

# MEMORANDUM

Agenda Item No. 11(A) (19)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** October 23, 2012

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the September 15, 2012  
“The Children’s Trust Family  
Expo” event

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Joe A. Martinez.



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R. A. Cuevas, Jr.  
County Attorney

RAC/cp

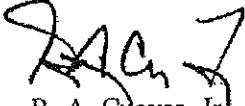


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** October 23, 2012

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A) (19)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A) (19)  
10-23-12

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE POLICE DEPARTMENT FOR THE SEPTEMBER 15, 2012 "THE CHILDREN'S TRUST FAMILY EXPO" EVENT SPONSORED BY THE CHILDREN'S TRUST A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$4,500.00 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 11 FY 2008-09 IN-KIND RESERVE FUND

**WHEREAS**, The Children's Trust has requested in-kind services from the Police Department for the September 15, 2012 "The Children's Trust Family Expo" event in an amount not to exceed \$4,500.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "The Children's Trust Family Expo" event is to promote a healthier lifestyle and support arts and culture; and

**WHEREAS**, The Children's Trust is a not-for-profit organization; and

**WHEREAS**, the "The Children's Trust Family Expo" event is a major event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$4,500.00 of the in-kind services shall be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Police Department for the September 15, 2012 "The Children's Trust Family Expo" event sponsored by The Children's Trust in an amount not to exceed \$4,500.00 to be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Joe A. Martinez. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

|                                     |                      |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman           |                      |
| Audrey M. Edmonson, Vice Chairwoman |                      |
| Bruno A. Barreiro                   | Lynda Bell           |
| Esteban L. Bovo, Jr.                | Jose "Pepe" Diaz     |
| Sally A. Heyman                     | Barbara J. Jordan    |
| Jean Monestime                      | Dennis C. Moss       |
| Rebeca Sosa                         | Sen. Javier D. Souto |
| Xavier L. Suarez                    |                      |

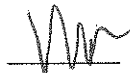
The Chairperson thereupon declared the resolution duly passed and adopted this 23<sup>rd</sup> day of October, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Monica Rizo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green  
Office of Strategic Business Management  
111 N.W. 1st Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
  - Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
  - Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
  - Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: The Children's Trust

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): Special Taxing District in Miami-Dade

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Bristol Public Relations, Inc., Eloise F. Rodriguez, cell. 786-326-2221, Office. 305-447-0300, fx. 305-447-6000, eloise@bristolpr.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): County services such as police and fire rescue.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): The Children's Trust Family Event, Sat, Sept 15, 2012. This free community event will feature approximately 200 providers, health & social service organizations offering pre & post registration, childcare, injury prevention, after school programs, parenting classes, workshops, programs for kids w/ special needs, clowns, face painters, stilt walkers, bounce houses, music and dance perform, arts & crafts, mobile units, and more. This is a free event for participants and the public aimed to connect them with key social and health services, while offering educational and cultural elements for the entire family.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): Commission District 11  
Miami-Dade County Fair & Exposition, 10901 Coral Way, (SW 24 St.) Miami, FL  
33155. Event will take place at Arnold Hall, Youth Pavilion and outdoor area
8. Description of regional or local impact: Individuals and organizations from all throughout  
Miami-Dade County are expected to attend this free community event.  
More than 200 exhibitors will showcase health and social services  
for families.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Saturday Sept 15, 10am - 6pm  
2012  
Setup is Friday, Sept. 14, 10am - 6pm.  
Breakdown is Saturday, Sept. 15 after 10pm, and Sunday, Sept. 16
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): General map of location attached. Layouts of the event will  
be available in two weeks.
11. Expected number of participants and estimated attendance (per day, if applicable): More than 200 exhibitors  
will be participating and at least 7,500 are expected, as in previous year
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Special event budget attached.

I hereby certify that all the statements made in this application are true and correct.

Edu E. Rodz  
Signature of Authorized Representative

10/20/12  
Date

## Fee Waiver/In-kind Services Application Check List

- ✓ 1. Is every item on the application completed?
- ✓ 2. Is the **Full Legal Name** of the organization listed on the application? Example:
- If the legal name of an organization is "We Fight Cancer One Person At a Time, Inc." that is what the application should state and not simply, "We Fight Cancer".
- ✓ 3. Is a copy of the non-profit status included with the application? A copy of that information can be downloaded from the Florida Corporation's Website:
- <http://www.sunbiz.org/corpweb/inquiry/cormenu.html>
- ✓ 4. Are the following items indicated:
1. Type of Event (i.e. special, major, district, or small)
  2. Applicant Status
  3. Name of the Contact person for the organization
  4. Physical Address of the Event
  5. Specify the fee waiver or in-kind service requested
- ✓ 5. Have you included an **event budget** for "Special" and "Major" event types?
- ✓ 6. Has the authorized organization representative signed the application?

