



MEMORANDUM
Harvey Ruvin
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Clerk of the Board of County Commissioners
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IMFR
Agenda Item No. 6(B)

TO: Honorable Chairwoman Lynda Bell
and Members, Internal Management and
Fiscal Responsibility Committee

DATE: October 16, 2012

FROM: Christopher Agrippa
Division Chief, Clerk of the Board Division

SUBJECT: Approval of Commission
Committee Minutes

The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Internal Management and Fiscal Responsibility Committee:

July 10, 2012

CA/ae
Attachment



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes

Internal Mgmt. & Fiscal Responsibility Committee

Lynda Bell (8) Chair; Esteban L. Bovo, Jr. (13) Vice Chair; Commissioners Jose "Pepe" Diaz (12), Audrey M. Edmonson (3), Barbara J. Jordan (1), and Xavier L. Suarez (7)

Tuesday, July 10, 2012

2:00 PM

Commission Chambers

Members Present: Lynda Bell, Jose "Pepe" Diaz, Audrey M. Edmonson, Barbara J. Jordan, Xavier L. Suarez.

Members Absent: Esteban L. Bovo, Jr..

Members Late: None.

Members Excused: None.

Members Absent County Business: None.

1 MINUTES PREPARED BY:

Report: *Alan Eisenberg, Commission Reporter
(305) 375-2510*

1A MOMENT OF SILENCE

Report: *The Committee convened in a moment of silence followed by the Pledge of Allegiance.*

1B PLEDGE OF ALLEGIANCE

1C **ROLL CALL**

Report: *The following staff members were present: Deputy Mayor/County Manager Alina Hudak; Assistant County Attorney Jess McCarty; and Deputy Clerks Jovel Shaw and Alan Eisenberg.*

Chairwoman Bell called the meeting to order at 2:11 pm.

Assistant County Attorney Jess McCarty announced that Agenda Items 2B Substitute and 3H Substitute were added to today's (7/10) Agenda.

It was moved by Commissioner Jordan that the July 10, 2012, Internal Management and Fiscal Responsibility Committee Agenda be approved, along with the County Commission Chairman's Memorandum entitled "Requested Changes to the Internal Management & Fiscal Responsibility Committee Agenda," and the changes noted by Assistant County Attorney McCarty. This motion was seconded by Commissioner Diaz and upon being put to a vote, passed by a vote of 5-0 (Commissioner Bovo was absent).

1D **SPECIAL PRESENTATIONS**

1D1

121332	Service Awards	Joe A. Martinez
	PRESENTATION OF SERVICE AWARDS TO THE FOLLOWING EMPLOYEE(S):	<i>Presented</i>
	MAE F. ALLEN - ITD - 30 YEARS	

1E **PUBLIC HEARING**

1E1

120907 Ordinance**Esteban L. Bovo, Jr.**

ORDINANCE RELATING TO CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE; AMENDING SECTION 2-11.1(S) OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, TO PROVIDE THAT LOBBYISTS WHO HAVE NOT MADE ANY LOBBYING EXPENDITURES DURING THE PRECEDING CALENDAR YEAR ARE NOT REQUIRED TO FILE LOBBYIST EXPENDITURE STATEMENT; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Suarez

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed ordinance into the record.*

Chairwoman Bell opened the public hearing on the foregoing proposed ordinance, and the following person appeared before the Committee:

Mr. Joseph Centorino, Executive Director, Miami-Dade County Commission on Ethics and Public Trust, explained that all lobbyists were currently required to file expenditure reports regardless of the amount of spent money while engaged in lobbyist activities. He noted that an extensive amount of staff resources were used notifying lobbyists that they needed to comply with this reporting requirement, even though they did not spend any money. Mr. Centorino said this enforcement requirement did not serve a public purpose and recommended the approval of this ordinance.

Chairwoman Bell closed the public hearing after no other persons appeared.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed ordinance.

