: July 3, 2012

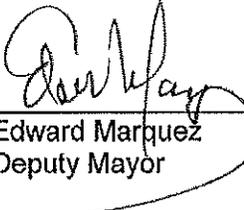
To: Honorable Chairman, Joe A. Martínez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by Cuban American Bar Association Pro Bono Project, Inc., for their "Lawyers on the Run" event held on June 2, 2012.

In-kind services have been requested in an amount not to exceed \$3,295 from the Parks, Recreation and Open Spaces Department for the use of a 24 x 40 stage, and a medium sound system; and \$1,317.50 from the Police Department for Police Services. This event will be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund.


Edward Marquez
Deputy Mayor

InkInd012026