**NOTE: ALL QUESTIONS MUST BE ANSWERED. IF ANY INFORMATION IS MISSING, THE APPLICATION WILL NOT BE ACCEPTED.**

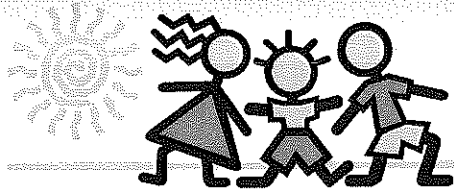
### For OSBM Staff Use Only

\_\_\_\_\_ Complete package received

\_\_\_\_\_ Incomplete package, return to \_\_\_\_\_ District \_\_\_\_\_

Reason(s): \_\_\_\_\_

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**FREE!**

The Children's Trust

# Family Expo

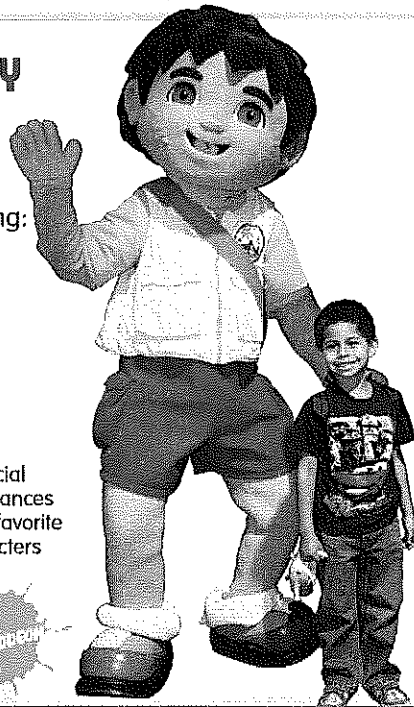
Saturday  
September 15  
10 AM - 6 PM

Miami-Dade County  
Fair & Expo Center  
Coral Way & SW 112th Avenue

**Family and kid friendly  
activities for everyone  
to enjoy!**

Hundreds of indoor exhibitors showcasing:

- Summer and After-School Programs
- Injury Prevention • KidCare Outreach
- Vaccination Information
- Parenting Classes • Pre-K Registration
- Programs for Children with Special Needs... and much more.



Special  
appearances  
by your favorite  
characters

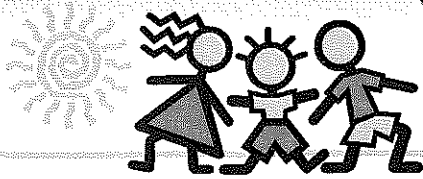
The Miami Herald 

**MOMSmiami.com**  
A Guide for South Florida Parents

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Call 211 or visit [thechildrenstrust.org](http://thechildrenstrust.org) for more info.





**¡GRATIS!**

The Children's Trust

# Expo de la familia

Sábado  
15 de septiembre  
10 AM - 6 PM  
En los terrenos de  
la Feria y Exposición del  
Condado Miami-Dade  
Coral Way y SW 112th Avenida

## ¡Actividades que toda la familia podrá disfrutar!

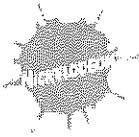
Cientos de expositores de: \* Programas extraescolares y de verano \* Prevención de accidentes \* Seguro de KidCare \* Información sobre vacunas \* Clases para padres \* Programas para niños con necesidades especiales... ¡y mucho más!



el Nuevo Herald

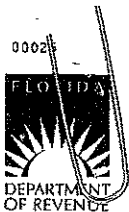
**MOMSMiami.com**  
A Guide for South Florida Parents

Presentaciones especiales de sus personajes favoritos.



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Llame al 211 o visite [todoslosninos.net](http://todoslosninos.net) para más información.



# Consumer's Certificate of Exemption

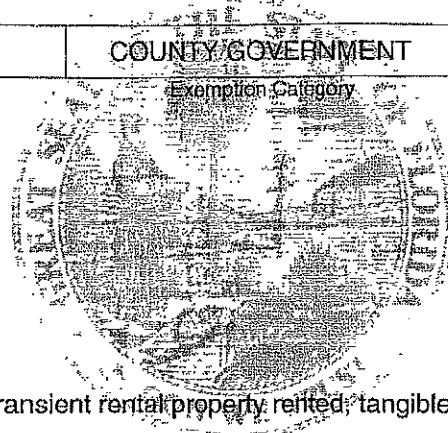
Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 04/05  
10/10/08

|                    |                |                 |                    |
|--------------------|----------------|-----------------|--------------------|
| 85-8012900955C-2   | 08/27/2008     | 08/31/2013      | COUNTY GOVERNMENT  |
| Certificate Number | Effective Date | Expiration Date | Exemption Category |