1E2

121040 Ordinance Jean Monestime,

Lynda Bell, Esteban L. Bovo, Jr., Audrey M. Edmonson,
Barbara J. Jordan, Dennis C. Moss, Rebeca Sosa
ORDINANCE RELATED TO LOCAL PREFERENCE IN
THE PURCHASE OF GOODS AND SERVICES,
CREATING ADDITIONAL PREFERENCE FOR LOCALLY-
HEADQUARTERED BUSINESSES; PROVIDING
DEFINITIONS; AMENDING SECTION 2-8.5 OF THE
CODE OF MIAMI-DADE COUNTY; PROVIDING
SEVERABILITY, INCLUSION IN THE CODE, AND AN
EFFECTIVE DATE

Amended

Report: *(See Agenda Item 1E2 AMENDED, Legislative File
No. 121681)*

1E2 AMENDED

121681 Ordinance Jean Monestime,

Lynda Bell, Esteban L. Bovo, Jr., Jose "Pepe" Diaz,
Audrey M. Edmonson, Sally A. Heyman, Barbara J.
Jordan, Dennis C. Moss, Rebeca Sosa, Sen. Javier D. Souto
ORDINANCE RELATED TO LOCAL PREFERENCE IN
THE PURCHASE OF GOODS AND SERVICES,
CREATING ADDITIONAL PREFERENCE FOR LOCALLY-
HEADQUARTERED BUSINESSES; PROVIDING
DEFINITIONS; AMENDING SECTION 2-8.5 OF THE
CODE OF MIAMI-DADE COUNTY; PROVIDING
SEVERABILITY, INCLUSION IN THE CODE, AND AN
EFFECTIVE DATE (SEE ORIGINAL ITEM UNDER FILE
NO. 121040)

*Forwarded to BCC with a favorable
recommendation**Mover: Bell**Seconder: Diaz**Vote: 5-0**Absent: Bovo, Jr.*

Report: *Chairwoman Bell relinquished the chair to
Commissioner Suarez.*

*Assistant County Attorney Jess McCarty read the
foregoing proposed ordinance into the record.*

*Commissioner Suarez opened the public hearing
on the foregoing proposed ordinance. He closed
the public hearing after no one appeared wishing
to speak.*

*Commissioner Edmonson noted the reference to
"The County Manager" in the last sentence of
paragraph (c) on handwritten page 4 needed to be
changed to "The County Mayor."*

*Hearing no further questions or comments, the
Committee proceeded to vote on this proposed
ordinance as amended.*

Chairwoman Bell resumed the Chair.

1E2 Supplement

121434 Supplement

FISCAL IMPACT TO ORDINACE RELATED TO LOCAL PREFERENCE IN THE PURCHASE OF GOODS AND SERVICES

Presented

2 COUNTY COMMISSION

2A

121342 Resolution

Joe A. Martinez,

Audrey M. Edmonson

RESOLUTION DECLARING ONE 2002 DODGE STRATUS AND ONE 2001 CHEVY BLAZER SURPLUS; AUTHORIZING THEIR DONATION TO DE HOSTOS SENIOR CENTER INC, AND AUTHORIZING THE COUNTY MAYOR OR THE MAYOR'S DESIGNEE TO EXECUTE A COMMUNITY BASED ORGANIZATION AGREEMENT AND EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN

Forwarded to BCC with a favorable recommendation

Mover: Jordan

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.

Assistant County Attorney McCarty noted that Commissioner Edmonson asked to be listed as a co-sponsor.

Hearing no further questions or comments, the Committee proceeded to vote on the foregoing proposed resolution as presented.

