Memorandum

MIAMI-DADE COUNTY

Date:	September 4, 2012
To:	Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners
From:	Carlos A. Gimenez Mayor
Subject:	Recommendation for Approval to Award: Engine Flush Machines

Agenda Item No. 8(N)(1)

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve award of this contract to Biko Engineering Service, Inc. for purchase of four engine flush machines for the Miami-Dade Transit (MDT) Department.

Approval is also requested to allow MDT to use Charter County Transportation Surtax funds as a component of MDT Operating funds for this contract. This award recommendation is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). This award recommendation may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item.

CONTRACT NUMBER:	IQ9588-0/12
CONTRACT TITLE:	Engine Flush Systems
TERM:	One-time purchase
APPROVAL TO ADVERTISE:	December 16, 2011
METHOD OF AWARD:	To the responsive and responsible bidder offering the lowest price for the item.
PREVIOUS CONTRACT AMOUNT:	Not applicable
PROPOSED ALLOCATION:	$25,000

BACKGROUND

An Invitation to Quote was issued under full and open competition to purchase four engine flush machines for MDT. MDT's three existing flush machines are over five years old and are nearing the end of their useful life. These machines will be used to remove sludge, a by-product of diesel combustion, from the engines of diesel buses operated and maintained by MDT. Flushing of sludge has been incorporated by MDT as part of its preventative maintenance program to reduce operating costs by increasing fuel economy and obtaining optimal performance from its bus engines.

USING/MANAGING AGENCY AND FUNDING SOURCE:

Department	Allocation	Funding Source	Contract Manager
Transit	$ 25,000	MDT Operating*	Darryl Hurston
Total	**$ 25,000**		
The allocation and funding source has been reviewed and approved by the Office of Management and Budget. There is no fiscal impact beyond what is stated in this award recommendation.			

*MDT has confirmed that no Federal funds will be used for this contract. MDT operating funds include Charter County Transportation Surtax funds.

PROCUREMENT OFFICER: Carlos Plasencia

VENDOR RECOMMENDED FOR AWARD:

Awardee	Address	Principal
Biko Engineering Service, Inc.	5042 N Peppermint Drive Beverly Hills, FL	R. Myers

DUE DILIGENCE: Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

VENDORS NOT RECOMMENDED FOR AWARD:

Proposer(s)	Reason for Not Recommending
B&G Auto Parts Warehouse, Inc.	Price offered is higher than the price of the recommended bidder.
General Parts Distribution LLC d/b/a Carquest Auto Parts	Product offered did not meet specifications.
Jobbers Equipment Warehouse	Price offered is higher than the price of the recommended bidder.
Lasander Trading Company	Price offered is higher than the price of the recommended bidder.

CONTRACT MEASURES: The Micro Business Enterprise bid preference was applied in accordance with the Ordinance.

LIVING WAGE: This purchase is not covered under the Living Wage Ordinance.

USER ACCESS PROGRAM:	The User Access Program provision will apply. The 2% program discount will be collected on all purchases.
LOCAL PREFERENCE:	The Local Preference was applied in accordance with the Ordinance.
ESTIMATED CONTRACT COMMENCEMENT DATE:	Upon approval by the Board and expiration of the Mayoral veto period.
DELEGATED AUTHORITY:	If this item is approved, the County Mayor or designee will have the authority to exercise, at their discretion, contract modifications, options-to-renew, and extensions in accordance with the terms and conditions of the contract.

Alina Hudak
County Manager / Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: September 4, 2012

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(N)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(N)(1)
9-4-12

RESOLUTION NO. _____

RESOLUTION AWARDING CONTRACT IQ9588-0/12, ENGINE FLUSH SYSTEMS, TO BIKO ENGINEERING SERVICE, INC. IN A TOTAL AMOUNT OF UP TO $25,000; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MODIFY THE CONTRACT, EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND ANY OTHER RIGHTS CONTAINED THEREIN, IN ACCORDANCE WITH THE TERMS OF THE CONTRACT, ON BEHALF OF MIAMI-DADE COUNTY, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to award Contract No. IQ9588-0/12, Engine Flush Systems, to Biko Engineering, Inc., in a total amount of up to $25,000; authorizes the County Mayor or County Mayor's designee to modify the contract, exercise any cancellation and renewal provisions and any other rights contained therein, .in accordance with the terms and conditions of the contract, on behalf of Miami-Dade County, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of September, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall becom e effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber

Memorandum

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: July 19, 2012

Re: **CITT AGENDA ITEM 5E:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND MODIFICATIONS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, FOR PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF **$25,000.00 (MDT – BCC Legislative File No. 121229)**

On July 19, 2012, the CITT voted (10-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 12-065. The vote was as follows:

Hon. Linda Zilber, Chairperson – Aye
Paul J. Schwiep, Esq., 1st Vice Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Joseph Curbelo – Absent
Peter L. Forrest – Aye
Prakash Kumar – Aye
Hon. James A. Reeder – Aye
Harold Braynon, Jr. – Absent
Glenn J. Downing, CFP® – Aye
Alfred J. Holzman – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Aye

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Alexander Bokor, Assistant County Attorney