This certifies that

THE CHILDRENS TRUST  
3150 SW 3RD AVE 8TH FL  
MIAMI FL 33129-2707



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



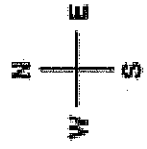
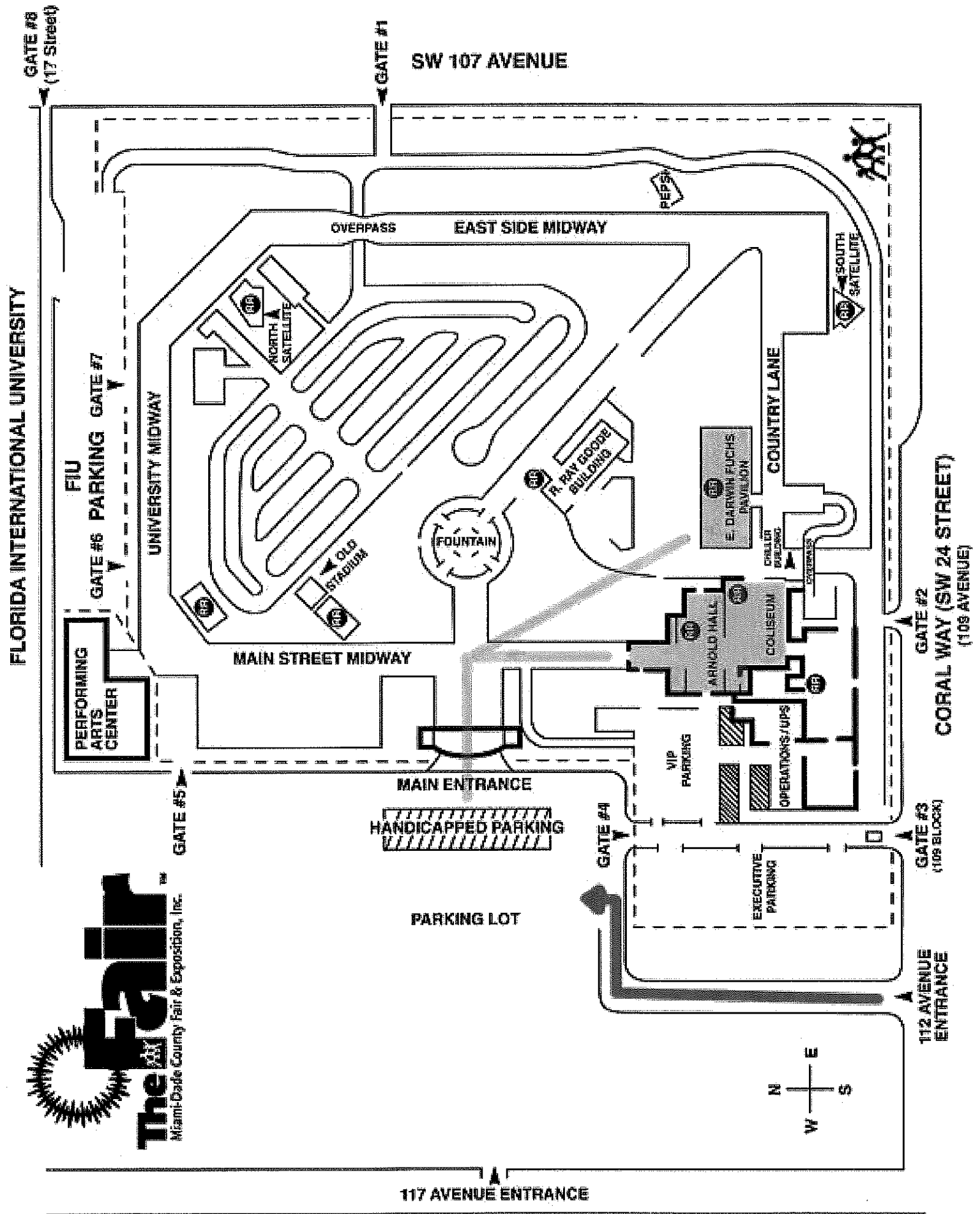
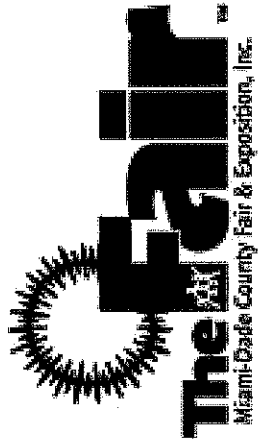
## Important Information for Exempt Organizations

DR-14  
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is PO BOX 6480, Tallahassee, FL 32314-6480.

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10




117 AVENUE ENTRANCE

TURNPIKE

11

# Memorandum

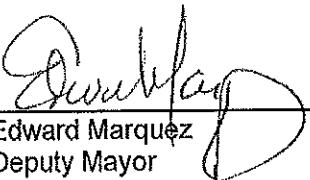


**Date:** October 23, 2012  
**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners  
**From:** Carlos A. Gimenez  
Mayor   
**Subject:** District Specific In-Kind Request

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A retroactive waiver for in-kind services has been requested by The Children's Trust for their "The Children's Trust Family Expo" event held on September 15, 2012.

In-kind services have been requested in an amount not to exceed \$4,500 from the Police Department for providing police services. This event will be funded from the unspent balance of the District 11 FY 2008-09 In-Kind Reserve Fund.

  
Edward Marquez  
Deputy Mayor

InkInd012037