

Memorandum



Date: January 23, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name of the Mayor.

Subject: Resolution Authorizing Competitive Contract Award and Modifications

Agenda Item No. 8(F)(5)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract modifications with authority to exercise options-to-renew. The items are described below and in more detail in the accompanying attachments:

Item 1 – Printing, Flat Sheet and Rolled, Quality Offset (Lithographic) Printing Services: Modifies this contract for an additional \$1,400,000 in spending authority to allow the Internal Services Department's Print Shop to continue purchasing printing services for the remainder of the contract term.

Item 2 – Laboratory Supplies: Modifies this contract for an additional \$1,508,000 in spending authority to allow various County departments to continue to purchase laboratory supplies through the remainder of the contract term.

Item 3 – Supply of Emergency Preparedness and Safety Equipment: Modifies this contract for an additional \$883,000 in spending authority to allow various County departments to continue to purchase emergency preparedness and safety equipment through the remainder of the contract term.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocation and funding source, by department, is listed in the attached items.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Due Diligence

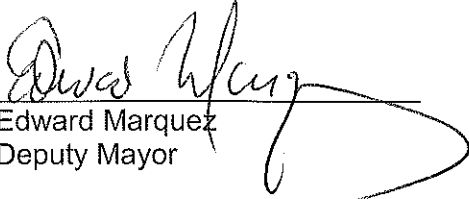
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to Resolution R-187-12.

Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners
Page 2

Background

Additional background information on each modification is attached.

Attachments


Edward Marquez
Deputy Mayor



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: January 23, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor

Agenda Item No. 8(F)(5)

Veto _____

1-23-13

Override _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING MODIFICATIONS OF
COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS
AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes modifications of competitive contracts for purchase of goods and services.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 23rd day of January, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

Item 1 – Contract Modification

Contract No.: 7607-1/18	Title: Printing, Flat Sheet and Rolled, Quality Offset (Lithographic) Printing Services
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Type of Change:

Additional Time
 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Additional Spending Authority

Contract Description and Reason for Change:

Due to the high demand for printing services as well as a special project, the "305 Fitness" magazine, which was not contemplated when the original contract for outside printing services was established in April 2012, the ISD Print Shop requires an additional allocation to continue accessing these services throughout the remainder of the contract term. Additionally, this contract was mistakenly established with a much lower allocation than in the prior contract and it was necessary to execute an interim modification of \$400,000 in October 2012 to meet immediate, pressing needs. The "305 Fitness" magazine, with a circulation of 980,000 copies, was a special project approved in June 2012, but was not contemplated as part of the initial contract allocation, and has depleted the expenditure authority available under this contract. While the "305 Fitness" magazine is 100 percent subsidized by advertisements and sponsorships, it is printed twice a year and requires an allocation of approximately \$200,000 per printing. Thus, increased expenditure authority is necessary to support the printing of the "305 magazine", meet the County's ongoing obligations such as printing the water quality report, the "Guide to Taxes" brochure, the hurricane information guide, TRIM statements, tax bill inserts, sample ballots, and waste management recycling program information, and, handle other print jobs that may come up throughout the term of this contract.

Current Term Length: 36 months		Additional Time Requested: N/A
Current Term Start Date: March 8, 2012	Current Term Expiration Date: March 31, 2015	Proposed Expiration Date: N/A

<u>Departments</u>	<u>Existing Allocations</u>	<u>Additional Allocations</u>	<u>Modified Allocations</u>	<u>Funding Source</u>	<u>Contract Manager</u>
Internal Services	\$700,000	\$1,400,000	\$2,100,000	Internal Service Funds	Steve Schmuger
TOTAL	\$700,000	\$1,400,000	\$2,100,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other Micro SBE