2B

121296 Resolution

Lynda Bell

RESOLUTION REQUESTING AND DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO CREATE A WEB PAGE DIRECTLY ACCESSIBLE FROM THE COUNTY'S HOMEPAGE THAT WILL ENABLE CITIZENS TO REPORT FRAUD

Withdrawn

Report: (See Agenda Item 2B SUBSTITUTE, Legislative File No. 121445)

2B SUBSTITUTE

121445 Resolution

Lynda Bell,

Jose "Pepe" Diaz, Audrey M. Edmonson, Barbara J.

Jordan

RESOLUTION DIRECTING THE MAYOR OR MAYOR'S
DESIGNEE TO CREATE A WEB PAGE DIRECTLY
ACCESSIBLE FROM THE COUNTY'S HOMEPAGE THAT
WILL ENABLE CITIZENS TO REPORT FRAUD [SEE
ORIGINAL ITEM UNDER FILE NO. 121296]

Amended

Report: *(See Agenda Item 2B AMENDED, Legislative File
No. 121587)*

2B AMENDED

121587 Resolution Lynda Bell,
 Jose "Pepe" Diaz, Audrey M. Edmonson, Barbara J.
 Jordan

RESOLUTION DIRECTING THE MAYOR OR MAYOR'S
 DESIGNEE TO CREATE A WEB PAGE DIRECTLY
 ACCESSIBLE FROM THE COUNTY'S HOMEPAGE THAT
 WILL ENABLE CITIZENS TO REPORT FRAUD (SEE
 ORIGINAL ITEM UNDER FILE NOS. 121296, 121445)

*Forwarded to BCC with a favorable
 recommendation with committee
 amendment(s)*

Mover: Bell

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Chairwoman Bell relinquished the chair to
 Commissioner Suarez.*

*Assistant County Attorney Jess McCarty read the
 foregoing proposed resolution into the record.*

*Commissioner Edmonson questioned who would
 monitor the investigation of fraud reporting.*

*Captain Edward Gallagher, Economic Crimes
 Bureau, Miami-Dade Police Department (MDPD),
 apprised members of the Committee that the
 MDPD was responsible for fraud investigations.*

*Commissioner Bell noted the intent of this
 proposal was to provide a visible location on the
 County website for anyone in the community to
 report fraud and that the current enforcement
 process would not change.*

*Commissioner Jordan commended Commissioner
 Bell for introducing this proposed resolution,
 noting it addressed issues presented during the
 Fiscal Year 2011-12 budget process related to
 eliminating fraud. She noted this proposal
 provided a method for residents to participate in
 the process and asked to be listed as a co-
 sponsor.*

*Commissioners Diaz and Edmonson also asked
 that they be listed as co-sponsors.*

*Commissioner Suarez requested additional
 clarification on the method that would be used to
 forward fraud notifications to the appropriate
 department.*

*Mr. Henry Sori, Director, Community Information
 and Outreach, responded that all appropriate
 agencies would participate in a process that would
 develop procedures to compile and forward fraud*

notifications and a recommendation would be presented to the County Commission.

Commissioner Bell noted the importance of everyone working together and proceeded to read an amendment to the foregoing proposed resolution into the record.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as amended to instruct Mr. Henry Sori to create an inclusive internal working group comprised of employees from the 311 Answer Center, the Inspector General, the Property Appraiser and other departments to streamline the fraud reporting process and implement recommended changes to the web portal.

Chairwoman Bell resumed the Chair.

2C

121228 Resolution Audrey M. Edmonson

RESOLUTION APPOINTING RONALD E. FRAIZER, AIA TO THE BOARD OF COMMISSIONERS OF THE NW 79TH STREET COMMUNITY REDEVELOPMENT AGENCY

*Forwarded to BCC with a favorable recommendation
Mover: Edmonson
Seconder: Diaz
Vote: 5-0
Absent: Bovo, Jr.*

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

2D

121265 Resolution

Jean Monestime,

Audrey M. Edmonson

RESOLUTION REQUIRING IDENTIFICATION OF CERTIFIED SBE, CBE-A/E, CSBE, DBE AND ACDBE FIRMS IN ANY PROCUREMENT ITEM SUBMITTED FOR BOARD APPROVAL

