



MEMORANDUM

Agenda Item No. 11(A)(7)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 4, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution requiring identification
of certified SBE, CBE-A/E, CSBE,
DBE and ACDBE firms in any
procurement item submitted for
Board approval

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Jean Monestime and Co-Sponsor Vice Chairwoman Audrey M. Edmonson.

R. A. Cuevas, Jr.
County Attorney

RAC/cp



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 4, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(7)
9-4-12

RESOLUTION NO. _____

RESOLUTION REQUIRING IDENTIFICATION OF
CERTIFIED SBE, CBE-A/E, CSBE, DBE AND ACDBE FIRMS
IN ANY PROCUREMENT ITEM SUBMITTED FOR BOARD
APPROVAL

WHEREAS, the mission of the Small Business Development Division (“SBD”) of the Sustainability, Planning and Economic Resources Department of Miami-Dade County (the “County”), is to provide business opportunities and technical assistance to aid small businesses in their growth and contribution to the County; and

WHEREAS, one of the responsibilities of SBD is tracking the certified firms which participate in the County’s small business programs which include the (a) Small Business Enterprise (“SBE”) program for the purchase of goods and services, (b) Community Business Enterprise (“CBE-A/E”) program for architectural, landscape architectural, engineering, and surveying and mapping professional services, (c) Community Small Business Enterprise (“CSBE”) program for construction and construction related services, or qualify as (d) Disadvantaged Business Enterprise (“DBE”), and (e) Airport Concession Disadvantage Business Enterprise (“ACDBE”); and

WHEREAS, procurement items presented to the Board currently identify if businesses recommended for award are local or non-local businesses; and

WHEREAS, the Board will benefit from the inclusion of information identifying any certified small businesses that is a part of the recommendation for award, including recommendations establishing closed and open pool contracts submitted to the Board for approval,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the Board requires that any procurement item presented to the Board for approval identify all certified SBE, CBE-A/E, CSBE, DBE, and ACDBE firms as part of the procurement item.

The Prime Sponsor of the foregoing resolution is Commissioner Jean Monestime and the Co-Sponsor is Vice Chairwoman Audrey M. Edmonson. It was offered by

Commissioner _____, who moved its adoption. The motion was seconded by

Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman | |
| Audrey M. Edmonson, Vice Chairwoman | |
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of September, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA

BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

dsh

David Stephen Hope