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Roma Campbell

Vendor(s)	Address	Principal
3 Dimension Graphics, Inc.	8031 NW 14 th Street, Doral, FL	Ronny Molina
Dutton Press, Inc.	280 West 79 th Place, Hialeah, FL	Lawson J. Dutton
National Communications	13930 NW 60 th Avenue, Miami Lakes, FL	Claudio Cendan
Colonial Press International, Inc.	3690 NW 50 th Street, Miami, FL	Chris Seruga

Item 2 – Contract Modification

Contract No.: ITN07TO-135	Title: Laboratory Supplies
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Type of Change:

- | | |
|---|--|
| <input type="checkbox"/> Additional Time | <input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds |
| <input checked="" type="checkbox"/> Additional Spending Authority | |

Contract Description and Reason for Change:

This University of Florida contract was originally accessed under the Mayor's delegated authority in October 2012 to meet immediate laboratory supply needs that arose due to the expiration of a long-standing State of Florida contract in April 2012. To meet these immediate needs, an initial allocation of \$486,000 was established for the user departments listed below. This modification requests the necessary allocation to meet laboratory supply needs through the remainder of the contract term in April 2014.

Current Term Length: 18 months		Additional Time Requested: N/A
Current Term Start Date: October 16, 2012	Current Term Expiration Date: April 30, 2014	Proposed Expiration Date: N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Public Works and Waste Management	\$8,000	\$0	8,000	Proprietary Funds	Olga Espinosa - Anderson
Regulatory and Economic Resources	98,000	308,000	406,000	Proprietary Funds	John Lariosa
Water and Sewer	180,000	570,000	750,000	Proprietary Funds	Greg Hicks
Medical Examiner	48,000	150,000	198,000	General Fund	George Hime
Police	152,000	480,000	632,000	General Fund	Laura Romano
TOTAL	\$486,000	\$1,508,000	\$1,994,000		

Contract Measures:	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input checked="" type="checkbox"/> Other No Measure – Other Entity's Contract	
Local Preference Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Kristina Guillen		

Vendor(s)	Address	Principal
Fisher Scientific, Inc.	8739 SW 50 th Place, Cooper City, FL	Fisher Scientific International, Inc.

Item 3 – Contract Modification

Contract No.: EP11-11	Title: Supply of Emergency Preparedness and Safety Equipment
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Type of Change:

Additional Time
 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
 Additional Spending Authority

Contract Description and Reason for Change:

From April 1992 through April 2012, the County had been accessing a State of Florida contract for lab equipment and supplies, and emergency preparedness and safety equipment. When this contract expired, the State of Florida's replacement contract focused solely on lab equipment and supplies, thus leaving the County to look for other contracts/options to purchase emergency preparedness and safety equipment such as chemical protection suits, coveralls, hazardous materials boots, and respirators, among others. In October 2012, the County identified a competitively bid Houston Galveston Area Council contract that had favorable pricing and met the County's supply needs for the necessary products. Given the roughly six-month period where there was no contract in place for these supplies, an initial allocation of \$496,000 was established under the Mayor's delegated authority to meet immediate supply needs. This modification requests an additional \$883,000 to provide an allocation commensurate with the projected usage of this contract through the remainder of the term in October 2014.

Current Term Length:		Additional Time Requested:
36 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
November 2, 2012	October 31, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$266,000	\$256,000	\$522,000	General Fund/ Federal Grant	Rick Recio
Public Works and Waste Management	11,000	0	11,000	Proprietary Funds	Olga Espinosa - Anderson
Water and Sewer	139,000	133,000	272,000	Proprietary Funds	Greg Hicks
Medical Examiner	80,000	77,000	157,000	General Fund	George Hime
Police	0	417,000	417,000	Federal Grant Funds	Laura Romano
TOTAL	\$496,000	\$883,000	\$1,379,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other No Measure – Other Entity's Contract

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Kristina Guillen

Vendor(s)	Address	Principal
Fisher Scientific, LLC	8739 SW 50 th Place, Cooper City, FL	Fisher Scientific International, Inc.