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Assistant County Attorney McCarty noted that Commissioner Edmonson asked to be listed as a co-sponsor.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

2E

120734 Resolution

Rebeca Sosa,

Sally A. Heyman

RESOLUTION RESCINDING ADMINISTRATIVE ORDER 3-38, MASTER PROCUREMENT ADMINISTRATIVE ORDER, AND APPROVING IMPLEMENTING ORDER 3-38, MASTER PROCUREMENT IMPLEMENTING ORDER TO INCREASE THE ADMINISTRATION'S SMALL PURCHASE AND PURCHASING CARD AUTHORITY AND TO CONFORM THE MASTER PROCUREMENT IMPLEMENTING ORDER TO CHANGES IN COUNTY CODE

Withdrawn

Report: *(See Agenda Item 2E SUBSTITUTE, Legislative File No. 121402)*

2E SUBSTITUTE

121402 Resolution

Rebeca Sosa,

Sally A. Heyman

RESOLUTION RESCINDING ADMINISTRATIVE ORDER 3-38, MASTER PROCUREMENT ADMINISTRATIVE ORDER, AND APPROVING IMPLEMENTING ORDER 3-38, MASTER PROCUREMENT IMPLEMENTING ORDER TO INCREASE THE ADMINISTRATION'S SMALL PURCHASE AND PURCHASING CARD AUTHORITY AND TO CONFORM THE MASTER PROCUREMENT IMPLEMENTING ORDER TO CHANGES IN COUNTY CODE [SEE ORIGINAL ITEM UNDER FILE NO. 120734]

Forwarded to BCC with a favorable recommendation as corrected

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Assistant County Attorney McCarty noted a scrivener's error existed on the last line of handwritten page 12 and should be corrected to replace "County Manager" with "County Mayor".

Commissioner Jordan expressed concern that this proposed resolution could negatively impact the Small Business Development (SBD) division. She said that the proposed increase to the administration's small purchase and purchasing card authority gave the perception that whoever was making the purchase did not have to follow certain restrictions.

Ms. Miriam Singer, Assistant Director, Internal Services Department, responded that a set aside provision existed for contracts up to \$100,000 that were required to go through SBD, even if thresholds were increased for small purchase orders. She noted these contracts were sheltered as Small Business Enterprise set-asides.

Commissioner Jordan questioned whether the language "the substitute item differs from the original item as follows" removed the competition advocate.

Ms. Singer responded that a unit was previously dedicated to ensure that non-competitive actions would open up competition; however, in 2003, all staff was trained to conduct market research and to conduct negotiations for both non-competitive and competitive actions.

Commissioner Jordan inquired whether a Community Small Business Enterprise (CSBE)

Advisory Committee existed, and, if so, had this proposed resolution been approved by that Committee.

Ms. Singer responded that the CSBE Advisory Committee was currently in-place and that this proposal had not been reviewed by that Committee.

Commissioner Jordan asked Ms. Singer to obtain input from the CSBE Advisory Committee on the proposed changes to increase the administration's small purchase and purchasing card authority and to conform to the Master Procurement Implementing Order to changes in County Code before this proposed resolution was considered by the County Commission.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3 DEPARTMENT

3A

121354 Resolution

RESOLUTION AUTHORIZING THE ACCESS OF A STATE OF ARIZONA CONTRACT IN AN AMOUNT UP TO \$2,860,000 FOR PURCHASE OF COMMERCIAL OFF-THE-SHELF SOFTWARE, MAINTENANCE, AND SUPPORT SERVICES, AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ACCESS THE AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, ANY RENEWAL PERIODS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN CONTRACT NO. ADSPO11-00000358 (Information Technology Department)

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Secunder: Edmonson

Vote: 4-1

No: Suarez

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Commissioner Diaz inquired whether the proposed software purchase was proprietary and whether all licenses were included in the purchase price.

