Memorandum

MIAMI-DADE COUNTY

Date: July 3, 2012

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Agenda Item No.8(N)(3)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Award: Metrorail Parking Permits

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of this contract to Lithografikos, LLC. for printing of Metrorail parking permits for Miami-Dade Transit (MDT).

Approval is also requested to allow MDT to use Charter County Transportation Surtax funds as a component of MDT Operating funds for this contract. This contract award recommendation is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). This award recommendation may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item.

Contract Number and Title

IB5770-0/17, Metrorail Parking Permits

Scope

The impact of the item is countywide in nature.

Fiscal Impact and Funding Source

The fiscal impact for the five-year term is $126,000 and budgeted from MDT Operating funds. MDT has confirmed that no federal funds will be used for this contract. MDT Operating funds include Charter County Transportation Surtax funds. The total allocation for the previous contract was $166,000 for five years and six months.

Track Record/Monitor

MDT is the user department and the Internal Services Department monitors the contract. Ana M. Rioseco of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, the County Mayor or designee will have the authority to exercise, at their discretion, contract modifications, subsequent options-to-renew, and other extensions in accordance with the terms and conditions of the contract.

Vendor Recommended for Award

Awardee	Address	Principal
Lithografikos, LLC d/b/a Minuteman Press At The Falls	8850 SW 129 Terrace, Miami, FL	Zachary S. Hall

Vendors Not Recommended for Award

Proposer(s)	Reason for Not Recommending
Acme Decalcomania Ltd.	Did not comply with the Small Business Enterprise Set Aside requirements of the solicitation.
Digital Printing Systems, Inc.	Did not comply with the Small Business Enterprise Set Aside requirements of the solicitation.
Dri-Stick Decal Corp D/B/A Rydin Decal	Did not comply with the Small Business Enterprise Set Aside requirements of the solicitation.
Moure Graphic Design, Inc.	Did not comply with the Small Business Enterprise Set Aside requirements of the solicitation.
R.R. Donnelley	Did not comply with the Small Business Enterprise Set Aside requirements of the solicitation.
Parkmobile Usa, Inc.	Did not submit pricing proposal.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

This contract has a Small Business Enterprise Set Aside measure. The Local Preference Ordinance was applied in accordance with the Ordinance. The services being provided are not covered under the Living Wage Ordinance. This contract includes the two percent User Access Program provision which will be collected on all purchases.

Background

An Invitiation to Bid was issued under full and open competition on September 2, 2011 for the printing of Metrorail parking permits for MDT. The parking permits are used by patrons of MDT's Metrorail System to park vehicles at Metrorail stations. These permits are sold at supply service centers and sales outlets. Approximately 16,000 permits are sold on a monthly basis. These parking permits generate revenue for MDT and allow Metrorail users to have access to parking.

One responsive, responsible certified Small Business Enterprise bidder offered pricing. Staff negotiated the per-unit pricing offered by the recommended bidder. As a result of negotiations, the County will pay approximately 40 percent (or $82,000) less than the original proposed price and 22 percent (or $36,000) less than the pricing under the current contract over the five-year contract term.

Alina T. Hudak
Deputy Mayor/County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(N)(3)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(N)(3)
7-3-12

RESOLUTION NO. _____

RESOLUTION AWARDING CONTRACT IB5770-0/17, METRORAIL PARKING PERMITS, TO LITHOGRAFIKOS LLC D/B/A MINUTEMAN PRESS AT THE FALLS IN A TOTAL AMOUNT OF UP TO $126,000 FOR THE FIVE-YEAR TERM, AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MODIFY THE CONTRACT, EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND ANY OTHER RIGHTS CONTAINED THEREIN, IN ACCORDANCE WITH THE TERMS OF THE CONTRACT, ON BEHALF OF MIAMI-DADE COUNTY, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to award Contract No. IB5770-0/17, Metrorail Parking Permits, to Lithografikos LLC d/b/a Minuteman Press At The Falls, in the amount of up to $126,000 for the five-year term; authorizes the County Mayor or County Mayor's designee to modify the contract, exercise any cancellation and renewal provisions and any other rights contained therein, .in accordance with the terms and conditions of the contract, on behalf of Miami-Dade County, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of July, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber

Memorandum

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: June 20, 2012

Re: **CITT AGENDA ITEM 7B:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND MODIFICATIONS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, FOR PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF $126,000.00 **(MDT – BCC Legislative File No. 121084)**

On June 20, 2012, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 12-059. The vote was as follows:

Hon. Linda Zilber, Chairperson – Aye
Paul J. Schwiep, Esq., 1st Vice Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Joseph Curbelo – Aye
Peter L. Forrest – Aye
Prakash Kumar – Aye
Hon. James A. Reeder – Aye
Harold Braynon, Jr. – Aye
Glenn J. Downing, CFP® – Aye
Alfred J. Holzman – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Alexander Bokor, Assistant County Attorney