

Memorandum



Date: July 3, 2012

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Approval to Award: High Security Customized Banking Supplies

Agenda Item No. 8(F)(5)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of this contract to Hanna Marketing, Inc. for purchase of high security customized banking supplies for the Miami-Dade Transit (MDT) and Public Works and Waste Management (PWWM) Departments.

Approval is also requested to allow MDT to use Charter County Transportation Surtax funds as a component of MDT Operating funds for this contract. This contract award recommendation is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). This award recommendation may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item.

Contract Number and Title

IB7810-0/17, High Security Customized Banking Supplies

Scope

The impact of this item is countywide in nature.

Fiscal Impact and Funding Source

The total fiscal impact for the five-year term is \$98,000 for MDT and PWWM. MDT has confirmed that no federal funds will be used for this contract. MDT operating funds include Charter County Transportation Surtax funds. The total allocation for the previous contract was \$221,000 for five years and six months. The allocations are budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Transit	\$72,000	MDT Operating	Angel Castro
Public Works and Waste Management	26,000	Proprietary Funds	Luciano Soto
Total	\$98,000		

Track Record/Monitor

The contract managers for MDT and PWWM are listed in the table above. Ana M. Rioseco of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, the County Mayor or the County Mayor's designee will have the authority to exercise, at their discretion, contract modifications, subsequent options-to-renew, and other extensions in accordance with the terms and conditions of the contract.

Vendor Recommended for Award

Awardee	Address	Principal
Hanna Marketing, Inc.	4816 Polk Street, Hollywood, FL	Pete Hanna

Vendors Not Recommended for Award

None, as there there was only one bidder.

Due Diligence

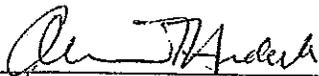
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the Ordinances. The services being provided are not covered under the Living Wage Ordinance. This contract includes the two percent User Access Program provision which will be collected on all purchases.

Background

An Invitation to Bid was issued under full and open competition on February 3, 2012 to purchase high security customized banking supplies, such as currency bands, security seals, containers and envelopes for MDT and PWWM. The banking supplies are imprinted with MDT's & PWWM's lettering, logo and/or account numbers. Coins and currency collected from the PWWM causeways (Venetian and Rickenbacker), and MDT's rail and bus facilities are verified and then packaged in these customized banking supplies. Processed monies are delivered to the appropriate banking facility on a daily basis. The proposed contract amount is based on anticipated usage and reflects the removal of certain items under the current contract that are no longer needed due to the implementation of the fare box collection system. The method of award for this contract is to the responsive and responsible bidder offering the lowest aggregate price.



Aljón T. Hudak
Deputy Mayor/County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Ordinance creating a new board requires detailed County Manager's report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
7-3-12

RESOLUTION NO. _____

RESOLUTION AWARDING CONTRACT IB7810-0/17, HIGH SECURITY CUSTOMIZED BANKING SUPPLIES, TO HANNA MARKETING IN A TOTAL AMOUNT OF UP TO \$98,000 FOR THE FIVE-YEAR TERM; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MODIFY THE CONTRACT, EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND ANY OTHER RIGHTS CONTAINED THEREIN, IN ACCORDANCE WITH THE TERMS OF THE CONTRACT, ON BEHALF OF MIAMI-DADE COUNTY, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to award Contract No. ib7810-0/17, High Security Customized Banking Supplies, to Hanna Marketing, in the amount of up to \$98,000 for the five-year term; authorizes the County Mayor or County Mayor's designee to modify the contract, exercise any cancellation and renewal provisions and any other rights contained therein, in accordance with the terms and conditions of the contract, on behalf of Miami-Dade County, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of July, 2012. This resolution shall become effective as follows: (1) ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal



Memorandum

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director *C Scurr*

Date: June 20, 2012

**Re: CITT AGENDA ITEM 7A:
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST
(CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS
(BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND
MODIFICATIONS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW
ESTABLISHED THEREUNDER, FOR PURCHASE OF GOODS AND SERVICES,
PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF
OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER
COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF \$72,000.00
(MDT – BCC Legislative File No. 121083)**

On June 20, 2012, the CITT voted (10-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 12-058. The vote was as follows:

Hon. Linda Zilber, Chairperson – Aye
Paul J. Schwiep, Esq., 1st Vice Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Joseph Curbelo – Aye
Peter L. Forrest – Absent
Prakash Kumar – Aye
Hon. James A. Reeder – Aye

Harold Braynon, Jr. – Aye
Glenn J. Downing, CFP® – Aye
Alfred J. Holzman – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Alexander Bokor, Assistant County Attorney