Mr. Angel Petisco, Director, Information Technology Department (ITD), responded that the proposal was to purchase and to maintain standard software from value-added resellers. He explained that allocations would be placed in the ITD to ensure the product was available internally before any additional product was purchased.

Commissioner Suarez questioned the specific software being purchased and the changes to existing systems that required these upgrades.

Mr. Petisco responded that new software was being acquired, and that this software would be updated with new releases as they became available. He noted Citrix software would allow images of personal computers to be run from a central server rather than everyone using individual personal computers. Mr. Petisco said Citrix software would allow the County to become more efficient since individual user equipment would not need to be replaced for 8-10 years as long as the central server had sufficient capacity.

In response to Commissioner Suarez' inquiry whether personal computers were scheduled to be eliminated, substituted, or replaced, Mr. Petisco

explained that a recapitalization period would be used to introduce virtual computers as personal computers became obsolete.

Commissioner Suarez inquired about the specific software that was currently being used and anticipated to become obsolete.

Mr. Petisco explained that Trend Micro software was an anti-virus, anti-phishing, anti-spoofing software used by all County agencies and protected computer systems from increasing levels of outside threats.

Commissioner Suarez noted a substantial amount of money was spent throughout the United States in response to Y2K threats which did not become a catastrophic event. He said that backup systems existed, noting banks as an institutional example of successfully saving and replicating data. Commissioner Suarez noted he could not support this proposed resolution.

Chairwoman Bell commented that organizations did not have Y2K problems because they invested up-front in technology to prevent the crash. She said computer viruses were serious threats and that she supported investing in up-front efforts to prevent future attacks against the County's systems.

Commissioner Diaz noted the importance of maintaining efficient computer systems and ensuring proper licensing rights.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3B

121222 Resolution**Esteban L. Bovo, Jr.**

RESOLUTION DECLARING SURPLUS COUNTY-OWNED LAND LEGALLY DESCRIBED AS TRACTS A & B COUNTRY CLUB OF MIAMI FAIRWAY VILLAS SECTION ONE BLOCK 2 PB 91-97; WAIVING ADMINISTRATIVE ORDER 8-4; AUTHORIZING A PRIVATE SALE TO THE COUNTRY CLUB OF MIAMI FAIRWAY VILLAS SECTION 1 BLOCK 2 ASSOCIATION, INC., FOR \$10.00, IN ACCORDANCE WITH F.S. 125.35(2); AND AUTHORIZING EXECUTION OF A COUNTY DEED FOR SUCH PURPOSE (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3C

121258 Resolution

RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT AND ASSIGNMENT OF LEASE AGREEMENT AT 7785 NW 48 STREET, BUILDING H, 3RD FLOOR, DORAL, WITH CORPORATE PARK OF DORAL, A FLORIDA CORPORATION, FOR PREMISES TO BE UTILIZED BY THE STATE OF FLORIDA DEPARTMENT OF HEALTH, MIAMI-DADE COUNTY HEALTH DEPARTMENT TO HOUSE ITS WOMEN INFANT AND CHILDREN PROGRAM (WIC) AND FOR ITS ADMINISTRATIVE OFFICES, WITH A TOTAL FISCAL IMPACT TO THE STATE OF FLORIDA DEPARTMENT OF HEALTH ESTIMATED TO BE \$2,323,965.17 FOR THE FIVE-YEAR TERM OF THE LEASE AGREEMENT AND THE FIVE-YEAR RENEWAL TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3D

121184 Resolution

RESOLUTION AUTHORIZING COMPETITIVE CONTRACT MODIFICATIONS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER FOR PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Jordan

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Commissioner Edmonson inquired whether local preference issues were addressed in response to Commissioner Jordan's previous request.

Deputy Director Ken Pyatt, Miami-Dade Aviation Department, responded that the original US Communities contract was awarded to GTSI Corp. who subsequently sub-contracted with four local businesses; Data Electric, Certified Network Professionals and NTY Lynn from Miami-Dade County, and Micro Security from Broward County.

Commissioner Edmonson questioned whether the current recommendations were to award contracts to Solutions4Sure.com, Inc., Insight Public Sector, and GTSI Corp.

Deputy Mayor/County Manager Alina Hudak noted that Commissioner Edmonson was referencing Sub-item 8 on handwritten page 21.

Deputy Director Pyatt confirmed the recommendations as referenced by Commissioner Edmonson.

Commissioner Edmonson noted the recommended companies were not local vendors.

Deputy Mayor/County Manager Hudak said the recommendation modified an existing contract, thus using companies that were currently doing business with the County.

Deputy Director Pyatt said that Insight Public Sector did not bid on this contract.

Commissioner Edmonson asked for clarification on the three companies listed on handwritten page

22.

Deputy Director Pyatt responded the contract was awarded to GTSI Corp. who then entered into sub-contract agreements with the four local firms as previously indicated.

Commissioner Jordan noted it appeared the contract was being extended for twelve months because the expiration date was rapidly approaching.

Ms. Miriam Singer, Assistant Director, Internal Services Department, explained the request to extend was to accommodate re-procurements. She noted the request to extend contracts was necessary because of Departmental streamlined staffing and workload issues. Ms. Singer assured members of the Committee the current contracts would be discontinued if the successor contracts were completed in less than twelve months.

Commissioner Jordan commended Ms. Singer for honestly explaining the request to extend was due to insufficient staff resources. She noted that contracts were being extended beyond the contract period to give staff enough time to prepare new bids and requests for proposals; however, money was being paid for existing contractors while not knowing if additional savings could be realized by putting contracts out to bid. Commissioner Jordan said commissioners needed to realize that decimating personnel was impacting services.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3E

121349 Resolution

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS AND CONTRACT MODIFICATIONS FOR VARIOUS COUNTY DEPARTMENTS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER FOR PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS (Internal Services)

Forwarded to BCC with a favorable recommendation as corrected

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Assistant County Attorney McCarty advised that a scrivener's error existed in this proposed resolution and should be corrected to reflect the Total Modified Allocation as \$991,000 on handwritten page 6, under the section entitled "Using/Managing Department and Funding Source."

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as corrected.

It was moved by Commissioner Diaz that the foregoing proposed resolution be forwarded to the County Commission with a favorable recommendation to correct a scrivener's error on handwritten page 6, under the section entitled "Using/Managing Department and Funding Source" to reflect the Total Modified Allocation as \$991,000. This motion was seconded by Commissioner Edmonson, and upon being put to a vote, passed by a vote of 5-0, (Commissioner Bovo was absent).

3F

121306 Resolution

RESOLUTION AWARDING CONTRACT 8233-1/22, LIQUEFIED PETROLEUM GAS, TO FERRELLGAS, LP IN A TOTAL AMOUNT OF UP TO \$888,000 FOR THE INITIAL TERM, OR \$1,776,000 IF THE RENEWAL OPTION IS EXERCISED, AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MODIFY THE CONTRACT, EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND ANY OTHER RIGHTS CONTAINED THEREIN, IN ACCORDANCE WITH THE TERMS OF THE CONTRACT, ON BEHALF OF MIAMI-DADE COUNTY, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Diaz

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3G

121352 Resolution

RESOLUTION AUTHORIZING WAIVER OF FORMAL BID PROCEDURES PURSUANT TO SECTION 5.03(D) OF THE HOME RULE CHARTER AND SECTION 2-8.1 OF THE COUNTY CODE BY A TWO-THIRDS (2/3S) VOTE OF THE BOARD MEMBERS PRESENT FOR THE PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER (Internal Services)

*Forwarded to BCC with a favorable recommendation
Mover: Edmonson
Seconder: Diaz
Vote: 5-0
Absent: Bovo, Jr.*

Report: - *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Commissioner Jordan questioned the rationale behind the request to replace the elevator.

Mr. Francisco Trujillo, Public Housing and Community Development, noted Ward Towers was built in 1976, and Mr. Michael Chavez, Elevator Engineer, Internal Services Department, recommended replacing the elevators. He noted the entire elevator mechanisms would be replaced and brought into compliance with County Code.

Commissioner Jordan inquired whether the requested work to be performed was the equivalent to a new elevator and whether a sole source provider was being used.

Mr. Trujillo responded that the work was equivalent to a new elevator, and that it was more cost efficient and expeditious for this proposed work to be performed by the current contractor servicing the elevator.

In response to Commissioner Jordan's question about the elevator's anticipated life expectancy, Mr. Trujillo said he believed it was between 20-25 years.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3H

121213 Resolution

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 8254-1/22, REPRODUCTION AND BINDING SERVICES PRE-QUALIFICATION POOL, IN AN AMOUNT UP TO \$1,271,000 FOR THE INITIAL FIVE YEAR TERM, OR \$2,542,000 IF THE RENEWAL OPTION IS EXERCISED, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN (Internal Services)

Withdrawn

Report: *(See Agenda Item 3H SUBSTITUTE, Legislative File No. "to be assigned")*

3H SUBSTITUTE

121436 Resolution

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 8254-1/22, REPRODUCTION AND BINDING SERVICES PRE-QUALIFICATION POOL, IN AN AMOUNT UP TO \$1,908,000 FOR THE INITIAL FIVE YEAR TERM, OR \$3,816,000 IF THE RENEWAL OPTION IS EXERCISED, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN [SEE ORIGINAL ITEM UNDER FILE NO. 121213] (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Jordan

Seconder: Edmonson

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Chairwoman Bell inquired whether binding services were currently being performed internally and the cost effectiveness of these services being provided externally.

Ms. Miriam Singer, Assistant Director, Internal Services Department, explained that the print shop did not have the capacity to convert large format items into a portable document format (pdf).

Commissioner Suarez questioned whether any plans existed to increase the use of digital documents rather than paper.

Ms. Singer responded that some electronic approvals currently existed and that this proposed resolution provided an additional method of converting documents into a digital format that were easily accessible through the County's website.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

31

121345 Resolution

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 6417-0/17 EMERGENCY DEBRIS REMOVAL, PRE-QUALIFICATION, IN AN AMOUNT UP TO \$104,125,000 FOR THE FIVE YEAR AND SEVEN MONTH TERM, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Edmonson

Secunder: Diaz

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Commissioner Suarez noted that Public Works and Waste Management was requesting an \$82.5 million allocation from Proprietary Funds and questioned the extent to which the County would be able to charge for service.

Ms. Kathleen Woods-Richardson, Director, Public Works and Waste Management, responded that the contract was in compliance with Federal Emergency Management Agency (FEMA) and eligible for FEMA reimbursement of approximately 75 percent of expenses. She noted the State of Florida reimbursed 12.5 percent, and the possibility also existed for additional reimbursement due to compliance efforts. Ms. Woods-Richardson explained that the County initially paid for services out of its operating budget and was subsequently reimbursed by FEMA and the State. She said the contract would only be used under a Declaration of Emergency; therefore, it was most likely FEMA reimbursable. Ms. Woods-Richardson explained that the County paid allowable emergency recovery expenses and then applied for FEMA reimbursement later.

Commissioner Suarez inquired whether sufficient reserves existed in the event that FEMA did not reimbursement its portion of costs.

Mr. Chris Rose, Assistant Director, Public Works and Waste Management responded to Commissioner Suarez that sufficient reserves existed and that the County had always been reimbursed at least 87.5 percent of total costs.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3J

121308 Resolution

RESOLUTION APPROVING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT (PSA), IN AN AMOUNT NOT TO EXCEED \$560,000.00, TO ARCHITECTS INTERNATIONAL, INC. FOR CONSTRUCTION INSPECTION SERVICES, PROJECT NO. A11-OCI-01; CONTRACT NO. A11-OCI-01; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AGREEMENT ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE THE OPTION TO EXTEND PSA DURATION FOR A ONE YEAR PERIOD (Internal Services)

Forwarded to BCC with a favorable recommendation

Mover: Suarez

Seconder: Diaz

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Commissioner Edmonson questioned why a company could achieve an average rating of 2.9 out of a possible 4.0 points without having any performance issues.

Ms. Miriam Singer, Assistant Director, Internal Services Department, responded that any score greater than 2.0 was acceptable when ranking architectural engineering companies.

Hearing no further questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3K

121309 Resolution

RESOLUTION APPROVING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT (PSA), IN AN AMOUNT NOT TO EXCEED \$560,000.00, TO ATKINS NORTH AMERICA, INC. FOR CONSTRUCTION INSPECTION SERVICES, PROJECT NO. A11-OCI-01; CONTRACT NO. A11-OCI-01; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AGREEMENT ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE THE OPTION TO EXTEND PSA DURATION FOR A ONE YEAR PERIOD (Internal Services)

Forwarded to BCC with a favorable recommendation
Mover: Edmonson
Seconder: Suarez
Vote: 5-0
Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3L

121232 Resolution

**Internal Mgmt. & Fiscal
Responsibility Committee**

RESOLUTION APPROVING THE BUDGET FOR FISCAL YEAR 2011-12 FOR THE N.W. 7TH AVENUE COMMUNITY REDEVELOPMENT AGENCY (Office of Management and Budget)

Forwarded to BCC with a favorable recommendation
Mover: Diaz
Seconder: Edmonson
Vote: 5-0
Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee proceeded to vote on this proposed resolution as presented.

3M

121233 Resolution

Internal Mgmt. & Fiscal
Responsibility Committee

RESOLUTION ADOPTING THE AMENDED
COMMUNITY REDEVELOPMENT PLAN REGARDING
CERTAIN GEOGRAPHIC AREA OF MIAMI-DADE
COUNTY, FLORIDA KNOWN AS THE N.W. 7TH
AVENUE CORRIDOR AND DESCRIBED AS A PORTION
OF MIAMI-DADE COUNTY, FLORIDA GENERALLY
BOUNDED BY THE CITY OF MIAMI GARDENS ON THE
NORTH, THE CITY OF NORTH MIAMI ON THE SOUTH,
ON THE WESTERNMOST PROPERTY LINES OF THE
PARCELS THAT ABUT THE WESTERLY RIGHT-OF-
WAY ALONG NW 7TH AVENUE AND ON THE EAST BY
INTERSTATE I-95; AND MAKING CERTAIN FINDINGS
WITH RESPECT TO SUCH REDEVELOPMENT PLAN
AND SUCH GEOGRAPHIC AREA (Office of Management
and Budget)

*Forwarded to BCC with a favorable
recommendation*

Mover: Edmonson

Seconder: Suarez

Vote: 5-0

Absent: Bovo, Jr.

Report: *Assistant County Attorney Jess McCarty read the
foregoing proposed resolution into the record.*

*Hearing no questions or comments, the Committee
proceeded to vote on this proposed resolution as
presented.*

4 COUNTY MANAGER

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

7 REPORTS

8 ADJOURNMENT

Report: *It was moved by Commissioner Jordan that the Internal Management and Fiscal Responsibility Committee be adjourned. This motion was seconded by Commissioner Diaz, and upon being put to a vote, passed by a vote of 5-0 (Commissioner Bovo was absent).*

There being no further business, the Internal Management and Fiscal Responsibility Committee adjourned at 4:24 p.m.